

# Blueprint Intergovernmental Agency Board of Directors Meeting Minutes

**Date:** September 15, 2022  
**To:** Board of Directors  
**From:** Benjamin H. Pingree, PLACE Director  
**Subject:** Summary Minutes to Board of Directors Meeting of May 19, 2022

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## **MEMBERS PRESENT**

<b>COUNTY</b>	<b>CITY</b>
Commissioner Nick Maddox, Chair	Mayor John Dailey
Commissioner Kristin Dozier	Commissioner Curtis Richardson
Commissioner Carolyn Cummings	Commissioner Jeremy Matlow
Commissioner Brian Welch	Commissioner Jacqueline Porter
Commissioner Rick Minor	Commissioner Dianne Williams-Cox
Commissioner Bill Proctor	

## **I. AGENDA MODIFICATIONS**

There were no agenda modifications. Ben Pingree, Director of PLACE, requested that the Board members present may make a motion and vote to allow Commissioner Proctor to participate electronically.

**Mayor Dailey moved to allow Commissioner Proctor to participate virtually. Motion was seconded by Commissioner Minor. Motion passed.**

Passed 9-0 (weighted: 55-0)

Commissioner Jackson was absent, Commissioner Welch was out of the room.

Director Pingree explained that the members were given printed copies of the information from the Budget Workshop.

## **II. CITIZENS TO BE HEARD ON NON-AGENDA ITEMS**

Public comments were received by email to Comments@BlueprintIA.org through 5:00 p.m. on May 18, 2022. All emails received were provided to the IA Board. Live comments were also taken in person and via WebEx during the meeting. The following comments were presented:

Stanley Sims discussed a small carwash business located in the southside community near FAMU and stated that the business was in need of funding. He stated that more minority businesses should participate in the programs offered by the Office of Economic Vitality.

### III. **INFORMATIONAL ITEMS/PRESENTATIONS**

- Receipt and File:
  - Blueprint Infrastructure Community Engagement Update
  - History and Culture Trail Update
  - Draft EVLC May 10, 2022 Minutes
  - Draft CAC May 4, 2022 Minutes

### IV. **CONSENT**

**Mayor Dailey moved, seconded by Commissioner Williams-Cox, to approve the Consent Agenda.**

Passed 11-0 (weighted 65-0)

Commissioner Jackson was absent and Commissioner Proctor voted via WebEx.

1. Approval of the March 31, 2022, Blueprint Intergovernmental Agency Board Meeting Minutes.

Option 1: Approve the March 31, 2022, Meeting Minutes.

2. Ratification of the May 19, 2022 Blueprint Intergovernmental Agency Budget Workshop.
3. Acceptance of the FY 2020-2021 Annual Comprehensive Financial Report.

### V. **GENERAL BUSINESS**

1. Authorization to Procure Design-Build Services for the Monroe-Adams Corridor Placemaking Project and Approval of a Joint Project Agreement with the City of Tallahassee Underground Electric Utilities.

Director Pingree gave a brief summary of the Monroe-Adams Corridor Placemaking project stating that the project included the renovation and improvement of five streets as explained in the materials provided to the Board.

**Mayor Dailey moved to authorize staff to procure Design-Build Services for the Monroe-Adams Corridor Placemaking Project and approve of a Joint Project Agreement with the City of Tallahassee Underground Electric Utilities. Motion was seconded by Commissioner Richardson. Motion passed.**

Passed 11-0 (weighted 65-0)

Commissioner Jackson was absent and Commissioner Proctor voted via WebEx.

2. Consideration of an Analysis of Funding Request by Domi Education Inc., for Renovations at 914 Railroad Avenue.

Director Pingree explained that staff followed Board direction and analyzed the Domi request consistent with the Non-competitive project request policy. He stated

that the funding request met the minimum criteria and that there was funding available. Consistent with previous projects, staff is seeking seeking IA Board direction on this non-competitive project-funding request.

Stanley Sims spoke about the Domi funding request and stated that another entity provides similar services. He also spoke about the lack of participation of minority businesses in OEV programs.

Commissioner Dozier spoke in favor of funding the Domil request and that Domi helps a diverse group of business, including minority and women owned businesses.

**Mayor Dailey moved to approve \$100,000.00 to fund the Domi request. Commissioner Richardson seconded the motion. Motion passed.**

Passed 11-0 (weighted 65-0)

Commissioner Jackson was absent and Commissioner Proctor voted via WebEx.

#### **VI. DIRECTOR DISCUSSION**

Commissioner Dozier spoke about the Regional Planning Council's Revive Loan Program, which OEV provided funding to in order to leverage federal dollars. Commissioner Dozier requested that staff bring an item about which businesses received loans under the RPC program. Director Cristina Paredes, Office of Economic Vitality, explained that FAMU Federal Credit Union and the Apalachee Regional Planning Council submit semi-annual and annual reports that are provided to the Board. Director Paredes also clarified that the businesses that received RPC loans are specified in the reports submitted to the Board.

**Commissioner Matlow moved to adjourn the meeting. The motion was seconded by Commissioner Williams-Cox. Motion passed.**

Passed 11-0 (weighted: 65-0)

Commissioner Jackson was absent and Commissioner Proctor voted via WebEx.

#### **VII. ADJOURN**

**The meeting adjourned at 3:20 p.m.**

**The next Blueprint Intergovernmental Agency Board of Directors Meeting is scheduled for July 14, 2022, at 3:00 p.m.**