

Blueprint Intergovernmental Agency IA Board of Directors Meeting Minutes

Date: September 5, 2019
To: IA Board of Directors
From: Benjamin H. Pingree, PLACE Director
Subject: Summary Minutes to IA Board of Directors Meeting of June 27, 2019

MEMBERS PRESENT

COUNTY	CITY
Commissioner Bryan Desloge, Chair	Commissioner Elaine Bryant
Commissioner Kristin Dozier	Commissioner Jeremy Matlow
Commissioner Jimbo Jackson	Mayor John Dailey
Commissioner Mary Ann Lindley	Commissioner Curtis Richardson*
Commissioner Nick Maddox	Commissioner Dianne Williams-Cox*
Commissioner Rick Minor	
Commissioner Bill Proctor	

**attended telephonically*

I. AGENDA MODIFICATIONS

- Item removed from the agenda
 - 14: Approval of the Sale of 1231 Stearns Street
- Items pulled from Consent:
 - 6: Acceptance of the Report on the Shop Local Programs in Tallahassee-Leon County
 - 15: Authorization to Advertise, Negotiate, and Award a Contract for Marketing and Communication Services
 - 16: Authorization to Award a Contract for the Northeast Connector Corridor Project Development & Environmental Study Services and Phase 1 Design Services

II. CITIZENS TO BE HEARD ON NON-AGENDAED ITEMS

3-minute limit per speaker; there will not be any discussion by the Commission

Speakers:

Larry Teich, Pontiac Drive, read into the record a statement by Jefferson Walker, Still Court, who spoke in opposition to right of way acquisitions in the Boynton Stills neighborhood and the difficulties in finding commercial property equivalent to that previously occupied.

Dr. Edward Holifield, Longleaf Court, spoke on Tallahassee Memorial Hospital and Big Bend Cares.

Jonathan Lammers, Lakeshore Drive, spoke in opposition to right of way acquisitions in the Boynton Stills neighborhood and the changes in African American neighborhoods due to the construction of new roads and stormwater ponds.

Stanley Sims, Avondale Way, spoke in opposition to right of way acquisitions in the Boynton Stills neighborhood and the economic vitality of Southside communities.

Dell Cates, Laurelwood Lane, spoke on behalf of Rethink Energy Florida, on the value of mature trees in the community.

Barbara Dunn, Flagler, read a statement on behalf of Sean McGlynn a member of the BPIA Citizens Advisory Committee, speaking against right of way acquisitions in the Boynton Stills neighborhood and the broad briefing to the CAC on changes to Southside communities.

Steven Kurtz, Milton Street, spoke in opposition to right of way acquisitions in the Boynton Stills neighborhood and the effects relocation has on communities, housing security, and the environment.

Lucia Sommer, Milton Street, spoke in opposition to right of way acquisitions in the Boynton Stills neighborhood and shared images of homes on Miles Street and Still Court.

Mayor Dailey joined the meeting bringing a quorum to the IA Board.

Commissioner Maddox moved, seconded by Commissioner Dozier, to approve telephonic participation for Commissioner Richardson and Commissioner Dianne Williams-Cox.

The motion passed 10-0.

Max Epstein, San Luis Road, spoke in opposition to right of way acquisitions in the Boynton Stills neighborhood and systemic racism.

Loren Hubbard, Miles Street, spoke in opposition to right of way acquisitions in the Boynton Stills neighborhood and the impact it has on families and the environment.

Teresa Wells, North Martin Luther King Jr Boulevard, read a statement from the Leon County Environmental Caucus, which spoke in opposition to right of way acquisitions in the Boynton Stills neighborhood and the removal of trees.

Leigh Anne Boone, South Duval Street, spoke in opposition to right of way acquisitions in the Boynton Stills neighborhood and called for eminent domain policy changes.

III. INFORMATIONAL ITEMS/ PRESENTATIONS

- Citizen's Advisory Committee Chairman's Report
 - The CAC Chair submitted a written summary of the June 13, 2019 CAC meeting. A copy of the report is on file at Blueprint Intergovernmental Agency.
- Blueprint Project Updates
 - Autumn Calder provided an overview of the Blueprint projects which included the following:
 - An update on Capital Cascades Trail Segment 3: community partner collaborations, public engagement outreach, design decisions, environmental goals, and right of way acquisitions. Updates on Skateable Art, the History and Culture Trail, and improvements to Van Buren Street were also discussed.
 - Stormwater modeling and design of Capital Cascades Trail Segment 4 to reduce flooding and increase pedestrian connectivity.
 - The evaluation of cultural, social, and environmental impacts of the Northeast Gateway through the Project Development & Environmental Study. The main concerns of the more than 140 public outreach responses, ranged from increased traffic in Killlearn Estates, to the location of the Shamrock Street extension and I-10 interchange, and impacts to property values. A comprehensive traffic study, extending west of Thomasville, north to Roberts Road, and into the center of town analyzing how future users of Welaunee Boulevard may or may not influence the existing road network.
 - Implementation of the 2020 Greenways and Bike Routes projects.
 - Ongoing coordination with the Florida Department of Transportation for the widening of Woodville Highway.
 - The Orange-Meridian Placemaking Project including stormwater improvements, a StarMetro Superstop, and park like amenities at the Orange Avenue Stormwater Pond.
 - An extension to the Amphitheater Canopy and improved drainage for the stage.
 - Construction of the Southwood Trail, a portion of the Southwood Greenway, through a cost sharing agreement with the City of Tallahassee.
 - An update on the Southwest Area Transportation Plan and how the technical analysis and public outreach informed the proposed phasing and preliminary engineering for the Airport Gateway Project phasing and preliminary engineering, planning, and design services.
 - A copy of the presentation is on file at Blueprint Intergovernmental Agency.

Commissioner Dozier inquired to the timeline for the Airport Gateway Project. Autumn Calder stated that the implementation plan positioned Blueprint for the 2022 bond and 2023 construction.

In light of public comments, Commissioner Bryant requested a summary report of community outreach and subsequent responses on the Capital Cascades Trail Segment 3 Project and FAMU Way as applicable. Ben Pingree concurred.

Commissioner Proctor requested an inquiry into the right of way acquisition and relocation policies for Blueprint. Commissioner Desloge noted the specific legal processes and concurred that a review could be beneficial. Ben Pingree concurred and noted that staff would prepare a comprehensive report of the acquisition and relocation process and policies adhered to by the Agency.

Commissioner Matlow moved, seconded by Proctor, to direct staff to bring back an agenda item with policy options for replacing affordable housing that is removed for Blueprint projects. Also reviewing the Blueprint Relocation Policy to identify affordable housing replacements option.

Commissioner Lindley spoke to the intersectionality of the community issues as well as the ongoing efforts of local government to consider and mitigate those impacts.

Commissioner Dozier spoke in favor of Commissioner Matlow's motion and to the challenging balance of correcting problems without repeating them.

Mayor Dailey suggested memorializing the neighborhood at the trailhead, similar to the Smokey Hollow Barber Shop.

The motion passed 12-0.

Commissioner Lindley moved, seconded by Mayor Dailey, to direct staff to bring back an agenda item memorializing community history and culture as part of Blueprint infrastructure projects.

The motion passed 12-0.

In an effort to maintain integrity of affordable housing, Commissioner Proctor inquired to the appropriate body to pursue conversation to establish an Affordable Housing Protection Zone for Springhill, Frenchtown, Bond, South City and Providence. Ben Pingree stated, with deference to City Management and County Administration, that discussion item was appropriate for regular City or County Commission meetings.

Commissioner Minor, seconded by Commissioner Dozier, to direct staff to bring back an agenda item on the engagement and acquisition process for CCT Segment 3.

The motion passed 12-0.

Commissioner Desloge inquired to the appropriate body to pursue conversation to improve the wayfinding markers from Cascades Park to St. Marks Trail. Ben Pingree stated that a thorough trails update would be presented to the Board of County Commissioners and City Commission at an upcoming meeting. Additionally, following updates by the CRTPA to the Bicycle-Pedestrian Master Plan, Blueprint would prepare an agenda item for the IA Board on the prioritization of Greenways and Trails project. Commissioner Desloge also requested the inclusion of the Orchard Pond Trail as well.

- Office of Economic Vitality Project Updates
 - Cristina Paredes provided an overview of the OEV projects which included the following:
 - Tallahassee recently ranked #1 as the best place for a fresh start on Livability.com, #9 as the best cities in the South by Southern Living Magazine, #8 as the best cities for career opportunities in 2019 by SmartAsset.com, and #54 on Livability.com annual list of the 100 Best Places to Live.
 - Strong private sector job growth (3.4%), low unemployment (3%), with Leisure & Hospitality and Construction leading the state and nation in the MSA. The average weekly in the MSA was \$841.
 - Taxable Sales continue to trend up at 3.4% on annual average.
 - Robust business development efforts produced 27 active projects; 59% came through partner referrals and 74% were in Manufacturing & Logistics and Applied Sciences.
 - The Magnetic Capital of the World campaign continued to perform well with targeted company outreach that resulted in 23 meetings, seven prospects, and three company visits to Tallahassee-Leon County.
 - The MWSBE office hosted four industry academies, certified 56 new business, conducted, 39 consultations, and made 27 partner referrals.
 - The first regional Leon Works Expo connected over 450 students with 140 vendors promoting options for skilled trade careers.
 - OEV also hosted a sold out Opportunity Zone workshop and an Entrepreneurial Exchange with more than 200 attendees.
 - Next steps included streamlining business consultations and outreach, focusing on the growing government-technology market, building resiliency for natural and manmade disasters, and website redevelopment.
 - A copy of the presentation is on file at Blueprint Intergovernmental Agency.

Commissioner Proctor noted that the Economic Dashboard listed the median single-family home sale at \$215,000 and a 136% increase on mortgage foreclosures. Both of which illustrated the necessity for Affordable Housing Protection Zones. He also questioned the CAC's support of an \$11 hourly wage. Cristina Paredes stated that the \$11 hourly wage was in regards to the Urban Vitality Job Creation Program. The modifications before the IA Board, sought to revitalize the program and spur job creation through \$11 per hour, within and ALICE wage population. Additionally, businesses hiring persons through one of the partner organization, received a \$1000 incentive.

Commissioner Dozier moved, seconded by Commissioner Lindley, to direct staff to bring back an agenda item on skilled workforce career opportunities.

The motion passed 12-0.

IV. **CONSENT**

Citizen Comments:

Michael Rosenthal, Kilmartin Drive, spoke in opposition to the Northeast Gateway project due to environmental impacts and climate change.

Jim Jolley, Houston Road, spoke in favor of an innovative approach for public transportation options in lieu of additional roadways.

Leslie Harris, Hillsborough Street, spoke of concerns to traffic and housing that may result from the Airport Gateway Project.

ACTION TAKEN: Mayor Dailey moved, seconded by Commissioner Lindley, to approve items 1-5, 7-13, and 17 from the Consent Agenda.

The motion passed 12-0.

1. Approval of the February 28, 2019 Blueprint Intergovernmental Agency IA Board of Directors Meeting Minutes
The IA Board approved Option #1: Approve the February 28, 2019 IA Board of Directors meeting minutes.
2. Acceptance of the Status Report on Blueprint Infrastructure Projects
The IA Board approved Option #1: Accept the June 2019 status report on Blueprint Infrastructure Projects.
3. Acceptance of the Status Report on the Tallahassee-Leon County Office of Economic Vitality
The IA Board approved Option #1: Accept the Tallahassee-Leon County Office of Economic Vitality Status Report.
4. Acceptance of the Status Report on Applied Science and Advanced Manufacturing Target Industry
The IA Board approved Option #1: Accept status report on the activities for the applied science and advance manufacturing target industries, specifically regarding magnetic technologies.
5. Approval of the Modifications and Extension of the Urban Vitality Job Creation Pilot Program
The IA Board approved Option #1: Approve the modifications and extension of the Urban Vitality Job Creation Pilot Program for two additional years.
6. Acceptance of the Report on the Shop Local Programs in Tallahassee-Leon County
Pulled for discussion.

- 7. Approval of Appointments to the Economic Vitality Leadership Council
The IA Board approved Option #1: Approve reappointments to the Economic Vitality Leadership Council and Competitive Projects Cabinet.

- 8. Authorization to Enter into a Cost Sharing Agreement with the City of Tallahassee for the Construction of Southwood Greenway
The IA Board approved Option #1: Authorize Blueprint to enter into a Cost Sharing Agreement with the City of Tallahassee for the Construction of the Southwood Trail.

- 9. Authorization to Enter into an Agreement with Florida Department of Transportation for Reimbursement of Planning and Design Expenditures Relating to the Northeast Gateway Project
The IA Board approved Option #1: Authorize the Intergovernmental Management Committee to approve execution of an Agreement with the Florida Department of Transportation to reimburse Northeast Gateway Project design expenditures with Fiscal Year 2023 Transportation Regional Incentive Program funding.

- 10. Authorization to Enter into an Agreement with the City of Tallahassee for the City to Provide Construction Engineering and Inspection Services for the Northeast Gateway Project
The IA Board approved Option #1: Authorize Blueprint to execute an Agreement with the City of the Tallahassee to provide CEI Services for the Northeast Gateway Project Segments 2 and 3.

- 11. Authorization to Enter into a Grant Agreement with the Florida Department of Environmental Protection for the Reimbursement of the Design, Permitting, and Construction Expenditures of the Capital Cascades Trail Segment 3D-B Project
The IA Board approved Option #1: Authorize the Intergovernmental Management Committee to execute a Grant Agreement with the Florida Department of Environmental Protection to reimburse design, permitting, and construction expenditures relating to the Capital Cascade Trail Segment 3D-B project with grant funds.

- 12. Authorization to Advertise, Negotiate, and Award a Contract for the Concept Update, Design, and Permitting of the Capital Cascades Trail Segment 4 Project
The IA Board approved Option #1: Authorize Blueprint to advertise and negotiate a contract to update the concept & design and permit the Capital Cascade Trail Segment 4 Project for award and execution with IMC approval.

13. Authorization to Advertise, Negotiate, and Award Contracts for Construction and Construction Engineering and Inspection Services for the Van Buren Street Improvements Project

The IA Board approved Option #1: Authorize Blueprint to advertise and negotiate a contract for construction of the Van Buren Street Improvements Project for award and execution with IMC approval.

14. Approval of the Sale of 1231 Stearns Street
Removed from the agenda.

15. Authorization to Advertise, Negotiate, and Award a Contract for Marketing and Communication Services
Pulled for discussion.

16. Authorization to Award a Contract for the Northeast Connector Corridor Project Development & Environmental Study Services and Phase 1 Design Services
Pulled for discussion.

17. Authorization to Advertise, Negotiate, and Award a Contract for Airport Gateway Preliminary Engineering and Planning Study and Design Services
The IA Board approved Option #1: Authorize Blueprint staff to advertise and negotiate a contract for the preliminary engineering and planning study for the entire Airport Gateway Project and authorize Blueprint staff to advertise and negotiate a contract for design services for Phase 1 of the Project as defined herein, for award and execution with IMC approval.

ITEMS PULLED FROM CONSENT

6. Acceptance of the Report on the Shop Local Programs in Tallahassee-Leon County

Commissioner Matlow pulled the Shop Local Marketing Initiative item for discussion. He stated that he appreciated the program and noted disparity in the budget allocation when compared to other line items. He noted the struggle of startups and entrepreneurs in navigating the process. He questioned where they could find information on resources, get permitting assistance, and how OEV could provide support from ideas to implementation, as well as drive more traffic to locally owned business.

Commissioner Dozier noted that the Design Works Studio in the Planning Department provided assistance in navigating the permitting process for large developers. There was offline discussion of providing support to small businesses in addition to a Shop Local marketing program. She supported the campaign however, thought it warranted further development and could be more robust through partner engagement and support.

Citizen Comments:

Barbara Wescott, Middlebrooks Circle, spoke in favor of the Shop Tally initiative to encourage citizens to spend locally rather than making online purchases.

Commissioner Matlow moved, seconded by Commissioner Lindley, to direct staff to bring back an agenda item reviewing the Office of Economic Vitality's role on local business formation and growth support.

The motion passed 11-1 with Commissioner Richardson casting the dissenting vote.

15. Authorization to Advertise, Negotiate, and Award a Contract for Marketing and Communication Services

Commissioner Dozier pulled the procurement of the Marketing and Communications Services item for discussion. She noted a new marketing position in the OEV Operating budget and had several questions of the overall budget. In an abundance of caution, with the first year of 2020 sales tax collection for the OEV operating budget, she felt that the contract should be subject to IA Board approval, rather than the Intergovernmental Management Committee (IMC).

Commissioner Dozier moved, seconded by Commissioner Matlow, to direct staff to bring back an update on the selection process for the Marketing and Communications Services prior to an award.

The motion passed 12-0.

16. Authorization to Award a Contract for the Northeast Connector Corridor Project Development & Environmental Study and Design Services

Commissioner Lindley pulled the procurement of the Northeast Connector Corridor Project for discussion. Citing conversation with residents of the area, she requested that the extension of the feasibility study of Bannerman Road west to Meridian Road.

Noting Commissioner Dozier's budget concerns, Commissioner Richardson expressed his own apprehension with the potential fiscal increases to the project budget. Commissioner Desloge requested that staff provide a cost estimate to the IA Board.

Ben Pingree stated that the original project description terminated the roadway widening at Tekesta Drive. Prior action by the IA Board extended the feasibility study to Bull Headley Road to understand the cost implications ahead of any project modifications. As he understood it, the requests was to extend the feasibility study west to Meridian Road to obtain a full understanding of the cost impacts and practicality of widening the full length of Bannerman Road. He anticipated a moderate

increase to the contract to conduct the feasibility study. Staff would bring back a full analysis of the data and cost implications prior to seeking IA Board guidance on a project modification.

Commissioner Lindley moved, seconded by Commissioner Maddox, to approve Option #1 and directed staff to expand the feasibility study west to Meridian Road.

Option #1: Authorize Blueprint to negotiate and award a contract for the Northeast Connector Corridor Project Development and Environment Study and Design Services with IMC approval.

The motion passed 12-0.

V. GENERAL BUSINESS

18. Draft Fiscal Year 2020 Operating Budget and Fiscal Year 2020 – 2024 Capital Improvement Program Budget for the Blueprint Intergovernmental Agency

Ben Pingree provided a brief presentation to the IA Board on the draft operating and capital budgets, which included support of the IA Board, approved Blueprint Implementation Plan for fiscal years 2019-2024, activating 14 projects in 2020 and introducing approximately \$260-million into the local economy over the next five years. It also supported the first year of funding by tax revenues to OEV and the Strategic Plan for economic development target industries. A copy of the presentation is on file at Blueprint Intergovernmental Agency.

Citizen Comments:

Lenorris Barber, West Brevard Street, spoke on the OEV budget, economic segregation, and requested access to capital through micro-loan programs.

Commissioner Dozier expressed concern with the budget and the IA Board's ability to respond to requests for funding yet one more program through OEV. Extrapolating from the data presented at the September 2018 OEV Workshop to the IA Board, comparing that to the proposed 2019-2024 budget and projected revenues over the lifetime of the program (without inflation), with the commitments already in place it showed approximately \$4-million remaining at the end of the program. Funneling all ventures through OEV could be the absolute best model for economic development. She wanted a better understanding of the operating and capital budgets for OEV for the ability to respond in the best way for the whole of the community. Her biggest concern was the limited ability to respond to game-changing opportunities.

Ben Pingree noted the tremendous accomplishments of OEV over the past three years through IA Board guidance and partner collaborations. The projected \$90-million in sales tax revenue was the greatest allocation to economic development experienced by Tallahassee-Leon County and simultaneously limited in terms of new

and external programs. The five-year capital program budget noted a substantial investment in economic vitality projects. The Disparity Study (Item #20) would address economic segregation, as did the approved item for the Urban Vitality Job Creation Program. The requested items for workforce analysis and OEV's role in local business formation would further speak to those improvements.

Mayor Dailey moved, seconded by Commissioner Jackson, to accept the Draft Fiscal Year 2020 Operating Budget and Fiscal Year 2020 – 2024 Capital Improvement Program Budget for the Blueprint Intergovernmental Agency.

Commissioner Proctor proposed staff bring back an agenda item on the Northeast Park, Fairgrounds, and a review of a micro-loan program. Mayor Dailey stated that it was the beginning of the process and there would be plenty of opportunity to build upon that. He preferred not to amend the motion on the floor.

Commissioner Desloge spoke to the efforts of the Sales Tax Committee in narrowing projects for the 2020 program to a manageable group as well as the IA Board's time prioritizing the final list of projects. To proceed with Commissioner Proctor's recommendation would set the program back years.

Mayor Dailey recommended a separate budget workshop, to occur prior to the August 22, 2019 public hearing, for a deeper dive into the Blueprint and OEV operating and capital budgets.

Commissioner Dozier requested the separation of Agency budgets to facilitate discussion and thorough understanding, particularly for OEV, as it was a new program.

The motion passed 11-1 with Commissioner Matlow casting the dissenting vote.

Commissioner Matlow expressed his frustration with receiving the draft budget in the middle of June stating that the IA Board should have input earlier in the process and sufficient time provided for discussion.

Commissioner Dozier moved, seconded by Commissioner Lindley, for staff to schedule a workshop, prior to the first public hearing, on the BPIA and OEV operating budgets and the OEV 20 year budget.

Commissioner Desloge stated that Commissioner Matlow's concerns were valid and noted that budgeting was a continuous and dynamic process. He suggested that Commissioner Matlow forward his questions to staff to begin working through them ahead of a workshop or the September meeting.

The motion passed 11-1 with Commissioner Proctor casting the dissenting vote.

Commissioner Proctor moved, seconded by Commissioner Lindley, to direct staff to bring back an agenda item with a review of a micro-loan program and the status and cost considerations of advancing the Fairgrounds and Northeast Park projects.

Commissioner Matlow requested that the agenda item include forecasting on revenues and infrastructure projects, existing allocations or commitment, and any debt services obligations.

Commissioner Lindley requested that the agenda item include the previously distributed report on the economic impact and viability of the Fairgrounds.

The motion passed 12-0.

19. Approval of the Blueprint Intergovernmental Agency Public Engagement Plan

Ben Pingree briefly stated that the updated Blueprint Intergovernmental Agency Public Engagement Plan included updates that ensured effective communication and stakeholder identification. A copy of the full presentation is on file at Blueprint Intergovernmental Agency.

Commissioner Proctor moved, seconded by Commissioner Jackson, to approve Option #1.

Option #1: Approve the proposed Blueprint Intergovernmental Agency Public Engagement Plan.

To address public concerns, Commissioner Minor recommended using targeted social media campaigns for the neighborhoods in project areas and adding a separate public engagement section in agenda items, or summary report as an attachment. Ben Pingree concurred.

Commissioner Matlow recommended forming a working group to determine how people are engaging with public information.

The motion passed 12-0.

21. Election of the Blueprint Intergovernmental Agency IA Board of Directors' Vice-Chair

Commissioner Matlow moved, seconded by Mayor Dailey, to elect Commissioner Elaine Bryant to Vice-Chair in accordance with the approved Bylaws.

The motion passed 12-0.

20. Presentation and Acceptance of the Disparity Study

Ben Pingree introduced Fred Seamon and Reggie Smith, with MGT of America. Mr. Seamon spoke to the history of the study. Mr. Smith provided a short presentation to the IA Board on their findings, which included the criteria and methodology utilized, review findings, updated goals, commendations, and programmatic recommendations. In summary, the review found a significant underutilization of prime (37.99%) and subcontractors (52.75%) on procurement contracts. The study supported the continuance of the program and the consolidation of the three policies into one for Blueprint, City, and County procurement. A copy of the presentation is on file at Blueprint Intergovernmental Agency.

Commissioner Maddox moved, seconded by Commissioner Proctor, to approve Options #1-4.

Option 1: Accept the 2019 Disparity Study providing factual predicate evidence supporting the consolidated MWSBE Program for the City of Tallahassee, Leon County Government, and the Blueprint Intergovernmental Agency.

Option 2: Direct staff to use the consolidated MBE and WBE aspirational Goals as described in the 2019 Disparity Study for Blueprint Procurements and to develop uniform policies and procedures, in consultation with City and County staff, for adoption by the Leon County IA Board of County Commissioners, the City of Tallahassee Commission, and the Blueprint Intergovernmental Agency IA Board of Directors.

Option 3: Direct staff to work with City Procurement and County Purchasing to review the 2019 Disparity Study recommendations below for inclusion into the consolidated MWSBE Policies and the procurement and purchasing policies and procedures of all three entities and bring back an agenda item to the IA IA Board for consideration:

- **Review the use of bidder rotation for incorporation into the consolidated MWSBE Policies and the procurement and purchasing policies of all three entities.**
- **Consider the “unbundling” of contracts for incorporation into the consolidated MWSBE Policies and the procurement and purchasing policies of all three entities.**
- **Review current prompt payment policies for effectiveness and determine if additional penalties should be considered, e.g. breach of contract.**
- **Review the use of purchasing card policies for all three entities to capture expenditures with MWSBE vendors made with Purchasing Cards.**
- **Create policies and procedures for the utilization of the B2GNow contract compliance software to manage all contract data for MWSBE and non-MWSBE procurement activity.**
- **Create a SBE Bid preference policy to increase utilization of SBEs in City of Tallahassee, Leon County Government and Blueprint procurements.**

- **Review bonding requirements and opportunities for MWSBEs.**
- **Consider creating an MWSBE Graduation Program in the consolidated MWSBE Policies for certified MWSBEs.**

Option 4: Direct staff to bring back Apprenticeship and mentor/protégé programs for consideration by the IA Board.

Commissioner Dozier stated that approval of the motion was beyond acceptance of the report. It directed staff to develop policy based on the report. She requested to hear from the public and work with the private sector before allocating staff resources to policy development.

Commissioner Maddox held to motion on the floor but was not opposed to a substitute motion.

Commissioner Richardson opposed delaying action on the item on the grounds of having a legally defensible program. He supported accepting the report and moving forward with staff recommendations. Commissioner Williams-Cox concurred.

Commissioner Minor moved, seconded by Commissioner Dozier, a substitute motion to approve the 2019 Disparity Study providing factual predicate evidence supporting the consolidated MWSBE Program for the City of Tallahassee, Leon County Government, and the Blueprint Intergovernmental Agency.

At the request of Commissioner Maddox, Ben Pingree clarified that option 1-4 of staff recommendation provided staff with clear direction to begin policy development to elevate through the staff-working group, MWSBE CAC, Blueprint CAC, the Economic Vitality Leadership Council, City Commission, the Board of County Commission, and the IA Board for approval and implementation.

Commissioner Dozier disagreed based on the difficulty to walk back substantive policy development that worked through committee. Delaying policy development three months provided the opportunity to digest the report and position the IA Board in the best posture to direct progress.

The motion passed 11-1 with Commissioner Maddox casting the dissenting vote.

Commissioner Proctor left the meeting.

Commissioner Maddox commented on the need to maintain momentum on the Disparity Study and moved, seconded by Commissioner Lindley, Options 2-4 with a caveat to include stakeholders.

- **Direct staff to develop uniform policies and procedures, in consultation with City and County staff, for adoption by the Leon County IA Board of County Commissioners, the City of Tallahassee Commission, and the Blueprint Intergovernmental Agency IA Board of Directors.**

- **Direct staff to work with Industry Stakeholders, City Procurement, and County Purchasing to review the 2019 Disparity Study recommendations below for inclusion into the consolidated MWSBE Policies and the procurement and purchasing policies and procedures of all three entities and bring back an agenda item to the IA Board for consideration:**
 - Review the use of bidder rotation for incorporation into the consolidated MWSBE Policies and the procurement and purchasing policies of all three entities.
 - Consider the “unbundling” of contracts for incorporation into the consolidated MWSBE Policies and the procurement and purchasing policies of all three entities.
 - Review current prompt payment policies for effectiveness and determine if additional penalties should be considered, e.g. breach of contract.
 - Review the use of purchasing card policies for all three entities to capture expenditures with MWSBE vendors made with Purchasing Cards.
 - Create policies and procedures for the utilization of the B2GNow contract compliance software to manage all contract data for MWSBE and non-MWSBE procurement activity.
 - Create a SBE Bid preference policy to increase utilization of SBEs in City of Tallahassee, Leon County Government and Blueprint procurements.
 - Review bonding requirements and opportunities for MWSBEs.
 - Consider creating an MWSBE Graduation Program in the consolidated MWSBE Policies for certified MWSBEs.
- **Direct staff to bring back apprenticeship and mentor/protégé programs for consideration by the IA Board.**

Citizen Comments:

Christi Hale, Farnsworth Drive, in opposition to approval of Options 2-4 for the Disparity Study and requested ample time for review and input, also that the IA Board reconvene the 2015-2016 working group to contribute to the development or revision of policy.

Commissioner Maddox questioned if Ms. Hale could support the motion on the floor, with the caveat that staff work with stakeholders. Ms. Hale stated that she supported it as long as industry stakeholders had the ability to provide input on policy changes.

Commissioner Dozier stated that she could support the motion with the caveat that staff bring back an item in September 2019 with an update on the process that allowed the opportunity for committees to work through the material and deliver feedback and for public comment as well. Commissioner Maddox declined to add that stipulation to his motion.

Commissioner Bryant supported the motion and wanted input from stakeholders.

Commissioner Minor respected the opinions presented and understood the need to move forward. He supported the policy recommendations. However, he opposed the motion on behalf of the community and CAC who wanted more time to absorb the data.

Commissioner Desloge empathized with the time necessary to review a voluminous report. He supported the motion however, he reserve the right to reverse it too.

The motion passed 9-2 with Commissioner Dozier and Commissioner Minor casting the dissenting votes. Commissioner Proctor was out of chambers.

VI. CITIZENS TO BE HEARD ON NON-AGENDAED ITEMS

3-minute limit per speaker; there will not be any discussion by the Commission

Speakers:

Dr. Edward Holifield, Longleaf Court, spoke on poverty, income inequality or immobility, and minority unemployment and requested data on those statistics be included in economic updates.

Rebecca Joseph, Torrey Drive, spoke on minority business development, training incentives, and pitching traditional business plans.

Commissioner Matlow stated that was the intent of the motion for a better understanding of OEV's role in business formation and workforce training programs as well.

Dr. Seay, Chuli Nene, spoke to systemic social issues in minority communities, specifically in education and affordable housing, and how to reach the "third-world" population those issues created.

Matthew Latch, spoke to preserving structures on FAMU Way and Capital Cascades Trail and memorializing the neighborhood.

VII. ADJOURN

The meeting adjourned at 7:15 p.m.

*The next Blueprint Intergovernmental Agency IA Board of Directors Meeting
is scheduled for*

Thursday, September 5, 2019 at 5:00 pm.