

Blueprint Intergovernmental Agency Citizens Advisory Committee Meeting Minutes

Date: June 30, 2021
To: Citizens Advisory Committee
From: Benjamin H. Pingree, PLACE Director
Subject: Summary Minutes for May 12, 2021 CAC Meeting

Committee Members present:

Jim McShane, Chair	Elva Peppers
Peter Okonkwo, Vice-Chair	Allen Stucks
Chris Daniels	Sean McGlynn
Mary Glowacki	Daniel Petronio

**virtual participant*

Committee Members absent:

Mandy Bianchi	Claudette Cromartie
Kathy Bell	Robert Volpe
Linda Vaughn	Hugh Tomlinson

I. AGENDA MODIFICATIONS

There were no agenda modifications.

II. CITIZEN COMMENTS

The Blueprint Intergovernmental Agency offered three alternatives for citizen comment, by email, through virtual participation, or in person. There were no comments received by email.

Claudia Sperber spoke on the lush environment of Tallahassee-Leon County, her concerns for trash debris in stormwater facilities, and encouraged a core principal of environmental justice for Blueprint and City of Tallahassee projects.

Dr. Vanessa Williams spoke on the need to preserve the Bond Community, and on her concerns of the use of eminent domain for stormwater ponds.

III. CONSENT

Allen Stucks moved, seconded by Chris Daniels, to approve the consent agenda.

The motion passed 8-0.

- 1. Approval of the March 31, 2021, Blueprint Intergovernmental Agency Citizens Advisory Committee Meeting Minutes

Option #1: Approve the March 31, 2021, Blueprint Intergovernmental Agency Citizens Advisory Committee meeting minutes.

IV. GENERAL BUSINESS

- 2. Recommendation on Consideration of an Adjusted 2021 Board of Directors Meeting Calendar to Separate Infrastructure and Economic Vitality Meetings

Michael Alfano provided a brief overview of the item to consider the separation of Infrastructure and Economic Vitality meetings including schedule history, potential calendar changes and possibility of additional meetings. Mr. Alfano noted that the Economic Vitality Leadership Council recommended Option 2.

Allen Stucks moved, seconded by Peter Okonkwo, to recommend approval of Option 2.

Elva Peppers questioned if separating the two subjects would cause any delays to Infrastructure projects. Autumn Calder stated that because changes would take effect in 2022, project schedules could be structured around the IA Board calendar.

Mary Glowacki questioned any additional requirements related to needing eight meetings annually. Michael Alfano stated that the IA Board requested options for consideration and reiterated staff's commitment to either six or eight meetings.

Option 2: Recommend the IA Board approve Option #2 to amend the Blueprint Intergovernmental Agency Board of Directors meeting schedule to hold six (6) regular meetings per year; hold separate meetings for Blueprint Infrastructure and OEV business, except for when there is a budget workshop or budget public hearing scheduled for the same day as a regular meeting; review this practice as part of the 2022 joint regular meeting.

The motion passed 8-0.

- 3. Recommendation of Approval of Market District Park Concept Plan

Autumn Calder outlined the current and future process steps of the Market District Park and introduced the design consultant, Mary Margaret Jones, who provided a brief overview of the community engagement and survey results including the community preferences for walking paths, shaded gathering areas to include native plants, playground and water play, and open spaces. The preferred park character for landscaping was a hybrid of an informal or pastoral and blended or ecological setting.

Jim McShane asked about lighting. Mary Margaret Jones noted that lighting would be dark-sky friendly lighting in the gathering areas.

Peter Okonkwo asked about parking. Mary Margaret Jones noted the parking areas on the concept plan but noted that design was not far enough along to indicated the number of spaces available.

Mary Glowacki asked about maintenance moving forward. Autumn Calder stated that the Blueprint 2020 sales tax extension included annual allocations to the City and County to support maintenance of parks constructed through Blueprint sales tax dollars.

Autumn Calder spoke to the estimated costs of the Market District Placemaking project. The park element was estimated at \$6.6 million of the total \$11.1 million project budget.

Allen Stucks moved, seconded by Elva Peppers, to recommend approval of Option 1.

Option 1: Recommend the IA Board approve the Blueprint Market District Park Concept Plan.

The motion passed 8-0.

Elva Peppers moved, seconded by Allen Stucks to recommend approval of Options 2 and 3.

Option 2: Recommend the IA Board Authorize Blueprint to advertise, negotiate, and award a contract for design services for the Blueprint Market District Park.

Option 3: Recommend the IA Board approve the proposed alterations to future Market District Placemaking Project Elements to remove the northern portion of the Timberlane Greenway and neighborhood connections as shown in Attachment #3.

The motion passed 8-0.

I. PRESENTATION / INFORMATIONAL ITEMS

- Office of Economic Vitality Q1 2021 Update

Richard Fetchick highlighted the strategic initiatives of the OEV Q1 2021 update and entrepreneurship including collaborations with funding partners for minority businesses and grant or investment projects. Darryl Jones provided a brief overview of procurement oversight activities of the MWSBE office including 271 certified vendors and access to another 619 certified vendors through collaborations with the Office of Supplier Diversity. Drew Dietrich provided an update on business recruitment including the Competitive Projects process and site development. He also noted 13 active projects, 10 RFP submissions, and four capital projects. A copy of the presentation is on file at Blueprint Intergovernmental Agency.

- **Blueprint Infrastructure Q1 2021 Update**

Mike Alfano provided a brief overview on the Q1 2021 Blueprint Infrastructure program including the transition from project update items at each meeting to quarterly reports that were easy to share, included project snapshots of the individual projects, improved accessibility to information, and available on the Blueprint website. Susan Emmanuel provided information on upcoming community engagement opportunities through Blueprint and OEV. A copy of the presentation is on file at Blueprint Intergovernmental Agency.

- **Review of the Lobbying Policy**

Susan Dawson provided a brief overview of the Blueprint Lobbying Policy including definitions, non-lobbying activities, registration requirements, quarterly reporting, and enforcement and penalty for violations. The policy and related forms are available on the Blueprint website. A copy of the presentation is on file at Blueprint Intergovernmental Agency.

- **Presentation on the Northeast Gateway Project Development and Environmental Study**

Ryan Wetherell provided a presentation on the Northeast Gateway project including information on the May 26, 2021, Public Hearing on the Project Development and Environmental Study (PD&E), the project overview, limits, and the recommended alignment, the economic impact summary of estimated annual savings to motorists, protected and recreational land summary, and next steps following the public hearing. A copy of the presentation is on file at Blueprint Intergovernmental Agency.

Allen Stucks encouraged Blueprint to utilize the Capital Outlook, a minority owned newspaper, for sharing project information. Dan Scheer stated that Blueprint managed project notifications and would take the suggestion under advisement.

Jim McShane suggested include the number of participants in the community engagement events to evaluate the reach to citizens.

IV. ADJOURN

Alan Stucks moved, seconded by Chris Daniels, to adjourn.

The motion passed 8-0.

The meeting adjourned at 7:19 pm.