

Blueprint Intergovernmental Agency Citizens Advisory Committee Meeting Minutes

Date: November 16, 2022
To: Citizens Advisory Committee
From: Autumn Calder, Blueprint Director
Subject: Summary Minutes for August 31, 2022 CAC Meeting

Committee Members present:

Peter Okonkwo, Chair	Rod McQueen, Vice Chair
Jim McShane	Kathy Bell
Chris Daniels	Adner Marcelin
Leroy Peck	Ashely Leggett
Hugh Tomlinson	Fred Varn
Mary Glowacki (virtual)	

Committee Members absent:

Sean McGlynn	Elva Peppers
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I. AGENDA MODIFICATIONS

The 2023 CAC calendar was pulled from Consent to be reviewed by the committee.

II. CITIZEN COMMENTS

The Blueprint Intergovernmental Agency offered two alternatives for citizen comment, by email or in person. There were no comments received by email and no in-person speakers.

III. PRESENTATION / INFORMATION ITEMS

Introduction of Office of Economic Vitality Director Keith Bowers

Darryl Jones, Minority Women & Small Business Enterprise Deputy Director, introduced Mr. Keith Bowers as the new Director for the Office of Economic Vitality. Director Bowers greeted the committee members and thanked them for their service. He expressed his enthusiasm for working with the CAC in the future.

Recognition of Outgoing CAC Member – Hugh Tomlinson

Peter Okonkwo, Chair, recognized Hugh Tomlinson for his service as a member of the CAC and thanked him for his contributions to the Committee. Deputy Director Jones and Megan Doherty, Blueprint Planning Manager, also recounted their experiences with Mr. Tomlinson while he served on the committee and thanked him for his service.

Presentation of the Skateable Art & Coal Chute Pond Park Grand Opening Video

Megan Doherty, Blueprint Planning Manager, introduced a video created by the City of Tallahassee that highlighted the grand opening of Skateable Art Park and Coal Chute Pond on June 22, 2022. The two projects represent new amenities along the Capital Cascades Trail Segment 3 and incorporate skateable art features, interactive musical instruments, and paved walking trails.

IV. CONSENT

1. Approval of the May 4, 2022 Blueprint Intergovernmental Agency Citizens Advisory Committee Meeting Minutes

Rod McQueen moved to accept the May 4, 2022 Blueprint Intergovernmental Agency Citizens Advisory Committee Meeting Minutes. It was seconded by Jim McShane. Motion passed unanimously.

V. GENERAL BUSINESS

2. Approval of the 2023 Blueprint Citizens Advisory Committee Meeting Schedule

This item was pulled from the Consent agenda by Chair Okonkwo. He introduced the item by noting he wanted to highlight the 2023 meeting dates for CAC members. After a brief presentation by Megan Doherty, Adner Marcelin moved to accept the 2023 Blueprint Citizens Advisory Committee Meeting Schedule. It was seconded by Rod McQueen. Motion Passed unanimously. Adner Marcelin noted that he would miss the February 2023 meeting due to a prior obligation.

3. Recommendation of Approval of Appointments to the Blueprint Citizens Advisory Committee

Megan Doherty presented this item on the upcoming vacancies on the CAC stating that Hugh Tomlinson, representing the Network of Entrepreneurs and Business Advocates (NEBA), will complete his second three-year term of service, on September 30, 2022, and is not eligible for reappointment; and that Mandy Bianchi, representing the disability community, resigned from her position on the CAC and her term will end on December 31, 2023. To fill the vacancies, NEBA has nominated Hollie Myers to fill the seat representing NEBA and Whitney Doyle, Executive Director for the Florida Alliance for Assistive Services and Technology has submitted an application for the disability community representative seat. Hugh Tomlinson moved to accept the recommendation that the IA Board approve the appointments. It was seconded by Adner Marcelin. Motion passed unanimously.

4. Review of the Lake Jackson Greenways Project

Dan Scheer, Blueprint Design and Construction Manager, presented an overview and update of the Lake Jackson Greenways Project. He explained that the project is part of the Implementation of the Greenways Master Plan project, which is funded annually at \$750,000 through 2039 for a total value of \$15.8 million. The Lake Jackson project is expected to be ready for construction at the end of 2022

creating a connection from Lake Jackson Mounds State Park to Lake Ella at Fred O. Drake Park in Midtown Tallahassee. He explained that the Project is still moving forward while Blueprint works to partner with the Centre of Tallahassee for the trail connectivity. Additionally, staff intends to incorporate signage and lighting along the trails.

Rod McQueen inquired as to whether this Project incorporates protected bike lanes along the proposed trail. Dan Scheer explained that the proposed path of this Project primarily focuses on residential areas and that protected bike lanes would not be incorporated into this Project.

Fred Varn asked whether this project would serve to address traffic congestion in the proposed area. Dan Scheer explained that these trails were for pedestrian use and that it did not include any traffic mitigation or roadway lane expansions.

Peter Okonkwo asked whether there were any additional fiscal impacts for this Project. Dan Scheer stated there were no additional impacts at this time, and the project has sufficient funds in the project account to fund construction. Based on updated cost estimates, the project is expected to be constructed below the cost previously presented to the IA Board

Jim McShane moved to accept the presentation updates. It was seconded by Leroy Peck. Motion passed unanimously.

5. Presentation of the FY 2022 Annual Report of the Blueprint Intergovernmental Agency

Megan Doherty presented an overview of the 2022 Blueprint accomplishments from the Annual Report. Blueprint infrastructure won six awards, applied \$3,262,090 in outside funding to projects, and completed 6 projects. The IA Board allocated an approximately \$91.5 million dollar investment in community improvements through the Blueprint projects over the last fiscal year.

Darryl Jones presented an overview of the 2022 OEV accomplishments from the Annual Report. The Office of Economic Vitality received approximately \$24,128,905 million dollars to advance OEV policy and program initiatives to diversify the Tallahassee-Leon County economy; received two National Association of Counties awards; focused on 18 active projects with the potential to create over 2,900 jobs, generate \$27.11 million in income or wages, and develop \$480 million in total economic output. OEV conducted 87 business consultations which generated 119 active leads, 39 recruitments, 19 business expansions, and 3,555 new and retained jobs. Finally, the MWSBE certified over 325 local businesses.

Adner Marcelin moved to accept the FY 2022 Annual Report. It was seconded by Ron McQueen. Motion passed unanimously.

VI. PUBLIC HEARING

6. First Public Hearing on the Proposed Fiscal Year 2023 Operating Budget and Fiscal Year 2023 – 2027 Five-Year Capital Improvement Program Budget for the Blueprint Intergovernmental Agency

Megan Doherty and Tres Long presented the Fiscal Year 2023 proposed budget. Tres summarized that there was an estimated 15% revenue increase over the FY 2022 approved budget due to growth in local consumer spending. He stated that the Infrastructure program expects an estimated \$342.1 million in revenues over the next five fiscal years. Megan Doherty presented the proposed FY 2023 - 2027 Capital Improvement Plan for Blueprint Infrastructure stating that it will continue the implementation of 1932 key community projects across Leon County; fully fund eight regional mobility, gateway, and placemaking projects; and provide approximately \$50 million to the City and County for improvements to sidewalks, transit, and water quality. Tres Long presented the proposed FY 2023 - 2027 Capital Improvement Plan for the Office of Economic Vitality. The proposed budget will fully fund all existing Office of Economic Vitality programs including funding for the Competitive Project Fund and the Future Opportunity Leveraging Fund. Over the next five years, OEV will be positioned to provide an estimated \$12.79 million to support local businesses, entrepreneurs, targeted industries, and local workforce development. Tres Long also explained that the proposed budget reallocates unused funds from discontinued projects such as the Convention Center and state projects. Finally, the proposed budget includes a 5% staff cost of living adjustment, consistent with City and County budget proposals.

Hugh Tomlinson moved to accept the presentation and staff recommendation. It was seconded by Adner Marcelin. The motion passed unanimously.

VII. ADJOURN

The meeting adjourned at 6:38 pm.