

Blueprint Intergovernmental Agency Citizens Advisory Committee Meeting Minutes

Date: April 25, 2019
To: Citizens Advisory Committee
From: Benjamin H. Pingree, PLACE Director
Subject: Summary Minutes for February 13, 2019 CAC Meeting

Committee Members present:

JR Harding	Daniel Petronio
Elva Peppers	Hugh Tomlinson
Bill Berlow	Sean McGlynn
Claudette Cromartie	Neil Fleckenstein
Keith Dantin	Linda Vaughn
Allen Stucks	

Committee Members absent:

Kathy Bell	Peter Okonkwo
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I. AGENDA MODIFICATIONS

- The following items were pulled from the agenda:
 - Information Item: Presentation by MGT Consulting on the Preliminary Draft Disparity Study
 - Consent Item #4: Authorization to Proceed with Procurement for Northeast Corridor Connector: Bannerman Road Project PD&E Re-evaluation, including Feasibility Study, and Design Services
- Distribution of the conceptual design of the Orange Meridian Placemaking Project

Allen Stucks moved approval of the agenda modifications. It was seconded by Bill Berlow.

The motion passed 11-0.

II. INFORMATIONAL ITEMS/PRESENTATIONS

- Presentation by MGT Consulting on the Preliminary Draft Disparity Study
PULLED FROM THE AGENDA

III. CONSENT

ACTION TAKEN: Allen Stucks moved the consent agenda as presented. Claudette Cromartie seconded it.

The motion passed 11-0.

1. Approval of the November 29, 2018 Citizens Advisory Committee Meeting Minutes
Option #1: Approve the November 29, 2018 CAC meeting minutes.
2. Appointment to the Blueprint Intergovernmental Agency Citizens Advisory Committee
Option #1: Appoint Jim McShane to the Blueprint Intergovernmental Agency Citizens Advisory Committee to represent the Big Bend Minority Chamber of Commerce.
3. Authorization to Formalize the Collaboration with the Big Bend Minority Enterprise Development (MED) Week, Inc. and the Office of Economic Vitality for the Planning and Execution of Annual MED Week Activities
Option #1: Authorize the Director of the Office of Economic Vitality to develop and execute a Memorandum of Understanding with the Big Bend MED Week Committee, Inc. and the Blueprint Intergovernmental Agency, in a form approved by legal counsel that defines their activities with the Office of Economic Vitality and the Minority, Women and Small Business Enterprise program.
4. Authorization to Proceed with Procurement for Northeast Corridor Connector: Bannerman Road Project PD&E Re-evaluation, including Feasibility Study, and Design Services
PULLED FROM THE AGENDA
5. Authorization to Proceed with Procurement of Planning and Design Services for the Lake Jackson and Lake Jackson South Greenways Project
Option #1: Authorize Blueprint to proceed with the procurement of planning and design services for the Lake Jackson and Lake Jackson South Greenways project.
6. Authorization to Proceed with Procurement of Planning and Design Services for the Orange Meridian Placemaking Project
Option #1: Authorize Blueprint to proceed with the procurement of planning and design services for the East Drainage Ditch and Orange Avenue Stormwater Pond components of the Orange/Meridian Placemaking project

IV. GENERAL BUSINESS

7. Acceptance of the Status Report on Blueprint Intergovernmental Agency Infrastructure Projects

Autumn Calder and Megan Doherty provided a presentation to the CAC on the status of Blueprint infrastructure projects, which included:

- Updates to the design concept for the Orange/Meridian Placemaking project as requested by the Intergovernmental Agency Board of Directors (Board)

including a temporary restroom, increased green space, lighting on Polk Drive, and enhancement to sidewalks.

- Security was a concern of the committee with several members offering potential options for surveillance or police patrol. Ben Pingree spoke to the details and coordination of ownership of the site. All entities were working to minimize negative uses and maximize the positive practices through the interim period of time.
- Keith Dantin suggested a right in/out at Polk Drive to make a left onto Orange Avenue at the signal.
- Public engagement meeting dates on the Northeast Gateway PD&E Study.
- Northeast Connector Corridor: Bannerman Road PD&E re-evaluation (updating the 2012 study completed by Leon County) including the feasibility study and analysis of widening from Tekesta Road to Bull Headley Road, as authorized by the Board. The PD&E would analyze traffic patterns, circulation, and operational improvements as well as update the total cost of the project, feasibility study.
 - Bill Berlow questioned if widening to Bull Headley would encourage or accommodate growth. Autumn Calder stated that the feasibility study would look at existing land uses, any potential for new development, and the lake protection regulations.
 - Neil Fleckenstein spoke to the Capital Regional Transportation Planning Agency's (CRTPA) corridor analysis and questioned how it tied into the PD&E for Bannerman. Megan Doherty explained that the corridor study analyzed existing conditions and identified opportunities that could quickly implemented to improve safety and circulation. With Bannerman Road, the CRTPA was performing traffic analyses. Blueprint was coordinating with CRTPA to determine where their data collection could feed into the PD&E evaluation to properly plan for any future growth along the corridor.
- The advertisement for Design-Build services for the skateable art project at Coal Chute Pond in March 2019.
- The regional stormwater facility, 3D-B Pond, would be advertised in conjunction with FAMU Way Phase 3 and take approximately two years to complete. The major goals of Blueprint's project were to reduce the amount of flooding occurring south of Orange Avenue and improve the overall water quality.
 - The retaining wall features were for aesthetic purposes only and served to continue the programmable light features along FAMU Way.
 - Ben Pingree spoke to the activation of several businesses in the South Monroe (SoMo) district. Parking concerns could be served, on nights and weekends, by the state owned parking garages one block north of the district.
- A funding update on Capital Circle Southwest due to changes in the Florida Department of Transportation 5-year Work Program allocations for Springhill Road to Orange Avenue were programmed for fiscal year 2022 and Crawfordville Road to Springhill Road for fiscal year 2024. Blueprint was scheduled to provide funding for roadway lighting in fiscal years 2023 and 2024.

A copy of the presentation is on file at Blueprint Intergovernmental Agency.

Option #1: Accept the February 2019 status report on Blueprint Intergovernmental Agency infrastructure projects.

Hugh Tomlinson moved approval of Option #1. It was seconded by Claudette Cromartie.

The motion passed 11-0.

8. Acceptance of the Status Report on the Operations of the Tallahassee-Leon County Office of Economic Vitality (OEV)

Cristina Paredes provided a presentation to the CAC on the status of operations at OEV, which included:

- OEV hosted two site visit, participated in the groundbreaking on the DanFoss facility (estimated to generate 120 jobs), and supported Proof's relocation to the SoMo District.
- The MWSBE office provided 27 partner referrals and certified 18 business.
- 20 active projects with 45% in Manufacturing and Transportation/Logistics; 53% of projects come through partner referrals.
- The unemployment rate for Tallahassee was 3.2% with private sector jobs driving growth.
- Trends indicated that the fastest growing occupations over the next five years would be with skilled workforce. OEV continued to strengthen partnerships with Lively, Tallahassee Community College, and into high schools, as well as hosting Leon Works on Friday, March 8, 2019, to educate teens and young adults on these occupations and how to secure well-paying jobs.
- The final report on the Disparity Study, and subsequent policy proposals, would be presented to the Board in June 2019.

Option #1: Accept the Tallahassee-Leon County Office of Economic Vitality Status Report.

Allen Stucks moved approval of Option #1. It was seconded by Bill Berlow.

The motion passed 10-0. (Hugh Tomlinson left the meeting during the presentation.)

Allen Stucks questioned how OEV was supporting business growth and addressing poverty, specifically on the Southside. Ben Pingree stated broadly that City and County Commissions, in conjunction with the School Board, were actively working the issue. Mr. Pingree further stated that all offices in the Department of PLACE worked to resolve economic disparity community wide. The Comprehensive Plan, through the Planning Department, ensured that the 'rising tide would lift all ships.' Planning staff also recently issued a study that evaluated investments over the next five years. This study focused specifically on the Orange Avenue corridor and identified \$1.6 billion of investments, much of it from the private sector, on the Southside of Tallahassee. Blueprint infrastructure projects have proven to stimulate positive private sector economic growth in the market. And lastly, OEV's strategic plan and the consolidated MWSBE office were purposeful in their approach to resolving economic inequality. The Disparity Study,

underway by MGT of America, was intentionally reviewing the Harvard study, ALICE report and the most current data available to determine a programmatic mechanism to alleviate discrepancies.

9. Acceptance of the Status Report on the Activities for the Applied Science and Advanced Manufacturing Target Industries

Cristina Paredes provided a presentation to the CAC on the status of activities for the Applied Science and Advanced Manufacturing target industry, which included:

- Attendance at the Magnetic Conference and the unveiling of the emerging Magnetic Capital of the World marketing campaign. With the support of Research on Investment (ROI) engaged with more than 300 individuals and 8 companies, two that were international.
- The Applied Science, Innovation, and Manufacturing (AIM) Report indicated that supply, compensation, and demand all grew since the beginning of the launch in the fourth quarter of 2018.

Option #1: Accept the Tallahassee-Leon County Office of Economic Vitality Status Report.

Allen Stucks moved approval of Option #1. It was seconded by Claudette Cromartie.

The motion passed 10-0.

JR Harding requested that future reports include data on the under employed and the senior or retirement community. Cristina Paredes stated that with the inclusion of Richard Fetchick to the OEV team, they would incorporate his request into the evaluation and revamping of the data center.

V. CITIZENS TO BE HEARD ON NON-AGENDAED ITEMS

There were no speakers to be heard.

VI. ITEMS FROM MEMBERS OF THE COMMITTEE

There was discussion by the committee on the format of the CAC agenda. Consensus of the committee was to continue to include the draft Board item along with the item for CAC action. Allen Stucks requested the staff summary report on the 880 Summit. Keith Dantin requested the cost breakdown of the 3D-B Pond.

VII. ADJOURN

Allen Stucks moved to adjourn. It was seconded by Keith Dantin. The meeting adjourned at 6:40 pm.