

# Blueprint Intergovernmental Agency Citizens Advisory Committee Meeting Minutes

**Date:** February 27, 2020  
**To:** Citizens Advisory Committee  
**From:** Autumn Calder, Director, Blueprint Intergovernmental Agency  
**Subject:** Summary Minutes for January 16, 2020 CAC Meeting

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## Committee Members present:

Elva Peppers	Neil Fleckenstein
JR Harding	Allen Stucks
Bill Berlow	Claudette Cromartie
Sean McGlynn	Linda Vaughn
Robert Volpe	Jim McShane
Daniel Petronio	Kathy Bell
Hugh Tomlinson	

## Committee Members absent:

Peter Okonkwo	
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## I. AGENDA MODIFICATIONS

- Item 2 Recommendation of Acceptance of the Status Report on Blueprint Infrastructure Projects Attachment 2 Community Engagement Calendar

## II. INFORMATIONAL ITEMS/PRESENTATIONS

- Blueprint Project Updates  
Dan Scheer provided an overview of a few Blueprint projects that included updates on the Intergovernmental Agency Board of Directors (IA Board) directed joint Stormwater Quality Report, Capital Cascades Trail Segment 3, Northeast Connector Project, Lake Jackson Greenway, Market District Placemaking, and Community Engagement. A copy of the presentation is on file at Blueprint.
- Office of Economic Vitality Project Updates  
Richard Fetchick provided an overview of current projects and the data aspects of OEV including website products and reports, the annual Competitiveness Report, the quarterly Economic Dashboard, and monthly Data Driver.  
Presentation is on file at Blueprint Intergovernmental Agency
- Draft CAC Retreat Agenda  
Megan Doherty provided an overview of the schedule and topics for the February 12, 2020 CAC Retreat.

### III. CONSENT

#### **SPEAKERS:**

Max Epstein spoke on stormwater issues in Tallahassee-Leon County and insufficiencies in the Capital Cascades Trail Segment 3 After Action Report.

### V. PUBLIC HEARING 5:30 pm

4. First Public Hearing to Approve a Substantial Amendment to the Blueprint Northeast Gateway: Welaunee Critical Area Plan Regional Infrastructure Project

Elva Peppers opened the public hearing. Robert Volpe recused himself from the discussion and vote due to a conflict of interest. The Form 8b Memorandum of Voting Conflict for County, Municipal, and Other Local Public Officers is on file at Blueprint.

Autumn Calder provided a presentation on the proposed substantial amendment to the Blueprint Northeast Gateway: Welaunee Boulevard project, which included history, the original project concept, modifications to the concept, and the proposed project amendment description. A copy of the presentation is on file at Blueprint Intergovernmental Agency.

#### **SPEAKERS**

Michael Rosenthal spoke in opposition to the project.

Neil Fleckenstein questioned if the greenway would be outside or part of the Canopy Road Protection Zone. Dan Scheer stated that the research was ongoing at that time. Mr. Fleckenstein encouraged that the design be guided by the ecology and topography of that site.

Bill Berlow inquired about right-of-way acquisition. Dan Scheer stated that the right-of-way for the roadway would be sufficient to include multimodal amenities consistent with the holistic nature of the Blueprint projects.

Hugh Tomlinson questioned impacts of the changes to the project budget. Dan Scheer stated that modifications to the design concept such as a two-lane rural roadway north of Interstate-10, allowed for cost saving measures that kept the project within the approved budget.

Neil Fleckenstein encouraged collaboration with landowners. He also requested a presentation at a future meeting by Blueprint, Capital Regional Transportation Planning Agency, City, and County to address current and potential future traffic problems.

**Hugh Tomlinson moved, seconded by Allen Stucks, approval of Option #1.**

**Option 1: Conduct the first public hearing and recommend the IA Board substantially amend the Blueprint Project 25, Northeast Gateway: Welaunee Critical Area Plan Regional Infrastructure, as described in Attachment 2.**

**The motion passed 11-1 with Linda Vaughn dissenting and Robert Volpe abstaining due to a conflict of interest.**

#### **IV. CONSENT – CONTINUED**

**Allen Stucks moved, seconded by Jim McShane, to approve the Consent Agenda as presented.**

Linda Vaughn expressed her concern about the accountability of the minutes, including the use of subjective descriptions, and the ability of a citizen to understand the activities of the CAC when reading the minutes as provided. Elva Peppers encouraged future meeting minutes to focus on statements of fact without increasing the length of the document.

Daniel Petronio suggested that the inclusion of cost estimates in project profiles. Staff noted that the project cost estimates would be added to the project profiles.

Linda Vaughn stated that the Capital Cascades Trail Segment 3 After Action Report was insufficient in addressing issues with the project. Quoting one section of the After Action Report Ms. Vaughn also noted that she did not feel encouraged by staff to share opportunities for presentations to or information about Blueprint with citizen groups.

Elva Peppers noted that the proper procedure for discussion of consent agenda items was for the CAC member to request that the item(s) be pulled for discussion. That could happen either by email to staff before the meeting or during the agenda modification section at the start of the meeting.

**The motion passed 12-1 with Linda Vaughn dissenting.**

- Approval of the December 5, 2019 Blueprint Intergovernmental Agency Citizens Advisory Committee Meeting Minutes  
**Option 1: Approve the December 5, 2019 CAC meeting minutes.**
- Recommendation of Acceptance of the Status Report on Blueprint Infrastructure Projects  
**Option 1: Recommend that the Blueprint Intergovernmental Agency Board of Directors accept the January 2020 Status Report on Blueprint Infrastructure Projects.**
- Recommendation of Acceptance of the Capital Cascades Trail Segment 3 After Action Report  
**Option 1: Recommend that the Blueprint Intergovernmental Agency Board of Directors accept the Capital Cascades Trail Segment 3 After Action Report and direct staff to implement the Report's recommendations.**

## **V. GENERAL BUSINESS**

5. Recommendation of Approval of the Minority Women Small Business Enterprise Policy and the Revision to the Blueprint Procurement Policy

Darryl Jones provided a presentation to the CAC on the Consolidated Minority Women Small Business Enterprise Policy and revision to the Blueprint Procurement Policy, which included aspirational targets recommended by the 2019 Disparity Study. The presentation also covered stakeholder engagements, consolidated MWSBE policy highlights for unbundling, mentor-protégé relationships, reciprocity, good faith effort documentation, and certification, responsiveness to and scoring of bid proposals, reporting of MWSBE utilization, and next steps for implementation. A copy of the presentation is on file at Blueprint Intergovernmental Agency.

**Allen Stucks moved, seconded by Hugh Tomlinson to accept Options 1 and 2.**

**Option 1: Recommend the IA Board of Directors approve the Minority, Women, and Small Business Enterprise Policy for the Blueprint Intergovernmental Agency and approve the revisions to the Blueprint Procurement Policy.**

**Option 2: Recommend the IA Board of Directors direct staff to work with City and County Staff to bring the Minority, Women, Small Business Policy and corresponding updates to City and County Policies before their respective governments.**

Linda Vaughn questioned how the disparities within the Blueprint program, noted in the Disparity Study by MGT of America, would be addressed. Cristina Paredes stated that the revised Blueprint Procurement Policy, included in the agenda materials, rectified it.

JR Harding noted that the Disparity Study listed “disadvantaged citizens” and that disparity also existed in labor participation, with only 33% of people aged 16-64 were employed. As opposed to 76% within the able-bodied population. He encouraged making it a part of Tallahassee-Leon County community values to include businesses owned by persons with disabilities in the MWSBE policy provisions.

**The motion passed 13-0.**

6. Recommendation of Approval of a Policy Governing the Future Opportunity Leveraging Fund

Cristina Paredes provided an overview of the Future Opportunity Leveraging Fund Policy within the OEV Capital Budget, including the purpose and intent. A copy of the presentation is on file at Blueprint Intergovernmental Agency.

**Hugh Tomlinson moved, seconded by Allen Stucks, to accept Option 1.**

**Option 1: Recommend the Blueprint Intergovernmental Agency Board approve the proposed Future Opportunity Leveraging Fund Policy governing allocation of funding in the Office of Economic Vitality Future Opportunity Leveraging Fund.**

Daniel Petronio questioned how the fund was currently managed. Cristina Paredes clarified that current business practice was as outlined in the policy, and the requested action before the CAC and IA Board would formalize this process through policy.

**The motion passed 13-0.**

**VI. CITIZENS TO BE HEARD ON NON-AGENDAED ITEMS**

Michael Rosenthal spoke to discrepancies in accountability between the private sector and government.

**VII. ITEMS FROM MEMBERS OF THE COMMITTEE**

There were no speakers to be heard.

**VIII. ADJOURN**

**The meeting adjourned by consensus at 6:47 pm.**

