

Blueprint Intergovernmental Agency Technical Coordinating Committee Meeting Minutes

Date: November 26, 2018
To: Technical Coordinating Committee
From: Benjamin H. Pingree, PLACE Director
Subject: Summary Minutes for September 4, 2018 TCC Meeting

Committee Members present:

Wayne Tedder	Cherie Bryant
Steve Shafer	Tony Park
Jodie Cahoon	John Kraynak
Autumn Calder	Theresa Heiker
Ben Pingree	Patrick Kinni

Committee Members absent:

Greg Slay	Rodney Cassidy
Ken Morris	

I. AGENDA MODIFICATIONS

Autumn Calder distributed the material for the Operating Budget and Capital Improvement Plan item. As well as modifications to the item: Capital Cascades Trail Segment 3 Project Update and Authorization Requests for the Segment 3 Trail Amenities. Staff removed a section regarding the redevelopment capacity of a stormwater pond.

II. INFORMATIONAL ITEMS/PRESENTATIONS

- Acceptance of Status Report on Blueprint Intergovernmental Agency Infrastructure Projects
 - Autumn Calder and Josh Logan provided a brief overview of the status of Blueprint projects and key consent items that included:
 - Board approval of \$100-million in bond funding in FY 2022 that accelerated two key projects, Airport Gateway and the Northeast Connector, and other 15 projects in the FY 2019-2023 Capital Improvement Program.
 - The Operating Budget included a proposed of a 3.2% increase however there was no net increase over FY 2018 because of recommendations to sunset the GEC contract as well as the creation of new positions.
 - Magnolia Drive Trail was at 90% design, including the completion of design for underground utilities on sections one and four; sections two and three were underway. Right of way acquisition was underway as well. Staff anticipated construction to begin in fall 2019.

- Blueprint met its \$2-million contribution to the construction of Dove Pond Regional Stormwater Facility. Phase 1 of the Northeast Gateway: Welaunee Boulevard would be complete fall 2018.
- Blueprint was seeking authorization from the Board to enter into a Joint Partnership Agreement with Florida Department of Transportation on Capital Circle Southwest to fund design and construction of enhanced lighting consistent with previously constructed segments. At a cost not to exceed \$3-million.
- Save the Date for 880 Public Spaces to Great Places Summit, October 1-5, 2018.

III. CONSENT

The TCC is a non-voting committee serving to provide professional advice and technical expertise on Blueprint Intergovernmental Agency projects.

1. Approval of the June 4, 2018 TCC Meeting Minutes
Option #1: Approve the June 4, 2018 Blueprint Intergovernmental Agency Technical Coordinating Committee meeting minutes.
2. Proposed 2019 Meeting Schedule for Blueprint Intergovernmental Agency Board and Committees
Option #1: Approve the proposed 2019 Meeting Schedule for the Blueprint Intergovernmental Agency Committees.
3. Authorization to Enter into a Joint Partnership Agreement to Fund Enhanced Roadway Lighting on Capital Circle Southwest
Option #1: Authorize staff to develop a JPA with FDOT, in a form approved by legal counsel, for execution by the PLACE Director, allowing the utilization of Blueprint funds to design and install the fiberglass poles and fixtures consistent with the style in the already completed portions of Capital Circle in an amount not to exceed \$3,000,000.
4. FY 2019 Operating and FY 2019-2023 Capital Improvement Program Budget for the Blueprint Intergovernmental Agency
Option 1: Conduct the Public Hearing to adopt the FY 2019 Blueprint Intergovernmental Agency Operating Budget as presented and approved the FY 2019 Operating Budget Resolution (Resolution No. 2018-XX).

Option 2: Authorize the creation of the special Risk Management Fund and approve the transfer of \$300,000 in funding from the existing Reserve Account to the special Risk Management Fund.

Option 3: Conduct the public hearing to approve and adopt the Fiscal Year 2019 – 2023 Capital Improvement Program as presented and approve the FY 2019 Capital Improvement Program Resolution (Resolution No. 2018-XX).

Option 4: Authorize the deallocation of \$475,000 from Cascades Park project and in lieu of the sound wall, allocate \$250,000 to fund the construction of the Capital Cascades Trail Segment 3 skateable art amenity and utilize the remaining funds for the trellis extension at Imagination Fountain and modifications to the alum system.

Option 5: Direct Blueprint staff to request and accept funds for significant benefit projects from the City of Tallahassee and Leon County for projects included in the Blueprint 2020 program as these projects are implemented.

Regarding Bannerman Road, John Kraynak, requested clarification of the terminus. Autumn Calder confirmed that Blueprint's road widening project limits were from the new roundabout just west of Thomasville Road to Tequesta Drive. Staff was preparing an agenda item for the September Intergovernmental Agency Board Meeting on the status of the project and, at the Board's request, a preliminary analysis of what it would take to widen to Bull Headley.

Wayne Tedder noted that the current cross section included open-ditch swales in the four-lane section; he questioned if ponds were better suited there. Mr. Kraynak stated that it was dependent on whether it provided adequate volume for recovery. If not, land would be an issue with pond sites though.

Tony Park reminded the committee that the citizen input through the PD&E process expressed strong desire for a consistent design. They were concerned that there not be an urban section and rural section to the aesthetics. He encouraged the Blueprint team to work with County Public Works on the details.

There were no objections to the informational or consent items.

IV. GENERAL BUSINESS

5. Acceptance of the Capital Cascades Trail Segment 3 Project Update and Authorization Requests for the Segment 3 Trail Amenities

Joshua Logan provided a presentation to the TCC on the project updates and amenities for the St. Marks Trailhead, Pond 3D-B and Coal Chute Pond Loop. The proposed amenities and components included a new fountain, a boat ramp for maintenance access, lighting, trash collection facility, and best management practices for nutrient removal. As well as a restroom along FAMU Way, near the playground. A copy of the presentation is on file at Blueprint Intergovernmental Agency.

Steve Shaffer questioned if Railroad Square would be amenable to a partnership on the restroom through donation of the necessary right of way to construct it. Autumn Calder stated that Railroad Square requested a restroom in the concept design. Given that, she thought that they could be amenable however, there was no formal request.

Regarding the landscape concepts for the Regional Stormwater Facility, Jodie Cahoon noted that the City would need vehicle access on the west side near the ditch.

The committee reached consensus on staff recommendations:

Option 1: Accept the project status updates as included throughout this agenda item.

Option 2: Authorize staff to proceed with the advertisement of the construction of the proposed Pond amenities, the St. Marks Trailhead, and the Coal Chute Pond Trail Loop concurrent with the City of Tallahassee's FAMU Way Phase III Project and in accordance with Blueprint Procurement Policies and Procedures.

Option 3: Approve the Segment 3D-B Regional Stormwater Facility (Pond) redevelopment treatment area.

Option 4: Authorize staff to proceed in authorizing the design of the Capital Cascades Trail Segment 3 Restroom and to procure construction in accordance with Blueprint Procurement Policies and Procedures.

Option 5: Authorize staff to issue a RFP for the History & Culture Trail installations in accordance with Blueprint Procurement Policies and Procedures. Authorize staff to partner with the Council on Culture and Arts to manage the procurement of the public art component through an RFQ process.

V. CITIZENS TO BE HEARD ON NON-AGENDAED ITEMS

There were no speakers.

VI. ITEMS FROM MEMBERS OF THE COMMITTEE

There were no speakers.

VII. ADJOURN

The meeting adjourned at 1:46 pm.