

Blueprint Intergovernmental Agency Citizens Advisory Committee Meeting Minutes

Date: June 25, 2020
To: Citizens Advisory Committee
From: Autumn Calder, Director, Blueprint Intergovernmental Agency
Subject: Summary Minutes for February 27, 2020 CAC Meeting

Committee Members present:

Elva Peppers	Allen Stucks
Bill Berlow	Claudette Cromartie
Sean McGlynn	Linda Vaughn
Daniel Petronio	Neil Fleckenstein
Kathy Bell	Peter Okonkwo

Committee Members absent:

Robert Volpe	JR Harding
Hugh Tomlinson	Jim McShane

I. AGENDA MODIFICATIONS

- Elva Peppers pulled Item 1 Approval of the January 16, 2020 Blueprint Intergovernmental Agency Citizens Advisory Committee Meeting Minutes, for discussion.

II. CITIZENS TO BE HEARD ON NON-AGENDAED ITEMS

Steve Martin spoke of his history of opposition to the Northeast Gateway and CAC membership issues.

III. CONSENT

Allen Stucks moved, seconded by Neil Fleckenstein, to approve the Consent Agenda as amended.

The motion passed 8-0.

2. Approval of the February 12, 2020, Blueprint Intergovernmental Agency Citizens Advisory Committee Meeting Minutes
Option 1: Recommend that the Blueprint Intergovernmental Agency Board of Directors accept the February 2020 Status Report on Blueprint Infrastructure Projects.

3. Recommendation of Acceptance of the Status Report on Blueprint Infrastructure Projects
Option 1: Recommend the IA Board accept the status update on Blueprint Infrastructure Agency infrastructure projects.
4. Recommendation of Reappointment of Kathy Bell to the Blueprint Citizens Advisory Committee
Option 1: Recommend the IA Board reappoint Kathy Bell to a second term on the Blueprint CAC.
5. Acceptance of an Analysis on Memorializing Community History and Culture on Blueprint Projects
Option 1: Recommend the IA Board accept the analysis on memorializing community history and culture in Blueprint Infrastructure projects, which continues using current project processes, additional resources, and project profiles to identify historic & cultural resources.

CONSENT ITEMS PULLED FOR DISCUSSION

1. Approval of the January 16, 2020, Blueprint Intergovernmental Agency Citizens Advisory Committee Meeting Minutes

Option 1: Approve the January 16, 2020 CAC meeting minutes.

Elva Peppers expressed appreciation for the concise composition of minutes, as requested by members at the Retreat. For further improvement to the minutes she requested elaboration of public speaker comments.

Neil Fleckenstein stated that the minutes did not need to be shorter but reflective of the conversation. Elva Peppers again requested that the minutes be concise, noting that it was her preference. Mr. Fleckenstein stated that the minutes needed enough accurate detail to understand the issue of concern from a citizen and committee member perspective.

Linda Vaughn stated that the criteria she used in reviewing minutes was could a reader, one not in attendance of the meeting, understand what occurred at the meeting. Objections by citizens or committee members needed elaboration however, she felt that the January 16, 2020, meeting minutes were excellent. She noted no specific changes to the minutes, just comments for the future.

Allen Stucks moved, seconded by Bill Berlow, to approve the January 16, 2020, CAC minutes as amended.

The motion passed 8-0.

IV. PRESENTATIONS / INFORMATIONAL ITEMS

- **Blueprint Project Updates**
Autumn Calder and Dan Scheer provided an overview of a few Blueprint projects that included updates on the Capital Circle Southwest Greenway and the Debbie Lightsey Nature Park project, which were currently in design. The Market District Placemaking project was also presented, including greenway, park and pedestrian enhancements, and future citizen engagement activities. Susan Emmanuel provided an update on the redevelopment of the Blueprint website. Linda Vaughn inquired regarding coordination with businesses and residents in the Market District Placemaking area. Autumn Calder confirmed the public outreach efforts and shared highlights of the discussion at a February 2020 meeting with business owners.
- **Office of Economic Vitality Project Updates**
Darryl Jones and Drew Dietrich provided an update on OEV activities including the approval by City and County Commissions for the consolidated MWSBE policy, which would take effect April 1, 2020, as well as OEV's work to support magnetic technologies in our community. Members were invited to attend and share information about the February 29, 2020, launch event for the Electromagnetic Bitter Beer collaboration with Depp Brewing to support local STEM programs and celebrate the Magnetic Laboratory's 25th anniversary.
- **CAC Retreat Review**
Megan Doherty provided a progress update on suggestions and requests made at the February 12, 2020, retreat including agenda format modifications for the current meeting, project liaisons, and distributed a reference handout for CAC processes and Roberts Rules of Order. Project liaisons were encouraged to attend public meetings and community events related to the development of their specific Blueprint project and share their observations and suggestions with the CAC at meetings when the project is discussed. The Project liaisons would provide another "voice at the table," in addition to Blueprint staff and project consultants, reporting on project progress and community feedback.

Many members provided feedback or asked questions about the reference handout. Linda Vaughn inquired regarding the Florida Statue reference that authorized the Blueprint program. Susan Dawson stated that it was Chapter 163, governing Interlocal Agreements which were included in the CAC Orientation material and was available on the current Blueprint website. Elva Peppers suggested adding "Pursuant to Florida Statue 163" in the footer of the handout. Neil Fleckenstein suggested adding hyperlinks, for verbal learners, and redistribute electronically.

Regarding future agenda items, Megan Doherty stated that staff would work to increase flexibility in the presentation of complex projected topics or items. Instead of "forcing the discussion" on project components through staff recommendations, to frame the items and discussions in a way that solicits options from CAC members and provides flexibility, beyond staff presentation, acceptance of a report, or approval of a recommendation that could be useful to the IA Board.

Neil Fleckenstein suggested site visits to support understanding of the more complex and technical project issues. Autumn Calder agreed and reiterated that the approach would be flexible and varied based on the topic and what would best inform the IA Board with their decision

- **Project Liaison Updates**

Autumn Calder shared the list of Project Liaisons based off of member participation at that Retreat. Staff would provide a list of available projects to the CAC for members who were unable to attend the retreat but wished to volunteer in a liaison capacity also.

Elva Peppers provided a brief update on the preliminary design of the Debbie Lightsey Nature Park including data collection and location of park features.

Neil Fleckenstein requested additional clarification on the liaison role. Megan Doherty stated that the goal of having CAC Project Liaisons was to provide further opportunity for greater member engagement with individual projects. It would also allow for a non-staff perspective during project updates and CAC member discussion that could be a valuable part of CAC discussions and decisions on behalf of the projects that moved forward to the IA Board.

- A copy of the presentation is on file at Blueprint Intergovernmental Agency.

V. ADJOURN

The meeting adjourned by consensus at 5:30 pm.