

Blueprint Intergovernmental Agency Citizens Advisory Committee Meeting Minutes

Date: May 4, 2022
To: Citizens Advisory Committee
From: Autumn Calder, Blueprint Director
Subject: Summary Minutes for November 17, 2021 CAC Meeting

Committee Members present:

Jim McShane, Chair	Kathy Bell
Chris Daniels	Rod McQueen
Mary Glowacki	Adner Marcelin
Leroy Peck	Sean McGlynn*
Ashley Leggett	Elva Peppers*

*virtual participant

Committee Members absent:

Hugh Tomlinson	Linda Vaughn
Peter Okonkwo	

I. AGENDA MODIFICATIONS

There were no agenda modifications to the meeting outline.

II. CITIZEN COMMENTS

The Blueprint Intergovernmental Agency offered three alternatives for citizen comment, by email, through virtual participation, or in person. There were no comments received by email and no in-person or virtual speakers.

III. PRESENTATION / INFORMATIONAL ITEMS

- Welcome New CAC Members
 - Adner Marcelin, Civil Rights Community Representative
 - Leroy Peck, Council of Neighborhood Associations (CONA) Representative
 - Ashley Leggett, Financial Expert Representative
- Presentation on a Status Update for the Beautification and Improvements to the Fairgrounds Project

Autumn Calder provided a brief update on the beautification and improvements to the Fairgrounds project, including the updated market study which is currently underway. Director Calder presented preliminary findings on the market study, economic impact analysis, and site evaluation analyses including current lease agreement through 2067, uses for businesses and residents, and the informal 'pop-up' economy which emerged around large events. The site

analysis indicated that with only 55 of the 107 acres are utilized regularly, reconfiguration of the space would support better offerings in the future. The balance of the land area could be used for other activities. Blueprint staff analyzed more than 30 available, alternative sites that did not fit the criteria to relocate the Fairgrounds.

- Office of Economic Vitality Update Presentation

Cristina Paredes provided a brief update on the activities within OEV, including labor statistics for the Tallahassee MSA, business development project activity, local business support through the Love Your Local campaign, and an update on the economic development infrastructure projects (FAMU, TCC, and FSU).

Darryl Jones provided an update on the MWSBE Division highlighting supplier diversity needs, aspirational goals, and an item that will be presented to IA Board in December regarding the inclusion of the FY 2021 financial data in the updated Disparity Study.

IV. CONSENT

Rod McQueen moved, seconded by Chris Daniels, to approve the consent agenda.

The motion passed 10-0.

1. Approval of the September 9, 2021 Blueprint Intergovernmental Agency Citizens Advisory Committee Meeting Minutes

Option #1: Approve the September 9, 2021, Blueprint Intergovernmental Agency Citizens Advisory Committee meeting minutes.

V. GENERAL BUSINESS

2. Election of CAC Vice Chair

Rod McQueen volunteered to serve as Vice Chair.

Adner Marcelin moved, seconded by Chris Daniels, to approve Mr. McQueen as Vice Chair of the CAC for 2022.

The motion passed 10-0.

3. Recommendation of Approval of an Appointment and Reappointments to the Blueprint Citizens Advisory Committee

CAC Chair Jim McShane recognized outgoing CAC member Linda Vaughn for her service on the Citizens Advisory Committee.

Mike Alfano provided a brief update on the appointment and reappointments to the CAC. The appointment and reappointments proposed were:

- Appoint Fred Varn to the CAC to represent the senior community.
- Reappoint Sean McGlynn to serve a second three-year term on the CAC, representing the Big Bend Environmental Forum.
- Reappoint Jim McShane to serve a second three-year term on the CAC, representing the Big Bend Minority Chamber of Commerce.

Adner Marcelin moved, seconded by Rod McQueen, to approve option 1.

Option 1: Recommend the IA Board approve the appointment and reappointments to the Blueprint Citizen Advisory Committee.

The motion passed 10-0.

4. Acceptance of a Status Update on the History and Culture Trail Project

Tatiana Daguillard provided a brief update on the History & Culture Trail project including background, project goals, and the interpretive history station and art locations. The design of the interpretive stations and history panels were based on stories and feedback from area residents. Each of the panels were designed to be accessible and inclusive; kiosk panels would be positioned for varying height and visual abilities and include audio interpretations through QR code. The inclusion of QR code would be a collaboration with Visit Tallahassee in a larger walking tour of Tallahassee.

CAC member Rod McQueen asked whether there would be allowances made for the visually impaired, to which Tatiana Daguillard reaffirmed that the QR code would provide access to audio interpretations of the interpretive panels.

Adner Marcelin moved, seconded by Rod McQueen, to approve option 1.

Option 1: Accept the status update on the History and Culture Trial Project

The motion passed 10-0.

5. Recommendation of Acceptance of the FY 2021 Blueprint Annual Report

Cristina Paredes provided a brief presentation on the Office of Economic Vitality including the receipt of four international, two national, and one state awards, development of the Love Your Local digital campaign, the recruitment of two business development projects (Danfoss and Amazon), and launch of the Big Bend Manufacturers Association, and a commercial site selection tool. Ms. Paredes noted

the MWSBE team connection to approximately 500 MBE firms through certification or reciprocal agreement, and that the team worked with FAMU Federal Credit Union on the SmartSteps microloan program. Lastly, OEV administered the Leon CARES Small Business assistance program and distributed \$18.3 million in coronavirus relief to 930 local business, developed webpages for COVID-19 business relief options, and distributed 200,000 face coverings to local businesses, organizations, and religious institutions.

Autumn Calder provided a brief presentation on Blueprint Infrastructure program including the allocation of \$51 million in community improvements in fiscal year 2021 which would produce 22 miles of roadway improvements, 79 miles of bicycle/pedestrian facilities, create or improve 267 acres of public space and create 8 new public parks. Blueprint staff initiated construction on two projects, received approval for the design of Debbie Lightsey Nature Park, Market District Park concept, Orange-Meridian Park concept, received approval for a significant amendment to the Northeast Park project, and completed the Northeast Gateway: Welaunee Boulevard PD&E study. Blueprint staff held 34 project specific community engagement meetings, 15 TCC, CAC, and IA Board meetings, 12 door-to-door outreach efforts, and attended numerous community events not centered in Blueprint projects specifically. Blueprint added social media presence, leveraging community partners to amplify the Blueprint story, and add real-time updates to the Blueprint website.

Adner Marcelin moved, seconded by Chris Daniels, to approve option 1.

Option 1: Recommend the IA Board accept the Blueprint Intergovernmental Agency FY 2021 Annual Report.

The motion passed 10-0.

IV. ADJOURN

Jim McShane declared the meeting adjourned at 6:03 pm.