



Citizens Advisory

Committee Meeting

November 19, 2020 4:30 pm TCC Center for Innovation

Chair: Elva Peppers

Agenda

I. AGENDA MODIFICATIONS

II. CITIZEN COMMENTS

In Person: Citizens desiring to speak must fill out a Speaker Request Form. The Chair reserves the right to limit the number of speakers or time allotted to each.

Written Comments: Please provide written public comment by emailing <u>Comments@BlueprintIA.org</u> until 5 p.m. on November 18, 2020. All comments received will be part of the record.

Live Comments Via WebEx: If you wish to provide comments live during the CAC meeting via WebEx, please register to join at <u>https://bit.ly/BlueprintIA_CAC_Meeting</u> by 5 p.m. on November 18, 2020, and WebEx meeting access information will be provided to you via email. Speakers are limited to 3 minutes; please address all items of interest within your 3 minutes.

III. CONSENT

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2.	Recommendation of Acceptance of the Status Update on Blueprint Infrastructure Projects	13
3.	Recommendation of Acceptance of the 2020 Annual Report of the Blueprint Intergovernmental Agency	97
4.	Recommendation of Approval to Execute an Agreement with MGT of America for an Update to the 2019 Disparity Study of the City of	123

Tallahassee, Leon County Government, and Blueprint Intergovernmental Agency

IV. GENERAL BUSINESS

5.	Election of CAC Vice Chair	139
6.	Consideration of Appointments and Recommendation of an Approval	141

of a Reappointment to the Blueprint Citizens Advisory Committee

7. Recommendation of Approval of the Prioritized List of Greenways **205** Masterplan Projects

V. PRESENTATION/INFORMATIONAL ITEMS

- Presentation on Market District Park Concept Development
- Presentation on "Love Your Local" Small Business Marketing Campaign
- Blueprint Project Updates

VI. ADJOURN

NEXT CAC MEETING: February 4, 2021 at 4:30 PM

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons needing a special accommodation to participate in this meeting should contact Susan Emmanuel, Public Information Officer, 315 South Calhoun Street, Suite 450, Tallahassee, Florida, 32301, at least 48 hours prior to the meeting. Telephone: 850-219-1060; or 1-800-955-8770 (Voice) or 711 via Florida Relay Service.

Blueprint Intergovernmental Agency Citizens Advisory Committee Agenda Item #1

November 19, 2020

Title:	Approval of the September 3, 2020 Blueprint Intergovernmental Agency Citizens Advisory Committee Meeting Minutes
Category:	Consent
Intergovernmental Management Committee:	Vincent S. Long, Leon County Administrator Reese Goad, City of Tallahassee Manager
Lead Staff / Project Team:	Benjamin H. Pingree, Director, Department of PLACE Autumn Calder, Director, Blueprint Cristina Paredes, Director, Office of Economic Vitality

STATEMENT OF ISSUE:

This agenda item presents the summary meeting minutes of the September 3, 2020 Blueprint Intergovernmental Agency Citizens Advisory Committee (CAC) meeting and requests the CAC review and approval of the minutes as presented.

FISCAL IMPACT

This item does not have a fiscal impact.

CAC OPTIONS:

- Option 1: Approve the September 3, 2020 Blueprint Intergovernmental Agency Citizens Advisory Committee meeting minutes.
- Option 2: Do not approve the September 3, 2020 Blueprint Intergovernmental Agency Citizens Advisory Committee meeting minutes.

CAC RECOMMENDED ACTION:

Option 1: Approve the September 3, 2020 Blueprint Intergovernmental Agency Citizens Advisory Committee meeting minutes.

Blueprint Intergovernmental Agency Citizens Advisory Committee, November 19, 2020 Item Title: Approval of the September 3, 2020 Blueprint Intergovernmental Agency Citizens Advisory Committee Meeting Minutes Page 2 of 2

Attachment:

1. Draft Minutes of the Blueprint Intergovernmental Agency Citizens Advisory Committee Meeting on September 3, 2020.



Blueprint Intergovernmental Agency Citizens Advisory Committee Meeting Minutes

Date:November 19, 2020To:Citizens Advisory CommitteeFrom:Benjamin H. Pingree, PLACE DirectorSubject:Summary Minutes for September 3, 2020 CAC Meeting

Committee Members present:

Elva Peppers, Chair	J	J.R. Harding					
Jim McShane, Vice Ch	air A	Allen Stucks					
Bill Berlow	ł	Kathy Bell					
Linda Vaughn	Ν	Neil Fleckenstein					
Robert Volpe	F	Peter Okonkwo					
Sean McGlynn							

Committee Members absent:

Claudette Cromartie	Hugh Tomlinson
Daniel Petronio	

I. AGENDA MODIFICATIONS

There were no agenda modifications.

II. CITIZEN COMMENTS RECEIVED VIA EMAIL

Public comments were submitted by email to Comments@BlueprintIA.org until 5 p.m. on September 2, 2020. There were no comments received.

III. <u>CONSENT</u>

ACTION TAKEN: Allen Stucks moved, seconded by J.R. Harding, the consent agenda as presented. <u>The motion passed 11-0</u>

1. Approval of the June 25, 2020, Blueprint Intergovernmental Agency Citizens Advisory Committee Meeting Minutes

Option #1: Approve the June 25, 2020, Blueprint Intergovernmental Agency Citizens Advisory Committee meeting minutes.

2. Acceptance of the Status Report Update on Blueprint Infrastructure Projects

Option #1: Accept the September 2020 Status Update on Blueprint Infrastructure Projects.

3. Approval of the 2021, Blueprint Citizens Advisory Committee Meeting Schedule

Option #1: Recommend approval the proposed 2021 Blueprint Intergovernmental Agency Citizens Advisory Committee Meeting Schedule.

4. Recommendation of Approval of a Reappointment to the Blueprint Citizens Advisory Committee

Option #1: Reappoint Peter Okonkwo to serve a second three-year term on the Blueprint Intergovernmental Agency Citizens Advisory Committee.

5. Review of the Annual Status Report on the Tallahassee-Leon County Office of Economic Vitality

Option #1: Accept the Annual Status Report of the Tallahassee-Leon County Office of Economic Vitality.

6. Approval of Execution of a Memorandum of Understanding with FloridaMakes for the Establishment of the Big Bend RMA

Option #1: Approve the execution of a Memorandum of Understanding with FloridaMakes for the establishment of the Big Bend RMA.

IV. GENERAL BUSINESS

7. Recommendation of Approval of the Capital Circle Southwest Greenway Conceptual Design Plan

Junious Brown, Project Manager, and Robert George, Design Consultant with George & Associates, provided a presentation to the CAC on the conceptual design plan for the Capital Circle Southwest Greenway that included project scope, schedule, information and amenities for the Golden Aster Trail Greenway Trail, Debbie Lightsey Nature Park, and Munson Slough Connection, summary of public engagement and outreach results, inclusive and universal design features, natural playground equipment and material use, and funding sources for the project. A copy of the presentation is on file at Blueprint Intergovernmental Agency.

Bill Berlow questioned if the playground could incorporate universal design features. Robert George stated that the play area would be a graded to level and have synthetic turf surface for American Disabilities Act (ADA) compliance. The Design Consultants were also investigating ADA compliant equipment.

Neil Fleckenstein stated that conversations with the bike community prompted questions regarding the multi-use trail along Capital Circle Southwest and if a buffer would be constructed between the trail and roadway. Robert George stated that the multi-use trail would be within the right of way and a buffer would also be included. Regarding the Golden Aster Trail, Mr. Fleckenstein questioned if prescribed fire, a natural maintenance for that environment, would be part of future management plan to encourage the Golden Aster plant growth. Mr. George stated that the trail would be

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> managed by the City of Tallahassee Parks & Recreation Department. He did not have any information on the management plan. Elva Peppers stated that the habitat existed for the Golden Aster plant species, however, she doubted that Parks & Recreation would use prescribed fire for maintenance given the close proximity to Capital Circle Southwest.

> Allen Stucks questioned what type of security and restroom amenities would be included. Robert George stated that the park would be open only during daylight hours with visibility of other park users and passersby as security. The restroom facility would be portable, similar to the facility on Miccosukee Greenway, and screened with fencing or possibly landscaping.

> JR Harding thanked George & Associates for their willingness to be inclusive with the design and think in terms of a 50-year usability from a universal design perspective.

Allen Stucks moved, seconded by Jim McShane, to approve Option #1.

Option #1: Recommend that the Blueprint Intergovernmental Agency Board of Directors approve the Capital Circle Southwest Greenway Conceptual Design Plan.

The motion passed 10-0.

8. Recommendation of Approval of the Northeast Connector Corridor Feasibility Study and Consideration of Project Funding

Joshua Logan, Project Manager, and Dave Snyder, Consultant with RS&H, provided a presentation to the CAC on the Northeast Connector Corridor Traffic Feasibility Study that included project scope, schedule, phasing, proposed alternatives, level of service evaluations, and a safety analysis. In summary, roadway improvements were necessary for Bannerman Road to operate at an acceptable level of service by adding operational improvements and a median in Segment 1 (Meridian to Preservation) and widening to 4-lanes in Segment 2 (Preservation to Tekesta). A copy of the presentation is on file at Blueprint Intergovernmental Agency.

Bill Berlow questioned if the traffic projections were based on existing or future development. Drew Roark, consultant with the RS&H Team, stated that the projections were for anticipated capacity needs through 2045. The traffic model used in the study included socioeconomic data and blended it with historic growth rates to determine the future projections. Mr. Berlow noted the homes nearer Meridian Road and questioned if eminent domain proceedings were anticipated for those parcels. Joshua Logan stated that the design and IA Board direction on it were unknown variables however a project principle for the Northeast Connector Corridor was to minimize the footprint of right of way, particularly on the western end of Bannerman Road. Dan Scheer clarified that to meet that design principal, Blueprint Intergovernmental Agency would not recommend four-lanes on the western end of Bannerman, but rather, two-lanes with operational enhancements.

Neil Fleckenstein stated that it appeared there would be a budget shortfall given the enhanced scope of the project as well as an overall reduction to the Blueprint budget Blueprint Citizens Advisory Committee September 3, 2020 Meeting Minutes Page 4 of 8

> based on COVID-19. He questioned the timing of the project given that for the next few years, the level of service for Bannerman Road was acceptable through 2035. Dan Scheer stated that Mr. Fleckenstein was correct regarding the increased cost to widen to Preservation Road and install operational enhancements to Meridian Road. Blueprint would seek the IA Board of Director's direction acknowledging that. Autumn Calder stated that Blueprint was in the preliminary phases of the project. The Feasibility Study was highly technical, thorough, and indicated the future need to widen Bannerman Road. With IA Board approval, Blueprint would continue forward with the study, conduct public outreach, refine the cost estimates, and present funding options in the Fiscal Year (FY) 2022 budget process. That would provide a budget plan for the next several years with funding for construction to be determined in the future FY 2022 budget development cycle.

> Bill Berlow moved, seconded by Jim McShane, to approve Options #1 and #2.

Option 1: Recommend that the Blueprint Intergovernmental Agency Board of Directors approve the Northeast Connector Corridor Feasibility Study.

Option 2: Recommend that the Blueprint Intergovernmental Agency Board of Directors direct Blueprint staff to move forward with community engagement and further refinement of Alternative A for Bannerman Road Segments 1 and 2 through the Bannerman Road Corridor Study and direct Blueprint staff to develop funding options to fully implement for this project as presented in the study as Alternative A through the Fiscal Year 2022 budget process.

The motion passed 8-1.

V. PUBLIC HEARING

9. First Public Hearing on the Proposed Fiscal Year 2021, Operating Budget and Fiscal Year 2021-2025 Five-Year Capital Improvement Program Budget for the Blueprint Intergovernmental Agency

Elva Peppers opened the first public hearing on the proposed FY2 021 Operating Budget and FY 2021-2025 Capital Improvement Program (CIP) for the Blueprint Intergovernmental Agency. Under the Blueprint Budget Policy, the first public hearing was an opportunity for the public to provide comment on the proposed budgets. It was the first of two public hearings, the second would be held at the September 17, 2020, virtual IA Board of Directors meeting. The function of the CAC was to hold the first public hearing only. The CAC did not approve or disapprove the budgets because that was a function of the IA Board.

Susan Emmanuel stated that no public comments were received on the budget item.

Autumn Calder provided a presentation to the CAC on the proposed FY 2021 Operating Budget and FY 2021-2025 CIP that included the combined agency revenue forecast for Blueprint and OEV of \$756 million in sales tax projected over 20 years and \$182 million in bonds and loans projected within five years. COVID-19 impacts to date included an 8.5% sales tax reduction, approximately \$16 million, over the next five years, with a projected 7.5% sales tax reduction, approximately \$62 million, over the life of the program.

Regarding the Infrastructure program budget, Autumn Calder stated from FY 2021-2025 that the Infrastructure program would receive an estimated \$147 million in sales tax collections, bonds and loans would contribute another \$140.85 million, and anticipated \$5 million in local and state grant matches. Highlights of the Operating Budget included an overall 8% reduction from FY 2020, while maintaining all existing personnel. The FY 2020 CIP saw reductions of approximately 11%, due to COVID-19 that resulted in a mid-year budget amendment. The FY21 CIP included a reallocation of funds to all of the projects that saw reductions in FY20. Bond issuances would be spread over FY 2022 and FY 2024 in order to better align with project schedules. Ms. Calder also provided updates on annual allocations to City, County, and Blueprint projects. A copy of the presentation is on file at Blueprint Intergovernmental Agency.

Allen Stucks questioned what guided the decisions to reallocate funds from completed to active projects. Autumn Calder stated that the completed projects were from the Blueprint 2000 program. Staff first looked for outstanding projects from that program that could be funded, which currently is the Magnolia Trail Project. Mr. Stucks requested clarification on the lost revenue from COVID-19. Ms. Calder stated that, specifically for the infrastructure program, FY 2020 would see a reduction of \$3 million, and over the five year CIP, FY 2021-2025, revenues would be reduced by \$13.5 million from what was originally projected and approximately \$52 million over the life of the tax.

Neil Fleckenstein stated that the reduction in sales tax revenue projects spoke to the heart of the issue raised on the Northeast Connector Corridor project from a timing perspective. He wondered if the IA Board would exercise the opportunity to evaluate the timing and if it was appropriate to utilize those funds when traffic capacity issues were acceptable by Florida Department of Transportation (FDOT) standard for two decades. Autumn Calder stated that Blueprint would present funding options to the IA Board through the standard budget process in order to provide them the full analysis and review of impact to each project in the program. Mr. Fleckenstein reminded the CAC that advance funding projects in the beginning of the program could prohibit the funding of other projects, programmed for the later years, due to the interest and payment of debt services. Ms. Calder stated that the IA Board, having previously approved the \$100 million bond, allowed Blueprint to keep several projects in motion and moving forward at a time when jobs and positive impacts to the economy and community were needed.

Cristina Paredes provided a presentation to the CAC on the Office of Economic Vitality (OEV) portions of the proposed FY 2021 Operating Budget and FY 2021-2025, Capital Improvement Program that included a 2.58% reduction to the Operating Budget and maintained existing personnel, the five-year \$3.4 million CIP, annual allocations to previously approved funding commitments, and allocations to business development activities, local businesses, workforce, and Minority Women Small Business Enterprise (MWSBE) activities. A copy of the presentation is on file at Blueprint Intergovernmental Agency.

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Allen Stucks questioned how OEV supported local businesses through COVID-19. Cristina Paredes stated that OEV stood up three grants with more an \$1 million in awards to 571 business, \$600,000 in awards to non-profits, and OEV was currently working with Leon County government on the Leon CARES Program, which had \$7.5 million allocated for small business support.

Linda Vaughn questioned the criteria used in the grants. Cristina Paredes stated that all three grant programs had eligibility requirements. The CEDR grant required a 50% revenue loss and was based on employee count. OEV published the list of businesses and non-profits who received grants were published on OEV website as well as published in the Tallahassee Democrat. The same applied for the non-profits too. Regarding Leon CARES, Leon County has contracted with Ernst & Young to implement and provide review of the SBA and IA grants.

VI. INFORMATIONAL ITEMS/PRESENTATIONS

Office of Economic Vitality Project Updates Cristina Paredes, Drew Dietrich, and Richard Fetchick provided a brief overview of the activities of the Office of Economic Vitality (OEV) that included employment statistics, Leon CARES report, census count, business development and MWSBE activities. Presentation is on file at Blueprint Intergovernmental Agency.

Richard Fetchick stated that the Tallahassee Metropolitan Statistical Area (MSA) lost approximately 30,000 jobs in April 2020 with steady recovery since however, not yet back to the pre-COVID-19 record highs of employment for the area. Tallahassee-Leon County currently unemployment rate was 8.4%, approximately 4.7% higher than 2019. Taxable Sales dropped 18.6% in April 2020 and rebound in May 2020, by 18.1%. Regarding Leon Cares, OEV received 860 applications to date with \$514,000 awarded to 106 businesses. The grant would close September 11, 2020.

Bill Berlow questioned if OEV had the ability to determine what percentage of the taxable sales came through internet purchases. The sales tax data presented does not include a breakdown of sales by internet purchases. Mr. Berlow noted past challenges with states collecting taxes from internet sales and how counties suffered because of that. If that were the case in Florida, it could have a direct impact on Blueprint revenues.

Cristina Paredes provided a brief overview of MWSBE activities including fall 2020 Academy offerings and tutorials, certification metrics, upcoming major projects that if held the potential to award approximately \$27 million in contracts to local MWSBE firms.

Drew Dietrich provided a brief overview of Business Development activities including COVID-19 response, regional partnerships, business consultations and public engagements, and active projects for business relocation or expansion, retail center analysis, the launch of a virtual site selection platform, and new website. OEV would be launching a Big Bend Regional Manufacturers Association (RMA) in fall 2020, which would provide assistance to area organizations, increase competitiveness in the national economic landscape, and fulfill key objectives of the economic development strategic plan.

Allen Stucks questioned who would make up the RMA and how it would be funded. Drew Dietrich stated that the Association would be comprised of regional manufacturing business that elected to join. Funding would come through membership dues and be self-sufficient.

• Presentation on Northeast Gateway

Dan Scheer, Design & Construction Manager, and Ryan Wetherell, Consultant with Kimley Horn & Associates (KHA), provided a presentation to the CAC on the Northeast Gateway project that included project purpose and need, scope, history, and schedule, an update on the Project Development and Environmental Study (PD&E), and public outreach. The funding strategy included use of sales tax revenues for the PD&E, design, and permitting. Blueprint would apply for a State Infrastructure Bank Loan (SIB Loan) for construction. The presentation is on file at Blueprint Intergovernmental Agency.

Staff analysis of the Buckhead Homeowners Association proposed alternative alignment found four areas of concern. Significant fill material would be required to meet the roadway geometric requirements; additionally an elevated viaduct might be necessary. Potential wetland impacts could be incurred by crossing the natural drainage flow-way at a point greater in width than originally contemplated. Elevation challenges that may require significant structural wall and fill material to transverse the differences in grade. Furthermore, shifting the roadway further east would increase the length of both the Welaunee Boulevard and Shamrock Extension portions of the project resulting in additional design and construction costs. In total, the proposed alternative alignment would add approximately \$3.1 million to the cost of the project.

Jeremy Floyd, with the Tallahassee-Leon County Planning Department, provided a presentation on the Land Use and Roadway Interaction of the Welaunee Arch Alignment Study area, which included analysis of residential and mixed-use areas and distances to the Buckhead neighborhood, environmental and karst features, conceptual renderings, explanations, and examples of how the roadway would interact with the topography. Presentation is on file at Blueprint Intergovernmental Agency.

Allen Stucks questioned if any of the discussed road projects aligned with the work plan for FDOT whereby Blueprint could receive reimbursement. Dan Scheer stated that Blueprint received \$1.5 million from FDOT to support the PD&E Study. In general however, if Blueprint performed work on roads that were not included in the state highway system, that was not reimbursed by FDOT but did allow for leveraging opportunities for state funds. The Airport Gateway would be an example of leveraged state funds for an enhanced Blueprint project.

Autumn Calder stated that the Northeast Gateway would be a local roadway, maintained by the City of Tallahassee. The traffic analyses show benefits to state roadways, such as Thomasville Road, which held the potential to leverage some state dollars for the construction of the Northeast Gateway. The availability of Blueprint Citizens Advisory Committee September 3, 2020 Meeting Minutes Page 8 of 8

FDOT funding was yet to be determined, however staff would monitor it closely in order to take advantage of every opportunity to fill the revenue gap.

Speaking to the connection of Welaunee Boulevard to Roberts Road, Ryan Wetherell stated that it would create operational challenges through signalizing five roadways in one intersection. Therefore, the Design Team considered a roundabout option that would create greater separation between each leg of the intersection and accommodate all movements from all legs. Mr. Wetherell stated that other options shared though the community engagement were under consideration including terminating Centerville Road at Pimlico Road or shifting the Welaunee Boulevard alignment west to tie into Centerville Road south of the schools; the options would also include improving Centerville Road at the schools and up to the existing intersection with Roberts Road.

VII. PROJECT LIAISON UPDATES

Regarding St. Marks Trail and Lake Lafayette Linear Park, Sean McGlynn stated that the project was on hold due to a reallocation of funds by the IA Board.

Regarding Midtown Placemaking, Robert Volpe stated that the project timeline was proposed to be advanced by two years by Blueprint to take advantage of the three years of work and two studies by the Capital Regional Transportation Planning Agency (CRTPA) to widen sidewalks and narrow Thomasville Road though Midtown. The project also held the potential to improve pedestrian connectivity across additional streets in the area. Overall it was an excellent example of collaboration to improve efficiency and better serve the Tallahassee-Leon County community.

Regarding Market District Placemaking, Bill Berlow stated that the virtual community engagement week was informative and well organized; a second round was scheduled for the week of October 18, 2020. An online community survey was also made available. The Design Consultant seemed eager to avoid duplication of amenities that were available in other nearby parks. The design concepts would be available possibly by winter 2020 or spring 2021.

Regarding the Lake Jackson Greenway, Elva Peppers stated that the Design Consultant was beginning the environmental study and alternative alignment for the greenway. The Design Team was coordinating with the Lake Jackson Aquatic Preserve and planning community engagement activities for November 2020.

VIII. ADJOURN

JR Harding moved, seconded by Bill Berlow, to adjourn.

The motion passed 8-0 with Kathy Bell, Jim McShane, and Peter Okonkwo having already exited the meeting.

The meeting adjourned at 7:45 pm.

Blueprint Intergovernmental Agency Citizens Advisory Committee Agenda Item #2

November 19, 2020

Title:	Recommendation of Acceptance of the Blueprint Infrastructure Projects Update
Category:	Consent
Intergovernmental Management Committee:	Vincent S. Long, Leon County Administrator Reese Goad, City of Tallahassee Manager
Lead Staff / Project Team:	Benjamin H. Pingree, Director, Department of PLACE Autumn Calder, Director, Blueprint Daniel Scheer, Design and Construction Manager, Blueprint
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STATEMENT OF ISSUE: RNMENTAL AGENCY

This agenda item seeks a recommendation of acceptance by the Citizens Advisory Committee's (CAC) to the Blueprint Intergovernmental Agency Board of Directors for the update on Blueprint Intergovernmental Agency (Blueprint) infrastructure projects.

FISCAL IMPACT:

This item does not have a fiscal impact.

CAC OPTIONS:

- Option 1: Recommend that the Blueprint Intergovernmental Agency Board of Directors accept the December 2020 update on Blueprint Infrastructure projects.
- Option 2: CAC Direction.

CAC RECOMMENDED ACTION

Option 1: Recommend that the Blueprint Intergovernmental Agency Board of Directors accept the December 2020 update on Blueprint Infrastructure projects.

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Blueprint Intergovernmental Agency Board of Directors Agenda Item #4

December 10, 2020

Title:	Acceptance of the Status Update on Blueprint Infrastructure Projects
Category:	Consent
Intergovernmental Management Committee	Vincent S. Long, Leon County Administrator Reese Goad, City of Tallahassee Manager
Lead Staff / Project Team:	Benjamin H. Pingree, Director, Department of PLACE Autumn Calder, Director, Blueprint Daniel Scheer, Design and Construction Manager, Blueprint

STATEMENT OF ISSUE:

This agenda item seeks Blueprint Intergovernmental Agency Board (IA Board) acceptance of the status update on Blueprint Intergovernmental Agency (Blueprint) infrastructure projects. Attachment #1 includes a five-year project-phasing schedule that details active Blueprint 2000 and 2020 projects. Attachment #2 is a community engagement calendar for November 2020 and planned activities for December 2020 and January 2021.

FISCAL IMPACT:

This item does not have a fiscal impact.

RECOMMENDED ACTION:

Option 1: Accept the December 2020 Status Update on Blueprint Infrastructure Projects.

SUPPLEMENTAL INFORMATION:

HIGHLIGHTED BLUEPRINT PROJECTS

The Lake Jackson and Lake Jackson South Greenways

The Lake Jackson and Lake Jackson South Greenways projects, combined into one project for implementation, is in design, which is anticipated to be complete in late 2021.

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This project will create a connection from Lake Jackson Mounds State Park to Lake Ella at Fred O. Drake Park in Midtown Tallahassee. The Lake Jackson greenway projects were conceptualized in the 2015 Greenways Master Plan (GWMP). The planning-level estimates were provided for the Lake Jackson Greenway (\$109,200) and Lake Jackson South Greenway (\$812,100) projects, for a total planning-level estimate of \$921,300. This estimate from the GWMP, does not reflect the possible inclusion of additional amenities such as boardwalks or wayfinding signage, nor does it include alterations or additions to the trail route to provide a more scenic experience. An agenda item with further details about this project, including a feasibility study (discussed below) detailing route options, will be brought to the IA Board for consideration and further direction in early 2021.

The project design started in June 2020 and the project team has completed the survey for the portion of the project within City limits, south of I-10, along with preliminary environmental assessments for the entire corridor. Additionally, coordination with agency partners such as FDEP Aquatic Preserves, which supports Lake Jackson, and FDEP State Parks, which supports Lake Jackson Mounds Archaeological State Park has started.

The project alignment is in evaluation to reflect current existing conditions and potential opportunities to make additional connections to provide better overall connectivity and an enhanced user experience. The project team is finalizing an alignment Feasibility Study to review potential alignments that either supplement or substitute portions of the initial project to incorporate routes that create more aesthetic views and separation from the roads.

DVERNMENTAL AGENCY

The Feasibility Study is assessing:

- · Design and construction feasibility and costs
- · Safety considerations
- Environmental impacts
- Sociocultural impacts
- Drainage
- **Right-of-way and private property impacts**

The next steps include defining the draft typical sections and developing a draft updated conceptual plan for IA Board review and public feedback. Following IA Board review in spring 2021, the project team will present the updated draft conceptual plan to the public. The community engagement activities will follow recommended COVID-19 guidelines, including potential virtual public engagement, to seek feedback and input on the project.

Market District Planning and Park Programming

A presentation on the status of the Market District Park concept development will be provided at the December 10, 2020 IA Board meeting. A detailed project update is included as attachment #3 to this agenda item. This project has an overall estimated budget of \$11 million with funding planned through FY 2023 that will ultimately create a new park along Maclay Boulevard, as well construct portions of the Timberlane Greenway and improve pedestrian connectivity in and around the Market District.

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The first phase of the project will design and construct the central park space and adjacent pedestrian and safety improvements. The project team anticipates presenting final Market District Park concepts for IA Board consideration in February 2021. The greenway and trail improvements will be initiated following the completion of the central park component of the project.

The City of Tallahassee Underground Utilities and Public Infrastructure Department's project in the Market District area includes repurposing the existing stormwater ponds where the central park will be located, and beautification and transportation improvements on Maclay Boulevard and Maclay Commerce Drive. Innovative stormwater treatment facilities are part of the concept plan for the City's project. The City awarded a contract to DPB and Associates for design and planning services for their project, which includes park-planning services. Blueprint is working with Hargreaves Jones, a subconsultant for DPB, for the central park planning effort.

Airport Gateway

The Airport Gateway project creates a beautiful, safety enhanced, and multimodal gateway between Downtown and the Tallahassee International Airport. This project includes working with many stakeholders including neighborhoods, Leon County Research and Development Authority, Leon County Schools, area businesses, the International Airport, FSU, FAMU, and FDOT. The implementation of this project will be carried out in three phases.

<u>Phase one</u> includes planning and pre-engineering for the entire project area and design for the improvements to Springhill Road, the proposed new roadway through FSU property, Stuckey Avenue improvements, and improvements at the intersection of Orange Avenue along with enhancements to the communities along these segments including the playground in Providence. <u>Phase two</u> includes improvements along North Lake Bradford Road and <u>Phase three</u> consists of enhancements to South Lake Bradford Road and improvements at the intersection of Orange Avenue and South Lake Bradford Road. Phase one planning and engineering is anticipated to be completed in 2023, with construction on Phase one anticipated to start in 2024. Phase two is anticipated to begin in 2025 and Phase 3 anticipated to begin in 2026.

Blueprint solicited for Phase one of the project in May 2020, which includes the planning and pre-engineering for all phases of the Airport Gateway project and design services for Springhill, new roadway, Stuckey, and intersection of Orange Avenue and new roadway. The project team has started scope and fee negotiations with Halff, the consultant selected to perform the planning and design services. Contract award is subject to IMC approval. Innovative stormwater treatment facilities are part of the concept plan for this project and more details on the innovation will be provided in the concept plans development phase.

The Airport Gateway pre-engineering scope includes analysis for all phases of the project that includes review of impacts to traffic, stormwater, right-of-way, sociocultural, and natural features. As part of the project, design alternatives will be developed that satisfy the original project description goals of creating a beautiful, safety enhanced, and multimodal gateway between Downtown and the Tallahassee International Airport. Proposed design alternatives will be analyzed for their effectiveness of satisfying the Blueprint Intergovernmental Agency Board of Director's Meeting, December 10, 2020 Item Title: Acceptance of the Status Update on Blueprint Infrastructure Projects Page 4 of 13

design elements and meeting project goals and presented to the IA Board for consideration at a future meeting. Once a final draft is prepared, the design alternative analysis with supporting documentation will be presented to the IA Board for consideration and approval prior to proceeding into the design and permitting phase.

The project team is currently developing a robust public engagement plan to inform the public about the project and solicit input on project elements. The public engagement is anticipated to be a multiplatform and multiphase approach to ensure as much of the community and partners through all stages of the project are reached.

In addition, staff has coordinated with FDOT and the engineer for the Tallahassee Airport on the possibility of a joint use stormwater pond with the Tallahassee International Airport that will meet Blueprint's requirements for Springhill Road improvements, as well as serve FDOT's Capital Circle widening project and potential future Airport needs. The joint use pond discussion with FDOT is being led by the engineer for the Tallahassee Airport.

Cascades Trail Segment 3 Amenities

At the February 29, 2016 meeting, the IA Board approved the Capital Cascades Trail Segment 3 Project (CCT3) Concept Plan from Pinellas St. to the Central Drainage Ditch as well as implementation coordination with the City's FAMU Way project. On September 12, 2016, the Board approved a project budget of \$20.5M for design, construction, and right-of-way acquisition for the pond, the multi-use trail, trail amenities, and the underground box culverts from Pinellas Street to the CDD along Lake Bradford Road. The amenities will align with support the overall concept of Crime Prevention Through Environmental Design (CPTED) that will create natural surveillance by promoting activities and attracting people in such a way as to maximize visibility and foster positive social interaction at the site. The following are updates on key project components.

- Coal Chute Pond: Blueprint has finalized the design and has been issued a permit for the enhanced amenities along FAMU Way, including the Coal Chute Pond area. Staff anticipates advertising for construction by the end of 2020. The amenities in this area were refined through a public involvement process conducted in spring 2019, with Florida A&M University, Florida State University, and surrounding neighborhoods and businesses whereby over 300 citizens submitted their amenities preferences. Additionally, in fall 2018, the 880 Cities, Public Spaces to Great Places week of activities included a citizen idea session on the Coal Chute Pond space.
- Restroom: The new restroom facility at the FAMU Way playground is permitted for construction and is expected to begin by the end of 2020. The final plans as presented at the July 9, 2020 IA Board meeting includes a "green" roof, two family style restrooms with adult and baby changing tables, a cistern to capture rainwater, and a water fountain with bottle filling station. The project has been coordinated with the City of Tallahassee Parks and Recreation Department and the City Beautification Department. This facility is in response to community input that desired a restroom facility in the vicinity of the playground, and this new facility

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- will also serve the future Skateable Art and Coal Chute amenities that will be constructed in the immediate area. The project construction cost is estimated at \$341,870. Innovative stormwater treatment facilities are part of the concept plan for this project through the implementation of a 'green roof' and cistern system that will treat the stormwater at the facility and use the runoff stormwater to irrigate the 'green roof' system for sustainability purposes.
- Skateable Art: TEAM Pain Inc. was selected by the evaluation committee as the design-build team for the Skateable Art amenity. The contract is fully executed and notice to proceed was issued on September 1, 2020, the project will take approximately 12 months to design and construct, with the grand opening anticipated for late summer 2021. The project team plans for a robust public outreach program with the local community that started in mid-November. The public engagement will help steer a final design for IA Board approval that best represents local culture and facilitates a superb recreational experience. This new recreational facility will be uniquely suited and conceptually integral to the community within which it will reside. It is anticipated to combine shade and art as part of the thematic character and aesthetic elements that will be curated around the local community input. The project is expected to highlight the Florida A&M University Rattler as an integral component to the overall skate park facility. It is also anticipated that the new skate park, combined with the existing playground nearby, will become a destination recreational facility for the residents of the immediate and greater Tallahassee community to gather and share all there is to offer.
- KCCI Red Hills Rhythm: Consistent with the goal of the History and Culture Trail to provide historical and cultural amenities along Cascades Trail Segment 3, the HCT Project Budget identifies \$30,000 for funding the KCCI Red Hills Rhythm project. Within the confines of the budget, the KCCI project will enhance the Coal Chute Pond area by adding musical instruments to complement Blueprint programmed spaces at the site. Blueprint has purchased four of the five instruments (the tutti, tubular bells, grand marimba, and diatonic tembo) and the remaining instrument, the thunder drum, will be purchased this fall.

History and Culture Trail (HCT): At the September 20, 2018 IA Board meeting, the project budget of \$942,000 was approved by the IA Board for the HCT. The IA Board also authorized Blueprint to enter into an agreement with the Council on Culture and Arts (COCA) to assist with the artist solicitation and selection of the public art components. At the February 28, 2019, meeting, the IA Board approved the concept of honoring Dr. Charles U. Smith through the HCT project.

Wood + Partners, Inc. (WPi) has been contracted with for the planning and design phase of this project. WPi will provide services to develop the design for historical, cultural, and artistic interpretive elements along the trail, and will facilitate the HCT Working Group of neighborhood and community representatives to refine the content and thematic elements, identify new opportunities along the trail, and Blueprint Intergovernmental Agency Board of Director's Meeting, December 10, 2020 Item Title: Acceptance of the Status Update on Blueprint Infrastructure Projects Page 6 of 13

identify locations for the interpretive signage and artistic installations. The WPi team is comprised of the nationally recognized firm of Cloud Gehshan in conjunction with Carol A. Benson & Associates and complimented by the local firm Fitzgerald Collaborative Group, who has partnered with Althemese Barnes. This team consists of local and national experts in the fields of community engagement, master planning, historic research, interpretation and theme creation, content development, and outdoor installation design.

Additionally, the Council on Culture and Arts (COCA) will manage the artist solicitation process and selection of the public art components, with final artist selection to occur through a jury comprised of local artists, HCT Working Group members, and Blueprint staff. Six (6) anticipated artistic installations will complement the identified themes and interpretive signage. The HCT Working Group, established in 2016, has identified five key thematic areas, or subject areas for recognition, along the trail, and recommended potential stories for inclusion in the Project:

• Theme 1: Allen Subdivision

• Theme 2: FAMU History & Civil Rights (includes honoring Dr. Charles U. Smith)

- Theme 3: Villa Mitchell and Economic Engines
- Theme 4: Boynton Still & Economic Engines
- Theme 5: Railroad Depot

Extensive community engagement and historical research will take place in order to refine the themes presented in the preliminary concept plan. The HCT Working Group reconvened in August 2020 and received a presentation from a group promoting the idea of a tribute to the jazz legends. Nat and Cannonball Adderley as a part of the project. Looking forward, members of the public will have multiple opportunities to participate in community engagement activities that will occur throughout the planning and design phase. Input received from these activities will be reviewed and refined by Blueprint, the consultant team, and the HCT Citizen Working Group for potential incorporation into the final HCT design, which will be presented to the IA Board mid 2021. Through interpretive signage and artistic installations, the project will incorporate the elements of water, color, vibrancy, and playfulness to convey the history and heritage of the area; and, interpretive history kiosks will display images, photographs, and historic information about the neighborhoods, businesses, and people living and working in the area. Ultimately, the HCT will provide an outdoor interactive, immersive walking museum experience to residents and tourists alike that recognizes and celebrates the communities located along FAMU Way. Staff anticipates advertisement of the construction to begin in fall 2021.

Alternative Sewer Solutions Study

Consistent with IA Board direction at the June 13, 2017 meeting, Leon County is managing the first phase of this project: the Comprehensive Wastewater Treatment Facilities Plan (CWTFP). The consultant, Jim Stidham and Associates, is leading the

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CWTFP, including the public input opportunities. The project began in November 2019 and is anticipated to be completed in mid-2021, at which a draft report will be brought to the Leon County Board of County Commissioners and the IA Board for review and direction. Innovative treatment facilities are the primary focus of this project and have the potential to produce measurable reductions of nutrients that enter the local waterbodies from onsite septic treatment systems.

The first draft Task 1 Report on Nitrogen Reduction Performance Criteria for Alternative Wastewater Treatment Systems was submitted in March 2020. The revised draft responding to County staff comments was received in April 2020 and posted to the Leon County project website.

The first draft Task 2 Report on Cost-Effectiveness of Alterative Technologies was received in May 2020. The revised draft responding to County staff comments was received the week of August 17, 2020. The Task 2 report is finalized and is posted to the Leon County project website and distributed to technical stakeholders who have requested a hard copy.

Tasks remaining to be completed are:

- Task 3 Factors Other Than Cost-Effectiveness Affecting Selection of Alternative Technology
- Task 4 First Round public meetings
- Task 5 Implementation Strategies for Alternative Technologies
- Task 6 Load Reduction Anticipated from Implementation of Alternative Technologies Task 7 – Second Round public meetings MENTAL AGENCY
- Task 8 Presentation to the Board of County Commissioners

The Leon County Water Resources Committee was briefed by County staff on the status of the project at their July and August 2020 meetings. The in person public meetings intended to be held throughout the community for input on the plan are now being implemented as virtual meetings due to the COVID-19. Public virtual meetings led by Leon County began in October 2020.

PROJECTS UNDER CONSTRUCTION OR RECENTLY COMPLETED

Capital Cascades Trail – Segment 3

Pond 3D-B Regional Stormwater Facility (RSF) - The City has awarded a construction contract to Allen's Excavation for FAMU Way Phase 3, which includes the CCT Segment 3 RSF near Lake Bradford Road and the St. Marks Trailhead. Notice to Proceed for construction was issued for the FAMU Way Phase 3 elements of the project on August 19, 2019. Modeling for the RSF is finalized and the project team has submitted for the final permit. The updated RSF plans are being coordinated with the City of Tallahassee and Allen's Excavation for a final price. The notice to proceed for the RSF and trailhead will be given upon acceptance of the final price. Innovative stormwater treatment facilities are part of the plans for this project by utilizing a Bio-sorption Activated Media (BAM) filter and a 'Flex-Rack' trash removal system.

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PROJECTS UNDER DESIGN & RIGHT-OF-WAY ACQUISITION

Greenways and Bike Routes

At the May 2020 IA Board meeting, an update on the implementation of the Greenways Master Plan (GWMP) and proposed prioritization process for the projects that have not been initiated was presented and accepted. Moving forward with the prioritization process for the Greenway projects, Agenda Item #7 includes presentation of a draft prioritized list. Below is an update on the Capital Circle Southwest Greenway. The Lake Jackson and Lake Jackson South Greenways updated was provided earlier in the agenda item.

 Design is underway for the Capital Circle Southwest Greenway, which includes Debbie Lightsey Nature Park, and is expected to be completed in 2021. This project will create 6.6 miles of greenways in the areas around the Capital Circle Southwest corridor and will develop a passive park around a 113-acre natural area, complete with bike and hiking trails, and birdwatching overlooks situated on the east side of Capital Circle Southwest, south of Jackson Bluff Road. Design and permitting is scheduled for completion in early 2021, and advertisement for construction will follow.

Magnolia Drive Multiuse Trail

This project extends from South Adams Street to Apalachee Parkway; it is divided into 6 phases, with Phase 1, from S. Meridian Street to Pontiac Drive and Phase 6, between Adams Street and Monroe Street, completed in February 2017. Following completion of Phase 1, the IA Board requested Blueprint evaluate opportunities to add a buffer between the trail and roadway. This redesign of the trail was approved at the December 13, 2017 meeting. At this same meeting, the IA Board directed Blueprint to evaluate opportunities to underground electric utilities along this corridor in coordination with construction of the trail project. Based on direction from the IA Board at the March 1, 2018, meeting, the design of the Magnolia Drive Trail was updated to incorporate a landscaped buffer between the trail and roadway and underground electric utilities. At that same meeting, the IA Board approved an additional \$2,476,700 to fund the redesign and underground electric utilities from Chowkeebin Nene and S. Monroe Street.

Design and permitting for two phases, Phase 1 Retrofit and Phase 4, have been completed and construction is planned for early 2021. Leon County Government will procure the construction and manage the contract. Working with Leon County staff, Blueprint will manage the public involvement for the construction. Leon County staff anticipates having procurement documents ready for bid by the end of 2020, for construction of Phase 4 and Phase 1 retrofit.

As the design has progressed substantially since the last comprehensive IA Board update, project costs have become more refined from initial estimates. The project team has undertaken a value engineering exercise to identify opportunities to reduce the cost for the remaining phases of the project and coordinated with City and County partners to finalize and memorialize the ancillary utility upgrade cost sharing agreement. The proposed FY 2021 allocation will provide funding consistent with increased costs for

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Phase I Retrofit and Phase IV over and above the estimates provided at the time of direction at the March 1, 2018.

Regarding the remaining components of the Magnolia Drive Trail project, design work is complete for Phase 2 (Pontiac Drive to Circle Drive) and design work is still at 90% complete Phase 3 (Circle Drive to Apalachee Parkway) while the team awaits final right-of-way determinations. Following construction of Phase 1 and Phase 4 in the spring of 2021, staff anticipates construction for Phase 2 and Phase 3 will follow in the summer of 2022 based on available budget. As detailed at the July 9, 2020 Budget Workshop, additional funding beyond the proposed FY 2021 allocation will be required to complete this project consistent with IA Board direction to underground utilities from Chowkeebin Nene to Monroe Street. Staff will prepare a budget analysis for the project for IA Board review and direction at the FY 2022 Budget Workshop scheduled for May 27, 2021.

Orange/Meridian Placemaking

The permanent portions of the Orange/Meridian Placemaking Project include enclosing the East Ditch between Meridian Street and Monroe Street, revisions to the existing Leon County Stormwater facility, and creation of a public gathering space with trails and parking on the parcel at the southwest corner of Orange Avenue and Meridian Street. Halff, Inc. is providing design services that includes stormwater modeling, public involvement, park design, box-culvert design, and all permitting necessary for the project. Staff anticipates that the design will be completed by the end of 2021 with the advertisement for construction in early 2022. Innovative stormwater treatment facilities are part of the concept plan for this project and more details on the innovation will be provided in the concept plans development phase.

Capital Circle Southwest (Crawfordville Road to Orange Avenue)

State funding for right-of-way acquisition and construction is included in the current FDOT Five-Year Work Program and presented below (subject to adjustment with fall FDOT Work Program review):

Springhill Road to Orange Avenue

- Right-of-Way: Acquisition underway through partnership with Blueprint
- Construction: Funded in FY 2021, in the amount of \$58,269,442

Crawfordville Road to Springhill Road

- Right-of-Way: Funded for FY 2021 in the amount of \$15,188,118
- Construction: Funded in FY 2025, in the amount of \$41,379,184

NE Connector Corridor – Bannerman Road

The contract for planning and design services has been awarded to RS&H. The services include the update to the Leon County 2012, Bannerman Road Corridor Plan, a feasibility study of widening Bannerman Road from Tekesta Drive to Meridian Road, and design and permitting. The IA Board accepted the feasibility study at the September 2020 IA Board meeting, which showed the need to widen Bannerman Road to four lanes from Quail Commons Drive to Preservation Road and the need for operational improvements

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from Preservation Road to Meridian Road. Design and right of way acquisition are planned for completion in 2023, at which time the project will be advertised for construction pending IA Board approval for bond issuance in FY 2022 to support right of way acquisition and construction services. Innovative stormwater treatment facilities are part of the concept plan for this project and more details on the innovation will be provided in the concept plans development phase.

PROJECTS IN PLANNING OR PRELIMINARY DESIGN

Northeast Gateway (Welaunee Boulevard)

The Project Development and Environment (PD&E) study for the Northeast Gateway began in November 2018. The tentative project schedule includes completion of the PD&E study in April 2021 with final design and permitting completion in 2022 and construction completed by 2025. At opening year, this road will provide regional benefits on Centerville Road, Mahan Drive, Miccosukee Road, and Thomasville Road. It will also provide benefits to local roads such as Olson Road, Killarney Way, Kerry Forest Parkway, Shamrock Street, and Raymond Diehl Road. These findings were presented to the IA Board on December 12, 2019, and on January 30, 2020. At the January meeting, the IA Board significantly amended the project to extend Welaunee Boulevard to the vicinity of Roberts Road and to include the Shamrock Extension. The project team continues to coordinate with key parties based on the amended project description and conducted additional public engagement on the proposed final roadway location in August 2020. The PD&E phase is anticipated to end in April 2021. Innovative stormwater treatment facilities are part of the concept plan for this project and more details on the innovation will be provided in the concept plans development phase. **AL AGENCY**

Capital Cascades Trail Segment 4

The Capital Cascades Trail (CCT) Segment 4 is the final project in the Capital Cascades Trail, as well as the final Blueprint 2000 project. Segment 4 will continue the trail and stormwater elements of the CCT south along the Central Drainage Ditch with the goal of providing significant stormwater treatment and possible flood control improvements south of Orange Avenue, downstream of the Saint Augustine Branch. This project will also provide greenway linkages to both commercial and residential areas and amenities and multimodal options for southside areas. Blueprint has developed the procurement documents for the professional services in consultation with the City and County stormwater teams. Advertising for planning and design services for the project is currently ongoing with construction expected to begin in 2022. Innovative stormwater treatment facilities are part of the concept plan for this project and more details on the innovation will be provided in the concept plans development phase.

Monroe-Adams Placemaking

Consistent with IA Board direction provided at the April 15, 2020 meeting, this project will be initiated in FY 2021. The FY 2021 allocation of \$1,500,000 will fund preliminary engineering, design services, and construction for one of the five cross-streets connecting

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Monroe Street and Adams Street consistent with improvements identified in the Monroe-Adams Placemaking plan. Details on this procurement are included in Agenda Item #9.

As a first step for this project, approximately \$84,000 has been committed to a leveraging opportunity with FDOT to be coordinated with its resurfacing project. Blueprint worked with the FDOT, City, and CRTPA to engage in a cost-sharing opportunity to improve the pedestrian crosswalks on South Monroe consistent with the goals of this placemaking project. A Locally Funded Agreement with the FDOT for the crosswalk improvements has been fully executed. The resurfacing and enhanced sidewalks are funded for construction in FY2021 and expected to begin in the first quarter of calendar year 2021.

Fairgrounds Infrastructure and Beautification

At the July 9, 2020 workshop, the IA Board directed Blueprint to fund an updated market study on the Fairgrounds in FY 2021 as well as integrate this project into Blueprint Infrastructure's five-year Capital Improvement Program (CIP). At the September 17, 2020 meeting, the IA Board approved the FY 2021 - 2025 capital budget, which includes full funding for the Fairgrounds project. At that same meeting, the IA Board authorized procurement activities for an updated market feasibility study for the Fairgrounds site to include an evaluation of relocating the Fairground activities. Consistent with this direction and as authorized by the IA Board, Blueprint is currently pursuing a contract for these services through the Tallahassee-Leon County Planning Department Continuing Services Agreement (CSA) for Planning Consultant Services. Using this CSA will expedite completion of this key first step in the Fairgrounds project. It is anticipated the consultant will be under contract by late 2020. The updated market feasibility study and alternative site analysis will take approximately 9 - 12 months to complete.

BLUEPRINT PROGRAM PROCUREMENT

The Blueprint Infrastructure team continues to implement the IA Board direction for project priority and community enhancement. The staff is pursuing multiple IA Board approved procurements and project implementation strategies that allow for rapid project development of the Capital Improvement Plan. Currently ten different consulting/construction firms have Prime Consultant roles with Blueprint, included on those teams are numerous local and MWSBE qualified firms that are also participating on the contracts. Of note, the MWSBE policies that went into effect on April 1, 2020 have been incorporated into all Blueprint procurements and staff is actively looking for ways to meet or exceed the participation targets.

Staff is continuing to advance the following contracts:

- Lake Jackson and Lake Jackson South Greenways (Professional Services)
- NE Gateway (Professional Services)
- NE Connector Corridor (Professional Services)
- Market District (Professional Services)
- Orange/Meridian Placemaking (Professional Services)
- · History and Culture Trail FAMU Way (Professional Services)
- CCSW Greenway (Professional Services)

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- Cascade Park Upper Pond Treatment (Professional Services)
- Capital Cascade Trail Segment 3 (Construction)
- Skateable Art on Cascades Trail (Design-Build)

Staff is in active procurement on the following contracts:

- Airport Gateway (Professional Services)
- Continuing Services Agreement for Professional Services
- Capital Cascade Trail Segment 4 (Professional Services)
- Van Buren Street Improvements (Construction)

Staff anticipates advertising the following contracts:

- Monroe-Adams Placemaking Planning and Concept (Professional Services)
- · Coal Chute Pond Improvements (Construction)
- FAMU Way Restroom facility (Construction)
- Magnolia Trail Phase 1 and 4 (Leon County) (Construction)

SUMMARY OF PUBLIC ENGAGEMENT

Calendars displaying scheduled November 2020 community engagement activities, as well as planned activities for December 2020 and January 2020, are included as Attachment #2. Some community engagement activities have been modified or postponed due to the COVID-19 limitation on public gatherings, but the Blueprint staff continues to engage the public at record levels despite the challenges. Staff is applying innovative alternatives to the traditional public meetings in order to provide information and gathering input through digital platforms.

ENTAL AGENCY

Blueprint Project Managers and our consultant partners are working with the Blueprint Public Information Officer to implement strategies and courses of action to facilitate the continual involvement of our community citizens in the Blueprint project development process. Due to the COVID-19 pandemic, many projects continue to move to digital platforms and mail out postcard communication with feedback opportunities embedded in those communication platforms. The goal is to maintain the public involvement commitment and necessary levels of engagement without adversely affecting the overall project schedule.

Action by the TCC and CAC: This item was presented to the TCC and CAC at their November 16, 2020 and November 19, 2020 meetings respectively.

OPTIONS:

Option 1: Accept the December 2020 Status Update on Blueprint Infrastructure Projects.

Option 2: IA Board direction.

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RECOMMENDED ACTION:

NTER

Option 1: Accept the December 2020 Status Update on Blueprint Infrastructure Projects.

Attachments:

- 1. Schedule of Current Blueprint 2000 and 2020 Project Phases and Timelines
- 2. Blueprint Community Engagement Calendar for November, December 2020, and January 2021

OVERNMENTAL AGENCY

3. Market District Placemaking Community Engagement Status Report

Schedule of Current Blueprint 2000 and 2020 Project Phases and Timelines

Attachment 1 Page 1 of 1

Brogram	Breiset	Phone	2020)		20)21		20	22	20)23	20)24
Program	Project	Phase		th Q	1st Q	2nd Q	3rd Q	4th Q		7-12 Mos		7-12 Mos	1-6 Mos	7-12 Mo
		Planning												
	Capital Cascades Trail Segment 3 -	Design												
	Van Buren Street	Right-of-Way Acquisition												
		Construction												
		Planning												
	Capital Cascades Trail Segment 3D	Design												
		Right-of-Way Acquisition Construction												
		Planning/Pre-Engineering												
•	Capital Cascades Trail Segment 3 -	Design												
Blueprint 2000	Amenities ¹	Right-of-Way Acquisition												
Ę		Construction												
Ē		Planning/Pre-Engineering												
len	Capital Cascades Trail Segment 4	Design												
B		Right-of-Way Acquisition												
		Construction												
		Planning/Pre-Engineering												
	Cascades Park Alum	Design												
		Right-of-Way Acquisition												
		Construction												
		Planning/Pre-Engineering												
	Magnolia Drive ²	Design Right-of-Way Acquisition												
		Construction												
	Alternative Sewer Solutions Study	Comprehensive Wastewater						<u> </u>						
	Bike/Greenways Implementation	Prioritization/Planning						<u> </u>						
	Debbie Lightsey Nature Park &	Planning/Pre-Engineering												
	Capital Cir Southwest Greenway	Design Right-of-Way Acquisition												
	ouplial on obuilinest creeningy	Construction		_										
		Planning/Pre-Engineering												
	Lake Jackson South Greenway	Design												
		Right-of-Way Acquisition												
		Construction												
	Orange Avenue (FDOT Project)	Planning/Pre-Engineering												
	orange Avenue (i Dor i roject)	Design												
	Orange/Meridian Placemaking	Planning/Pre-Engineering												
		Design												
		Right-of-Way Acquisition												
		Construction												
	Thomasville Rd Greenway (CRTPA)	Planning/Pre-Engineering			-									
		Design Right-of-Way Acquisition												
		Construction												
		Planning/Pre-Engineering		_										
		Design												
	University Greenway	Right-of-Way Acquisition												
		Construction												
		Planning/Pre-Engineering												
20	Market District Park Element	Design												
20	Market District Fark Element	Right-of-Way Acquisition												
Ĭ		Construction												
Blueprint 2020		Planning/Pre-Engineering												
lue	Market District Pedestrian/Trail	Design												
Δ	Connectivity	Right-of-Way Acquisition	├				L					L	ļ	
		Construction												
		Planning/Pre-Engineering												
	Monroe-Adams Corridor	Design Right-of-Way Acquisition												
		Construction												
		Planning/Pre-Engineering												
	Lake Lafayette and St Marks	Design												
	Regional Park	Right-of-Way Acquisition	1											
		Construction												
		Planning/Pre-Engineering												
	Midtown Placemaking	Design												
	anatown r lacemaking	Right-of-Way Acquisition												
		Construction												
		Planning/Pre-Engineering												
	Airport Gateway	Design			L									
		Right-of-Way Acquisition					L							
		Construction												
	Northoast Connector Bonner	Planning/Pre-Engineering												I
	Northeast Connector - Bannerman	Design Bight of Woy Acquisition	┝───┝											<u> </u>
	Road	Right-of-Way Acquisition	├											
		Construction Planning/Pre-Engineering	├											
	Northeast Gateway Welaunee	Planning/Pre-Engineering Design	 − − −											
	Boulevard	Right-of-Way Acquisition	<u>├</u>											
		Construction	<u>├</u>				1	1				<u> </u>		

1. Amenities may include those around Coal Chute pond, Skate Feature and, History and Culture Trail. The proposed trailhead will be constructed as part of Pond 3D-B.
 2. Projects being managed and administered by Leon County with Blueprint support
 Planning/Pre-Engineering
 Planning/Planning/Pre-Engineering
 Planning/Planning/Planning/Planning/P

2. Projects being managed and adminis	stered by Leon County with
	Planning/Pre-Engineering
	PD&E
	Design
	Right-of-Way Acquisition
	Construction

November 2020		OEV Events Blueprint Eve Non-OEV/B	ents Iueprint Events	Su Mo Tu We Th Fr Sa Su Mo Tu We Th Tu Su Mo Tu We Th Th Sa Sa<			
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
Nov 1	2	3	4 11:00am Tallahassee-Leon County: Stakeholder Meeting (https://us02web.zoo m.us/j/85433195013?	5 6:00pm Neighborhood Leadership Academy (PLACE) - Tatiana Daguillard	6 11:00am Bannerman Road Door-to-Door Outreach (Bannerman Crossing and Bannerman Corridor)	7 11:00am Bannerman Road Pop Up Community Engagement Meeting (Bannerman Crossing - Susan Emmanuel	
8	9	10	11	12	13	14	
	12:00am Northeast Ga 6:00pm Joint City County Bicycle Working Group Meetings (Renaissance Center,	iteway: Bannerman Road Co 10:00am Bannerman Road Community Meeting (Virtual) - Susan Emmanuel	mmunity Engagement (tbd) - E	Blueprint Community Engagen 12:00pm BBFCITE Presentation (TBD) - Susan Emmanuel 6:00pm Bannerman Road Community	nent Calendar <u>1:00am</u>		
15	16	17	18	19	20	21	
	8:30am 1:00pm BPIA TCC Meeting (Grand Conference Room) - Autumn Calder	Skateable Art C	community Engagement (TBD) - 11:00am Tallahassee-Leon County: Stakeholder Meeting (https://us02web.zoo	Susan Emmanuel 4:30pm BPIA CAC Meeting (Grand Conference Room) - Autumn Calder	9:00am		
22	23	24	25	26	27	28	
29	30	Dec 1	2	3	4	5	

Attachment 2

December 2020		OEV Events Blueprint Event Non-OEV/Blue		December 202 Su Mo Tu We TI 1 2 3 6 7 8 9 1 13 14 15 16 1 20 21 22 23 2 27 28 29 30 3	n Fr Sa Su Mo	Banuary Control Fr Sa Tu We Th Fr Sa 5 6 7 8 9 12 13 14 15 16 19 20 21 22 23 26 27 28 29 30
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Nov 29	30	Dec 1 11:30am MWSBE CAC Meeting - Blueprint Community Engagement Calendar	2 11:30am EVLC Meeting - Kianna Brown	3	4	5
6	7	8 Youth Leadership Tallahassee: Technology and Infrastructure	9	10 3:00pm Blueprint IA Board of Directors Meeting (City Commission Chambers) - Ben Pingree	11	12
13	14	15	16	17	18	19
	6:00pm Joint City County Bicycle Working Group Meetings (Renaissance Center,	Market District F	ark Community Engagement	Round #3 (Virtual)		
20	21	22	23	24	25	26
27	28	29	30	31	Jan 1, 21	2

Attachment 2

Januai	ry 2021	OEV Events Blueprint Event Non-OEV/Blue		January Su Mo Tu Wo 3 4 5 0 10 11 12 1: 17 18 19 20 24 25 26 2 31	e Th Fr Sa	Page 3 of 3 February 2021 Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Dec 27	28	29	30	31	Jan 1, 21	2
3	4	5	6	7 12:00pm APWA - Loc Chapter Presentati on BP program (Zoom) - Blueprint	on	9
10	11	12	13	14	15	16
	8:30am	Lake Ja	ckson Greenway - Community	^r Engagement Week	5:0)0pm
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	Feb 1	2	3	4	5	6

Attachment 2

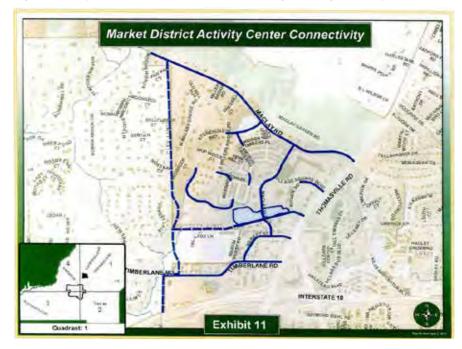
STATUS REPORT ON THE MARKET DISTRICT PLACEMAKING PROJECT

This attachment to the December 10, 2020 Project Update item provides a status report on the Blueprint Market District Placemaking Project. Over the last six months a substantial amount of progress has been made on the project including two, week long community engagement events including a survey to determine park preferences from the public. The Community Engagement Survey results and related materials are included at the end of this attachment as well as the project schedule. Three community meetings are scheduled for the week of December 14, 2020, and based on feedback received and continued technical analysis, the project design team will continue to develop Conceptual Project Designs for the Market District Park project. The Conceptual Project Designs will be presented to the IA Board at the February 18, 2021 meeting for consideration and selection of a Preferred Conceptual Project Design, which will used as a guide for final design of the Market District Park project.

BACKGROUND

The Market District Placemaking Project is one of the 27 Blueprint 2o2o Infrastructure projects. It is tied with the Orange-Meridian Placemaking project for the top-ranked Community Enhancement, Connectivity, and Quality of life (CCQ) projects, based on the prioritization of the CCQ projects approved by the IA Board at the September 17, 2017 meeting. The project description from the Second Amended and Restated Interlocal Agreement is below with the project map.

Project 11. Market District Activity Center Connectivity: Funding to implement the Market District Corridor Placemaking Action Plan (includes construction, stormwater improvements, greenway connections, streetscaping, and gateway enhancements)



The Market District Placemaking Project has a total estimated budget of \$11.1 million with funding planned through FY 2023. The budget is based on project costs developed during the Leon County Sales Tax Citizen Committee process in 2014. An updated cost estimate for the project will be prepared as elements of the project move forward. The sales tax project as currently approved includes the construction of a central park space, pedestrian, safety, and intersection improvements, and sidewalk and trails. The estimated costs of these improvements, updated for current 2020 costs, are included below:

- Central Park Space: \$2,400,000 million
- Pedestrian, safety, and intersection improvements: \$5,200,000
- Sidewalks and trails: \$3,500,000

Market District Corridor Placemaking Action Plan (2011)

In 2011, the City Commission adopted the "Market District Corridor Placemaking Action Plan," developed by the Tallahassee-Leon County Planning Department in collaboration with Market District business owners and residents, with a vision of fostering a unique 'sense of place' in the Market District area. During development of the Action Plan, repurposing of the existing stormwater ponds in the center of the Market District was identified as a top priority of citizens and business owners.

The City Commission allocated \$500,000 in FY 2012 for initial implementation of the Market District Action Plan by the Tallahassee-Leon County Planning Department. This investment was intended to kick-start initial improvements in the area by encouraging residents and visitors to visit and explore the district. Funding was used to help acquire property for the park, and is presently encumbered with implementing the adopted wayfinding plan, and allocated to implementing other pedestrian improvements in coordination with infrastructure improvements in the area.

Market District Multi-Purpose Stormwater Project Collaboration

The City of Tallahassee Underground Utilities and Public Infrastructure Department has an ongoing project in the Market District called the Market District Multi-Purpose Stormwater Project. It includes repurposing the existing stormwater ponds where the central park will be located, along with beautification and transportation improvements on Maclay Boulevard and Maclay Commerce Drive. To improve the quality of stormwater flowing to Lake Jackson, upgrades to the area's stormwater system are underway as a part of the project. Major electric infrastructure will be upgraded with the transmission lines east of the electrical substation that currently run through the ponds being relocated to improve reliability and aesthetics. In 2016, the City successfully acquired the 9.65 acre parcel for the central park space. The Market District Multi-Purpose Stormwater Project opens up the public space for the future central park space that is underway by Blueprint.

The City awarded a contract to DPB and Associates for the Market District Multi-Purpose Stormwater Project infrastructure improvements services and park planning services. Blueprint is working with DPB and Associates and their subconsultant urban park designers Hargreaves Jones, for the central park planning effort. Figure 2, below includes the Multipurpose Stormwater Project schematic including the infrastructure elements that will surround the future Park.



Figure 1. Market District Multi-Purpose Stormwater Project Schematic

Blueprint Market District Placemaking Project Status

The Market District Placemaking Project will create a new park along Maclay Boulevard and will improve pedestrian connectivity in and around the Market District. The first phase of the project will design and construct the central park space and adjacent pedestrian and safety improvements. Blueprint has tasked DPB and Associates and their subconsultant Hargreaves Jones with the central park planning and design. At its June and September 2019 meetings, the IA Board accepted status reports recommending issuing a task order to DPB and Associates on City Contract No. 4234 to complete planning and programming, public outreach, and preliminary design services on the Blueprint Market District Placemaking Project. The project kicked off in May of 2020 and two successful community engagement efforts have been completed to date. The consultant analyzed the public engagement information and survey results in the context of the technical site constraints and opportunities to develop project programming approaches for the proposed Market District Park project.

Summary of Community Engagement

Although the City had conducted outreach as part of the earlier phases of the Multipurpose Stormwater project, the central park public outreach effort began in earnest the week of August 10th. A primary purpose of the public outreach has been to identify criteria to develop park programming approaches for the proposed park project, i.e., primarily answers to the question of, "what do park users want in their park?"

Blueprint's public engagement to date has included two sets of community engagement meetings, including 246 participants, with a third set scheduled for the week of December 14th. Each set of meetings included three virtual community engagement meetings presented at different times of day, on different days and in the evening to facilitate community participation. Each community meeting lasted a total of $1 - \frac{1}{2}$ hours and

included a 45-minute zoom meeting presentation of the proposed project, followed by a 45 minute live question and answer sessions with the project's urban park architect subconsultant, Hargreaves Jones, and the Blueprint and City Project Managers. These meeting sets were separated by approximately 10-weeks to allow the community to participate in the project's progressive design process.

As directed by the IA Board at the July 9, 2020 meeting, the project team elevated the Knight Creative Communities Institute (KCCI) Community Catalyst Class of 2020 (KCCI) bike skills park in various public engagement meetings as an example of a park amenity that could benefit the community. Blueprint and the Consultant team have had two dedicated meetings with the KCCI. The August 8th and October 13th meetings were to gather information and develop an understanding of KCCI's project concepts and goals.

A questionnaire/survey was prepared and conducted by Blueprint and Hargreaves Jones to project anticipated park utilization and identify park patron preferences for various urban park activities and facilities. The survey and questionnaire were active over a 14-day period, bracketing the first virtual community engagement meeting, and received over 1,200 responses. Survey results were analyzed and summarized in graphic format for public presentation in the 45-minute virtual meeting segment of the second series of community engagement meetings. The survey summary and graphics have also been posted on the project website.

During the first round of community engagement activities, notification of the event included the sending of postcards via US mail to 2000+ area residents and businesses, hand-delivering of information to businesses along the corridor, direct emailing of 250+ project stakeholders, placing signs along the project corridors, and utilizing print and social media. In all, nearly 160 people attended the first three virtual community engagement meetings, which led to highly productive question and answer sessions. During the online Q&A session, a total of 52 spoken and "chat" questions received.

A second week of virtual engagement was held the week of October 17th. In total, 86 citizens participated in the virtual community engagement meetings. Electronic notification via email was utilized due to the increased participation of the mailing list from the project website, where over 335 community residents have joined to be specifically notified about this exciting project. The team also placed posters in many Market District business windows with information about the second round of community engagement.

Additionally, video recordings of the meeting and all question and answer sessions are available across multiple platforms, including the project website and the City of Tallahassee and Blueprint's respective YouTube channels. Currently, the website, TallahasseeMarketDistrict.com, remains the prime resource for Market District Park information. The Market District website will migrate to City hosting, allowing for coordinated, quicker and more efficient editing of content by both City and Blueprint project team members. Visitors to the site continue to increase over time with peak daily visits to the site coinciding with the launch of website updates and the virtual community engagement activities. For instance, visits to the updated site, which now includes Market District Park information, during the first week of engagement held in August numbered over 1500 and the site recorded 250+ visits during the October engagement sessions.

Market District Park Programming Approaches & Concept Development

The project team is currently analyzing the public engagement information and survey results in the context of the technical site constraints and opportunities to develop project programming approaches for the proposed Market District Park project. The project programming approaches are based upon the preferred park activities and facilities. The process to develop the programming approaches includes analyzing the community input, project site fit-tests, site utilization analysis and other measures.

Following the development of the project programming approaches, the project team will present the multiple project programming approaches to the public, as part of the third series of Community Engagement Meetings, the week of December 14, 2020. Based upon further information collected through the community engagement, the project team will build from the project programming approaches to develop three conceptual project designs for IA Board consideration. The conceptual project designs will likely be a mix of the different approaches representing the best balance(s) of the community desires for the park. The conceptual project designs will be presented to the IA Board at the February 18, 2021 meeting for their review and selection of a preferred conceptual project design to be used as a guide for a final design of the Market District Park project.

Project Schedule:

0,00		
•	December 10, 2020	IA Board presentation of Market District
		Project Status
	December 14 – 16, 2020	Community engagement on programming
		approaches
	February 18, 2021	Final concept designs for IA Board selection
	February 22 to March 5, 2021	Finalize preferred concept design incorporating
	, , , , , , , , , , , , , , , , , , ,	the prior IA Board direction
	March, 2021	Completion of Park Programming Phase
	May 2021	Begin Final Park Design
	Summer, 2021	Advertisement for Construction of Market
		District Park
•	Late 2022	Complete Market District Park element

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MARKET DISTRICT MULTI-PURPOSE STORMWATER PROJECT PARK PROGRAMMING

October Public Meeting October 2020



PROGRAMMING / MASTER SITE PLANNING Strategies and the second seco

01	02	03	04	05
	08/18/2020 - 10/16/2020	10/20/2020 – 10/22/2020	10/26/2020 – 12/09/2020	12/14/2020 - 12/18/2020
COMMUNITY ENGAGEMENT WEEK MEETING - #1	COLLECT AND ANALYZE INPUT FROM SURVEY / QUESTIONNAIRE SITE UTILIZATION ANALYSIS	COMMUNITY ENGAGEMENT MEETING -	SPATIAL RELATIONSHIPS ANALYSIS SITE PLANNING PRELIMINARY SITE DESIGN	COMMUNITY ENGAGEMENT MEETING- #3 SITE ANALYSIS PRELIMINARY PLANNING
06	07	08	09	10
06 12/14/2020 – 02/05/2021	07 02/11/2021	08 02/22/2021 – 03/05/2021	09 03/08/2021 – 03/12/2021	10 03/12/2021

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SYNOPSIS PUBLIC MEETINGS PUBLIC SURVEY



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COMMUNITY PRESENTATION #1

AUGUST 11-12-13 10:00 AM. 62 attendees 2:00 PM. 44 attendees 5:00 PM. 54 attendees

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Are there other parks by electric substations? Will power lines be relocated underground?

Timberlane Greenway alignment along utility corridor status?

Coordinate with Star Metro re: transit? Coordinate with Gilchrist Elementary?

How many parking spaces?

Impervious pavement area? Will the east stormwater facility be strictly water?

Will there be ADA access & sidewalk connections?

Project funding status?

Can the west stormwater facility be less geometric?

Can stormwater ponds be used for kayaking & fishing? Traffic & Road improvements?

Schedule through completion?

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Interpretive stormwater Educational science & history interpretation

Include seniors in thinking **Broad spectrum of users** Include health club users in thinking

Make unique, avoid duplicating others Tallahassee parks

Upgrade from utility to destination

Transformational for the district

Complete Streets

Improve pedestrian sidewalk connectivity Shared parking with adjacent lots to the east

Enhance transit stop @ park

Proximity to nearby residential neighborhoods

Modern amenities Water quality improvement & flood prevention

Sense of history

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OVERALL	SPECIFIC	STRUCTURES
Multi-use, flexible spaceStormwater upgradeGreen spacePassive rather than activeMore natural area, less developed	Splashpad bigger than Cascades Dog park, fenced Playground inclusive of varied ages and skills Outdoor movies Pickleball	Restrooms Pavilion for farmers market & general community use Shade canopies
BIKE / SKATE Ample room for bikes, skate, walking Bike skills noise comparable to other activities Bike skills noise comparable to other activities Bike path, not a bike park Skate park or skateable features Add skate features to bike skills Bike skills here takes pressure off Tom Brown	VEGETATION Native plants Constructed wetlands @ both ponds Shade trees Fruit & nut trees Trees as buffer to residential	CONNECTIVITY Multi-use walking trails Acoad improvements to ease traffic Connections to adjacent neighborhoods Footbridge

DPB&associates HargreavesJones | MARKET DISTRICT MULTI-PURPOSE STORMWATER PROJECT | OCTOBER MEETING | 9

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SYNOPSIS PUBLIC MEETINGS PUBLIC SURVEY



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PUBLIC SURVEY 11 – 20 August 2020

1. Your Age

- Under 18 - 19-25
- 26-35
- 36-45
- 46-55
- 56-65
- 66+
- 2. Zip code of current residence

The Market District includes the retail, dining and entertainment hub located near the I-10/Thomasville Road interchange, from Timberlane Road to Maclay Road, as well as the Killearn Center Boulevard area, and incorporates plans for a park near the Maclay Commerce Dr. and Maclay Blvd S. intersection.

- 3. Which answer best fits how often you visit the Market District?
 - Daily
 - Weekly
 - Monthly
 - Occasionally
 - Rarely/Never

4. Why do you visit Market District? (Check all that apply):

- I don't.
- Grocery shopping
- Retail shopping
- Restaurants
- Eating and Socializing
- Recreation (Walking, Biking, etc.) - I work in Market District

- 5. How far do you travel to get to the Market District Park site?
 - 0 to ¼ mile away
 - 1/4 to 1/2 mile away
 - 1/2 to 3/4 mile away
 - More than one mile away
 - More than 5 miles away

6. How would you get to the Market District Park if it became a

- frequent destination? (Check all that apply):
- Walking
- Running
- Bikina
- Skateboard/skates
- Personal vehicle
- Public transit
- Other
- 7. In general, do you come alone or with others?
 - Alone
 - With Others
- 8. Who would you bring to Market District Park? (Check all that apply):
 - Children
 - Grandchildren
 - Seniors
 - Friends
 - Teams - Dogs
- 9. If any, what are the ages of children in your household?
 - 0 to 5
 - -6 to 10
 - 11 to 15
 - 16 to 18
 - No children

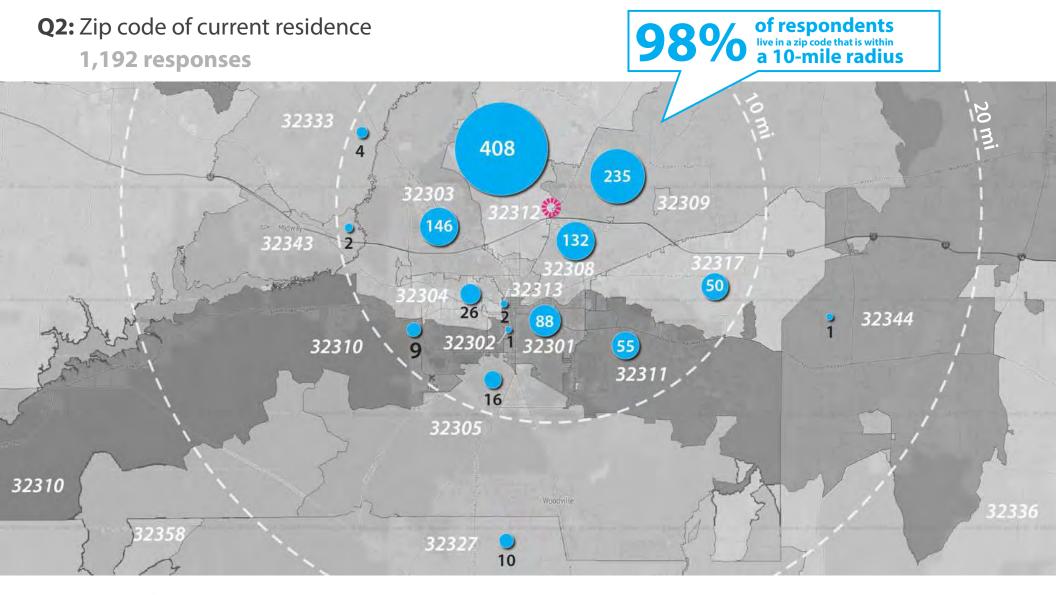
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- + 1,200 Respondents
 - 10. What are your 3 favorite elements of a park you would like to see at Market District Park (Check 3 answers) Also, restrooms are currently proposed for the park.
 - Open spaces
 - Shaded gathering spaces (such as pavilions)
 - Water play elements/Splashpad
 - Paths for running/walking
 - Outdoor exercise stations
 - Farmers Market and flexible open space for other events
 - Playground
 - Outdoor charging stations (for phone or laptop, etc.)
 - Public Art
 - Educational bike facility
 - Court games (bocce, pétanque, pickleball)
 - Skateable features
 - Other
 - 11. What ONE word or phrase best describes what the Market District Park should be or feel like?
 - 12. What is your current favorite Tallahassee open space that could be a good example for the Market District Park?
 - 13. What is your favorite Florida panhandle park? Or anywhere? And why?
 - 14. Other comments?



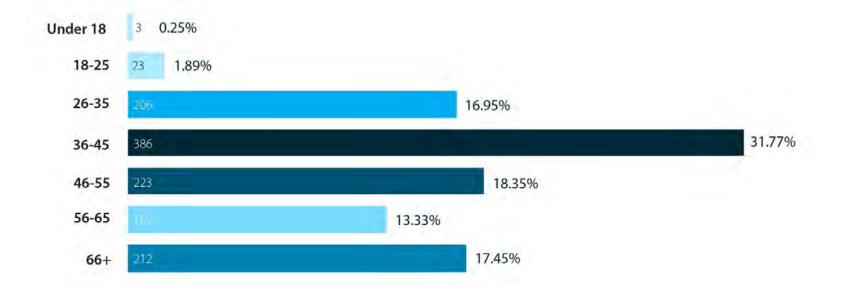
⁻ Other



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Q1: What is your age?

1,215 responses



Q3: How often do you visit the Market District?

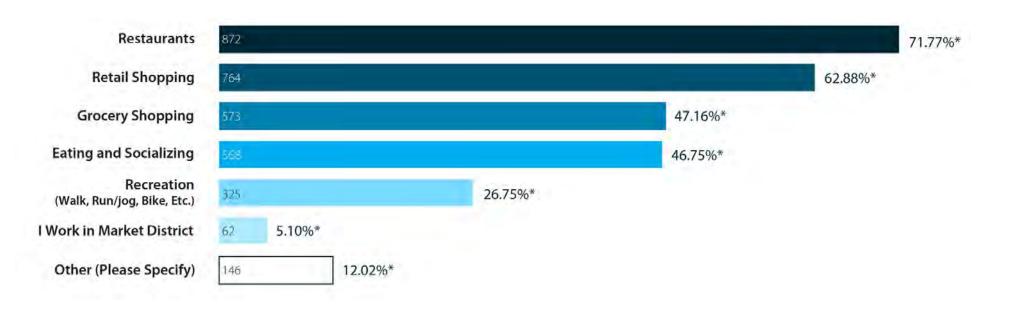
1,216 responses

Daily	250	20.56%	
Weekly	517		42.52%
Monthly	213	17.52%	
Occasionally	195	16.04%	
Rarely/never	41 3.37%		

BLUEPRINT®® BUILTERSOVERNMENTALAGENER DPB&associates HargreavesJones

Q4: Why do you visit the Market District? (check all that apply)

1,215 responses **Reflects percentage of respondents who selected this answer. Respondents were permitted multiple answers.*



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Q4: Why do you visit the Market District? (*check all that apply*) **OTHER (please specify)**

146 responses



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Q5: How far do you travel to get to the Market District Park?

1,214 responses



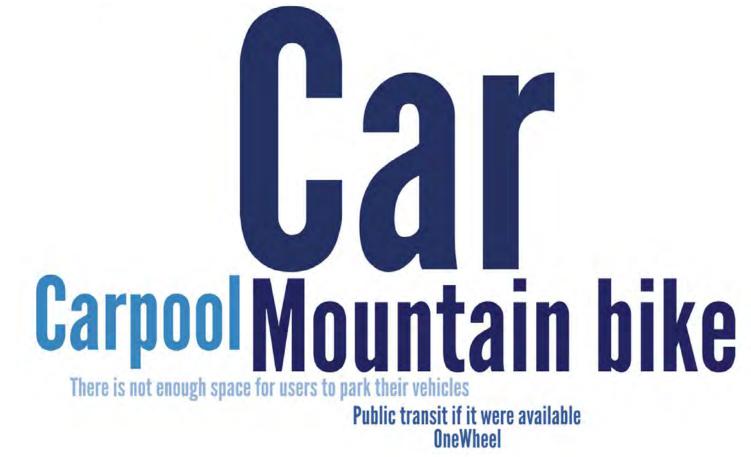
Q6: How would you get to the Market District Park if it became a frequent destination (check all that apply)

1,218 responses **Reflects percentage of respondents who selected this answer. Respondents were permitted multiple answers.*



Q6: How would you get to the Market District Park if it became a frequent destination (check all that apply) OTHER (please specify)

1,218 responses



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Q7: In general, do you come to the Market District Park alone or with others?

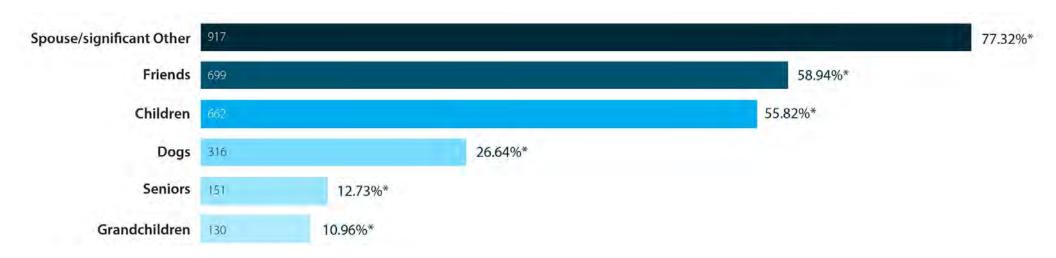
1,212 responses

With Others	876		72.28%
Alone	4	27.72%	

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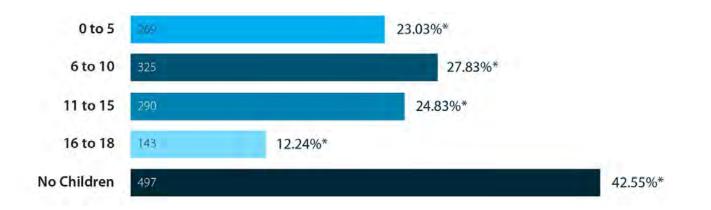
Q8: Who would you bring to the Market District Park? (check all that apply)

1,186 responses **Reflects percentage of respondents who selected this answer. Respondents were permitted multiple answers.*



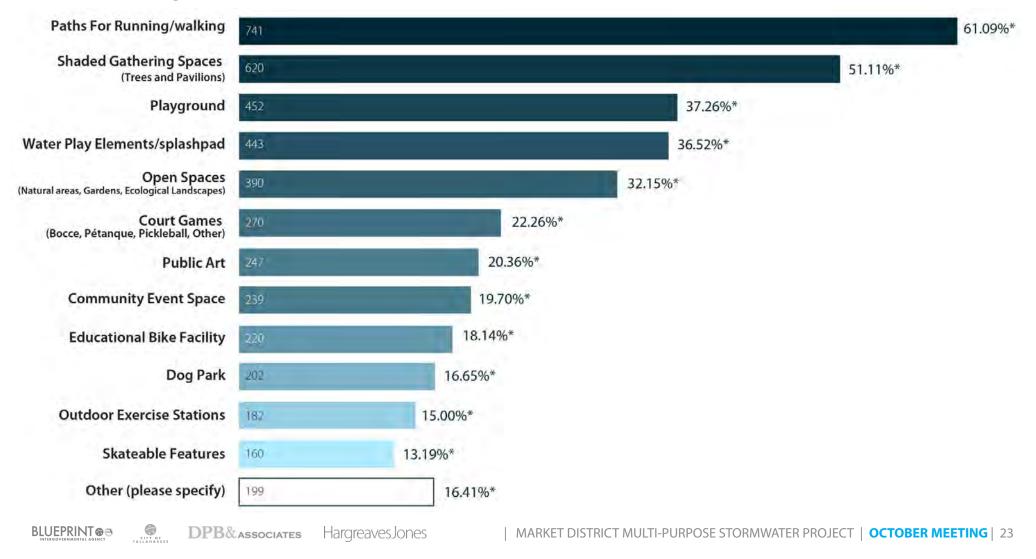
Q9: If any, what are the ages of children in your household? (check all that apply)

1,168 responses **Reflects percentage of respondents who selected this answer. Respondents were permitted multiple answers.*



Q10: What are three elements of a park you would like to see at Market District Park? (check 3 options)

1,213 responses **Reflects percentage of respondents who selected this answer. Respondents were permitted multiple answers.*



Q10: What are three elements of a park you would like to see at Market District Park? (check 3 options) OTHER (please specify)

1,213 responses



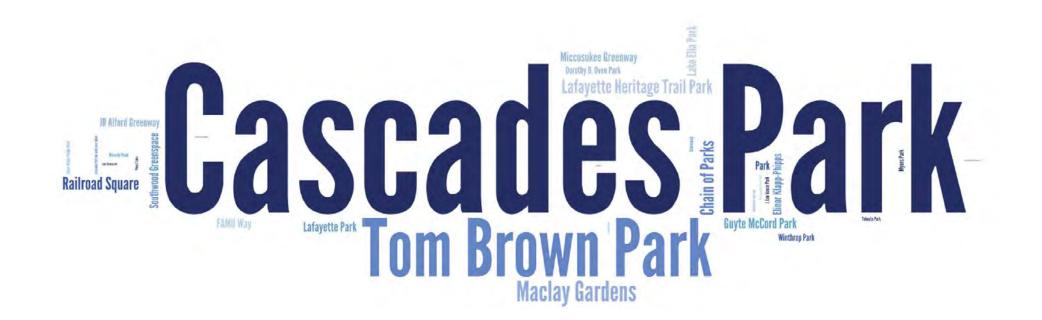
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Q11: What one word or phrase best describes what the Market District Park should be or feel like? 1,037 responses



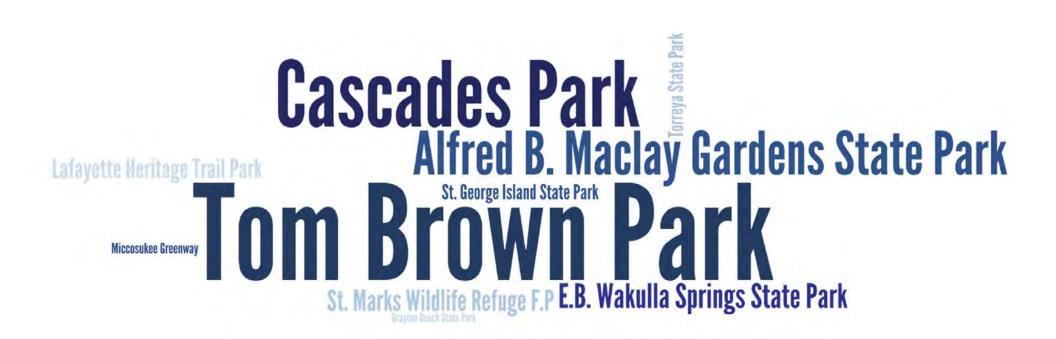
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Q12: What is your current favorite Tallahassee open space that could be a good example for the Market District Park? 1,019 responses



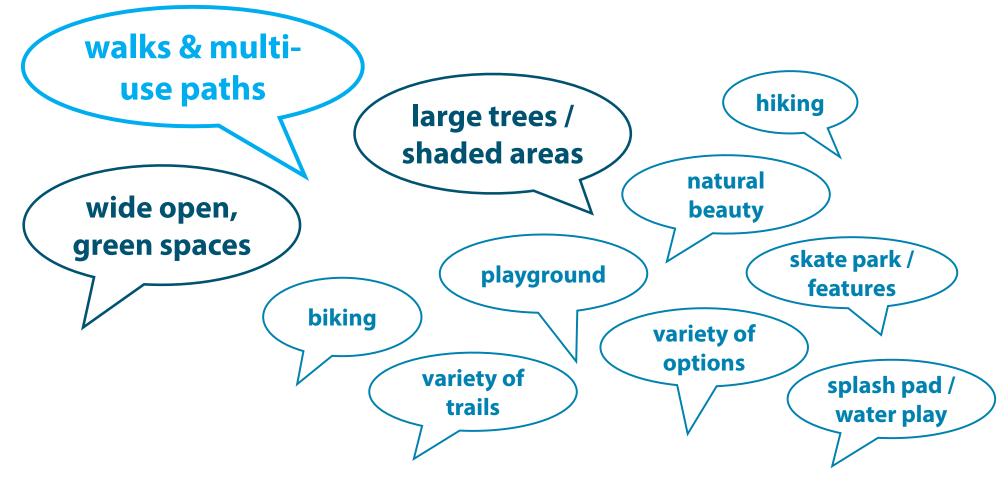
Q13: What is your favorite Florida panhandle park? or anywhere?

755 responses



Q13: What is your favorite Florida panhandle park? or anywhere? and why?

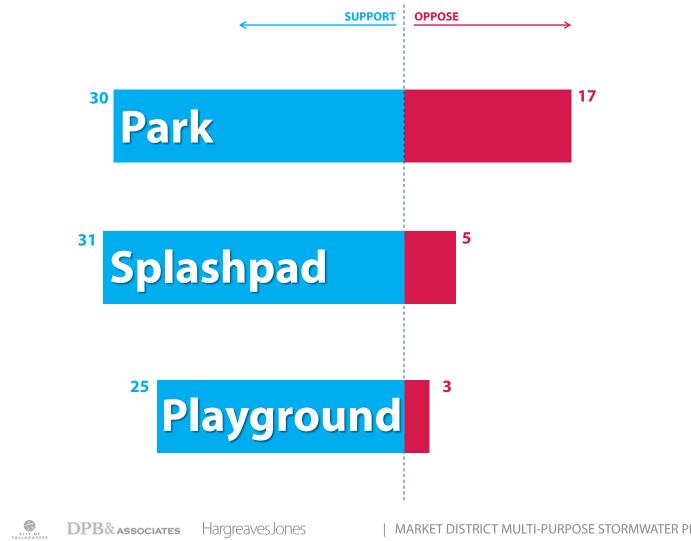
755 responses



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465 responses

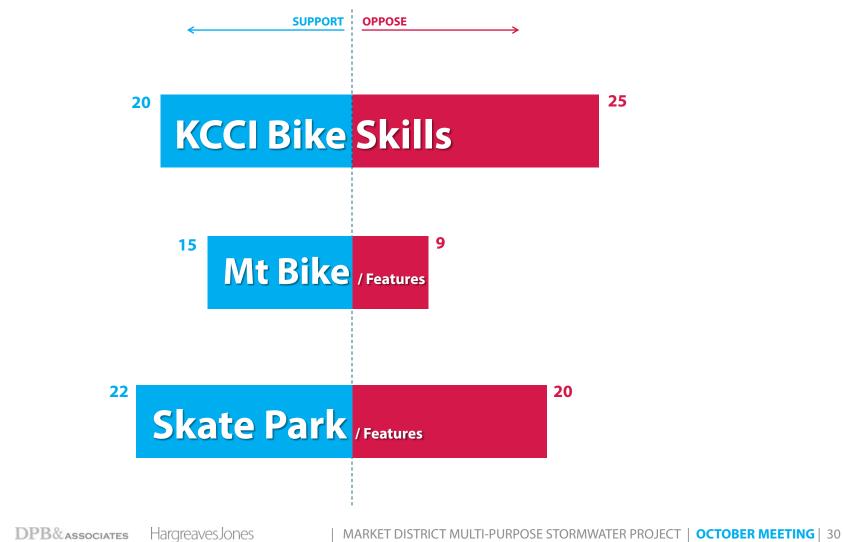
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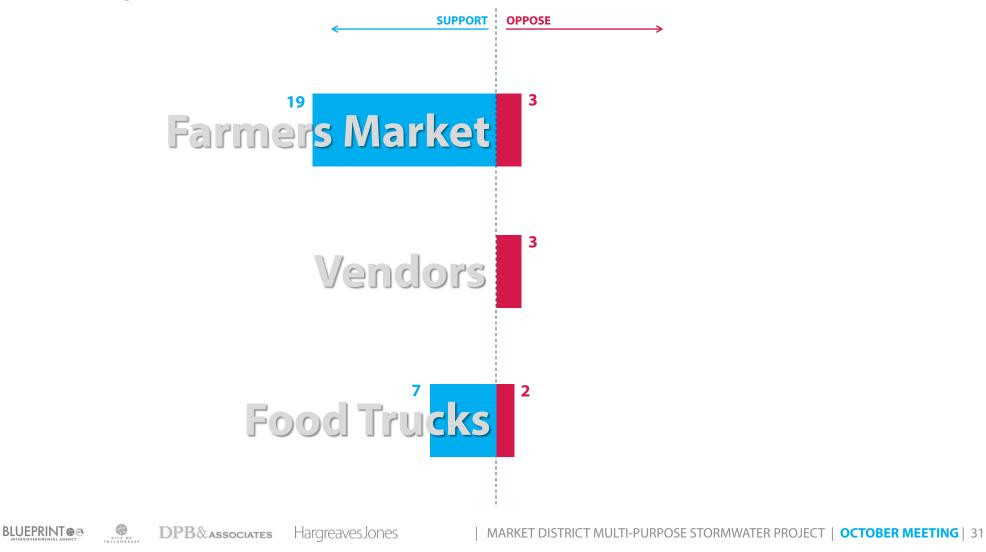
465 responses

CITY OF TALLAHASSEE

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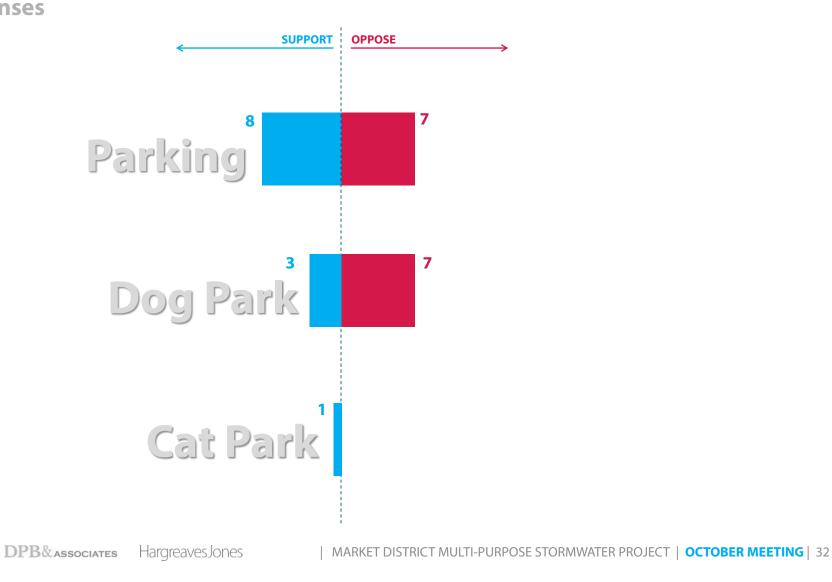
465 responses



465 responses

CITY OF TALLAHASSEE

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SURVEY REPage 38 of 65 ES

Q14: Please share any other comments you have

465 responses



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SURVEY REPage 39 of 65 ES

Q14: Please share any other comments you have

465 responses

Greenway Connectivity to Maclay SP Multi-Use Pavements Connectivity Pedestrian & Bike Neighborhood Connectivity Traffic & Road Improvements

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SURVEY REPage 40 of 65 ES

Q14: Please share any other comments you have

465 responses

Pickleball Recreation Interview

Basketball

Disc Golf

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SURVEY REPage 41 of 65 ES

Q14: Please share any other comments you have

465 responses

Protect Stormwater Function Restrained Lighting

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SURVEY REPage 42 of 65 ES

Q14: Please share any other comments you have

465 responses



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SYNOPSIS PUBLIC MEETINGS PUBLIC SURVEY



Attachment 3 Page 44 of 65



play

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socialize

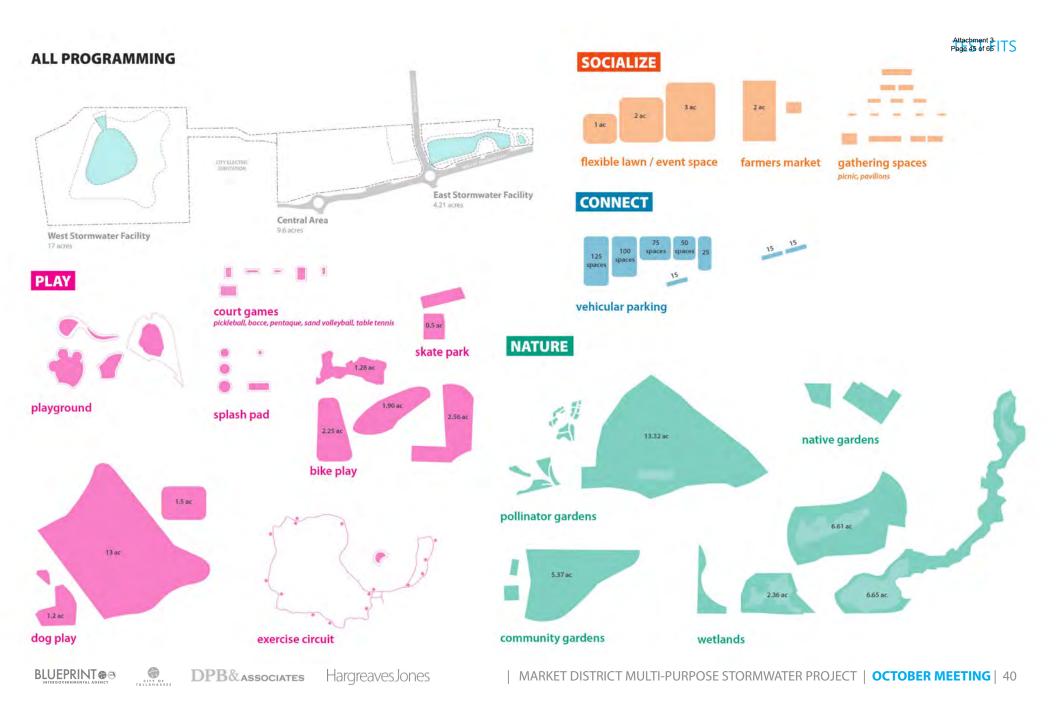


connect

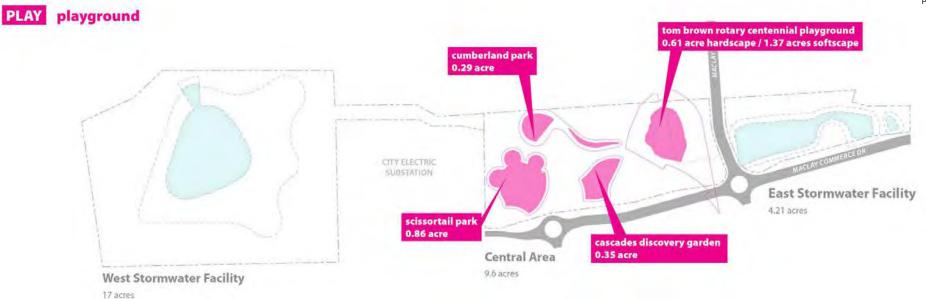
P

nature

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Attachment 3-



CUMBERLAND PARK, nashville, TN



SCISSORTAIL PARK, oklahoma, OK



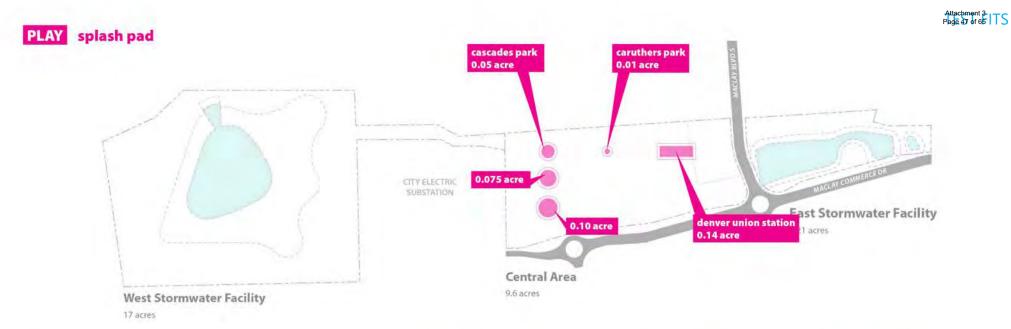
CASCADES PARK, tallahassee, FL



TOM BROWN PARK, tallahassee, FL



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CASCADES PARK, tallahassee, FL



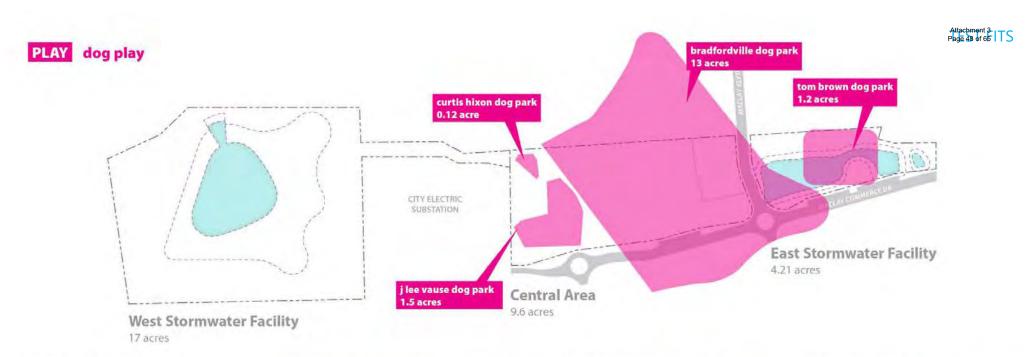
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CARUTHERS PARK, portland, OR



DENVER UNION STATION, denver, CO





CURTIS HIXON DOG PARK, tampa, FL





BRADFORDVILLE, tallahassee, FL

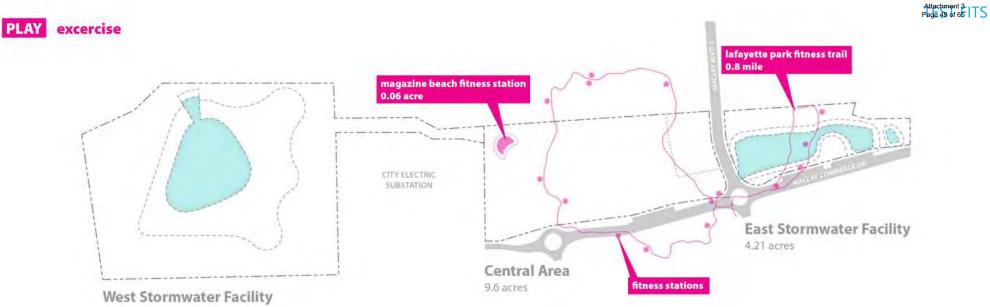
TOM BROWN DOG PARK, tallahassee, FL

J LEE VAUSE DOG PARK, tallahassee, FL



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DPB&associates HargreavesJones



17 acres

MAGAZINE BEACH FITNESS STATION, cambridge, MA

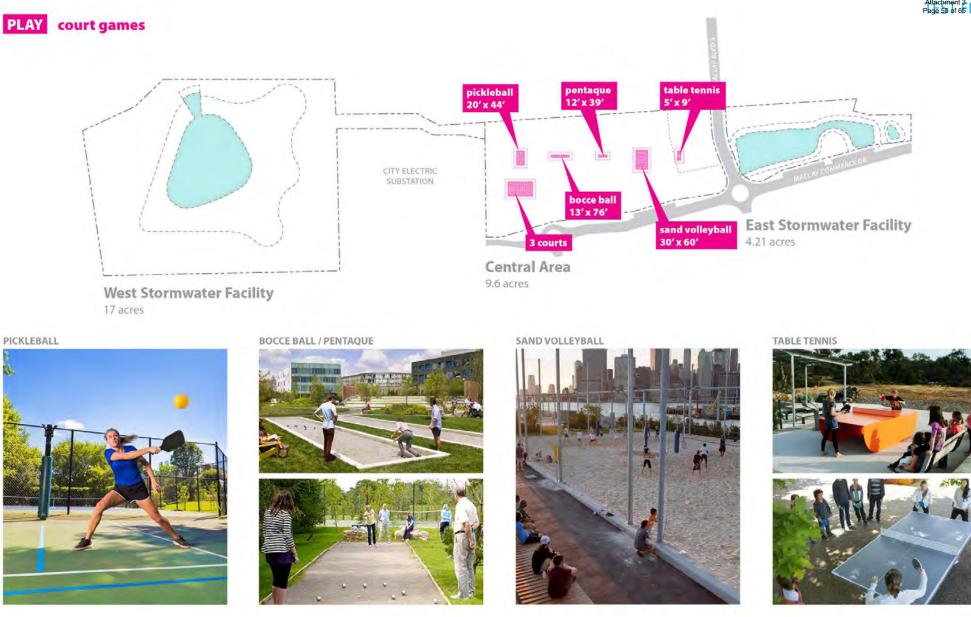


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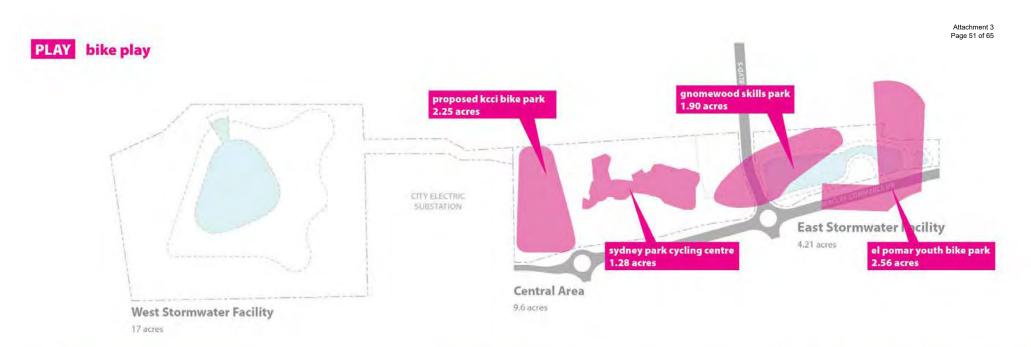
LAFAYETTE PARK FITNESS TRAIL / STATIONS, tallahassee, FL



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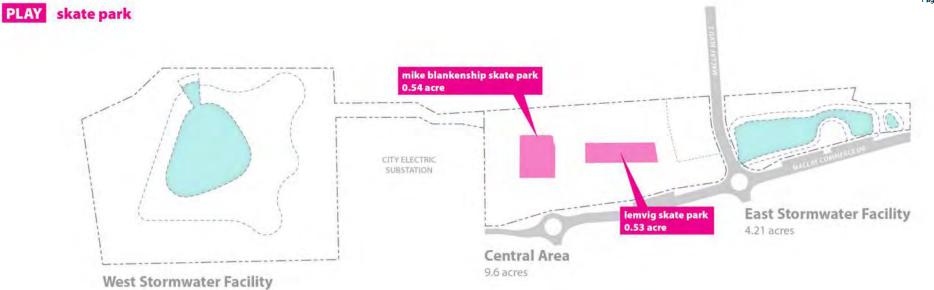


KCCI PROPOSED BIKE SKILLS, tallahassee, FL



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17 acres

MIKE BLANKENSHIP SKATE PARK, tallahassee, FL



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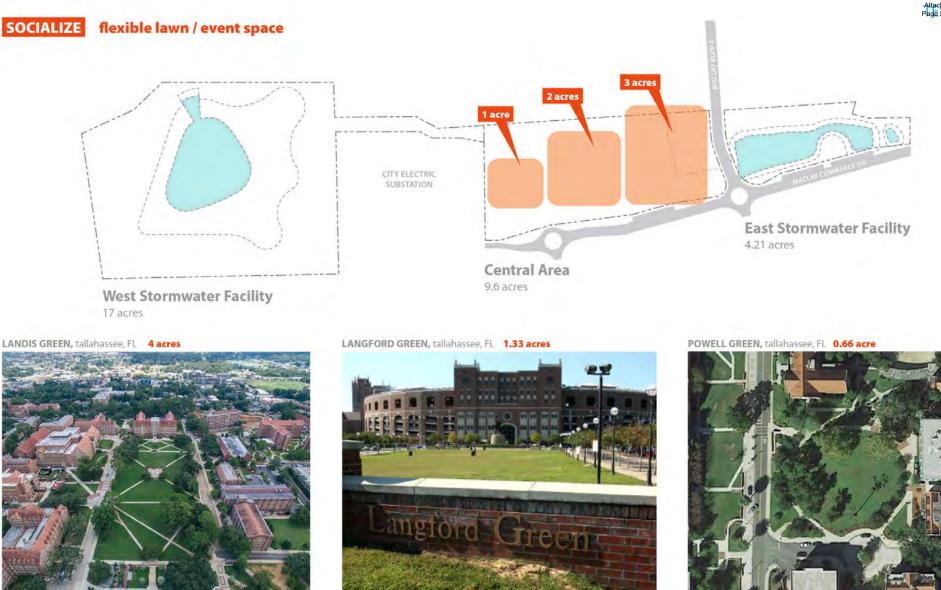
LEMVIG SKATE PARK, lemvig, DK



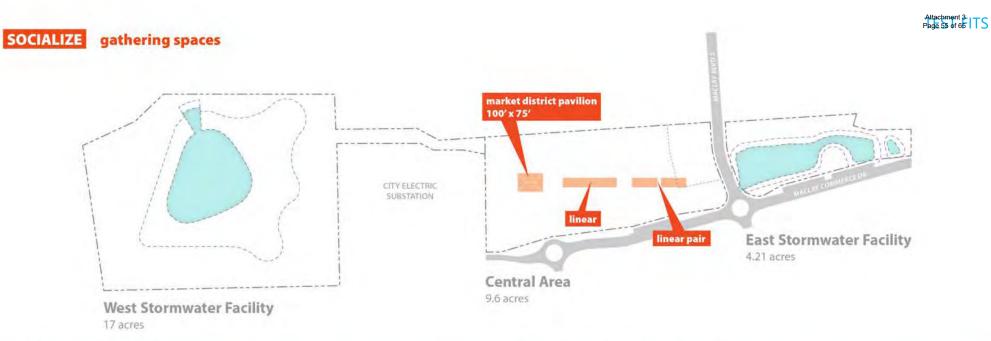


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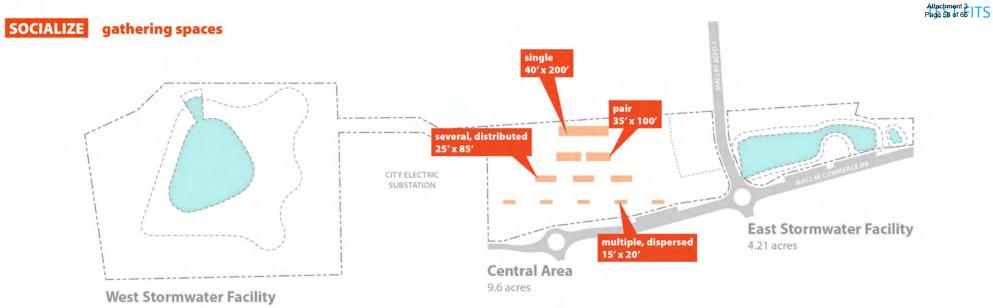
MARKET DISTRICT PAVILION, tallahassee, FL



BLUEPRINT® DPB&associates HargreavesJones

CURTIS HIXON WATERFRONT PARK, tampa, FL





17 acres

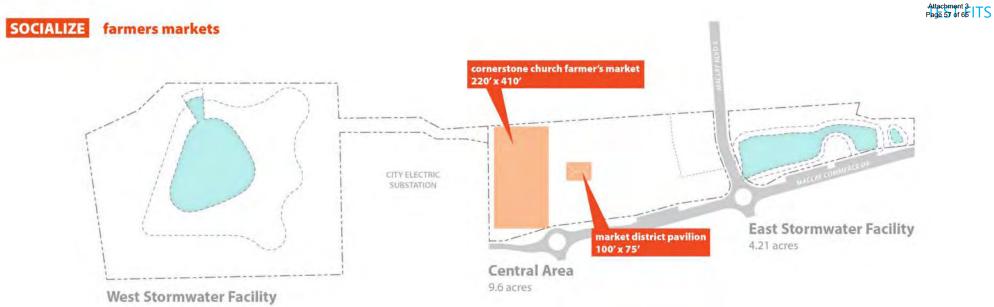
MARKET DISTRICT PAVILION, tallahassee, FL



BLUEPRINT® O DPB&associates HargreavesJones

CURTIS HIXON WATERFRONT PARK, tampa, FL





17 acres

CORNERSTONE CHURCH FARMER'S MARKET, tallahassee, FL

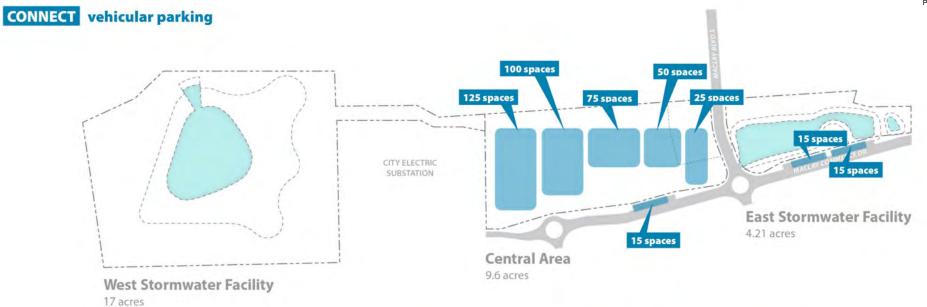


BLUEPRINT® DPB&associates HargreavesJones

MARKET DISTRICT PAVILION, tallahassee, FL



Attachment 3-



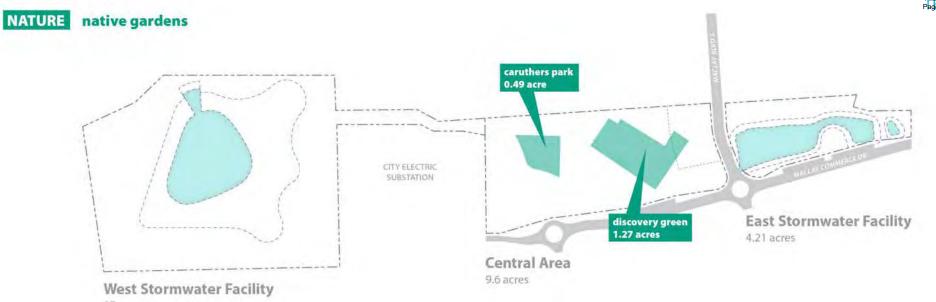
ir dei

UNIQUE PARKING LOTS



BLUEPRINT®® BLUEPRINT®® DPB&associates HargreavesJones





17 acres

CARUTHERS PARK, portland, OR

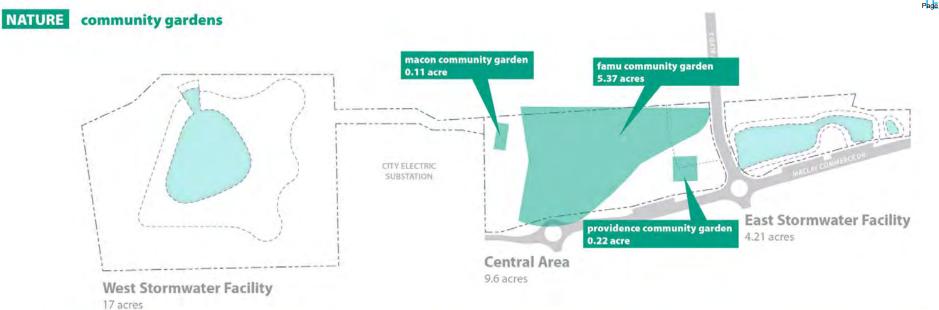


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DISCOVERY GREEN, houston, TX



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MACON COMMUNITY GARDEN, tallahassee, FL



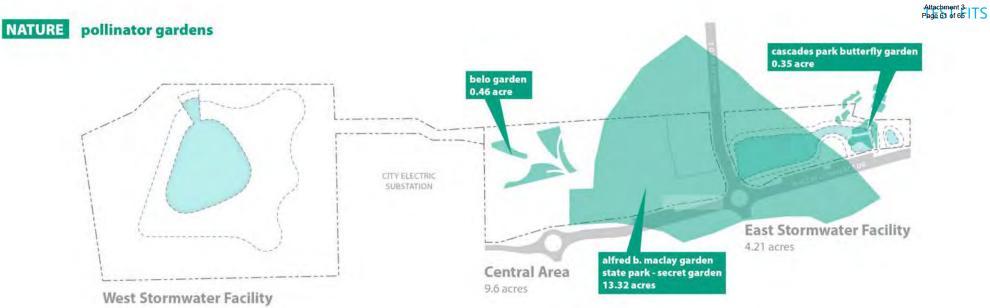
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FAMU COMMUNITY GARDEN, tallahassee, FL



PROVIDENCE COMMUNITY GARDEN, tallahassee, FL





17 acres



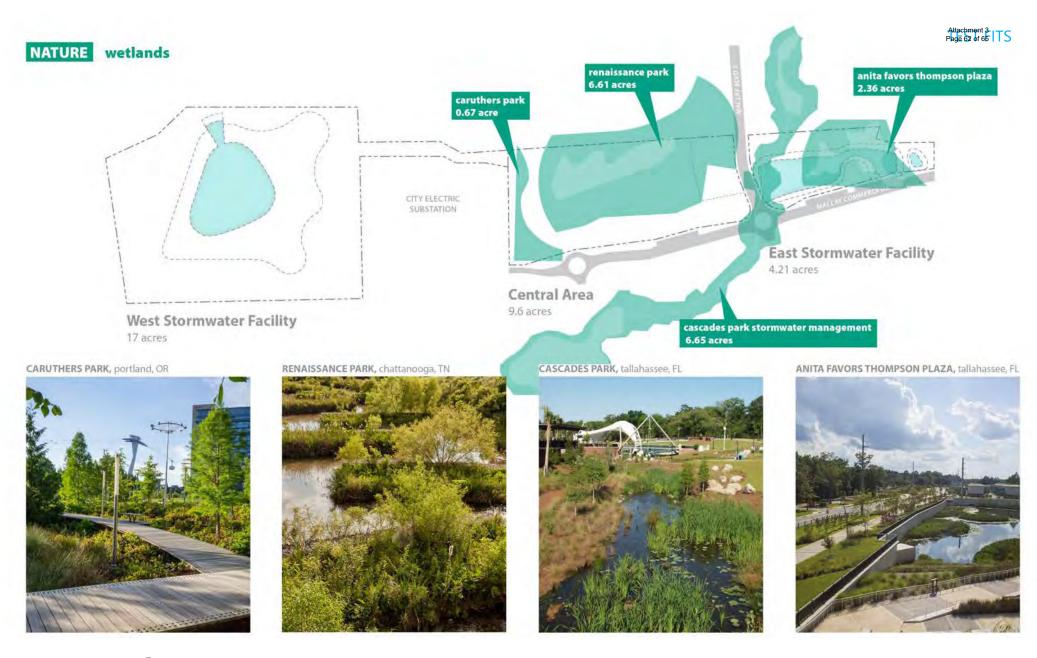
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CASCADES PARK, tallahassee, FL

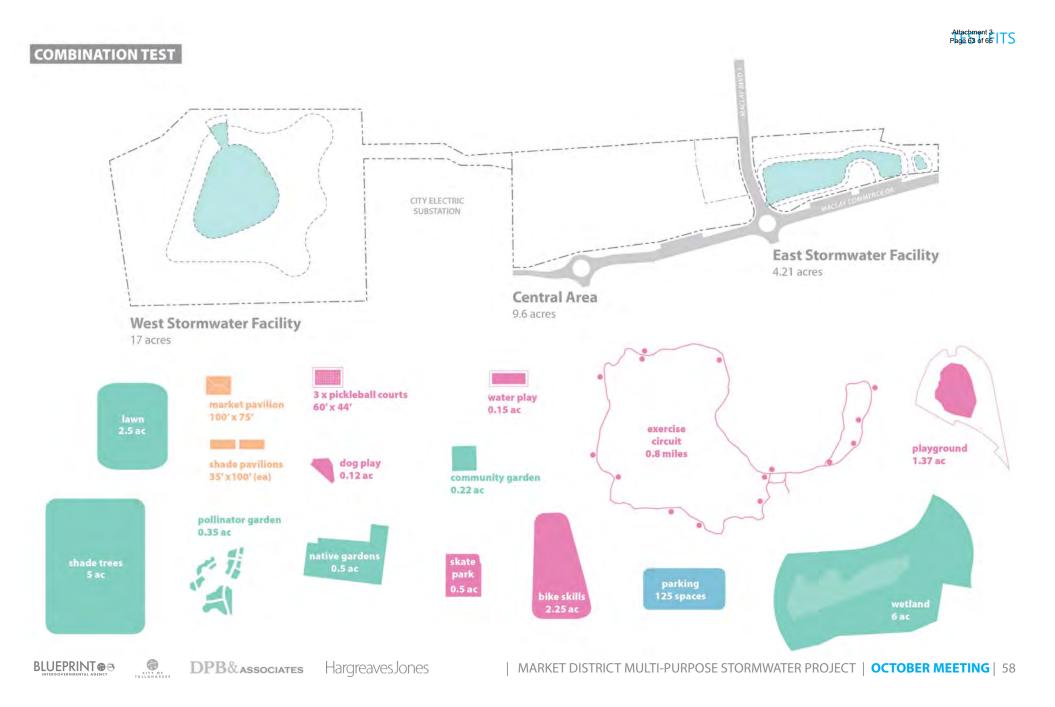


ALFRED B. MACLAY PARK, tallahassee, FL





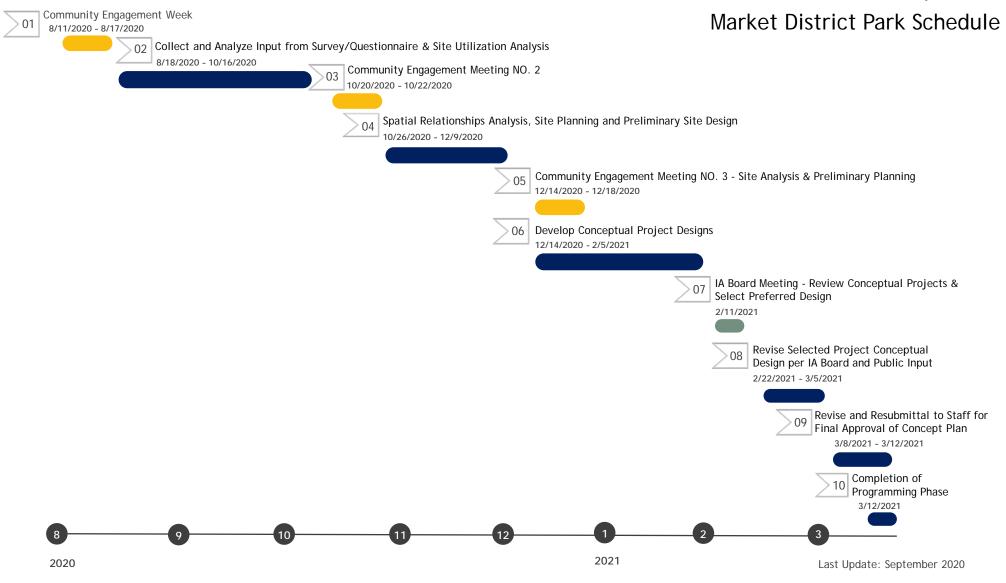
BLUEPRINT®
 DPB&associates HargreavesJones





Attachment 3

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Blueprint Intergovernmental Agency Citizens Advisory Committee Agenda Item #3

November 19, 2020

Title:	Recommendation of Acceptance of the 2020 Annual Report of the Blueprint Intergovernmental Agency
Category:	Consent
Intergovernmental Management Committee:	Vincent S. Long, Leon County Administrator Reese Goad, City of Tallahassee Manager
Lead Staff / Project Team:	Benjamin H. Pingree, Director, Department of PLACE Autumn Calder, Director, Blueprint Cristina Paredes, Director, Office of Economic Vitality Susan Emmanuel, Public Information Officer

STATEMENT OF ISSUE:

This agenda item seeks a recommendation of acceptance by the Citizens Advisory Committee's (CAC) to the Blueprint Intergovernmental Agency Board of Directors for the Blueprint Intergovernmental Agency Annual Performance Report (Report) pursuant to the IA Board Bylaws Section B-3(1) and the Second Amended and Restated Interlocal Agreement, Part IV, Section 2.B.

FISCAL IMPACT:

This item does not have a fiscal impact.

CAC OPTIONS:

- Option 1: Recommend that the Blueprint Intergovernmental Agency Board of Directors accept the Blueprint Intergovernmental Agency FY 2020 Annual Report.
- **Option 2: CAC Direction.**

Blueprint Intergovernmental Agency Citizens Advisory Committee, November 19, 2020 Item Title: Recommendation of Acceptance of the 2020 Annual Report of the Blueprint Intergovernmental Agency Page 2 of 2

CAC RECOMMENDED ACTION

Option 1: Recommend that the Blueprint Intergovernmental Agency Board of Directors accept the Blueprint Intergovernmental Agency FY 2020 Annual Report.



Blueprint Intergovernmental Agency Board of Directors Agenda Item #6

December 10, 2020

Title:	Acceptance of the FY 2020 Annual Report of the Blueprint Intergovernmental Agency
Category:	Consent
Intergovernmental Management Committee:	Vincent S. Long, Leon County Administrator Reese Goad, City of Tallahassee Manager
Lead Staff /	Benjamin H. Pingree, Director, Department of PLACE Autumn Calder, Director, Blueprint
Project Team:	Cristina Paredes, Director, Office of Economic Vitality
-	Susan Emmanuel, Public Information Officer

STATEMENT OF ISSUE:

This item presents the Blueprint Intergovernmental Agency Annual Performance Report (Report) pursuant to the IA Board Bylaws Section B-3(1) and the Second Amended and Restated Interlocal Agreement, Part IV, Section 2.B. The item also requests acceptance of the Report from the Blueprint Intergovernmental Agency Board of Directors (IA Board), provided as Option #1.

FISCAL IMPACT:

This item does not have a fiscal impact.

RECOMMENDED ACTION:

Option 1: Accept the Blueprint Intergovernmental Agency FY 2020 Annual Report.

SUPPLEMENTAL INFORMATION:

This item presents the Blueprint Intergovernmental Agency Annual Performance Report (Report) pursuant to the IA Board Bylaws Section B-3(1) and the Second Amended and Restated Interlocal Agreement, Part IV, Section 2.B. The item also requests acceptance of the Report from the Blueprint Intergovernmental Agency Board of Directors (IA Board), provided as Option #1. The Report covers Fiscal Year (FY) 2020 and is included as Attachment #1.

Summary of Fiscal Year 2020 Program Achievements

The past year was filled with a variety of successes and new challenges across the Agency. Under the direction of the IA Board, the Agency continues to promote and support our diverse and vibrant economy, improve our infrastructure, protect our water quality, and expand our parks and recreational opportunities while remaining dedicated stewards of taxpayer resources. During this reporting period, the Agency made substantial progress towards the completion of several projects and the establishment of significant programs. The following lists the Agency's key accomplishments during this time period:

- Through the capital budget approved by the IA Board, the Blueprint infrastructure program invested \$27 million in infrastructure projects in fiscal year 2020.
- Projects initiated and underway in FY 2020 will
 - Provide nearly 65 miles of bicycle and pedestrian facilities upon completion.
 - Create over 155 acres (over 6.7 million square feet) of public space and parks.
 - Improve over 16 miles of roadway.
- Infrastructure projects are active across the community and are maintaining momentum as work continues to deliver improvements that incorporate and reflect the goals of the community.
- The weatherization of the Capital City Amphitheater at Cascades Park was completed, creating an improved experience for the many performers and organizations that use it throughout the year.
- Office of Economic Vitality developed, managed, and deployed the COVID-19 Economic Disaster Relief (CEDR) and Local Assistance for Nonprofits (LEAN) grants, providing timely and needed financial resources for our community.
- The MWSBE Division developed and implemented the Consolidated MWSBE Policy related to supplier diversity within the City of the Tallahassee, Leon County Government, and Blueprint Intergovernmental Agency.
- Together, Blueprint and the Office of Economic Vitality hosted over 95 engagement events across the community.

New and Enhanced Web Presence

As more and more people turn to the internet as their primary source for information, maintaining a modern, efficient and comprehensive website is paramount to the Agency's successful communication, and ultimately, engagement with the public. To provide the community with easily accessible and comprehensive information and resources, Blueprint launched a new website and the Office of Economic Vitality conducted a major reconstruction of the existing site.

At BlueprintIA.org, visitors can easily retrieve important meeting information records such as video recordings, agendas and minutes; explore the history of the Agency, navigate easily between topics, access succinct and current information about the program of work; contact staff, join our one of our contact list or leave comments. The centerpiece of the new website is the interactive, GIS based map – the Blueprint Projects Dashboard. By navigating to the map, the visitor can see the precise location of all of the projects that Blueprint has implemented and will be implementing throughout the Tallahassee-Leon County community. By simply clicking on the map, the current status of the project is displayed, including project costs and funding, as well as a link to downloadable project information snapshots and project manager contact information.

The redesigned website of the Office of Economic Vitality, OEVforBusiness.org, featuring a clean and streamlined visual appearance, offers an intuitive user experience for its variety of audiences. Those seeking information on Tallahassee-Leon County as a place to do business, visitors interested in tapping into the vast economic data collected and analyzed, businesses seeking MWSBE certification information and those needing business advice or assistance will find the information easily accessible and comprehensive. The site also serves as a hub for showcasing area assets such as workforce programs and resources, available commercial property, and business resources, providing all the information a business needs to locate and grow in our community. The updated site elevates Tallahassee-Leon County's profile in the competitive economic development marketplace, positioning our community for greater success in supporting and attracting businesses.

FY 2020 Public Engagement Summary

Both Blueprint and the Office of Economic Vitality have long utilized engagement activities to inform and support the community and the onset of COVID-19 restrictions did not deter those efforts, it merely allowed staff to introduced new techniques for connecting during the second half of the fiscal year. Using virtual platforms, staff has conducted live public meetings, hosted forums, provided business assistance, economic outlooks and project tours, collected input on projects through electronic surveys and chat sessions, among other accomplishments, continuing to keep the community engaged informed. However, while a strong presence on the internet is essential to communicating information about the Agency's projects and programs, it does not replace authentic, personal interaction for building strong relationships across the community. Agency engagement activities for Fiscal Year 2020 are outlined below.

Public Engagement Highlights, Blueprint Infrastructure

- 30+ hosted engagement events
- 300+ community members engaged
- 1,500+ responses to surveys and questionnaires
- Blueprint CAC members now act as Project Liaisons
 - o interact directly with the project manager
 - become project experts

Public Engagement Highlights, Office of Economic Vitality

- 51 business consultations conducted
- 13 economic data publications produced
- 34 active projects
- 65 public engagements

SUMMARY AND NEXT STEPS

Staff is recommending the approval of Option #1, to accept the FY 2020 Blueprint Intergovernmental Agency Annual Report. Should the IA Board accept the Report, staff will publish the Report to the website and distribute to the Blueprint Citizens Advisory Committee and other stakeholders.

Action by TCC and CAC: This item was not presented to the TCC. A draft of the report was presented to the CAC at their November 19, 2020 meeting.

OPTIONS:

- Option 1: Accept the Blueprint Intergovernmental Agency FY 2020 Annual Report.
- Option 2: Do not accept the Blueprint Intergovernmental Agency FY 2020 Annual Report.
- Option 3: IA Board direction.

RECOMMENDED ACTION:

Option 1: Accept the Blueprint Intergovernmental Agency FY 2020 Annual Report.

<u>Attachment:</u>

1. Blueprint Intergovernmental Agency FY 2020 Annual Report. Printed version to be provided at the December 10, 2020 IA Board meeting.

INTERGOVERNMENTAL AGENCY



Attachment 1 Page 2 of 20

THE BLUEPRINT PROMISE



Funding for the Blueprint Intergovernmental Agency was approved by voters as a 20 year extension of the local one-cent sales tax option in November 2014. The referendum is our promise to the community. It reads:

"...To provide for projects designed to improve roads; reduce traffic congestion; protect lakes and water quality; reduce flooding; expand and operate parks and recreational areas; invest in economic development; and other uses authorized under Florida law; and to seek matching funds for these purposes, shall the existing one cent sales surtax within Leon County be extended until December 31, 2039, with project expenditures subject to annual independent audit and review by a citizens advisory committee."

INTERGOVERNMENTAL AGENCY BOARD OF DIRECTORS



City of Tallahassee Commission

INTERGOVERNMENTAL MANAGEMENT COMMITTEE



VINCENT S. LONG County Administrator Leon County



REESE GOAD City Manager City of Tallahassee



Leon County Board of County Commissioners

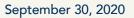
ADVISORY COMMITTEES

Citizens Advisory Committee Economic Vitality Leadership Council Intergovernmental Management Committee MWSBE Citizens Advisory Committee



Attachment 1 Page 3 of 20

TALLAHASSEE-LEON COUNTY INTERGOVERNMENTAL AGENCY BOARD



On behalf of the Blueprint Intergovernmental Agency Board of Directors, which is comprised of the City of Tallahassee and Leon County Commissions sitting as one body, it is an honor to report the first official year of the Blueprint 2020 program was a successful one – with projects launched and the community well-served – while rising above the many challenges presented by the COVID-19 pandemic. In fact, Blueprint infrastructure construction projects invested \$27 million capital expenditures over fiscal year 2020. Projects are active across the community and are maintaining momentum as work continues to deliver projects that incorporate and reflect the goals of the community.

In direct response to the economic disruption caused by the pandemic, the Intergovernmental Agency Board of Directors directed the Office of Economic Vitality to implement services through the development, management and deployment of the COVID-19 Economic Disaster Relief (CEDR) and Local Assistance for Nonprofits (LEAN) grants, providing timely and needed financial resources for our community. Under the Board's direction, the Agency has become an integral part of the fabric of Tallahassee-Leon County, serving as a resource for the entire community.

We appreciate the leadership provided by the Intergovernmental Agency Board of Directors, whose direction allows the Agency to add enormous value to the quality of life in our community.

Though the future may look uncertain, we are confident in the ability of this Agency to continue to promote and support our diverse and vibrant economy, improve our infrastructure, protect our water quality, and expand our parks and recreational opportunities while remaining dedicated stewards of taxpayer resources.

John E. Dailey Mayor

Elaine Bryant City Commissioner

Jeremy Matlow City Commissioner

Curtis Richardson City Commissioner

Dianne Williams - Cox City Commissioner, Mayor Pro Tem 105 Bryan Desloge Chairman, County Commission

Bill Proctor County Commissioner

Jimbo Jackson County Commissioner **Rick Minor** Vice Chairman, County Commissioner

Kristin Dozier County Commissioner

Mary Ann Lindley County Commissioner

Nick Maddox County Commissioner





Attachment 1 Page 4 of 20

INFRASTRUCTURE & ECONOMIC DEVELOPMENT



BEN PINGREE MPA, CEcD Director, PLACE

The City of Tallahassee and Leon County Government created the joint Department of Planning, Land Management and Community Enhancement – PLACE – to better integrate the implementation, administration and executive oversight of three interrelated programs: the myriad of Planning functions, the Office of Economic Vitality economic development programs, and Blueprint infrastructure projects.





AUTUMN CALDER AICP Director, Blueprint

In 2020, the Blueprint Infrastructure Program continued or began implementing 23 projects and officially kicked off the Blueprint 2020 Program, and invested \$27 million in FY 2020 in capital expenditures. When completed, these projects will help fulfill the Blueprint Promise to improve roadways, reduce traffic congestion, protect lakes and water quality, expand and operate parks and recreation areas, and leverage outside opportunities to be faithful stewards of taxpayer resources.

ECONOMIC VITALITY &



CRISTINA PAREDES CEcD Director, Office of Economic Vitality

In 2020, the Office of Economic Vitality has been focused on providing superior service to local and prospective businesses with a strong emphasis on providing customized solutions. Although OEV was faced with the Coronavirus pandemic, they worked hard to be proactive and support the local business community. OEV provided cross-departmental coordination for the collection and use of data and implementation of projects and initiatives, such as the Consolidated MWSBE Policy, COVID-19 Economic Disaster Relief (CEDR) grant, and Local Emergency Assistance for Non-profits (LEAN) grant.



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ORGANIZATIONS ENGAGED

In addition to soliciting input from the public through the Blueprint Technical Coordinating Committee meetings, the Citizen Advisory Committee meetings, IA Board meetings, and virtual project public engagement, and numerous project-related meetings with stakeholders, Blueprint held the below organization meetings/engagement opportunities in 2020:

- Public Meetings on the NE Gateway regarding: Noise, Traffic, and a general Project Update
- Neighborhood Leadership Academy
- Bond Community Breakfast
- Providence Neighborhood Association
- Tallahassee Builders Association
- Big Bend Contractors
- MWSBE Procurement Academies
- Citizens Advisory Committee Retreat
- History & Culture Trail Committee
- Midtown Working Group meetings

Virtual Platforms Kept Community Engagement On Track



- CRTPA Midtown Transportation Plan public engagement meetings
- Friends of Lake Jackson
- Heritage Tour Task Force
- Presentations with the FAMU Schoo of Architecture
- Presentation to the Allen subdivision
- Urban Land Institute Mobile Tour
- FL Greenways and Trails Association
- Tallahassee Mountain Bike Association
- Summerbrooke Homeowners Association
 Various Project Stakeholders



Door-to-Door Market District Project Update



Greater Bond Community Breakfast

PUBLIC ENGAGEMENT HIGHLIGHTS

- In 2020, Blueprint IA held well-over 30 opportunities, outside of IA Board, TCC, and CAC meetings, to engage members of the public.
- Project specific outreach opportunities allowed staff to connect directly with over 300 community members and elicited over 1,500 responses to surveys and questionnaires.
- Additionally, Blueprint CAC Members now act as Project Liaisons, a practice initiated in 2020, allowing them to interact directly with the project manager, and become project experts. This improves their ability to report on Blueprint 2020 project progress to the organizations and local groups they represent.
- Finally, Blueprint staff regularly attend other public community meetings, organization meetings, and other events to share information and interact with members of the public.

AWARDS

Blueprint IA was recognized by the following organizations for distinction in 2020:

• American Public Works Association Big Bend Chapter – Winner – Beautification Project Under \$5,000,000

IMPROVING ROADS

Projects initiated or underway in 2020 by Blueprint Infrastructure will provide over 16.5 miles of roadway improvements, when constructed. These roadways will provide capacity and aesthetic improvements and include bicycle and pedestrian improvements to create more complete corridors.



AIRPORT GATEWAY

Initiated in 2020, the Airport Gateway has the goal of creating a beautiful, safety enhanced, and multi-modal gateway between Downtown and the Tallahassee International Airport. In 2020, Blueprint solicited for the pre-engineering for all phases and design for Phase 1 of the Airport Gateway Project.



NORTHEAST CONNECTOR CORRIDOR In fall 2020, a Traffic Feasibility Analysis was completed for Bannerman Road, which determined the need to widen Bannerman Road from Thomasville Road to Preservation Road and a median from Preservation Road to Meridian Road to accommodate projected future traffic. The Northeast Connector Corridor project also includes the construction of the Bannerman Trail and sidewalk improvements. This project will provide much-needed roadway capacity and multi-modal connectivity improvements for this growing region of the community.



NORTHEAST GATEWAY

This project provides funding to develop Welaunee Boulevard, north from Fleischman Road to Roberts Road, and will develop a two-lane extension of Shamrock Street from Centerville Road to Welaunee Boulevard. The project will also develop the Welaunee Greenway. Project design is expected to begin in early 2021.

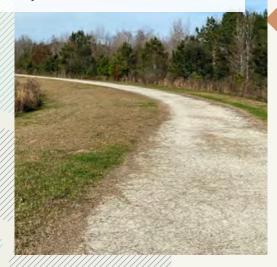


REDUCING TRAFFIC CONGESTION

Many Blueprint Infrastructure projects will add multi-modal features such as bicycle and pedestrian improvements including sidewalks, bike lanes, multi-use trails, as well as greenways or trails. Combined, these elements provide connectivity and offer transportation options across the community. In all, projects initiated and underway in 2020 by Blueprint Infrastructure will provide nearly 65 miles of bicycle and pedestrian facilities.

LAKE JACKSON GREENWAY

The Lake Jackson and Lake Jackson South Greenways Master Plan projects have been combined into one project to create a connection from the Lake Jackson Mounds State Park to Lake Ella at Fred O. Drake Park in Midtown Tallahassee. This project will include over 5 miles of Greenways trail and bike facilities.



HISTORY AND CULTURE TRAIL

The History and Culture Trail, initiated in 2020, will provide a series of educational art pieces along FAMU Way and the Capital Cascades Trail. These amenities will educate users about the community through which they are traveling along FAMU Way, and provide important insights into the unique and important history of the area.



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BIKE ROUTE SYSTEM

The Blueprint 2020 program provides \$15,000,000 to build the bike route system and continue to implement the Capital Region Transportation Planning Agency Bicycle and Pedestrian Master Plan. In 2020 funds from this project were allocated to developing the over 4 miles of bicycle facilities included within the Lake Jackson Greenway project and the Capital Circle Southwest Greenways projects.

IMPLEMENTING THE GREENWAYS MASTER PLAN

The Blueprint 2020 program allocates \$15,800,000 in \$790,000 installments, to continue to implement the 32 projects in the Greenways Master Plan. In 2020, the IA Board approved metrics and criteria for prioritizing the implementation of those projects not already prioritized by the IA Board, and will consider a prioritized list of the remaining projects in late 2020.

 By the end of FY 2025, it is anticipated that over 70 miles of Greenways Master
 Plan projects will have, at minimum, begun receiving funding for implementation.

EXPAND AND OPERATE RECREATION

As part of the Blueprint 2000 Program, over 1,400 acres of land were protected through the Sensitive Lands Acquisition project. Blueprint 2020 carries on that legacy, as projects initiated in 2020 and underway by Blueprint will contribute to creating over 155 acres or over 6.7 million square feet of public space and parks. Additionally, Blueprint 2020 provides \$1,000,000 annually for the operating costs of Blueprint Funded Parks.

SKATEABLE ART & COAL CHUTE POND

The area around Coal Chute Pond will feature a number of amenities, including trails, enhanced landscaping, and a Skateable Art amenity along FAMU Way and adjacent to the Capital Cascades Trail.



MARKET DISTRICT PARK The Market District Park is part of a collaboration between Blueprint and the City of Tallahassee to improve an over 30-acre area in the Market District. The approximately 9.5 acre park funded by Blueprint will be an exciting new amenity for the community. Robust and well-attended public engagement and visioning efforts for the development of Park amenities got underway in 2020, and continue into early 2021.



Attachment 1

DEBBIE LIGHTSEY NATURE PARK

The nearly 118-acre Debbie Lightsey Nature Park, part of the Capital Circle SW Greenways project, will construct a public nature park complete with a walking path providing vistas through the beautiful site, rake and ride bike trails, natural play areas, neighborhood connections, and boardwalks and overlooks that provide visitors opportunities to view the unique cypress wetlands endemic to our area.



PROTECT ES AND WATERQUALITY

The Blueprint Intergovernmental Agency has a long history of undertaking projects that will protect our lakes and improve water quality for the Tallahassee-Leon County community. The Blueprint 2020 Program is no different. As part of the Blueprint 2020 program \$85,000,000 in annual funding is provided to the City and County for Water Quality and Stormwater Improvements.

Capital Cascades Trail includes extensive stormwater treatment facilities that are also park amenities

ALTERNATIVE SEWER SOLUTIONS STUDY

Blueprint 2020 is also contributing approximately \$2.8 million in funding for the Alternative Sewer Solutions Study, which will analyze options for treating wastewater in the nearly 600 square miles of unincorporated area in Leon County. Currently the first phase of the project, the Comprehensive Wastewater Treatment Facilities Plan (CWTFP), is underway and is being managed by Leon County. Attachment 1 Page 9 of 20

ORANGE-MERIDIAN

The Orange-Meridian Placemaking Project includes \$4.7 million to convert over 1,000 feet or 0.2 miles of an existing open ditch into an enclosed facility using a boxculvert and construct a new multi-use trail on top of it, as well as developing a new community space around a stormwater pond across Orange Avenue.

MARKET DISTRICT

Blueprint has committed over \$13,000,000 to water quality and stormwater improvements in the Market District area. This funding will contribute to the City of Tallahassee Multipurpose Stormwater Project, which will improve water quality and affect 290 acres of treatment area near Lake Jackson. Once completed, the Blueprint Market District Placemaking Park project will include educational signage on the importance of protecting our local water resources through stormwater improvements.

Attachment 1 Page 10 of 20

LEVERAGING

Blueprint Infrastructure staff continually searches for outside funding opportunities to leverage for project completion. As part of the promise to be faithful stewards of taxpayer dollars, these leveraging opportunities ensure the maximization of benefits to the public.



MIDTOWN PLACEMAKING

In 2020 the Capital Region Transportation Planning Agency will conclude Phase 2 of the Midtown Transportation Study. This study resulted in the development of proposed concepts for streetscaping and safety improvements along the Thomasville Road and Monroe Street corridors. This work allows Blueprint to move forward with the allocation of \$1,000,000 towards the Midtown Placemaking Project.

MONROE ADAMS CORRIDOR PLACEMAKING

As part of a leveraging opportunity with the Florida Department of Transportation, Blueprint has committed \$84,000 in funding to coordinate a number of pedestrian crosswalks on South Monroe, consistent with the Monroe-Adams Corridor Action Plan.

THOMASVILLE ROAD TRAIL

The IA Board prioritized funding this project as part of the larger Greenways prioritization in February 2017. In partnership with the Capital Area Transportation Agency (CRTPA), which has funded a project feasibility study, Blueprint has initiated cost sharing for design and construction of the Trail. This project spans Thomasville Road from Betton Road/Bradford Road to approximately Live Oak Plantation Road and the Market District to the north. The primary goal of the Thomasville Road Trail is to provide safe connectivity that facilitates travel by cyclists and pedestrians alike.



CAPITAL CIRCLE SOUTHWEST

This is the last phase of widening Capital Circle and, consistent with other phases, will widen the road to six lanes. The project extends from West Orange Avenue to Crawfordville Road and will include bike lanes, a multi-use trail and sidewalks. The project includes stormwater improvements, water quality enhancements and land acquisition for the Capital Circle Southwest Greenway. This project has been jointly funded by Blueprint and the Florida Department of Transportation (FDOT) with Blueprint funding the PD&E study (completed in 2017), managing the acquisition of right of way, which is underway, and contributing funding for enhanced roadway lighting. FDOT has funded and managed the roadway design, funded the purchase of right of way, and is committed to funding the construction. In total, FDOT has invested and committed to invest over \$125 million to the project.





Elevate Tallahassee-Leon County's profile to promote and support our diverse and vibrant economy.

OEV

To guide Tallahassee-Leon County's economic development efforts in coordination with the private sector and community stakeholders by fostering fair and open competition, conducting extensive outreach to assist businesses in navigating and competing in today's marketplace, and leveraging existing resources to maximize the infusion of financial capital to the local economy.

INTRODUCTION

To foster a strong business climate, the Office of Economic Vitality provides data, resources, and support to site selectors, state partners, and business leaders in the community alike. OEV serves as the connector between state economic development workforce development, and business development partners to ensure that Tallahassee-Leon County remains competitive for expanding businesses and emerging opportunities. While the 2020 has been hyper-focused on local business assistance, specifically related to COVID-19, OEV has been able to continue to provide key technical assistance to support local businesses and attract new businesses to the community as well as finalize and implement the consolidated policy for MWSBE procurement within the County, City, and Blueprint. The Office of Economic Vitality is committed to keeping pace with the rapidly evolving business environment, adapting programs to best suit local business, and match the expectations of a dynamic and growing community.



AWARDS

2020 – IEDC Excellence in Economic Development Bronze Award Recipient for DataTALKS | Category: Multimedia/Video Promotion, Population 200,000 - 500,000

2020 – IEDC Excellence in Economic Development Bronze Award Recipient for the COVID-19 Economic Disaster Relief (CEDR) Grant | Category: Resiliency, Recovery and Mitigation, Population 200,000 - 500,000

2020 – Certificate of Achievement in Performance Management by the International City/County Management Association for the Quarterly Economic Dashboard

2019 – IEDC Excellence in Economic Development Silver Award Recipient for Hurricane Michael | Category: Resiliency, Recovery, and Mitigation; Population: 200,000 to 500,000

ECONOR ROLLING

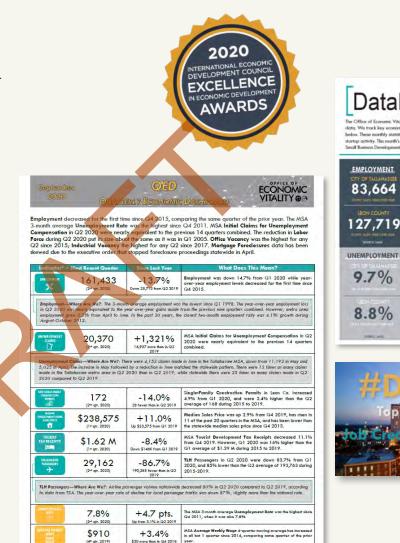
The Monthly Data Driver released 10 consecutive months of employment, unemployment, taxable sales, commercial vacancy, Small Business Administration loan, and commercial utility starts data. Following a brief interruption during COVID-19 response efforts, the Data Driver resumed publication in June.

The Quarterly Economic Dashboard is OEV's premier benchmarking tool to demonstrate our community's short-term economic productivity. QED gives the reader 13 pertinent economic conditions for the Tallahassee metro area or Leon County such as employment, median home prices, airport passengers, and taxable sales. Local real estate, banking, and investment firms regularly distribute its content.

OEV provided economic analyses on behalf of transformative and creative development projects that may involve incentives or other support. Contracting with FSU Center for Economic Forecasting and Analysis, the following impact studies were provided during FY20:

- SOUTH MONROE WALLS: This project analyzed the impacts of a retail/arts redevelopment, finding that the project would create 130 total jobs and \$15.2 million total economic output.
- FRENCHTOWN REDEVELOPMENT PARTNERS: This project analyzed the impacts of a large new mixed-use development, finding that the project would create 1,305 total jobs and \$59.3 million total economic output.
- DOMI STATION: This project analyzed the impacts of Domi business incubator, finding that incubator activity and resulting business launches have created 942 total jobs and \$39.4 million total economic output.

The Cost of Living Index allows OEV to make accurate cost of living comparisons between Tallahassee-Leon County and any of the 257 other participating urban areas across the United States. The most recent index is Q1 2020, as Q2 2020 was canceled due COVID-19. The Q1 2020 indexed values for Tallahassee are 97.7 overall – meaning total cost of living was 2.3% lower than the national aggregate.



May confirm pattern already in progress; Coincident: Occurs in real-time and clarifie







Leading: May signal future changes;

Attachment 1 Page 14 of 20

BUSINESS

The Business Vitality and Intelligence Division works to position the Office of Economic Vitality as the front door for the community's economic development needs by routinely engaging in business development, engagement, and serving as business ambassadors. The Division manages all project attraction and expansion, international trade development, entrepreneurial engagement within targeted industries, policy research, business analytics, coordination of economic impact studies, and implementation of all marketing, social media, newsletters, and events. In addition, the Division collects, analyzes, and disseminates economic, demographic, and business information. This work supports the Strategic Plan and drives data driven decision making. The Division also conducts research and analyses in support of other City and County Departments and works closely with the business community at large. The OEV staff diligently monitors key economic metrics and tracks current economic trends and conditions that are important to the local economy. This year, the Business Vitality and Intelligence Division completed actions, current activities, and initiatives, including: business retention and expansion efforts, resiliency efforts within the community, workforce development, and communication efforts to keep businesses engaged. These efforts continue to position Tallahassee-Leon County as Florida's Capital for Business.



ENGAGEMENTS

The Business Intelligence and Vitality Division conducted 51 business consultations, which include data requests, lead responses, project assistance, and site selection analysis.

BUSINESS CONSULTATIONS

The division produced 13 economic data publications which include contribution analyses for new and existing businesses.

There are currently 34 active projects being worked on by the OEV staff, most in conjunction with our 3rd party research team, ROI. Many of these projects have slowed due to COVID travel restrictions.

PROJECT ACTIVITY

Staff conducted 65 public engagements, which includes meetings and faceto-face engagements with local businesses, partner organizations, and individuals in our community. BLIC ENGAGEMENTS

Attachment 1 Page 15 of 20

MINARITY, WOMEN SMALL BUSINERPRISE

ENGAGE. EDUCATE. EQUIP. EMPOWER.

The Minority, Women, and Small Business Enterprise (MWSBE) Division expands procurement opportunities for MWSBEs with public and private partners and builds capacity for MWSBEs through non-traditional business financing and through resource partners. The MWSBE Division continues to inform its certified businesses of capacity building, networking, and procurement opportunities available through partnerships and local governments. The MWSBE certification guarantees that staff provide certified businesses with the "Four E's"— engage, educate, equip and ultimately empower them. The MWSBE Division will present certified businesses with greater opportunities in the economic development ecosystem.

CONSOLIDATED MWSBE POLICY

The MWSBE Division developed and implemented the Consolidated MWSBE Policy related to supplier diversity within the City of Tallahassee, Leon County Government, and Blueprint Intergovernmental Agency. The MWSBE staff and MGT of America, the Disparity Study consultant, engaged with local industry stakeholders and public sector leaders on the consolidated MWSBE Policy. This uniformity will make both solicitation development for project managers and bid responses for vendors more convenient for all parties involved. Furthermore, the MWSBE Division will operate with greater efficiency since MWSBE analysis of projects, aspirational target setting, solicitation development, pre-bid, and bid evaluations will be the same for all three jurisdictions.



CERTIFICATION METRICS FY 2020, YEAR TO DATE

BUSINESS REFERRALS FOR ASSISTANCE

50 MWSBE CERTIFIED BUSINESSES

CERTIFICATION APPLICATIONS RECEIVED

*This increase in activity measures the MWSBE Division direct engagement with minority and women owned firms regarding the CEDR grant and other business recovery options available.



ENGAGEMENT

The MWSBE Division hosted several in-person and virtual tutorials. Webinars and mixers were scheduled for mentor-protégé and partnership relationships between primes and MWSBEs. Topics include:

- The SoMo Walls Projects featuring Deputy Director Darryl Jones, Wayne Mayo from Southern Standard Construction, and Keith Bowers from the Florida Small Business Development Center at FAMU.
- The Tallahassee Police Headquarters featuring Deputy Director Darryl Jones, Ted Parker from Ajax Building and Keith Bowers from the Florida Small Business Development Center at FAMU.
- How Going Digital Could Save Your Small Business featuring Ja'Baree Allen from Business Automation Pros and Deputy Director Darryl Jones.

MINORITY CHAMBER ENGAGEMENT

MWSBE is working closely with the Big Bend Minority Chamber of Commerce (BBMC) and Capital City Chamber of Commerce (CCCC) to conduct trainings and engagement activities for local minority and women businesses seeking to restart, re-launch, and re-open as a direct result of COVID-19 business interruptions.

FAMU CREDIT UNION

MWSBE staff is working collaboratively with FAMU Credit Union and the FAMU Small Business Development Center to identify bid project-based financial resources that will permit firms to qualify for multiple projects simultaneously.

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Attachment 1 Page 16 of 20

REVIVE! PROGRAM

OEV staff has partnered with the Apalachee Regional Planning Council (ARPC) to develop a grant application that would leverage federal funds (\$800,000) from the U.S. Economic Development Administration (EDA) to create a revolving loan fund (RLF) to increase the capital available to startups and MWSBE businesses. The Regional Economies Vested in Vital Enterprises (REVIVE!) program has now launched and provides a source of capital for businesses in Tallahassee-Leon County, designed to fill capital gaps and promote job creation.



Attachment 1 Page 17 of 20

REGIONAL ERSHIPS

- CareerSource Career Pathways Council: The Council, which includes OEV, works together to leverage resources, identify partnership opportunities and more importantly work to reduce duplication of effort among the entities.
- Census Complete Count Committee: OEV staff worked with the Census Complete Count Committee for Leon County as part of the national effort to encourage residents to complete the 2020 Census. OEV also distributed printed educational material to businesses and via its email newsletter.
- Talent 2030: OEV partnered with the Greater Tallahassee Chamber of Commerce on Talent 2030 to strengthen the pipeline of skilled workers and employers in Florida's capital region to create better pathways to opportunity.
- Alliance of Entrepreneur Resource

Organizations: AERO is a coalition of public agencies and community nonprofit organizations united to provide current and new businesses with resources to aid in their success.

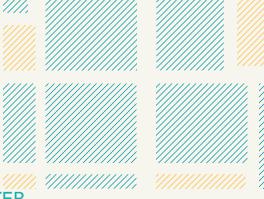
- Northwest Florida Economic Development Council: OEV staff is involved in the Northwest Florida Economic Development Council, a regional initiative focused on driving economic prosperity and growth in the Panhandle.
- Florida-Georgia Workforce Alliance: OEV teamed up with CareerSource Capital Region for the Florida-Georgia Workforce Alliance, a regional partnership that boosts connections between job seekers and employers.
- Leon Works: OEV and Leon County Government hosted the Leon Works Expo to connect employers, academic institutions and students to provide an opportunity for students to explore skilled careers. Students will learn from individuals with local success stories and engage with employers in person to discover the career that best fits them.



ELECTROMAGNETIC BITTER

OEV collaborated with DEEP Brewing Company and the Tallahassee Beer Society in honor of the National High Magnetic Field Laboratory (MagLab) to launch a new limitededition brew, Electro Magnetic Bitter. This brew helped to promote the capital community's most prestigious asset and the collaborative effort in the Applied Science, Technology and Manufacturing sectors, the Magnetic Capital of the World.





COVID-192 ESPONSE

Since the onset of the COVID-19 pandemic, the Office of Economic Vitality has provided vital business information, engaged with local businesses and supported the preservation of our community enterprises. OEV responded to the pandemic disruption through integral program development and implementation services by developing, managing and deploying several initiatives, including the COVID-19 Economic Disaster Relief (CEDR) and Local Assistance for Nonprofits (LEAN) grants.

GRANT PROGRAMS

- COVID-19 Economic Disaster Relief (CEDR) Grant Program: Administered by the OEV, the CEDR grant program provided a rapid local grant benefit to businesses, to bridge their limited cash reserves as they proactively took steps to amass financing and capital from other sources (e.g., SBA, State, private). The CEDR program assisted 561 local businesses which employ 4,907 people, disbursing a total of \$1,150,500 in business operation sustaining funds.
- Local Economic Assistance for Non-Profits (LEAN) grant program: Administered by the OEV, the LEAN grant program offered support to local non-profits by providing financial relief as they took steps to obtain financing and funding from other sources (e.g., SBA, State, private). The LEAN grant assisted 241 non-profits that employ 2,460 people, providing \$602,500 in funding.
- Leon CARES: Leon County and OEV staff developed a comprehensive proposal for COVID-19 Aid, Relief, and Economic Security (CARES) Act funding totaling over \$12 million for small businesses. With the Leon CARES program, Leon County Government has been able to leverage federal dollars to give direct assistance and economic relief to local businesses through the Small Business Assistance program. The assistance can be used for employee wages, vendor bills, rent, utilities, and business promotions. To date, this grant has assisted over 600 Leon County businesses and more than 4,700 employees. OEV worked with Leon County to design, implement, manage, and promote this critical support program.

Thank you so much to each and every one of you working to help small businesses during this time. We are incredibly grateful to OEV and our local leadership for acting so guickly to help so many. It makes all the difference to small businesses like ours.

Attachment Page 18 of 20

- Barby Moro RedEve Coffee.

A very sincere thank you for all your kind efforts in helping support local charities. Thank you so much for making a difference in our community.



- Traci Ronald McDonald House Charities of Tallahassee, Inc.

Attachment 1 Page 19 of 20

COND-19RESPONSE

INITIATIVES

- Open for Takeout Map: To continue supporting local businesses in Florida's Capital during the Coronavirus pandemic, OEV, in partnership with Tallahassee-Leon County GIS staff, launched its "Open for Takeout" initiative to encourage residents to support local businesses while practicing social distancing by ordering takeout, getting delivery or buying a gift card.
- Business Resource Guide: OEV compiled a comprehensive list of local, state and government resources and benefits for businesses and employees affected by the emerging situation. Resources listed below include potentially available funding for working capital for small business, public health information links, workforce resources and how to help employees affected by Coronavirus.
- Business Impact Surveys: OEV administered Business Impact Surveys to identify the needs of businesses and non-profits, measure the impacts and provide technical assistance information and financial resources.
- **Personal Protective Equipment:** As a direct result of the initial survey feedback, OEV launched a site connecting businesses and people with local vendors and manufacturers of personal protective equipment (PPE). The companies listed on OEV's web page source, manufacture or distribute PPE including face masks, hand sanitizer, sneeze guards, clear partitions, gloves and other items.

- Local Economic Stakeholder Group: Formed the Local Economic Stakeholder Group with local leaders and business representatives from both the public and private sector to discuss and recommend actions toward sustaining and reopening the economy.
- Restaurant & Retail Stakeholder Group: OEV formed the Restaurant & Retail Stakeholder Group with local restauranteurs and retailers to gauge the economic impact of COVID-19.
- **Poems To Go:** Following the launch of the Open for Takeout map, OEV partnered with the Council on Culture & Arts to launch Poems To Go, which provides poems a la carte with food pick-up, drive-thru and delivery services. Participating restaurants and service organizations could download a free, printable selection of original poems by local writers to include with each to-go meal.

Pay It Forward: OEV, Shop Tally, and Leon County launched the Pay It Forward initiative, a website that allows you to help out a nonprofit of your choice while purchasing from one of those local businesses; you have the option to donate a gift card directly to a nonprofit when you purchase it.

• Paycheck Protection Program: As part of continued coordination, Business Intelligence staff worked with OEV Communications staff to develop the web page. This web page involved development of two guide resources to facilitate Paycheck Protection Program understanding, application, and successful loan forgiveness. The web page was visited over 300 times in its first two weeks after publication.





850.219.1060 BlueprintIA.org

315 S. Calhoun Street Suite 450

F Blueprint Intergovernmental Agency

@BlueprintIA2020



850 219 1080 OEVforBusiness.org

215 S. Calhoun Street Suite 110

Tallahassee-Leon CountyOffice of Economic Vitality

OEVforBusiness

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Blueprint Intergovernmental Agency Citizens Advisory Committee Agenda Item #4

November 19, 2020

Title:	Recommendation of Approval to Execute an Agreement with MGT of America for an Update to the 2019 Disparity Study of the City of Tallahassee, Leon County Government, and Blueprint Intergovernmental Agency
Category:	Consent
Intergovernmental Management Committee:	Vincent S. Long, Leon County Administrator Reese Goad, City of Tallahassee Manager
Lead Staff / Project Team:	Benjamin H. Pingree, Director, Department of PLACE Cristina Paredes, Director, Office of Economic Vitality Susan Dawson, Blueprint Attorney Darryl Jones, Deputy Director, Office of Economic Vitality
IN	TERGOVERNMENTAL AGENCY

STATEMENT OF ISSUE:

This agenda item provides the Blueprint Intergovernmental Agency Board of Directors (IA Board) to authorize staff to execute an agreement with MGT of America for an Update to the 2019 Disparity Study of the City of Tallahassee, Leon County Government, and Blueprint Intergovernmental Agency. The updated disparity would include the following key deliverables:

- Updated FY 2018 FY 2020 financial analysis
- Analyzing purchasing card expenditures for all three jurisdictions
- Benchmarking Tallahassee against other comparable communities
- Analysis on the creation of a specific aspirational target for black-owned businesses
- Staffing analysis on the MWSBE Division.

FISCAL IMPACT:

This item does have a fiscal impact. An update to the 2019 Disparity Study would cost \$109,948. As directed by the IA Board of Directors, OEV has negotiated the terms with MGT of America, the consultant responsible for the recent 2019 Disparity. The Office of Economic Vitality, has \$61,500 in carryforward funds from 2019 Disparity Study. The

Blueprint Intergovernmental Agency Citizens Advisory Committee, November 19, 2020 Item Title: Recommendation of Approval to Execute an Agreement with MGT of America for an Update to the 2019 Disparity Study of the City of Tallahassee, Leon County Government, and Blueprint Intergovernmental Agency Page 2 of 2

City of Tallahassee, Leon County Government, and Blueprint Infrastructure have budget available to cover the remaining \$48,448 (\$16,149 each).

CAC OPTIONS:

- Option 1: Recommend that the Blueprint Intergovernmental Agency Board of Directors authorize staff to negotiate an agreement with MGT America for an update to the Disparity Study of the Tallahassee, Leon County Government, and Blueprint Intergovernmental Agency, and authorize the IMC to approve execution of the agreement by the Director of PLACE or his designee, to include the following deliverables:
 - Updated FY 2018 FY 2020 financial analysis
 - Analyzing purchasing card expenditures for all three jurisdictions
 - Benchmarking Tallahassee against other comparable communities
 - Analysis on the creation of a specific aspirational target for blackowned businesses
 - Staffing analysis on the MWSBE Division
 - Analysis of micro loans and access to capital for minority and women owned firms.
- **Option 2: CAC Direction.**

CAC RECOMMENDED ACTION

- Option 1: Recommend that the Blueprint Intergovernmental Agency Board of Directors authorize staff to negotiate an agreement with MGT America for an update to the Disparity Study of the Tallahassee, Leon County Government, and Blueprint Intergovernmental Agency, and authorize the IMC to approve execution of the agreement by the Director of PLACE or his designee, to include the following deliverables:
 - Updated FY 2018 FY 2020 financial analysis
 - Analyzing purchasing card expenditures for all three jurisdictions
 - Benchmarking Tallahassee against other comparable communities
 - Analysis on the creation of a specific aspirational target for blackowned businesses
 - Staffing analysis on the MWSBE Division
 - Analysis of micro loans and access to capital for minority and women owned firms.

Blueprint Intergovernmental Agency Board of Directors

Agenda Item #13

December 10, 2020

Title:	Authorization to Execute an Agreement with MGT of America for an Update to the 2019 Disparity Study of the City of Tallahassee, Leon County Government, and Blueprint Intergovernmental Agency
Category:	General Business
Intergovernmental Management Committee	Vincent S. Long, Leon County Administrator Reese Goad, City of Tallahassee Manager
Lead Staff /	Benjamin H. Pingree, Director, Department of PLACE Cristina Paredes, Director, Office of Economic Vitality
Project Team:	Susan Dawson, Blueprint Attorney Darryl Jones, Deputy Director, Office of Economic Vitality

STATEMENT OF ISSUE:

This agenda item provides the Blueprint Intergovernmental Agency Board of Directors (IA Board) to authorize staff to execute an agreement with MGT of America for an Update to the 2019 Disparity Study of the City of Tallahassee, Leon County Government, and Blueprint Intergovernmental Agency. The updated disparity would include the following key deliverables:

- Updated FY 2018 FY 2020 financial analysis
- Analyzing purchasing card expenditures for all three jurisdictions
- Benchmarking Tallahassee against other comparable communities
- Analysis on the creation of a specific aspirational target for black-owned businesses

IMENTAL AGENCY

• Staffing analysis on the MWSBE Division.

FISCAL IMPACT:

This item does have a fiscal impact. An update to the 2019 Disparity Study would cost \$109,948. As directed by the IA Board of Directors, OEV has negotiated the terms with MGT of America, the consultant responsible for the recent 2019 Disparity. The Office of Economic Vitality, has \$61,500 in carryforward funds from 2019 Disparity Study. The

Blueprint Intergovernmental Agency Board of Directors Meeting, December 10, 2020 Item Title: Authorization to Execute an Agreement with MGT of America for an Update to the 2019 Disparity Study of the City of Tallahassee, Leon County Government, and Blueprint Intergovernmental Agency Page 2 of 6

City of Tallahassee, Leon County Government, and Blueprint Infrastructure have budget available to cover the remaining \$48,448 (\$16,149 each).

STRATEGIC PLAN:

The completion of an updated 2019 Disparity Study for City of Tallahassee and Leon County and Blueprint directly supports Goal #3 of the Economic Development Strategic Plan:

Better identify, understand and align all available assets, organizations and resources towards shared economic growth objectives. Encourage collaboration among the many entities impacting the economic development environment to work together for maximum competitiveness.

RECOMMENDED ACTION:

- Option 1. Authorize staff to negotiate an agreement with MGT America for an update to the Disparity Study of the Tallahassee, Leon County Government, and Blueprint Intergovernmental Agency, and authorize the IMC to approve execution of the agreement by the Director of PLACE or his designee, to include the following deliverables:
 - Updated FY 2018 FY 2020 financial analysis
 - Analyzing purchasing card expenditures for all three jurisdictions
 - · Benchmarking Tallahassee against other comparable communities
 - Analysis on the creation of a specific aspirational target for blackowned businesses
 - Staffing analysis on the MWSBE Division
 - Analysis of micro loans and access to capital for minority and women owned firms.

SUPPLEMENTAL INFORMATION:

Background

At the September 17, 2020 meeting, the IA Board directed staff to bring back an agenda item on updating the 2019 Disparity Study of the City of Tallahassee, Leon County, and Blueprint Intergovernmental Agency to include the following:

- Updated FY 2018 FY 2019 financial analysis
- Analyzing purchasing card expenditures for all three jurisdictions
- · Benchmarking Tallahassee against other comparable communities
- · Analysis on the creation of a specific aspirational target for black-owned businesses
- Staffing analysis on the MWSBE Division
- Analysis of micro-loans and access to capital for minority and women owned businesses.

Blueprint Intergovernmental Agency Board of Directors Meeting, December 10, 2020 Item Title: Authorization to Execute an Agreement with MGT of America for an Update to the 2019 Disparity Study of the City of Tallahassee, Leon County Government, and Blueprint Intergovernmental Agency Page 3 of 6

This agenda item describes the updated Disparity Study as outlined by the IA Board of Directors and included in MGT of America's proposal. Furthermore, this agenda item also includes timelines for deliverables, engagement with internal stakeholders (workgroups) and external stakeholders through public engagement and citizen advisory committees.

Legal Analysis

To maintain a legally defensible race- or gender-based program, governments conduct disparity studies to determine whether factual predicate evidence of disparity exists in the relevant market. A disparity study must compare the government's utilization of Minority Business Enterprise (MBE) and Women Business Enterprise (WBE) firms to the availability of MBE and WBE firms in the relevant market during a period close in time to the resulting government program. If this comparison reveals that the government has not utilized MBE and WBE firms in sufficient proportion to their availability in the market, significant disparity exists to justify a race- or gender-based program going forward.

The 2019 Disparity Study identified significant disparity sufficient to support the MWSBE Program for the City of Tallahassee, Leon County Government, and Blueprint Intergovernmental Agency. The update to the 2019 Disparity Study presented in this agenda item would add FY 2018-2020 data to the existing report, analyzing the most recent and accurate spending data. This update, along with corresponding updates to the MWSBE Policy providing for the most up-to-date aspirational goals, strengthens the legal defensibility of the MWSBE Program.

Disparity Study Update

Recent conversations and correspondence with the Big Bend Minority Chamber of Commerce and the Capital City Chamber of Commerce have prompted the suggestion of an update to the recent Disparity Study (Attachment #1). Both chambers have requested additional study of the aspirational goals. Both chambers are concerned that targets are low in comparison to other markets with higher MBE and WBE firm availability. Furthermore, the Chambers are also interested in race based aspirational targets. The Chambers contend that additional study will increase the aspirational goals, and making the aspirational goals race-specific will increase MBE firm utilization. In conversations with the Chambers, OEV, the City Attorney, and Blueprint Attorney have stressed the necessity of legally defensible goals, which require a supporting disparity study.

Following IA Board direction at the September 17, 2020 IA Board meeting, staff contacted MGT of America to describe the scope of work for the update, the timeline and to request a quote for such services (Attachment #2). The Disparity Study Update provides a timely response for concerns coming from the minority business community. National data continues to suggest that minority firms are less likely to survive the

Blueprint Intergovernmental Agency Board of Directors Meeting, December 10, 2020 Item Title: Authorization to Execute an Agreement with MGT of America for an Update to the 2019 Disparity Study of the City of Tallahassee, Leon County Government, and Blueprint Intergovernmental Agency

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COVID-19 impacts on our economy. In fact, nationally, 41% of Black firms have closed since COVID-19. The Disparity Study will inform OEV of the local impacts of COVID19 on Black, other MBE, and WBE firms in our local economy. The numerical data is also important for the Business Intelligence Division to capture trends in our local economy. The Disparity Study information will provide guidance on OEV's creation of remedies for the local economy through entrepreneurship and small business retention and expansion. The analysis of the supplier diversity activity of the City of Tallahassee, Leon County Government, and Blueprint will also direct OEV towards revisions for the MWSBE Policy.

The Disparity Study Update includes the following tasks:

TASK 1.0: Project management objectives TASK 2.0: Initiate and finalize a work plan TASK 3.0: Review and assess data TASK 4.0: Collect and analyze utilization data TASK 5.0: Collect and analyze P-Card data TASK 6.0: Conduct Benchmarking TASK 7.0: Conduct MWSBE staffing analysis TASK 8.0: Draft and final report OPTIONAL TASK: Analysis of 2020 utilization

As noted above, the Disparity Study Update will include an analysis of FY 2018-2020 data. The data and analysis from the Disparity Study Update will also provide OEV critical information on the impacts of COVID-19 on our supplier diversity activity and the economic impact of COVID19 on MBE and WBE firms specifically. The timeliness of this study must be emphasized not only for the analysis of spending data but also because it will provide our MWSBE and Business Intelligence Divisions with critical anecdotal data. The anecdotal data secured through public engagement is essential for both the MWSBE and Business Intelligence Divisions and activities.

Frequent engagement with both internal and external stakeholders is required for a successful Disparity Study. MGT of America will be scheduling biweekly workgroup meetings to support the Disparity Study Update. These workgroup meetings of internal stakeholders were an important part of our continuing review of the 2019 Disparity Study and provided an additional level of accountability in processing Disparity Study payments. Furthermore, the expertise of the department leaders from all three jurisdictions provided important guidance to the Disparity Study Consultant and the project manager, OEV Deputy Director Darryl Jones. Additionally, principal external stakeholders will be consulted in the Disparity Study Update, to include the three chambers of commerce, trade organizations, and the MWSBE Citizen Advisory Committee. Summaries and responses from external stakeholder engagement will be shared with the project manager and the workgroup.

Blueprint Intergovernmental Agency Board of Directors Meeting, December 10, 2020 Item Title: Authorization to Execute an Agreement with MGT of America for an Update to the 2019 Disparity Study of the City of Tallahassee, Leon County Government, and Blueprint Intergovernmental Agency Page 5 of 6

For more detailed information regarding the MGT scope of work necessary to update the 2019 Disparity Study for of the City of Tallahassee, Leon County Government, and Blueprint Intergovernmental Agency, please see Attachment #1.

CONCLUSION:

Staff recommends that the IA Board authorize staff to negotiate an agreement with MGT America for an update to the Disparity Study of the Tallahassee, Leon County Government, and Blueprint Intergovernmental Agency, and authorize the IMC to approve execution of the agreement by the Director of PLACE or his designee. This agenda item if approved continues the important work of fortifying OEV's impact and support of minority and women owned businesses in our local economy. The Updated Disparity Study will impact the activities of the MWSBE Division. Equally important, OEV, moving forward will leverage its resources and partnerships to strengthen its communication and marketing of financial options available to minority and women owned firms.

Action by the EVLC and CAC: The Blueprint Citizen Advisory Committee (CAC) and Economic Vitality Leadership Council (EVLC) considered this item during their November and December 2020 meetings. Both committees recommended that the IA Board authorize staff to execute an agreement with MGT for an update to the 2019 Disparity Study.

OPTIONS:

- Option 1. Authorize staff to negotiate an agreement with MGT America for an update to the Disparity Study of the Tallahassee, Leon County Government, and Blueprint Intergovernmental Agency, and authorize the IMC to approve execution of the agreement by the Director of PLACE or his designee, to include the following deliverables:
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 - Analysis on the creation of a specific aspirational target for black-owned businesses
 - Staffing analysis on the MWSBE Division
 - Analysis of micro loans and access to capital for minority and women owned firms.
- Option 2. Do not authorize staff to execute an agreement with MGT of America for an update to the 2019 Disparity Study of the City of Tallahassee, Leon County Government, and Blueprint Intergovernmental Agency.
- Option 3. IA Board Direction.

Blueprint Intergovernmental Agency Board of Directors Meeting, December 10, 2020 Item Title: Authorization to Execute an Agreement with MGT of America for an Update to the 2019 Disparity Study of the City of Tallahassee, Leon County Government, and Blueprint Intergovernmental Agency

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RECOMMENDED ACTION:

- Option 1. Authorize staff to negotiate an agreement with MGT America for an update to the Disparity Study of the Tallahassee, Leon County Government, and Blueprint Intergovernmental Agency, and authorize the IMC to approve execution of the agreement by the Director of PLACE or his designee, to include the following deliverables:
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 - Analysis on the creation of a specific aspirational target for black-owned businesses
 - Staffing analysis on the MWSBE Division
 - Analysis of micro loans and access to capital for minority and women owned firms.

Attachments:

1. MGT of America Proposal to the Update the 2019 Disparity Study of the City of Tallahassee, Leon County Government, and Blueprint Intergovernmental Agency

OCTOBER 2020



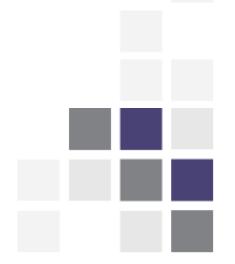
SUBMITTED BY:

FRED SEAMON, PH.D. EXECUTIVE VICE PRESIDENT

516 NORTH ADAMS STREET TALLAHASSEE, FLORIDA 32301

850.212.6458 fseamon@mgtconsulting.com

DISPARITY STUDY UPDATE





October 1, 2020

Cristina L. Paredes, CEcD Director Tallahassee-Leon County Office of Economic Vitality 315 South Calhoun Street, Suite 110 Tallahassee, Florida 32301

Dear Cristina,

Per our recent discussion, MGT Consulting Group, LLC (MGT) is pleased to present a proposal to the Office of Economic Vitality (OEV) to conduct an update of 2019 Disparity Study. We have an excellent team of qualified professionals, fully ready to conduct this review.

Based on our current understanding , the OEV is seeking an update of the 2019 Disparity Study conducted by MGT. This update will include an analysis of utilization for FY 2018 and 2019, analysis of P-Card spending, benchmarking review, and an analysis of staffing in the MWSBE division.

MGT is prepared to conduct the disparity study update for a total cost of **\$94,030**, which includes personnel and direct cost. This is a fixed price proposal. No additional fees or expenses of MGT shall be charged nor be payable by OEV, without prior written approval and agreement by both parties. In addition, MGT offers an optional task to conduct additional analysis of FY 2020 data for an additional fixed price of **\$15,918**.

MGT will submit monthly invoices with an accompanying project progress report, reflecting tasks performed, percentage of completion of tasks, accomplishments made, and issues or problems encountered that may adversely impact the schedule and plan for the resolution thereof. MGT has conducted over 220 disparity and disparity-related studies nationally, this experience gives MGT a distinct advantage of understanding the OEV's needs for a disparity study update.

Our team will be led by Dr. Fred Seamon and Mr. Reggie Smith, both of whom played major roles in the 2019 disparity study, as well as additional disparity study team members who worked on the 2019 study.

We are very excited about this potential opportunity and look forward to working with OEV. If you have any questions, please contact me at **fseamon@mgtconsulting.com** or **(850) 212-6458**.

Sincerely,

Seamon

Fred Seamon, Ph.D. Executive Vice President



DISPARITY STUDY UPDATE

WORK PLAN

Below we present our proposed work plan to conduct the disparity update of the 2019 Disparity Study.

TASK I.0: PROJECT MANAGEMENT OBJECTIVES

OBJECTIVE(S)

- 1.1 Timely and accurate completion of project deliverables.
- 1.2 Participate in bi-weekly disparity work group meetings.
- 1.3 Provide oversight and management of consulting staff.
- 1.4 Ensure quality control of all deliverables.

DELIVERABLE(S)

• Monthly progress reports.

TASK 2.0: INITIATE PROJECT AND FINALIZE WORK PLAN

OBJECTIVE(S)

2.1 Establish a final, mutually acceptable work plan, reporting formats and schedules, project deliverables, and relationships.

DELIVERABLE(S)

• Revised work plan with detailed schedule based on approved start date.

TASK 3.0: REVIEW AND ASSESS DATA

OBJECTIVE(S)

- 3.1 Evaluate and confirm the availability, access, format, and completeness of the data.
- 3.2 Collect vendor, prime, and subcontractor data.
- 3.3 Develop master files and databases.

DELIVERABLE(S)

- Collection of data.
- Data summaries.

TASK 4.0: COLLECT AND ANALYZE UTILIZATION DATA

OBJECTIVE(S)

4.1 Collect data for fiscal years 2018 and 2019.



- 4.2 Analyze the data to determine the level of MWBE participation at the prime and subcontractor level.
- 4.3 Develop preliminary utilization analyses report.
- 4.4 Review with study's Project Officer.
- 4.5 Finalize utilization report.

DELIVERABLE(S)

• Utilization reports for MWBEs and non-MWBEs.

TASK 5.0: COLLECT AND ANALYZE P-CARD DATA

OBJECTIVE(S)

- 5.1 Collect Pcard data for fiscal years 2015 through 2019.
- 5.2 Analyze Pcard data.
- 5.3 Develop preliminary reports on Pcard expenditures.
- 5.4 Review with Project Officer.
- 5.5 Finalize Pcard expenditure report.

DELIVERABLE(S)

• Pcard expenditures report.

TASK 6.0: CONDUCT BENCHMARKING

OBJECTIVE(S)

- 6. I Identify comparable cities.
- 6.2 Collect MWBE utilization and program data and information.
- 6.3 Compare the City's MWBE utilization to the utilization of other cities with MWBE programs.

DELIVERABLE(S)

• MWBE utilization and program comparison report.

TASK 7.0: CONDUCT MWSBE STAFFING ANALYSIS

OBJECTIVE(S)

- 7.1 Review current and anticipated workload of MWSBE staff.
- 7.2 Review staffing levels in current organizational structure.
- 7.3 Compare organizational structure to similar size MWSBE programs.
- 7.4 Submit findings to Project Officer.

DELIVERABLE(S)

• Findings related to optimal staffing for current and anticipated workload.



TASK 8.0: DRAFT AND FINAL REPORT

OBJECTIVE(S)

- 8.1 Prepare draft and final report that incorporates the findings and conclusions from all project work tasks into a single, comprehensive final report.
- 8.2 Review with Project Officer.
- 8.3 Finalize reports.

DELIVERABLE(S)

- Draft and final report.
- Conduct virtual presentation or workshop of the report and its findings.

OPTIONAL TASK: ANALYSIS OF 2020 UTILIZATION

OBJECTIVE(S)

- Collect and analyze MWBE utilization data for FY 2020.
- Develop preliminary analyses.
- Submit preliminary analyses to Project Officer for review and comment.
- Finalize utilization data for FY 2020.

DELIVERABLE(S)

• MWBE utilization report for FY 2020.

PROPOSED TIMELINE

We estimate that the necessary work can be completed in approximately five months. **Exhibit 1** provides a detailed timeline.

EXHIBIT 1: TIMELINE																				
Work Tasks		MONTH 1 MONTH 2					2	MONTH 3					MONTH 4				MONTH 5			
	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
1.0 PROJECT MANAGEMENT																				
2.0 INITIATE PROJECT AND FINALIZE WORK PLAN																				
3.0 REVIEW AND ASSESS DATA																				
4.0 COLLECT AND ANALYZE UTILIZATION DATA																				
5.0 COLLECT AND ANALYZE P-CARD DATA																				
6.0 CONDUCT BENCHMARKING																				
7.0 CONDUCT MWSBE STAFFING ANALYSIS																				
8.0 DRAFT AND FINAL REPORT																				
OPTIONAL TASK: ANALYSIS OF 2020 UTILIZATION																				

EXHIBIT 1: TIMELINE



PROPOSAL ASSUMPTIONS

The work plan and budget for this proposal were developed with several key assumptions about the project. Changes to these assumptions may impact both our methodology, schedule, and project costs. We welcome the opportunity to review these assumptions, validate or adjust these assumptions based on more complete information, and adjust the work plan, schedule, and/or budget accordingly. Below, we present our assumptions:

GENERAL

- **1.** Some tasks will be conducted concurrently, when possible.
- 2. There will be designated staff at the OEV and MGT to resolve any conflicts that arise.
- **3.** MGT expects to have complete and timely access to necessary data and personnel within the timeframe requested.
- **4.** The report will make recommendations to the extent possible; some findings may not result in recommendations.
- 5. The OEV has the right to review and reject any MGT personnel proposed for or assigned to this engagement.
- 6. MGT is willing to negotiate adjustments in the proposed cost should the OEV and MGT mutually agree upon reduction or increases to the scope of the project.
- 7. MGT will have access to and cooperation and participation by staff and management.
- 8. MGT will receive all requested electronic data either in Microsoft Excel, Access, or comma delimited file or any combination thereof.

OEV'S PROJECT MANAGER

- **9.** OEV will assign its own Project Manager to this engagement. This person will function as the single point of contact for the project, and coordinate and facilitate the flow of information and communication between MGT and project stakeholders. As well, this person has the authority to make decisions daily in the management of this engagement.
- **10.** OEV's Project Manager will ensure comments on the draft reports from select project stakeholders are consolidated into a single document, and any conflicting comments are reconciled before delivering the comments to MGT.

MEETINGS

11. MGT will meet with the OEV, as needed, to include a project initiation meeting. The meetings will be conducted virtually or via conference call.

TIMELINE

12. It is anticipated this project will take approximately five months to complete. If feasible, MGT commits to completing the study earlier than the five months outlined in this proposal.



STATUS REPORTS

13. MGT will provide monthly project status reports on MGT activities and unresolved issues regarding how MGT's work is progressing.

DRAFT/FINAL REPORTS

- **14.** MGT will make one presentation of the final report. Additional presentations will be performed as requested and compensated on a time and material basis.
- **15.** MGT will provide electronic copies of the draft and final reports.
- **16.** OEV will provide a formal consolidated set of written response/comments to the draft report within two weeks of receiving it from MGT.

TERMS

The terms and conditions in this proposal are valid throughout the duration of the contract. Should MGT be awarded the contract, MGT and OEV must mutually agree upon the final provisions of the contract, which may include revisions to the contract terms.

COST PROPOSAL

MGT is prepared to conduct this study for a total, all-inclusive cost of **\$109,948**. Exhibit 2 presents the cost by each task in the proposed work plan.

MGT will submit monthly invoices with an accompanying project progress report, reflecting tasks performed, percentage of completion of tasks, accomplishments made, and issues or problems encountered that may adversely impact the schedule and plan for the resolution thereof.

EXHIBIT 2. COST PER TASK

	WORK TASKS	HOURS	COST PER TASK
1	PROJECT MANAGEMENT	34	\$7,338
2	INITIATE PROJECT AND FINALIZE WORK PLAN	5	\$1,004
3	REVIEW AND ASSESS DATA	19	\$4,011
4	COLLECT AND ANALYZE UTILIZATION DATA	194	\$33,203
5	COLLECT AND ANALYZE P-CARD DATA	94	\$16,162
6	CONDUCT BENCHMARKING	57	\$10,609
7	CONDUCT MWSBE STAFFING ANALYSIS	60	\$12,865
8	DRAFT AND FINAL REPORT	42	\$8,839
	OPTIONAL TASK: ANALYSIS OF 2020 UTILIZATION	86	\$15,918
	TOTAL	591	\$109,948



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Blueprint Intergovernmental Agency Citizens Advisory Committee Agenda Item #5

November 19, 2020

Title:	Election of CAC Vice Chair
Category:	General Business
Intergovernmental Management Committee	Vincent S. Long, Leon County Administrator Reese Goad, City of Tallahassee Manager
Lead Staff / Project Team:	Benjamin H. Pingree, Director, Department of PLACE Autumn Calder, Director, Blueprint Megan Doherty, Planning Manager, Blueprint

STATEMENT OF ISSUE:

The CAC is required to elect a Vice-Chair to serve during 2021 who will ascend to the position of Chair at the first meeting in 2022.

FISCAL IMPACT ERGOVERNMENTAL AGENCY

This item does not have a fiscal impact.

RECOMMENDED CAC ACTION:

Election of a CAC Vice-Chair to serve during 2021 and as Chair during 2022 as per the Bylaws.

SUPPLEMENTAL INFORMATION:

Elva Peppers served as the 2020 Chairperson, and Jim McShane served as the 2020 Vice-Chair. Jim McShane will ascend to Chair effective January 1, 2021.

See below for Section 1.6 of the CAC Bylaws relating to elections. If no CAC meeting is held in November or December, or if quorum is not obtained, the election will occur at the first meeting of 2021.

1.6 CAC OFFICERS, ELECTIONS, AND DUTIES

- (1) The CAC's officers will consist of a Chairperson and Vice-Chairperson elected from its membership.
- (2) The Chairperson and Vice-Chairperson shall be elected by a majority of the votes of CAC members present.
- (3) The Chairperson shall serve as Chair for a period of one year effective January 1 of each year.
- (4) At the last meeting of the CAC each year, a new Vice-Chairperson shall be elected for a term of two years, the first year to serve as the Vice-Chairperson and the second year as the Chairperson. (This will become effective with the election conducted in late 2010.) Nominations for the Vice-Chairperson shall be made at the meeting. The current Vice-Chairperson can decline becoming the Chairperson if so desired.
- (5) The CAC Chairperson shall preside at all meetings. In the event of his/her absence, or at his/her direction, the Vice-Chairperson shall assume the powers of the Chairperson. In the event that neither the Chairperson nor Vice-Chairperson can preside at the meeting, the Committee members present shall elect one of its members to serve as temporary Chairperson for the meeting.
- (6) In the event that either the Chairperson or the Vice-Chairperson position becomes vacant, a replacement shall be elected at the next scheduled CAC meeting for immediate assumption of duties and shall hold the position for the remainder of the calendar year.
- (7) The Chair shall appoint Chairs of all committees, standing or special.
- (8) It is the Chair's responsibility to ensure compliance with the Bylaws. The Chair will notify members of removal from the CAC for non-compliance. Specific questions regarding conflict of interest will be addressed by the attorney for the Intergovernmental Agency.
- (9) The Chair shall immediately, upon receipt of a resignation or when advised of a vacancy, notify the Chair of the Intergovernmental Agency to begin the appointment process.

RECOMMENDED ACTION:

Election of a CAC Vice-Chair to serve during 2021 and as Chair during 2022 as per the Bylaws.

Blueprint Intergovernmental Agency Citizens Advisory Committee Agenda Item #6

November 19, 2020

Title:	Consideration of Appointments and Recommendation of Approval of a Reappointment to the Blueprint Citizens Advisory Committee
Category:	General Business
Intergovernmental Management Committee	Vincent S. Long, Leon County Administrator Reese Goad, City of Tallahassee Manager
Lead Staff / Project Team:	Benjamin H. Pingree, Director, Department of PLACE Autumn Calder, Director, Blueprint Megan Doherty, Planning Manager, Blueprint

STATEMENT OF ISSUE: RNMENTAL AGENCY

This agenda item seeks item seeks a recommendation from the Citizens Advisory Committee's (CAC) to the Blueprint Intergovernmental Agency Board of Directors (IA Board) for three new appointments and one reappointment to the Blueprint Citizens Advisory Committee (CAC). The current CAC roster is included as Attachment #1.

FISCAL IMPACT

This item does not have a fiscal impact.

RECOMMENDED ACTION:

- Option 1: Recommend one or more eligible applicants to the IA Board to fill the planning expert position from the slate of four nominees. The nominees are: Daniel Beaty, Jeff Caster, Mary Glowacki, and David Thayer.
- Option 2: Recommend one or more eligible applicants to the IA Board to fill the atlarge member position from the slate of six nominees. The nominees are: Theresa Bender, Jeff Caster, Christopher Daniels, Max Epstein, Mary Glowacki, and David Thayer.

Blueprint Intergovernmental Agency Citizens Advisory Committee, November 19, 2020 Item Title: Consideration of Appointments and Recommendation of Approval of a Reappointment to the Blueprint Citizens Advisory Committee Page 2 of 4

- Option 3: Recommend the IA Board appoint Mandy Bianchi to the CAC to represent the disabled community.
- Option 4: Recommend the IA Board reappoint Elva Peppers to serve a second threeyear term on the CAC.

SUPPLEMENTAL INFORMATION:

Blueprint CAC membership positions and terms are established in the Blueprint Interlocal Agreement and further defined in the CAC Bylaws. CAC members may serve two consecutive three-year terms. Appointments and reappointments to the CAC require action by the IA Board.

Reappointment

Elva Peppers, currently holding the seat specified for the Natural Scientist/Biologist, has requested to serve a second, three-year term on the Blueprint Citizens Advisory Committee.

<u>Appointments</u>

Three positions on the Blueprint CAC have recently become vacant. Neil Fleckenstein, who filled the role of the Planning Expert; and, J.R. Harding, who filled the role as a representative of the Disability Community, have completed two consecutive three-year terms. Bill Berlow, who filled the role of At-Large Member and has served his first full term, is not seeking reappointment.

Blueprint advertised the vacant positions from September 16, 2020 to November 4, 2020 via a variety of sources. The application was made publicly available on the Blueprint website, as well as advertised on several professional listservs. In total eight unique applications were received, with some applicants applying for more than one vacant seat.

<u>Planning Expert</u>: Blueprint received four applications for this seat, which are included as Attachment #2. Blueprint reviewed the applications, determined all applicants met the requirements of the position, and recommends the CAC consider all four applicants for the vacancy.

<u>At-Large Representative</u>: Blueprint received six applications for this seat, which are included as Attachment #3. Blueprint reviewed the applications, determined all applicants met the requirements of the position, and recommends the CAC consider all six applicants for the vacancy.

<u>Disabled Community Representative</u>: Staff received one application for this seat, included as Attachment #4. Blueprint reviewed the application, determined the applicant met the requirements of the position, and recommends the CAC consider the applicant for the vacancy.

Table 1, below, includes a summary of the CAC positions under consideration:

Blueprint Intergovernmental Agency Citizens Advisory Committee, November 19, 2020 Item Title: Consideration of Appointments and Recommendation of Approval of a Reappointment to the Blueprint Citizens Advisory Committee Page 3 of 4

Vacancy / Seat Category	Term Expiration	Eligible Applicant
Neil Fleckenstein / Planning	11/30/2020	1. Daniel Beaty
Expert		2. Jeff Castor
		3. Mary Glowacki
Not eligible for reappointment		4. David Thayer
reappointment		
Bill Berlow /	11/30/2020	1. Theresa Bender
At-Large Member		2. Jeff Caster
		3. Christopher Daniels
Not seeking reappointment		4. Max Epstein
		5. Mary Glowacki
		6. David Thayer
J.R. Harding / Disability	11/30/2020	1. Mandy Bianchi
Community		
Not eligible for		
reappointment		
Elva Peppers / Natural	11/30/2020	1. Elva Peppers
Scientist-Biologist		
Eligible for reappointment		

Table 1. Blueprint Citizens Advisory Committee, Positions Requiring Action

OPTIONS:

- Option 1: Recommend one or more eligible applicants to the IA Board to fill the planning expert position from the slate of four nominees. The nominees are: Daniel Beaty, Jeff Caster, Mary Glowacki, and David Thayer.
- Option 2: Recommend one or more eligible applicants to the IA Board to fill the atlarge member position from the slate of six nominees. The nominees are: Theresa Bender, Jeff Caster, Christopher Daniels, Max Epstein, Mary Glowacki, and David Thayer.
- Option 3: Recommend the IA Board appoints Mandy Bianchi to the CAC to represent the disabled community.

Blueprint Intergovernmental Agency Citizens Advisory Committee, November 19, 2020 Item Title: Consideration of Appointments and Recommendation of Approval of a Reappointment to the Blueprint Citizens Advisory Committee Page 4 of 4

- Option 4: Recommend the IA Board reappoints Elva Peppers to serve a second threeyear term on the CAC.
- **Option 5: CAC Direction.**

RECOMMENDED ACTION:

- Option 1: Recommend one or more eligible applicants to the IA Board to fill the planning expert position from the slate of four nominees. The nominees are: Daniel Beaty, Jeff Caster, Mary Glowacki, and David Thayer.
- Option 2: Recommend one or more eligible applicants to the IA Board to fill the atlarge member position from the slate of six nominees. The nominees are: Theresa Bender, Jeff Caster, Christopher Daniels, Max Epstein, Mary Glowacki, and David Thayer.
- Option 3: Recommend the IA Board appoint Mandy Bianchi to the CAC to represent the disabled community.
- Option 4: Recommend the IA Board reappoint Elva Peppers to serve a second threeyear term on the CAC.

Attachments:

- 1. Current CAC Membership Roster
- 2. CAC Membership Applications Planning Expert
- 3. CAC Membership Applications At-Large Member
- 4. CAC Membership Application Disabled Community Representative



CAC Member	Nominated By	Representing	Appointment Status	Date	Appointment Term
Bell, Kathy	Greater Tallahassee Chamber of Commerce	Greater Tallahassee Chamber of Commerce	Appointed Re-appointed Expires	02/17 03/20 03/23	first full term
Berlow, Bill	Application	Position at Large	Appointed Re-appointed Expires	11/17 11/20	first full term
Cromartie, Claudette	Council of Neighborhood Associations	Council of Neighborhood Associations	Appointed Re-appointed Expires	09/15 9/18 9/21	first full term second full term
Fleckenstein, Neil	Economic and Environmental Citizens Committee (EECC)	Planning Expert	Appointed Re-appointed Expires	09/14 11/17 11/20	first full term second full term
Harding, JR	Members of the Disabled Community	Better Transportation Coalition/Ability 1st	Appointed Re-appointed Expires	09/14 11/17 11/20	first full term second full term
McShane, Jim	Big Bend Minority Chamber of Commerce	Big Bend Minority Chamber of Commerce	Appointed Re-appointed Expires	2/19 2/22	first full term
McGlynn, Sean	Big Bend Environmental Forum	Big Bend Environmental Forum	Appointed Re-appointed Expires	12/18 12/21	first full term
Okonkwo, Peter	Capital City Chamber of Commerce	Capital City Chamber of Commerce	Appointed Re-appointed Expires	9/17 9/20	first full term
Peppers, Elva	Application	Natural Scientist / Biologist	Appointed Re-appointed Expires	11/17 11/20	first full term



CITIZENS ADVISORY COMMITEE

Petronio, Daniel	Economic and Environmental Citizens Committee (EECC)	Financial Expert	Appointed Re-appointed Expires	12/18 12/21	first full term
Stucks, Allen	Civil Rights Community Representative	NAACP	Appointed Re-appointed Expires	09/15 9/18 9/21	first full term second full term
Tomlinson, Hugh	Network of Entrepreneurs and Business Advocates	Network of Entrepreneurs and Business Advocates	Appointed Re-appointed Expires	9/17 9/19 9/22	first full term
Vaughn, Linda	Senior Community Representative	Tallahassee Senior Citizen Advisory	Appointed Re-appointed	12/18	first full term
		Council	Expires	12/21	
Volpe, Robert	Planning Commission, as	Planning	Appointed	9/19	first full term
	Chairperson of the Local Planning Commission	Commission	Re-appointed Expires	9/22	

PLANNING EXPERT POSITION SUBMITTED APPLICATIONS

Please return via email to: Megan.doherty@blueprintia.org

Via mail: Blueprint Intergovernmental Agency 315 South Calhoun St, Suite 450 Tallahassee, Florida 32301

Via fax: (850) 219-1098

Questions? Please call: 219-1060



Nominating	Organization (if applicable):
Position App	plied For: Planner
Name:	Daniel J. Beaty, AICP
Address:	1761 Broken Bow Tra: 1
	Tallahassee, FL 32312
Email:	dibkbb4egmail.com
*****	***************************************
Work Phone	850-536-8523 Cell Home Phone: 850-661-2492
Occupation:	Transportation Planner
Employer:	HNTB
Address:	1276 Metropolitan Blud. suite 304 32312
Race:	White Hispanic Asian or Pacific Islander Black American Indian or Alaskan Native Other
Sex:	Male D Female

Identify any potential conflicts of interest that might occur if you are appointed:

IF HNTB were to pursue a Blue Print pricet or if we had to represent FOOT on a Blue Print project. HNTB he a cont. services conder Are you a City resident? MO with the city of Tallahassee. Yes Are you a Leon County resident? Yes 1 No Are you a City property owner? No Yes

Are you a Leon County property owner? Can you serve a full three-year term? Can you regularly attend meetings?

/	
P Yes	No No
E Yes	No No
V Yes	No No

Conflicts:

Please provide biographical information about yourself (attach a resume, if available). Identify previous experience on other boards/committees; charitable/community activities; and skills or services you could contribute to this board/committee:

Capital Region Transportation Planning Agency CAC & CMAC Institute of Transportation Engineers (ITE) Various: local chapter President All offices of Section & State Boards International Director 1/01/17 to 12/31/2019

Resume attached.

Education:	FSU	
	(College/University attended) Bachelors in Rolitical Sci	enc l
	(Degree received, if applicable)	
	(Graduate School Attended) Mesters in Urben & Regione	Planning
	(Degree received, if applicable)	
References (at least one	B): FSU Deof. of Urban Regional Planning	(850) 644-4510
(Name/Address)	FSU Dept. of Urban Regional Planning P.O. Box 113 Collegiate Loop Tallahessee, PL.	32306 (Phone)
(Name/Address) Jeff Pan:a+: I	TE 1627 Eye Street, NW. Suite 600	(202) 785-0060
(Name/Address)	Washington, DC 20006	(Phone)

All statements and information given in this application are true to the best of my knowledge.

Signature: Danly bat

Date: 10/21/20

(7/13/16) (9/30/20)

DANIEL BEATY, AICP

Chief Transportation Planner

Daniel Beaty has 27 years of experience in the areas of urban and regional transportation planning and travel demand modeling. His responsibilities include the development of long-range transportation plans (LRTP), travel demand model development and validation, developments of regional impact (DRI), transportation policy analysis, preparation and forecasting of socio-economic data, production of scopes of work, preparation of technical documentation and level of service (LOS) analysis.

Relevant project experience includes the following:

Owner's Representative, TB NEXT, FDOT District 7, Hillsborough, Polk, And **Pinellas Counties, FL** – Travel Demand Modeling Lead and ELToD Oversight for this program. As Owner's Representative, HNTB supports FDOT District 7 in all aspects of public involvement, planning, environmental studies, concept development, traffic analysis, preliminary engineering and design-build procurement. The TB NEXT program includes modernization of 90 miles of interstate in nine project segments, encompassing four systems interchanges and over 200 lane miles of proposed tolled express lanes. The program also covers integration of multimodal transportation projects, local road system enhancements and complete streets implementation. The TB NEXT program cost is estimated at approximately \$7 billion. HNTB services include: program management; project management; public involvement and stakeholder engagement; supporting District 7's workforce development initiative; extensive alternatives development, analysis and cost comparisons; environmental studies and review or preparation of various environmental documents from categorical exclusions to a supplemental EIS; regional traffic modeling and micro-simulation analysis; express lane network and access planning; concept design of express lane systems and complex interchanges; program sequencing; work programming; cost and schedule management; and design-build RFP development, procurement support, and design-build plans review.

Central Polk Parkway PD&E, FDOT District 1, Polk County, FL – Lead Travel Demand Modeler responsible for project model validation, all model coding and running of alternatives and development of design hour traffic. This project included toll modeling and estimation of general use lane to toll lane traffic splits. This experience allows us to look back and compare actual volumes to projected to see how they have compared. The Florida Department of Transportation (FDOT) District One conducted a Project Development and Environment study of the proposed Central Polk Parkway beginning in the summer of 2008 and concluding with the selection of a recommended alignment in the spring of 2011. The study area extended from SR 60 east of Bartow northwesterly to the Polk Parkway (SR 570) and from SR 60 east of Bartow northerly to I-4 in NE Polk County.

I-4 Ultimate PD&E, FDOT District 5, Seminole To Polk County, FL – Lead Travel Demand Modeler responsible for all travel demand modeling and design hour traffic

DANIEL BEATY, AICP

Firm HNTB Corporation

Education

M.S., Urban & Regional Planning, Florida State University, 1992 B.S., Political Science, Florida State University, 1990

Certifications & Training American Institute of Certified

American Institute of Certified Planners (#011235)

Professional Affiliations

American Planning Association Institute of Transportation Engineers - Fellow American Planning Association Institute of Transportation Engineers

Hire Date with HNTB January 2016

Years of Experience with other Firms 23 development. This project was very complex from both a design traffic and modeling perspective. It enabled us to look at splits between general use and express lanes. Looking at peak periods instead of only a design hour allowed for a better understanding of traffic flow into and out of the express lanes. I-4 Ultimate is an important project for Central Florida. The 21-mile makeover — from west of Kirkman Road in Orange County to east of State Road 434 in Seminole County — is transforming the region to better connect our communities, boost our economy and improve everyone's quality of life.

Northwest Florida Regional Planning Model – 2015 Model Validation, FDOT

District 3, Districtwide, FL – Project Manager for this model update project that includes all counties west of the Apalachicola River, including the three-metropolitan planning organization (MPO) areas of Pensacola, Panama City, Fort Walton Beach and Wakulla County. Responsible for development of the model networks and socioeconomic data.

Client Refference: Casey Johns, Modeling Coordinator, <u>casey.johns@dot.state.fl.us</u>

General Engineering Consultant (GEC), Florida Department of Transportation (FDOT) District 3, Districtwide, FL – Intermodal Systems Development Lead for this five-year GEC in which HNTB is providing a variety of engineering services to the District. Specializing in travel demand modeling and traffic, provided consistent and dependable traffic forecasts and analysis on many District projects.

Beulah Interchange Report, Escambia County, Escambia County, FL - Traffic Lead involved in looking at the potential for a new interchange in the vicinity or Beulah Road on I-10. Led all the traffic efforts as well as all meetings with the agencies and District's Interchange Review Committee.

Client Reference: Alan Vann, Project Manager, Alan.Vann@dot.state.fl.us

Central Florida Regional Planning Model: Application Improvement Plan, Florida Department of Transportation (FDOT) District 5, Districtwide, FL - Travel Demand Modeler for implementation of graphical user interface and subarea applications for both the daily and time of day CFRPM 6.0 models. Dates: 03/2016 – 09/2016 Cost: \$120K

Client Reference: Jason Learned, Modeling Coordinator, Jason.Learned@dot.state.fl.us

9th Avenue Interchange Justification Report (IJR), Florida Department of Transportation (FDOT) District 3, Escambia County, FL – Project Manager for this traffic analysis. Involved all the meetings with the agencies and District's Interchange Review Committee. This project ran concurrently with the re-evaluation of I-10 in Escambia County. Dates: 01/2007 – 06/2008 Cost: \$600K

Client Reference: Alan Vann, Project Manager, <u>Alan.Vann@dot.state.fl.us</u>

Gulf Coast Parkway Project Development and Environment (PD&E) Study, FDOT District 3, Bay County FL – Traffic Lead for this project which is providing PD&E services on an environmental impact statement (EIS) for the Gulf Coast Parkway, a proposed new 35-mile highway connecting US 98 in Gulf County with US 231 in Bay County. Phase I of the study has included the completion of a corridor analysis and the Efficient Transportation Decision Making (ETDM) programming screen. The draft EIS and drafts of all supporting technical documents have recently been submitted. Phase II will include conceptual designs, the final EIS, the development of conceptual mitigation measures, and the selection of an alignment for design. Dates: 01/2004 – 08/2014

Cost: \$2.5M

Client Reference: Blair Martin, Project Manager, blair.martin@dot.state.fl.us

Gulf to Bay Highway PD&E Study, Opportunity Florida, Gulf County, FL – Traffic Lead involved a PD&E study of approximately eight miles of the proposed Gulf to Bay Highway in Gulf and Bay counties. The study provided support and documentation for Opportunity Florida to reach a decision on the type, design and location of improvements for this transportation facility.

Northwest Florida Regional Planning Model – 2006 Model Validation, FDOT District 3, Chipley, FL - Project Manager for this model development project that includes all counties west of the Apalachicola River, including the three-metropolitan planning organization (MPO) areas of Pensacola, Panama City, Fort Walton Beach and Wakulla County. Responsible for development of the model using the newly adopted CUBE Voyager software. Dates: 01/2008 – 09/2009 Cost: \$250K Client Reference: Casey Johns, Modeling Coordinator, <u>casey.johns@dot.state.fl.us</u>

FDOT District 3, Northwest Florida Regional Planning Model – 2010 Model

Validation, Chipley, FL - Project Manager for this model update project that includes all counties west of the Apalachicola River, including the three-metropolitan planning organization (MPO) areas of Pensacola, Panama City, Fort Walton Beach and Wakulla County. Responsible for development of the model networks and Socioeconomic data.

Dates: 01/2012 – 09/2014 Cost: \$350K Client Reference: Casey Johns, Modeling Coordinator, <u>casey.johns@dot.state.fl.us</u>

Regional Model Study, FDOT District 3, Various Locations, FL - Project Manager for this model development project that includes all counties west of the Apalachicola River, including the three-metropolitan planning organization (MPO) areas of Pensacola, Panama City, Fort Walton Beach and Wakulla County. Responsible for development of the model using the newly adopted CUBE Voyager software.

Tallahassee/Leon County Model Validation, FDOT District 3, FL – Project Manager for the Tallahassee/Leon County Model Validation 2007 Plan) responsible for the entire model validation including networks and socioeconomic data.

DANIEL BEATY, AICP

HNTB

Dates: 03/2008 – 12/2009 Cost: \$160K Client Reference: Casey Johns, Modeling Coordinator, <u>casey.johns@dot.state.fl.us</u>

Pensacola Model Validation, FDOT District 3, Pensacola, FL - Project Manager for the review of the Pensacola Model Validation (2025 Plan). Responsible for a thorough review of all model data and outputs of the travel demand models.

Bay County Model Validation, FDOT District 3, FL – Project Manager for the Bay County Model Validation (2025 Plan), responsible for the entire model validation. Reviewed the Pensacola Model Validation and was responsible for a thorough review of all model data and outputs of the travel demand models.

Tallahassee-Leon County Metropolitan Planning Organization (MPO) 2020 Transportation Plan Update, FDOT District 3, FL - Task Manager on the Tallahassee-Leon County MPO 2020 Transportation Plan Update, the focus of which was to correct travel demand models through extensive review and update of all model inputs and outputs.

Jacksonville Urban Area Transportation Study 2020 Plan, Jacksonville, FL - Task Manager for model validation and air quality for the Jacksonville Urban Area Transportation Study. Primary responsibilities included coding of the base year highway network and validation of that network, as well as running the air quality analysis for the plan and creating the study's Conformity Determination Report.

Broward County Long-Range Transportation Plan (LRTP) 2020 Plan, Broward County, FL - Assisted with the Broward County Long-Range Transportation Plan (LRTP). Coded the needs and cost feasible plan highway and transit networks, air quality analysis and creating the Conformity Determination Report.

Statewide Regional Model Analysis, FDOT, Statewide, FL - Task Manager for the statewide regional model analysis as part of the FDOT's Statewide Modeling Planning Process consultant contract. Applied and analyzed all regional models in the state of Florida. Documentation prepared for this project included comparisons of external volumes from regional models with any MPO or urbanized area models' external volumes, along with forecasts from FDOT's Decision Support System. Documentation also included detailed descriptions of each regional model study area, model steps and unique programs or characteristics of the regional model.

Nairobi Long-Term Transport Study, Nairobi, Kenya – Project Manager involved with the creation of a travel demand model network for the City of Nairobi, Kenya, as well as a major traffic data collection effort. Played a key role in the design and implementation of all traffic surveys in this effort. The model network was created from scratch using GIS, CAD and TRANPLAN software.

Broward Urban Study Area Model Validation, Broward County, FL - Project Manager responsible for analyzing and updating the highway and transit networks for full compatibility with the new "two-digit" facility-type and area-type coding methodology for Florida Standardized Urban Transportation Modeling Software (FSUTMS).

Tampa Bay Regional Transportation Analysis (RTA) Phase IA, FL - Project Planner on the Tampa Bay Regional Transportation Analysis (RTA) Phase IA. Analyzed base year highway and transit networks to ensure consistency and compatibility with a new two-digit facility-type and area-type coding methodology for FSUTMS. Created Florida's first two-digit speed/capacity table. Prepared technical memorandums describing a detailed network review process for the RTA.

Central-East Region Transportation Study, Puerto Rico - Participated in the development of a regional highway network, analysis of origin-destination survey data and analysis of model runs using MINUTP.

Pensacola 2020 Plan Update, Pensacola, FL - Conducted interim year model testing and identification of LOS deficiencies in developing staging plans for the MPO needs and cost feasible plans.

FSUTMS Documentation, FDOT, FL - Participated in the documentation of FSUTMS. Separate reports were prepared for each FSUTMS module describing historic background, model structure overview, data requirements and recommendations for future model enhancements. Prepared detailed flow charts for each FSUTMS module. Other efforts that were part of the Statewide Study have included assistance with a 2020 Update of the Statewide Model; sensitivity testing of new FSUTMS procedures and programs; developing statewide capacities for two-digit facility types and area types using the 1995 FDOT LOS Manual; and assessing the compatibility of Florida's regional models with the statewide model.

Florida Model Task Force Support, FDOT Central Office, FL - Task manager for Florida Model Task Force Support as part of FDOT's Statewide Modeling Planning Process consultant contract. As task manager, assisted FDOT Central Office Systems Planning staff with coordination of the Florida Model Task Force and its subcommittees, including responding to requests for research on all aspects of the Florida Standard Urban Transportation Model Structure (FSUTMS).

Florida Intrastate Highway System Modal (FIHS) Plan, FDOT, Statewide, FL – Task Manager who summarized freight movements for input to the Florida Intrastate Highway System Modal Plan. Involved in an effort to integrate the FDOT Roadway Characteristics Inventory (RCI) database with Traffic Break files, U.S. Census Tiger Line Data Files and Florida Standard Urban Transportation Modeling Structure (FSUTMS) model data related to freight movement. Researched the incorporation of freight forecasting techniques into the FSUTMS model stream, summarized truck movements from the statewide origin-destination survey, evaluated growth in truck volumes on FIHS facilities, and summarized projected truck volumes from several FSUTMS models.

Palmetto Expressway (SR 826) Multi-modal Interstate Master Plan, Miami, FL – Task Manager who conducted highway and transit network editing and coding, alternative testing, and summarized highway and transit model results. Work on the Palmetto Expressway included high-occupancy vehicle (HOV) modeling and the use of a nested logit mode choice model.

I-10 Multimodal Interstate Master Plan, FDOT District 3, Northwest, FL – Task Manager who completed work on the Multimodal Interstate Master Plan for the I-10 Corridor between Okaloosa and Jefferson Counties. Accomplished travel demand forecasting for five conceptual mobility enhancement alternatives, documented the traffic forecasting methodology and existing/projected traffic volumes, assisted in project coordination and produced design hour traffic volumes for nine interchanges analyzed in this study. The study involved extensive use of the FDOT statewide model, in conjunction with urban FSUTMS model results for Tallahassee and Fort Walton Beach, as well as growth trend projections of annual average daily traffic (AADT).

I-10 Master Plan, FDOT District 3, Northeast, FL – Task Manager for traffic for the I-10 Corridor between the Madison County line and I-292 in Duval County. Accomplished travel demand forecasting for numerous conceptual mobility enhancement alternatives, documented the traffic forecasting methodology and existing/projected traffic volumes, assisted in project coordination and produced design hour traffic volumes for all of interchanges analyzed in this study. The study involved use of FDOT statewide model, in conjunction with urban FSUTMS model results for Jacksonville, as well as growth trend projections of AADT.

Miscellaneous PD&E Studies, Panhandle, FL - Assisted with several PD&E studies, including I-10/I-110 PD&E Study in Pensacola, FL, I-10 Re-evaluation PD&E in Pensacola, FL, SR 292 PD&E in Escambia County, FL, Perdido Key PD&E in Escambia County, FL, CR 388 PD&E in Bay County, FL, I-10 PD&E, Leon County, FL, Gaines Street PD&E Study in Tallahassee, FL, Gulf Coast Parkway PD&E in Gulf and Bay Counties, FL. Responsible for the travel demand forecasting and the preparation of design traffic as well as documentation of the travel demand modeling methodology and design traffic for all these studies.

Traffic Impact Analyses, FDOT District 3, Quincy, FL - Worked on several traffic impact analyses for local and regional developments in the Florida panhandle, including the SouthWood development and Apalachee East in Tallahassee. Responsible for traffic impact analysis for these developments. Assisted with the US 90 PD&E Study responsible for travel demand forecasting and design hour traffic, as well as the corresponding documentation. Completed work on the previous US 90 corridor study in Marianna, FL. This study of the US 90 corridor in Quincy and Marianna required travel demand forecasting in the absence of a model. Created a methodology to forecast travel demand using data collected from a license tag origin/destination survey designed for this study. The results of the survey, along with historic traffic count analysis, including the extrapolation of traffic counts to the future, were used to forecast travel demand for the area. This was the first time that such a process had been used by the FDOT to forecast travel demand in an area without a travel demand model.

Project and Design Traffic Forecasts, FL - Assisted with development and review of project and design traffic forecasts for a number of corridor studies at Atkins, including the SR 542 (Polk County) Corridor Study, the Bi-County Expressway (Pasco and Pinellas Counties) Feasibility Study, the I-4 Multimodal Master Plan, the US 98 Action Plan (Polk County), the Northeast Pinellas Expressway Phase II PD&E Study and the Pensacola Street/Stadium Drive Realignment at Florida State University. Conducted a

number of transportation concurrency analyses for a variety of local developments in the Tallahassee area, including participation in the Southwood DRI. These efforts have included estimating trip generation of individual site plans, estimating pass-by trips, distribution and assignment of site-generated traffic, and meeting with Tallahassee and Leon County growth management staffs to discuss project assumptions and analysis results.

Seminole County, FL - Senior Planner who served as a project manager, project coordinator and member of various project teams for Seminole County. Initiated conversion of the MICROTRIPS travel demand models previously used by the County to the FSUTMS/TRANPLAN modeling system currently in place and was also responsible for maintenance of travel demand models for the County. Project manager for modeling of the Seminole County 1992-93 Road Impact Fee Update, which included model validation, development of model input data, and future year forecasting of the 2010 Orlando study area (OUATS). Reviewed traffic studies for both transportation concurrency and road impact fees while employed by Seminole County. Developed an automated concurrency management capacity tracking system for transportation. Managed the 1993 Seminole County Capital Improvements Element Support Document. Co-authored the Traffic Circulation and Mass Transit Elements of the 1993 Seminole County Capital Improvements and Support Document. Coordinated with various other departments in the county on transportation projects.



Please return via email to: Megan.doherty@blueprintia.org

Via mail: Blueprint Intergovernmental Agency 315 South Calhoun St, Suite 450 Tallahassee, Florida 32301

Via fax: (850) 219-1098

Questions? Please call: 219-1060

BLUEPRINT ()

CITIZEN ADVISORY COMMITTEE APPLICATION

Nominating (Drganization (if applicable):
Name:	Jeff Caster
Address:	7912 Briarcreek Road South
	Tallahassee, FL 32312
Email:	jeffcaster@comcast.net
**************************************	***************************************
Work Phone:	Home Phone: <u>850 294 2123</u>
Occupation:	Landscape Architect
Employer: Address: Race:	Florida Department of Transportation – Retired 605 Suwannee Street Tallahassee X White Hispanic Black American Indian or Alaskan Native
Sex:	X Male
Identify any po <u>None</u>	otential conflicts of interest that might occur if you are appointed:
Are you a City Are you a Lec Can you serve	resident? Yes X n County resident? X Yes property owner? X Yes n County property owner? X Yes No a full three-year term? X Yes No arly attend meetings? X

Biographical information

Florida Registered Landscape Architect #0001592.

Title XXXII - REGULATION OF PROFESSIONS AND OCCUPATIONS

Chapter 481 - ARCHITECTURE, INTERIOR DESIGN, AND LANDSCAPE ARCHITECTURE

481.303 Definitions.—As used in this chapter:

(6) "Landscape architecture" means professional services, including, but not limited to, the following:

Consultation, investigation, research, **planning**, design, preparation of drawings, specifications, contract documents and reports, responsible construction supervision, or landscape management in connection with the **planning** and development of land and incidental water areas, including the use of Florida-friendly landscaping as defined in s. 373.185, where, and to the extent that, the dominant purpose of such services or creative works is the **preservation, conservation, enhancement, or determination of proper land uses**, natural land features, ground cover and plantings, or naturalistic and aesthetic values.

Florida Department of Transportation – 1993-2020. State Transportation Landscape Architect since 2001. Responsible and accountable for three distinct but related statewide programs.

- Roadway landscape conservation and beautification Planning, design, construction, and maintenance of 200,000 acres of state right of way to safely and effectively accommodate Florida's most visited and visible landscape.
- Scenic Highways 26 Scenic Highway Management Plans to enjoy and conserve cultural, historic, archeological, recreational, natural, and scenic resources.
- Roadside Wildflowers Often cited as the Department's most popular program with the most public involvement.

School of Architecture, Florida A&M University 1997-2007 Adjunct Assistant Professor

Teaching, learning, and being part students' academic and professional success.

Killearn Lakes HOA – Volunteer. Privileged to have been elected multiple times to serve many years on the HOA Board and nearly two years as president. Maintenance Committee chair since 2018.

Previous community and board experience

Arbor Green Tallahassee - 1980s

State Committee for Environmental Education – 1993-2000; two years as chair.

Killearn Lakes HOA - Volunteer, board member, past president – Since 1994

American Society of Landscape Architects - local, statewide, and national positions of service and leadership – Since 1997

North Florida Prescribed Fire Council Steering Committee - 1995-2020; two years as chair.

Florida Wildflower Foundation Board of Directors - 2002-2016; one year as chair

Education:

Purdue University, Bachelor of Science, Community Development Florida A&M University, Bachelor of Science, Landscape Design Cornell University, Mast of Landscape Architecture

References

Bob Crim, Professional Engineer FDOT, Retired Lane Green, Director Tall Timbers, Retired Stan Rosenthal, UF/IFAS Extension Forestry Agent Emeritus Joe Barnett, Periodontist, Retired
 rwcrim@comcast.net
 850 459 5937

 lanegreen44@gmail.com
 850 544 0076

 bigbendforestrystan@gmail.com
 850 508 6771

 joebarnettgums@gmail.com
 850 556 0280

All statements and information given in this application are true to the best of my knowledge.

Signature: (7/13/16)

Date: October 13, 2020

JEFF CASTER

Tallahassee, FL 850 294 2123 • jeffcaster@comcast.net

CARREER SUMMARY:

Transportation Landscape Architect, Statewide Program Leader, Contract Manager, Instructor.

Relied on by transportation professionals, industry, and stakeholders to make ground transportation programs and projects be more successful enhancing safety, quality, and value.

Most valuable to professional teammates for ability and willingness to stand alone, be in the minority, be a calm dissenting voice, and be forceful when it matters.

Known for caring and being an optimistic and pragmatic innovator and advocate for conservation of natural resources and scenic beauty.

PROFESSIONAL EXPERIENCE:

Florida Department of Transportation, Engineering and Operations, Tallahassee, Florida. Since 1993.

State Transportation Landscape Architect since 2001. Trusted to grow the Department's \$50+ million annual investment in transportation landscape architecture. Adept crafting proposed legislation, rules, policies, procedures, standard plans, standard specifications, research reports, manuals, and training to improve the quality and efficiency of landscape planning, project development, design, construction, and maintenance of 217,341 acres of publicly owned green and blue right-of-way. Areas of specialization include highway beautification, scenic byways, wildflowers, urban forestry, greenways and trails, aesthetics, outdoor advertising, soil and water conservation, and landscape design, construction, and maintenance.

Florida A&M University, School of Architecture, Tallahassee, Florida. 1997-2007

Adjunct Assistant Professor. Instructed graduate students and other faculty about site planning, grading and drainage design, planting design, plant identification, and landscape construction.

Caster Landscape & Design, Tallahassee, Florida. 1981-1990

Owner.

PROFESSIONAL ACHIEVEMENTS:

Influencing the culture of the Department of Transportation; paving the way for many other employees to advocate and act for the benefit of Florida's natural and cultural environment.

Strengthening the Department's will and providing the means to safely and routinely accommodate existing and proposed trees during transportation planning and design; saving time, space, energy, and money.

Leading others to discover that Florida's natural beauty is an asset; seeing and experiencing the built results of their wise planning and design decisions.

AWARDS:

Davis Productivity Award. Chairman's Award, North Florida Prescribed Fire Council. FDOT Role Model of the Year Award, Exceptional Contribution Award, Employee of the Year, Exceptional Service Award. UF Distinguished Service Award. Florida Wildflower Foundation Coreopsis Award. Florida Nursery Growers and Landscape Association Friend of the Industry Award. ASLA Fellow.

ACTIVITIES:

President, American Society of Landscape Architects (ASLA) Florida Chapter. Trustee, ASLA. Chair, Florida Wildflower Foundation. Panelist, National Cooperative Highway Research Program (NCHRP). Member, AASHTO Technical Committee on Environmental Design. Member, TRB Committee on Landscape and Environmental Design. President, Killearn Lakes Plantation Homeowners Association. Twelve Gallon Blood Donor.

EDUCATION:

Cornell University, Ithaca, NY Florida A&M University, Tallahassee, FL Purdue University, West Lafayette, IN The Peddie School, Hightstown, NJ Master of Landscape Architecture B.S. Landscape Design. Summa Cum Laude B.S. Community Development Diploma Please return via email to: Megan.doherty@blueprintia.org

Via mail: Blueprint Intergovernmental Agency 315 South Calhoun St, Suite 450 Tallahassee, Florida 32301

Via fax: (850) 219-1098

Questions? Please call: 219-1060

BLUEPRINT COMMITTEE INTERGOVERNMENTAL AGENCY CITIZEN ADVISORY COMMITTEE APPLICATION

Nominating Org	ganization (if app	licable):		
Name:	Mary Glowa	cki		
Address: _	2018 Wahal	aw Nene, Tallahassee, FL 3230)1	
	m.glowacki@	@pcarg.net	*****	*****
Work Phone:	850-756-1		_ Home Phone:	
Occupation:	Archaeolog	gist		
Employer:	CODA Rese	earch Group, LLC		<u>1</u>
Address:	SAB			
Race: X	☐ White] Black	☐ Hispanic ☐ As ☐ American Indian or Alask	ian or Pacific Islander an Native	Other
Sex:] Male	X 🗌 Female		

Identify any potential conflicts of interest that might occur if you are appointed:

CODA seeks and carries out cultural resource management work (surveys) prior to development projects

Are you a City resident?	X Yes No		
Are you a Leon County resident?	X Yes No		
Are you a City property owner?	X Yes No		
Are you a Leon County property owner?	YesX No		
Can you serve a full three-year term?	X Yes No		
Can you regularly attend meetings?	X ☐ Y 분양 ☐ No	Conflicts:	

Please provide biographical information about yourself (attach a resume, if available). Identify previous experience on other boards/committees; charitable/community activities; and skills or services you could contribute to this board/committee:

I served as the State Archaeologist and Chief of the Florida Bureau of Archaeological Research for more than 9 years, during which time I oversaw four major programs. I recently started my own CRM firm (CODA Research Group, LLC) and have managed a non-profit (501 (c) (3)) foundation, Pre-Columbian Archaeological Research Group, Inc. for over 20 years. I have been a board member of the Panhandle Archaeological Society of Tallahassee (PAST) for 15 years, and in my capacity with the State, I served as a board member for the Florida Archaeological Council (FAC) and the Florida Public Archaeology Network (FPAN). Additionally, I have received various sources of funding as part of my work as a state employ and a non-profit entity. Moreover, I have written, published, and presented extensively. I would be happy to apply any of the experience summarized here to support the goals and endeavors of Blueprint.

Education:

Brandeis University, Waltham, MA (College/University attended) PhD and MA in Anthropology with a concentration in Archaeology (Degree received, if applicable) Wake Forest University, Winston Salem, NC (Graduate School Attended) MA in Anthropology

(Degree received, if applicable)

References (at least one): <u>Lonnie Mann (850) 878-2804</u> (Name/Address)

Gordon McEwan (609) 208-0538 (Name/Address) Jim Dunbar (850) 510-3978 (Name/Address)

(Phone)

(Phone)

(Phone)

All statements and information given in this application are true to the best of my knowledge.

mach Signature (7/13/16)

Date:

Please return via email to: Megan.doherty@blueprintia.org

Via mail: Blueprint Intergovernmental Agency 315 South Calhoun St, Suite 450 Tallahassee, Florida 32301

Via fax: (850) 219-1098

Questions? Please call: 219-1060

Position Ap	plied For:	CAC PI	lanner Rep.		
Name:	Da	vid Thayer			
Address:	97	9737 Faraway Farm Rd. Tallahassee, FL 32317			
Email:	dth	ayer1@gmail.c	com		
***********	*******	******	******	******	*******************
Work Phon	e:	850-245-92	239	Home Phone:	850-443-7147
Occupation	n:	Director of	f Educational Fac	ilities	
Employer:		Florida De	epartment of Educ	ation	
Address:	_	325 W. Ga	aines St. Tallahas	see, FL 32399	
Race:	⊠ White □ Black		Hispanic American Indiar	Asian or Pacific or Alaskan Native	
Sex:	🛛 Male		Female		
				if you are appointed:	
	ity resident? eon County r	asidant?	Lange Lang	No No	
	ity property c			No	

Can you serve a full three-year term? Can you regularly attend meetings?

Are you a Leon County property owner?

163

X Yes

X Yes

 \boxtimes

Yes

No

No

No

Conflicts: ____Work Hours_

Please provide biographical information about yourself (attach a resume, if available). Identify previous experience on other boards/committees; charitable/community activities; and skills or services you could contribute to this board/committee:

	ed Resume	
<u>.</u>		
ducation:		
	Ithaca College, Ithaca NY	A
	(College/University attended)
	BA Education (Degree received, if applicat	
	Florida State University	Jic)
	(Graduate School Attended)	
	MSP (Planning), MPA (Public Administratio	n) EdS (Higher Education)
	(Decree received if applicat	
	(Degree received, if applicat	jie)
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eferences (at lea ark Bertolami, 96	ast one):	850-644-8314
lark Bertolami, 96 Name/Address)	nst one): 69 Learning Way Tallahassee, FL 32306	850-644-8314 (Phone)
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requirements, maintaining the five-year work plan and assuring that all inf	ormation in the
educational facilities inventory database is accurate and current.	tewide K-12
 Supervise and provide guidance on the maintenance and update of the sta facilities inventory, Florida Inventory of School Houses (FISH). 	tewide ix-12
	2004 2010
The Florida State University, Tallahassee, FL	2004-2019
Facilities Planning & Space Management	
Program Director: Facilities Property Management and Administration	2018-2019
Assistant Director: Facilities Planning & Space Management	2014-2018
Planning Coordinator: Land Use, Real Estate and Information	2010-2014
Resource Librarian	2006-2010
Senior Archivist	2004-2006
Worked with State and Local Governments on behalf of the University	
 Served as a Legislative Policy Analyst for Facilities 	
 Oversaw the University's Land Acquisition and Leasing Programs 	
 Supervised administration of the GIS and public campus maps 	
 Managed environmental and geo-technical site work 	
 Performed and manage planning projects and studies 	
 Managed environmental and geo-technical site work 	
Presented findings, departmental activities & planning issues to University	y and Civic groups
 Supervised real estate, leasing, and mapping teams 	
Education	
Educational Specialist (EDS)	2020
The Florida State University, Tallahassee, FL	
Master of Dublic Administration (MPA)	2011
Master of Public Administration (MPA) The Askew School of Public Administration and Policy	20201
The Florida State University, Tallahassee, FL	
The Florida State Oniversity, Tananassee, TE	
Master of Science, Urban and Regional Planning (MSP)	2011
The Florida State University, Tallahassee, FL	
Certificate in Public Financial Management	2011
The Askew School of Public Administration and Policy	
The Florida State University, Tallahassee, FL	
Bachelor of Education (BA)	1997
Ithaca College, Ithaca, NY	

Ithaca College, Ithaca, NY

EDS, MPA, AICP, LEED GA

(850)-443-7147 9737 Faraway Farm Rd., Tallahassee, FL 32317 dthayer1@gmail.com

Professional Credentials

American Institute of Certified Planners LEED Green Associate 2012-present 2013-present

Professional Affiliations

2012-present
2011-present
2008-present
2008-present

Professional Service

ane
2015
2019
2019
2019
2014
2013
)12
)12
2017

Professional Training

APPA: Supervisor's Toolkit	2019
Florida State University: Advanced Leadership Training	Class of 2016-17
Florida State University: Leadership Training	2015

Presentations

Invited Panelist: "ArcGIS: An Administrative Approach to Higher Education"	2016
Invited Presentation: "ArcGIS Applied for Space Planning"	2015
Paper Presentation: "Campus View" (Recurring)	2010-2019
Paper Presentation: "Street-Level Research"	2011
Paper Presentation: "Budget-Friendly Document Management"	2010
Paper Presentation: "Sustainable Facility Business Practices"	2007

Publications

Hanson, Debbie , Lara Perez-Felkner , and David Thayer., "Overview of Higher Education (USA)." Bloomsbury Education and Childhood Studies. London: Bloomsbury, 2020.

(850)-443-7147	EDS, MPA, AICP, LEED GA 9737 Faraway Farm Rd., Tallahassee, FL 32317	dthayer1@gmail.com
Bloomsbury Education and Childhood Studies. Contributor: <i>Florida State University (campus history)</i> Arcadia		2012
	Government Reports	
	sity Land Use Plan—FSU/Ringling Campus the State of Florida	2013
Florida State Univers	sity Land Use Plan—Florida High School the State of Florida	2013
Florida State Univers	sity Land Use Plan—Reservation The State of Florida	2011
Florida State Univers	sity Land Use Plan—Biology Research Station the State of Florida	2011
Florida State Univers	sity Land Use Plan—Cascade Lake the State of Florida	2011
Florida State Universit	sity Land Use Plan—Heritage Grove the State of Florida	2011
Florida State Univers	sity Land Use Plan—Marine Laboratory the State of Florida	2011
Florida State Universit	sity Land Use Plan—Alligator Point the State of Florida	2011
Co-Author: North M.	onroe Street Design and Safety Study the City of Tallahassee, Leon County and CRTPA	2010
Co-Author: Populatio	n Forecast and Projection of Walton County Walton County, Florida	2010

Awards and Honors

Member of FSU's Advanced Leadership Training Class	2016
Florida State University Torchbearer	2015
Florida State University Foundation Golden Ring Society	2014
Prudential-Davis Productivity Award "Paperless Info. Records (Team Leader)	2013
Prudential-Davis Productivity Award "Sustainable Archives" (Team Leader)	2008

Technical Skills

Proficiency in Microsoft Office (Word, Excel, PowerPoint, Access, SharePoint, Project, Visio, Publisher and Outlook) ArcGIS, AutoCAD, Blackboard, AiM, REVIT, Acrobat, Photo Shop, OMNI, Sketch-Up, Stata, SPSS and web-based databases

EDS, MPA, AICP, LEED GA

9737 Faraway Farm Rd., Tallahassee, FL 32317 dthayer1@gmail.com

Qualifications Summary

- 18 years of higher education administrative experience.
- Extensive work with State, Local and Special governing districts.
- Certified planner, assisted in the implementation of seven campus master plans.
- Oversee the space management, operations and maintenance standards 600 million NASF
- Manage a \$100 million capital trust fund.
- Real Property, operational support, and public finance experience.
- Negotiated/closed on \$160+ million in real estate of 80+ acres of urban property.
- Manage an operating budget of \$1 million.

Professional Experience

Florida Department of Education, Tallahassee, FL

2019-present

Director of Educational Facilities

(850)-443-7147

- Responsible for all functions relating to the technical aspects of educational facilities and building programs for public schools and community colleges, such as plan review, plant management, building construction, budget preparation for funding of special projects, prototypes, technical data, and inspections
- Responsible for safety training, legislation, rules development, survey activities for universities and other areas of technical assistance as needed.
- Responsible for the preparation and rule changes to the Florida Building Code for educational facilities.
- Provide technical assistance and information to legislative staff, the public and other entities concerning related issues for public educational programs statewide.
- Provide oversight for the issuance of construction approvals of educational facilities for K-12 and community college facilities projects.
- Preparation of curriculum and teaching of maintenance training courses, including the development of related legislation, rules and guidelines for these programs.
- Directs the supervision in the preparation and update of codes, rules, training and other publications and materials prescribing safety and sanitation requirements for existing educational facilities, their annual inspections, and training of inspectors.
- Prepares and updates publications and materials for the training classes of board employees and others for inspection of educational facilities during the construction process.
- Review proposals and RFP responses, oversee the selection and monitoring of research in progress, coordinate the presentation of the research results and utilization of results to improve educational facilities statewide.
- Provide technical assistance, electronic materials and training for boards on the development of their five-year survey of educational plant needs for K-12, career and technical programs and community colleges including the review of CO&DS project lists for survey compliance.
- Support the three educational consortiums by conducting member districts' five-year educational plant surveys, and providing assistance with meeting growth management

AT-LARGE POSITION SUBMITTED APPLICATIONS

1

Please return via email to: Megan.doherty@blueprintia.org Via mail: Blueprint Intergovernmental Agency 315 South Calhoun St, Suite 450 Tallahassee, Florida 32301 Via fax: (850) 219-1098 Questions? Please call: 219-1060	BLUEPRINTER OF THE STATES OF T
Nominating Organization	(if applicable):
Position Applied For:	
Name: 1 Address: 1	heresa M. Bender DO BOY 14557, Tallahasser, FL 32317
	mbenderch7 Byahoo.com

Work Phone: <u></u>	50/205-7777 Home Phone: $450/570-9195$
Occupation:	Attorney
Employer:	self - employed - "Theresa M. Bender, B.A.
Address:	PO Box 14557, Jallahassee, FL 32317
Race: White	 Hispanic Asian or Pacific Islander American Indian or Alaskan Native Other
Sex: 🗌 Male	Female

Identify any potential conflicts of interest that might occur if you are appointed:

any conflicts. don't expect 1 Are you a City resident? Are you a Leon County resident? Yes 🚺 No R Yes 🗌 Nø Yes No Are you a City property owner?

1

Please provide biographical information about yourself (attach a resume, if available). Identify previous experience on other boards/committees; charitable/community activities; and skills or services you could contribute to this board/committee:

See Ressme attached please Education: er Park, FL (College/University attended) Science olitical (Degree received, if applicable) Forest University School of Law Jall (Graduate School Attended) 1 Law (Degree received, if applicable) References (at least one); Colleen M. Castille tille, <u>colleca & colleca castille.com</u> 450/546-57 on, <u>marybethc & stslaw.com</u> 450/241-0144 betoy.covch & Kccitallahassee.com 450/509-37 (Name/Address) Colon Beth (Name/Address) ovch 51 (Name/Address) All statements and information given in this application are true to the best of my knowledge. Date: 11/4/2020 Signature:

(7/13/16) (9/30/20)

Attachment #3 Page 4 of 28

Are you a Leon County property owner? Can you serve a full three-year term? Can you regularly attend meetings?

1	
Yes	No No
Yes	No No
Yes	🗌 No
7	

Conflicts: <u>jotentia Court</u> Calendar- Calendars are set a year in advance.

THERESA MARIE BENDER Post Office Box 14557 Tallahassee, Florida 32317 Cell: (850) 570-9195

RELEVANT SKILLS & EXPERIENCE

Legal and Business Expertise

- Thirty-three years of legal experience.
- Last 17 years as the duly appointed Chapter 7 Private Panel Trustee in Bankruptcy, this inherently involves examination and oversight of financial statements and data.
- Trustee charged with operating businesses to preserve their market value for liquidation or sale.
- Proposed, drafted, and followed legislative and regulatory issues for various regulated professions, industries and charitable organizations.
- Legislative Analyst for State Public Affairs Committee, Junior Leagues of Florida.
- Promulgated and developed administrative rules.
- Litigation in administrative law, including bid protests, certificate of need.
- Examine and analyze financial statements; review for compliance with regulatory requirements as a necessary part of litigation.
- Enforcement attorney and legal counsel for regulated industries.
- Chief bankruptcy and enforcement attorney for the Florida Department of Business and Professional Regulation's General Counsel's Office.
- General Counsel to professional boards, including various medical quality assurance boards in State of Florida.
- Refined and improved legal skills and knowledge through frequent continuing education programs.
- Law Clerk for Wake Forest University -- research covered a range of legal matters, including medical liability, corporate liability, copyright, and trademark registration, and general corporate matters.
- Knowledgeable in a broad range of legal areas, including:
 - ...real property...governmental law...bankruptcy...corporate...administrative law...business...condominium law...regulated land sales...timeshare

Collaboration and Management

- Successfully supervised and managed numerous litigation and lawsuits in various tribunals, including the U. S. Supreme Court.
- Successfully co-authored legislation and regulation for professional licensing boards, and volunteer advocacy organizations.
- President of homeowner's association, delegated responsibilities, oversaw HOA budget, collaborated with local governmental agencies to ensure legal compliance.
- Successfully mediated and guided individuals with divergent interests to reach agreements.
- Represented and orally presented the interests and arguments of my clients successfully before a wide range of tribunals and agencies.
- Member of several boards; proposed and reviewed budgetary items and financial statements, ensured legal compliance with HOA rules and local regulatory requirements.

HIGHLIGHTS OF QUALIFICATIONS

- □ Thrive on challenge, new opportunities for accomplishment and successes in helping others achieve their objectives.
- □ Readily inspire the confidence and trust of clients.
- □ Thirty-three years of professional experience in governmental and administrative law and bankruptcy law.
- Superior legal knowledge and skill, combined with a creative talent for using them to best advantage.
- Committed to high ethical standards and integrity in the legal profession.
- □ Managed professionals, delegated assignments, oversee programs.
- □ Privately held and managed rental properties.
- □ Trustee in operating cases including supervision and over-sight of professionals and financial matters.

WORK HISTORY

- December 18, 2002 Appointed to the Chapter 7 Panel of Private Trustees-United States Bankruptcy Court, Northern District of Florida. (Primarily Tallahassee and Gainesville Divisions). Continuous appointments since 2002 to present date.
- 2015-2017 **Officer/Director-MBS** Eventing, LLC, personal business overseeing a family equine business.
- 1999-2002 Assistant General Counsel State of Florida, Department of Business and Professional Regulation, Bankruptcy Attorney
- 1999-Present Attorney/President Theresa M. Bender, P.A.
- 1999-2001 **Legislative Analyst** State Public Affairs Committee, Junior Leagues of Florida 1999-2002 **Photography by Theresa** (TResa)
- 1998-1999 Associate Attorney Blank, Rigsby & Meenan, P.A., Tallahassee, Florida
- 1991-1998 Assistant General Counsel State of Florida, Department of Business and Professional Regulation, Enforcement/Compliance
- 1988-1991 Assistant Attorney General Office of the Attorney General, Administrative Law Section
- 1988ParalegalOffice of the Attorney General, State Programs Section
- 1987AttorneyDepartment of Health and Rehabilitative Services
- 1985-1987 **Property Manager** Wake Forest University, Office of the Controller
- 1985-1987 Senior Law Clerk Wake Forest University, Office of the Vice President and General Counsel

EDUCATION & BAR MEMBERSHIP

JD, Wake Forest University School of Law, 1987

Public Administration Master's Program, Course in Policy Development - Florida State University 1992

Policy Institute 2000, Association of Junior Leagues International-courses in advocacy and policy development for volunteer organizations.

Organizational Development Institute, Association of Junior Leagues International-courses in advocacy, policy, and program development for volunteer organizations, 2000.

THERESA M. BENDER, Page three

BA, Political Science - Rollins College, Winter Park, Florida 1984
 Bar Membership, Florida, May 1988

 North Carolina, August 1987
 United States District Court for the Northern District of Florida, 1993

COMMUNITY PLACEMENT AND INVOLVEMENT

Knight Creative Community Institute-2020 Catalyst-volunteer to implement the Bicycle Park Initiative for Sabal Palm Elementary School and the Market District. AIDS/LIFE CYCLE 2018 and 2019-Fundraising and Cycling for a cure for HIV/AIDS

Board 2010, Southern Hunter Jumper Association.

Speaker, Tallahassee Chamber of Commerce, Professional Women's Forum, 2011

Speaker, Florida State University Law School, Bankruptcy Seminar, 2008

Director, Northern District Bankruptcy Bar, 2003-2005.

Executive Board Member, Junior League of Tallahassee, 1999-2000, 2001-2002 **Legislative Analyst, Delegate** State Public Affairs Committee, Junior Leagues of Florida, 2000-2002.

Member, Junior League of Tallahassee, 1995-2002

Fundraising/Organizational Board, Larry Campbell's Refuge House Golf Challenge, 2001 **Cycling Memberships,** Capital City Cyclists, Big Bend Cyclists (Founder), TMBA, USA Cycling **Member**, Gulf Winds Track Club

Blogger, TallahasseeLassee@Facebook.com

MS Society-MS 150, 2000, 2001, cyclists raising funds to benefit MS Society

Board Member, YMCA Tallahassee, 1991-1994, including oversight in construction of campus **President**, Chase's Ridge Homeowner's Association, 1992-1993

Treasurer, Chase's Ridge Homeowner's Association, 1991-1992

Charter Member, Government Lawyer's Section, Florida Bar

Member, Tallahassee Area Chamber of Commerce as a Freelance Photographer, 1999-2000

HOBBIES AND INTERESTS

Cycling, Running, Photography, Reading (Book Club), Traveling, Family

REFERENCES

Charles Edwards, Assistant U.S. Trustee U.S. Bankruptcy Court Northern District of Florida 110 East Park Ave Suite 128 Tallahassee, Florida 32301 850-942-1661

Leigh D. Hart, Chapter 13 Bankruptcy Trustee Northern District of Florida <u>Idhtre@earthlink.com</u> 850-681-2734 THERESA M. BENDER, Page four

Mary Beth Colon, Chapter 7 Bankruptcy Panel Trustee Northern District of Florida <u>trustee@marycolon.com</u> 850-241-0144

> Michelle Brooks, Paralegal U.S. Trustee's Office U.S. Bankruptcy Court Northern District of Florida 110 East Park Ave Suite 128 Tallahassee, Florida 32301 850-942-1662

Colleen M. Castille Commercial Real Estate Consultant President and Owner of CMC, Inc. Consulting 3209 Adwood Drive Tallahassee, FL. 32312 colleen@colleencastille.com 850-566-5791

Additional References Upon Request

Please return via email to: Megan.doherty@blueprintia.org

Via mail: Blueprint Intergovernmental Agency 315 South Calhoun St, Suite 450 Tallahassee, Florida 32301

Via fax: (850) 219-1098

Questions? Please call: 219-1060

BLUEPRINT ()

CITIZEN ADVISORY COMMITTEE APPLICATION

Nominating (Drganization (if applicable):
Name:	Jeff Caster
Address:	7912 Briarcreek Road South
	Tallahassee, FL 32312
Email:	jeffcaster@comcast.net
******	***************************************
Work Phone:	Home Phone: <u>850 294 2123</u>
Occupation:	Landscape Architect
Employer: Address: Race:	Florida Department of Transportation – Retired 605 Suwannee Street Tallahassee X White Hispanic Black American Indian or Alaskan Native
Sex:	X Male
Identify any po <u>None</u>	otential conflicts of interest that might occur if you are appointed:
Are you a City Are you a Lec Can you serve	r resident? ☐ Yes X No n County resident? X Yes ☐ No property owner? X Yes ☐ No n County property owner? X Yes ☐ No e a full three-year term? X Yes ☐ No arly attend meetings? X Yes ☐ No Conflicts: None

Biographical information

Florida Registered Landscape Architect #0001592.

Title XXXII - REGULATION OF PROFESSIONS AND OCCUPATIONS

Chapter 481 - ARCHITECTURE, INTERIOR DESIGN, AND LANDSCAPE ARCHITECTURE

481.303 Definitions.—As used in this chapter:

(6) "Landscape architecture" means professional services, including, but not limited to, the following:

Consultation, investigation, research, **planning**, design, preparation of drawings, specifications, contract documents and reports, responsible construction supervision, or landscape management in connection with the **planning** and development of land and incidental water areas, including the use of Florida-friendly landscaping as defined in s. 373.185, where, and to the extent that, the dominant purpose of such services or creative works is the **preservation, conservation, enhancement, or determination of proper land uses**, natural land features, ground cover and plantings, or naturalistic and aesthetic values.

Florida Department of Transportation – 1993-2020. State Transportation Landscape Architect since 2001. Responsible and accountable for three distinct but related statewide programs.

- Roadway landscape conservation and beautification Planning, design, construction, and maintenance of 200,000 acres of state right of way to safely and effectively accommodate Florida's most visited and visible landscape.
- Scenic Highways 26 Scenic Highway Management Plans to enjoy and conserve cultural, historic, archeological, recreational, natural, and scenic resources.
- Roadside Wildflowers Often cited as the Department's most popular program with the most public involvement.

School of Architecture, Florida A&M University 1997-2007 Adjunct Assistant Professor

Teaching, learning, and being part students' academic and professional success.

Killearn Lakes HOA – Volunteer. Privileged to have been elected multiple times to serve many years on the HOA Board and nearly two years as president. Maintenance Committee chair since 2018.

Previous community and board experience

Arbor Green Tallahassee – 1980s

State Committee for Environmental Education – 1993-2000; two years as chair.

Killearn Lakes HOA - Volunteer, board member, past president – Since 1994

American Society of Landscape Architects - local, statewide, and national positions of service and leadership – Since 1997

North Florida Prescribed Fire Council Steering Committee - 1995-2020; two years as chair.

Florida Wildflower Foundation Board of Directors - 2002-2016; one year as chair

Education:

Purdue University, Bachelor of Science, Community Development Florida A&M University, Bachelor of Science, Landscape Design Cornell University, Mast of Landscape Architecture

References

Bob Crim, Professional Engineer FDOT, Retired Lane Green, Director Tall Timbers, Retired Stan Rosenthal, UF/IFAS Extension Forestry Agent Emeritus Joe Barnett, Periodontist, Retired
 rwcrim@comcast.net
 850 459 5937

 lanegreen44@gmail.com
 850 544 0076

 bigbendforestrystan@gmail.com
 850 508 6771

 joebarnettgums@gmail.com
 850 556 0280

All statements and information given in this application are true to the best of my knowledge.

Signature: (7/13/16)

Date: November 4, 2020

Please return via email to: Megan.doherty@blueprintia.org

Via mail: Blueprint Intergovernmental Agency 315 South Calhoun St, Suite 450 Tallahassee, Florida 32301

Via fax: (850) 219-1098

Questions? Please call: 219-1060

BLUEPRINTER OVERNMENTAL AGENCY CITIZEN ADVISORY COMMITTEE APPLICATION

Nominating Organization (if applicable):		
Position Appli	ied For: Member At-Large	
Name:	Christopher Daniels	
Address:	704 Gamble Street	
	Tallahassee / FLorida 32310	
Email:	Christopher . daniels 24 agmil. com	
*****	·	
Work Phone:	850-597-3233 Home Phone:	
Occupation:	Chief Strategist	
Employer:	New Era Entrepreneur Network Inc.	
Address:	1334 Timberlane Road Suite 15	
Race:	White Hispanic Asian or Pacific Islander American Indian or Alaskan Native Other	
Sex:	Male 🗌 Female	
Identify any po	otential conflicts of interest that might occur if you are appointed:	

N/A

Are you a City resident? Are you a Leon County resident? Are you a City property owner?

🛛 Yes	No No
🛛 Yes	🗌 No
XYes	

1 179 Are you a Leon County property owner? Can you serve a full three-year term? Can you regularly attend meetings?

X Yes	No
🛛 Yes	No
🔀 Yes	No

2 180 Conflicts: _____

Please provide biographical information about yourself (attach a resume, if available). Identify previous experience on other boards/committees; charitable/community activities; and skills or services you could contribute to this board/committee:

Over 15 years of experience in real estate and com	munity
development. Vice president of the Greater Bond new	hborhood
association. Have experience working with several local	·
hon-profits as a volunteer, menturing youth and your	<u> </u>
adults and engaging in Community Clean up efforts.	Active
Participant in the "zero waste" initiative. Please	
See attached resume for full work experience.	
Education: Please See Resume	
(College/University attended)	
(Degree received, if applicable)	
(Graduate School Attended)	
(Degree received, if applicable)	-
References (at least one): Dr. Daniel Broxterman Prof. Florida Statue University 30	31-275-6580
(Name/Address) ' (Phor	ne) - 933-9235
(Name/Address) (Phor	
(Name/Address) (Phor	

All statements and information given in this application are true to the best of my knowledge.

Date: 11-1-2020 Signature:

(7/13/16) (9/30/20)

Christopher L. Daniels, Ph.D.

Tallahassee, FL, 32310, US • 850-597-3233 • christopher.daniels24@gmail.com

Professional Experience

Chief Strategist, New Era Entrepreneur Network Inc. 2015- Present

- Created entrepreneurship training and coaching programs for people from underserved backgrounds
- Created Supplier Selection and Procurement Process
- Managed and supervised staff and volunteers
- Created Affordable Housing and Community Development Strategy
- Grant writing and program creation
- Increased revenue from \$50,000 in 2017 to \$500,000 in 2019

Vice President Greater Bond Neighborhood Association 2018- Present

- Created, "Neighborhood First," plan
- Developed policy recommendations to increase economic vitality of neighborhood
- Secured 6 million-dollar grant to implement priorities of "Neighborhood First," plan
- Recruited volunteers from the university to help with neighborhood revitalization efforts

Assistant Professor of Political Science at Florida A&M University 2011-2020

- Served as the director of the Center for Global Security and International Affairs from 2016-2019
- Created programs to help increase the diversity of people applying for jobs in international relations
- Increased minority participation in international cultural immersion programs by 200%
- Created on campus programs to welcome international students and increase cultural awareness
- Created Master's Degree Program in Global Security and International Affairs
- Helped recruit and retain students from diverse underserved backgrounds

Adjunct Professor Georgetown University School of Foreign Service 2010-2011

- Taught Course on African Politics
- Created Several Community Engagement Events
- Held office hours and participated in department sponsored functions.

Intern State Department Bureau of African Affairs Maseru, Lesotho 2008

- Worked at the U.S. Embassy in Maseru, Lesothor
- Drafted Analytical reports on breaking situations for political officers
- Made field visits to analyze grant applicants programs

Christopher Daniels

Page Two

Education

Doctor of Philosophy (Ph.D.) African Studies Howard University, Washington, D.C.

Master of Business Administration Real Estate Concentration Florida State University, Tallahassee, Fl

Master of Applied Social Science (MA) History Florida A&M University, Tallahassee, Florida

Bachelor of Science (BS) Social Science Education Florida A&M University, Tallahassee, Florida

References Available Upon Request

Please return via email to: Megan.doherty@blueprintia.org

Via mail: Blueprint Intergovernmental Agency 315 South Calhoun St, Suite 450 Tallahassee, Florida 32301

Via fax: (850) 219-1098

Questions? Please call: 219-1060

Nominating C	rganization (if applicable):				
Position Appl	ied For: Blueprint CAC At-Large				
Name:	Max Epstein				
Address:	1001 San Luis Rd				
	Tallahassee, FL, 32304				
Email:	max.epstein@gmail.com				

Work Phone:	727-422-3389 Home Phone:				
Occupation:	Artist				
Employer:	Self				
Address:	1001 San Luis Rd, Tallahassee, FL, 32304				
Race:	White Image: Hispanic Image: Asian or Pacific Islander Image: Black Image: American Indian or Alaskan Native Image: Other				
Sex:	Male Female				

Identify any potential conflicts of interest that might occur if you are appointed: No financial conflicts. (EDIT: I forgot to mention I am a board member of H.E.L.P., which received an OEV

grant. I plan on resigning from the board to eliminate any conflicts of interest. My goal is to be transparent).

<mark>∐ Yes</mark>	🗌 No
🗌 Yes	🗌 <mark>No</mark>
Yes	No No

Are you a Leon County property owner? Can you serve a full three-year term? Can you regularly attend meetings?

🗌 Yes	🗌 <mark>No</mark>
<mark>∐ Yes</mark>	🗌 No
<mark>∐ Yes</mark>	🗌 No

Conflicts: _____

Please provide biographical information about yourself (attach a resume, if available). Identify previous experience on other boards/committees; charitable/community activities; and skills or services you could contribute to this board/committee:

I am an artist and geographer who has a special interest in equitable development, project design, environmental

preservation, and historic preservation. I believe my skills and connections to the community at large will benefit

the CAC and BPIA in general. I also believe in Blueprint's mission statement, and would like to be more involved

from the beginning and have an opportunity to represent the general public (although it is well known I have been a critic

of some recent projects). As a geographer, I am well versed in stormwater and environmental issues, as well as

connected to many neighborhood organizations who will be affected by Blueprint projects and have many concerns.

My art and design experience will help critique and analyze projects in the planning phase to create bettter outcomes.

I am an administrator on the Save Historic Structures, Heritage Trees Facebook page with over 1300 concerned

citizens, and President of the Board of The Community Roundtable, a 501(c)(3) that aims to educate and represent

the needs of our community. (EDIT: I forgot to mention I am a board member of H.E.L.P., but plan to resign.)

Education:

Florida State University

,	
(College/Universi BS in Geography, BFA (Fine Art)	ty attended)
(Degree received	, if applicable)
(Graduate Schoo	I Attended)
(Degree received	, if applicable)
References (at least one):	502-417-4476
Kenn von Roenn (address unknown)	502-417-4470
(Name/Address)	(Phone)
Allen Stewart (address unknown)	352-615-7188
(Name/Address)	(Phone)

Jeremy Matlow

(Name/Address)

All statements and information given in this application are true to the best of my knowledge.

	MAA
Signature:	
(7/13/16) (9/30/20)	MAA

Date: 11/4/20

850-891-8188

(Phone)

EDITED: 11/9/20

MAX H. EPSTEIN

1001 San Luis Road, Tallahassee, FL 32304 · (727) 422-3389 · max.epstein@gmail.com

SUMMARY OF QUALIFICATIONS

Accomplished, tech-savvy creative entrepreneur with a demonstrated ability to unite diverse individuals around a common vision. Empathic negotiator and persuasive communicator skilled in research and data analysis, and adept at conveying complex information in an engaging and personable manner. Driven businessman and detail-oriented project manager with expertise in fine and applied arts production, design, and digital media.

RELEVANT PROFESSIONAL EXPERIENCE

2020 to present	 The Community Roundtable, President of the Board, Tallahassee, FL Formed to represent the needs of the Tallahassee community. Committed to creating equal opportunities and making Tallahassee more equitable for all.
2016 to present	 Tallahassee Glassworks LLC, Artist-Owner-Operator, Tallahassee, FL Constructed and operated a hot glass art studio and gallery pre-COVID. Responsible for marketing, finance, and all other aspects of the business. Attract guest artists and manage gallery space, create shows and book artists. Raise capital for business through grant applications, conventional financing, donations, and sponsorships.
<u>2015 to 2016</u>	 Thomasville Center for the Arts, <i>Public Art Intern</i>, Thomasville, GA Worked with the Director of Public Art, Darlene Blackman. Organized a Public Art exhibition and event, FLAUNT, including negotiating with businesses, writing contracts, prepping gallery space, facilities work, and working with artists.
<u>2014 to 2015</u>	 Master Craftsman Studio, <i>Fabricator</i>, Tallahassee, FL Worked with Creative Director Kenn von Roenn designing and fabricating artwork for clients in various mediums such as bronze, blown glass, acrylic, composite, metal, wood, and more.
2010 to 2013	 Tim Broyles Photography, Assistant, Seminole, FL Assistant to Getty Images photographer. Duties include staging, lighting, equipment management, and client interface.
2012	 Sandy Bonus Fine Art, Intern Under Robert Reedy, Maitland, FL Responsible for cataloging and marketing UCF professor Robert Reedy's work. Created ceramic artwork with Mr. Reedy.

TECHNICAL PROFICIENCIES

- ArcGIS, Adobe Creative Suite, Microsoft Office, G Suite, and R Studio.
- Fine and applied arts fabrication in multiple media, including glass, metalwork, photography, lighting and staging, and 3D printing.

EDUCATION

<u>2017</u> Florida State University, Tallahassee, FL
 Bachelor of Fine Art; concentrations in Sculpture and Public Art. Cum laude.
 Studied under Kenn von Roenn, international public artist.

2014 Florida State University, Tallahassee, FL Bachelor of Science in Geography; minors in British Studies and Computer Science. Cum laude.

elor of science in Geography; minors in British Studies and Computer Science. Cum Iaude.

• Awarded top Presidential Scholarship and 100% Bright Futures Scholarship.

REFERENCES

Kenn von Roenn Former Master Craftsman Creative Director Owner, KvR Studio <u>kvr@kvrstudio.com</u>, https://www.kvrstudio.com/ (502) 417-4476

Darlene Crosby Taylor Director of Public Art, Thomasville Center for the Arts dtaylor@thomasvillearts.org (229) 221-1859

<u>Christian Zvonik</u> Gallery Manager, Imagine Museum (727) 273-4432

<u>Tim Broyles</u> Owner, Tim Broyles Photography (727) 504-9425

David Brightbill Former President, Making Awesome (850) 510-9574 Please return via email to: Megan.doherty@blueprintia.org

Via mail: Blueprint Intergovernmental Agency 315 South Calhoun St, Suite 450 Tallahassee, Florida 32301

Via fax: (850) 219-1098

Questions? Please call: 219-1060

Position Ap	pheu	-01	CAC At Large Membe	r	
Name:	David Thayer				
Address:		9737 Faraway Farm Rd. Tallahassee, FL 32317			
Email:	-	dthayer1	@gmail.com		
******	******	******	*******	***************	*****
Work Phon	e:	85	50-245-9239	Home Phone: _	850-443-7147
Occupation	:		Director of Educational Fa	acilities	
Employer:		F	Iorida Department of Ed	ucation	
Address:		3	25 W. Gaines St. Tallah	assee, FL 32399	
Race:		White Black	☐ Hispanic☐ American India	Asian or Pacific In Asian or Alaskan Native	Islander
Sex:	\boxtimes	Male	E Female		
dentify any	potent	ial conflicts	of interest that might occ	ur if you are appointed:	
None	e know	'n			

Are you a City resident?	Yes	NO NO			
Are you a Leon County resident?	🛛 Yes	No			
Are you a City property owner?	2 Yes	🛛 No			
Are you a Leon County property owner?	🛛 Yes	No No			
Can you serve a full three-year term?	X Yes	🗌 No			
Can you regularly attend meetings?	🛛 Yes	No No	Conflicts: _	Work Hours	

Please provide biographical information about yourself (attach a resume, if available). Identify previous experience on other boards/committees; charitable/community activities; and skills or services you could contribute to this board/committee:

See Attached Resume	
Education:	
Ithaca College, Ithaca NY	
(College/University attended)	
BA Education	
(Degree received, if applicabl	e)
Florida State University	
(Graduate School Attended)	
MSP (Planning), MPA (Public Administration	
(Degree received, if applicabl	e)
References (at least one):	
Mark Bertolami, 969 Learning Way Tallahassee, FL 32306	850-644-8314
Name/Address)	(Phone)
arry Rubin, 969 Learning Way, Tallahassee, FL 32306	850-644-8314
Name/Address)	(Phone)
Name/Address)	(Phone)
(Name/Address)	
All statements and information given in this application are true to t	the best of my knowledge.
All statements and information given in this application are true to t	the best of my knowledge. Date: $\frac{16}{33}$ 2023

(7/13/16) (9/30/20)

EDS, MPA, AICP, LEED GA

9737 Faraway Farm Rd., Tallahassee, FL 32317 dthayer1@gmail.com

Qualifications Summary

- 18 years of higher education administrative experience.
- Extensive work with State, Local and Special governing districts.
- Certified planner, assisted in the implementation of seven campus master plans.
- Oversee the space management, operations and maintenance standards 600 million NASF
- Manage a \$100 million capital trust fund.
- Real Property, operational support, and public finance experience.
- Negotiated/closed on \$160+ million in real estate of 80+ acres of urban property.
- Manage an operating budget of \$1 million.

Professional Experience

Florida Department of Education, Tallahassee, FL

2019-present

2019-present

Director of Educational Facilities

(850)-443-7147

- Responsible for all functions relating to the technical aspects of educational facilities and building programs for public schools and community colleges, such as plan review, plant management, building construction, budget preparation for funding of special projects, prototypes, technical data, and inspections
- Responsible for safety training, legislation, rules development, survey activities for universities and other areas of technical assistance as needed.
- Responsible for the preparation and rule changes to the Florida Building Code for educational facilities.
- Provide technical assistance and information to legislative staff, the public and other entities concerning related issues for public educational programs statewide.
- Provide oversight for the issuance of construction approvals of educational facilities for K-12 and community college facilities projects.
- Preparation of curriculum and teaching of maintenance training courses, including the development of related legislation, rules and guidelines for these programs.
- Directs the supervision in the preparation and update of codes, rules, training and other publications and materials prescribing safety and sanitation requirements for existing educational facilities, their annual inspections, and training of inspectors.
- Prepares and updates publications and materials for the training classes of board employees and others for inspection of educational facilities during the construction process.
- Review proposals and RFP responses, oversee the selection and monitoring of research in progress, coordinate the presentation of the research results and utilization of results to improve educational facilities statewide.
- Provide technical assistance, electronic materials and training for boards on the development of their five-year survey of educational plant needs for K-12, career and technical programs and community colleges including the review of CO&DS project lists for survey compliance.
- Support the three educational consortiums by conducting member districts' five-year educational plant surveys, and providing assistance with meeting growth management

EDS, MPA, AICP, LEED GA

(850)-443-7147 9737 Faraway Farm Rd., Tallahassee, FL 32317 c	Ithayer1@gmail.com
 requirements, maintaining the five-year work plan and assuring that all in educational facilities inventory database is accurate and current. Supervise and provide guidance on the maintenance and update of the st facilities inventory, Florida Inventory of School Houses (FISH). 	
The Florida State University, Tallahassee, FL	2004-2019
 Facilities Planning & Space Management Program Director: Facilities Property Management and Administration Assistant Director: Facilities Planning & Space Management Planning Coordinator: Land Use, Real Estate and Information Resource Librarian Senior Archivist Worked with State and Local Governments on behalf of the University Served as a Legislative Policy Analyst for Facilities Oversaw the University's Land Acquisition and Leasing Programs Supervised administration of the GIS and public campus maps Managed environmental and geo-technical site work Performed and manage planning projects and studies Managed environmental and geo-technical site work Presented findings, departmental activities & planning issues to University 	2018-2019 2014-2018 2010-2014 2006-2010 2004-2006
Education	
Educational Specialist (EDS) The Florida State University, Tallahassee, FL	2020
Master of Public Administration (MPA) The Askew School of Public Administration and Policy The Florida State University, Tallahassee, FL	2011
Master of Science, Urban and Regional Planning (MSP) The Florida State University, Tallahassee, FL	2011
Certificate in Public Financial Management The Askew School of Public Administration and Policy The Florida State University, Tallahassee, FL	2011
Bachelor of Education (BA) Ithaca College, Ithaca, NY	1997

EDS, MPA, AICP, LEED GA

9737 Faraway Farm Rd., Tallahassee, FL 32317

dthayer1@gmail.com

Professional Credentials

American Institute of Certified Planners LEED Green Associate

(850)-443-7147

2012-present 2013-present

Professional Affiliations

2012-present
2011-present
2008-present
2008-present

Professional Service

Leon County Committee: Development Support and Environmental Management	2015-2019
Professional Advisor URP 5279	Spring 2015
Commonwealth Laboratory Safety Committee	2014-2019
Commonwealth Laboratory Safety Committee Chair	2015-2019
Arena District Development Council	2014-2019
Professional Advisor URP 5279	Spring 2014
Client Advisor URP 5279	Spring 2013
Purchasing Director Hiring Committee	2013
Professional Advisor URP 5279	Fall 2012
Department of Urban and Regional Planning Studio Steering	Fall 2012
Civic Center Facility Transition Team	2012-2017

Professional Training

APPA: Supervisor's Toolkit	2019
Florida State University: Advanced Leadership Training	Class of 2016-17
Florida State University: Leadership Training	2015

Presentations

2016
2015
2010-2019
2011
2010
2007

Publications

Hanson, Debbie , Lara Perez-Felkner , and David Thayer., "Overview of Higher Education (USA)." Bloomsbury Education and Childhood Studies. London: Bloomsbury, 2020.

(850)-443-7147	EDS, MPA, AICP, LEED GA 9737 Faraway Farm Rd., Tallahassee, FL 32317	dthayer1@gmail.com
and the second sec	Education and Childhood Studies.	
Contributor: Florida S	State University (campus history) Arcadia	2012
	Government Reports	
	ity Land Use Plan—FSU/Ringling Campus he State of Florida	2013
Florida State Univers	ity Land Use Plan—Florida High School he State of Florida	2013
Florida State Univers	ity Land Use Plan—Reservation he State of Florida	2011
Florida State Univers	ity Land Use Plan—Biology Research Station he State of Florida	2011
Florida State Univers	ity Land Use Plan—Cascade Lake he State of Florida	2011
Florida State Univers	ity Land Use Plan—Heritage Grove he State of Florida	2011
Florida State Univers	ity Land Use Plan—Marine Laboratory he State of Florida	2011
Florida State Univers	ity Land Use Plan—Alligator Point he State of Florida	2011
Co-Author: North Me	onroe Street Design and Safety Study he City of Tallahassee, Leon County and CRTPA	2010
Co-Author: Population	n Forecast and Projection of Walton County Walton County, Florida	2010

Awards and Honors

Member of FSU's Advanced Leadership Training Class	2016
Florida State University Torchbearer	2015
Florida State University Foundation Golden Ring Society	2014
Prudential-Davis Productivity Award "Paperless Info. Records (Team Leader)	2013
Prudential-Davis Productivity Award "Sustainable Archives" (Team Leader)	2008

Technical Skills

Proficiency in Microsoft Office (Word, Excel, PowerPoint, Access, SharePoint, Project, Visio, Publisher and Outlook) ArcGIS, AutoCAD, Blackboard, AiM, REVIT, Acrobat, Photo Shop, OMNI, Sketch-Up, Stata, SPSS and web-based databases Please return via email to: Megan.doherty@blueprintia.org

Via mail: Blueprint Intergovernmental Agency 315 South Calhoun St, Suite 450 Tallahassee, Florida 32301

Via fax: (850) 219-1098

Questions? Please call: 219-1060

BLUEPRINT COMMITTEE INTERGOVERNMENTAL AGENCY CITIZEN ADVISORY COMMITTEE APPLICATION

Nominating Org	ganization (if app	licable):			
Name:	Name: Mary Glowacki				
Address: _	2018 Wahal	2018 Wahalaw Nene, Tallahassee, FL 32301			
	m.glowacki@	@pcarg.net	*****	*****	
Work Phone:	850-756-1		_ Home Phone:		
Occupation:	Archaeolog	gist			
Employer:	CODA Rese	earch Group, LLC		<u>1</u>	
Address:	SAB				
Race: X	☐ White] Black	☐ Hispanic ☐ As ☐ American Indian or Alask	ian or Pacific Islander an Native	Other	
Sex:] Male	X 🗌 Female			

Identify any potential conflicts of interest that might occur if you are appointed:

CODA seeks and carries out cultural resource management work (surveys) prior to development projects

Are you a City resident?	X Yes No		
Are you a Leon County resident?	X Yes No		
Are you a City property owner?	X Yes No		
Are you a Leon County property owner?	YesX No		
Can you serve a full three-year term?	X Yes No		
Can you regularly attend meetings?	X Yes No	Conflicts:	

Please provide biographical information about yourself (attach a resume, if available). Identify previous experience on other boards/committees; charitable/community activities; and skills or services you could contribute to this board/committee:

I served as the State Archaeologist and Chief of the Florida Bureau of Archaeological Research for more than 9 years, during which time I oversaw four major programs. I recently started my own CRM firm (CODA Research Group, LLC) and have managed a non-profit (501 (c) (3)) foundation, Pre-Columbian Archaeological Research Group, Inc. for over 20 years. I have been a board member of the Panhandle Archaeological Society of Tallahassee (PAST) for 15 years, and in my capacity with the State, I served as a board member for the Florida Archaeological Council (FAC) and the Florida Public Archaeology Network (FPAN). Additionally, I have received various sources of funding as part of my work as a state employ and a non-profit entity. Moreover, I have written, published, and presented extensively. I would be happy to apply any of the experience summarized here to support the goals and endeavors of Blueprint.

Education:

Brandeis University, Waltham, MA (College/University attended) PhD and MA in Anthropology with a concentration in Archaeology (Degree received, if applicable) Wake Forest University, Winston Salem, NC (Graduate School Attended) MA in Anthropology

(Degree received, if applicable)

References (at least one): <u>Lonnie Mann (850) 878-2804</u> (Name/Address)

Gordon McEwan (609) 208-0538 (Name/Address) Jim Dunbar (850) 510-3978

(Name/Address)

(Phone)

(Phone)

(Phone)

All statements and information given in this application are true to the best of my knowledge.

mach Signature (7/13/16)

Date: 1/3

Please return via email to: Megan.doherty@blueprintia.org

Via mail: Blueprint Intergovernmental Agency 315 South Calhoun St, Suite 450 Tallahassee, Florida 32301

Via fax: (850) 219-1098

Questions? Please call: 219-1060

BLUEPRINT COMMITTEE INTERGOVERNMENTAL AGENCY CITIZEN ADVISORY COMMITTEE APPLICATION

Name:	Mandy I	Bianchi			
Address:		3505 Kilkenny Drive	e West Tallahassee, F	FL 32309	
	Tallahas	see, FL 32309			
Email:	mandyb	ianchi@ability1st.in	fo		
*****	*****	*******	******	*****	******
Work Phone	e: <u>(850) 5</u>	75-9621	Home Phone:	(850) 322-7221	16.00
Occupation	:	Executive Director			
Employer:		Ability1st			
Address:		1823 Buford	Court Tallahassee, F	L 32308	
Race:	X White	Hispanic Hispanic	Asian o Indian or Alaskan N	r Pacific Islander ative	Other

Identify any potential conflicts of interest that might occur if you are appointed:

n/a

Annual Other is to 10		-
Are you a City resident?	X Yes	No
Are you a Leon County resident?	X Yes	No
Are you a City property owner?	X Yes	No
Are you a Leon County property owner?	X Yes	No
Can you serve a full three-year term?	X Yes	□ No
Can you regularly attend meetings?	X Yes	1 No
Conflicts: n/a		_

Please provide biographical information about yourself (attach a resume, if available). Identify previous experience on other boards/committees; charitable/community activities; and skills or services you could contribute to this board/committee:

Mandy Stark Bianchi is an award-winning veteran professional with more than 24 years of experience in state associations and nonprofits in the Big Bend. Known for being highly creative and intuitive, her motto is to remain focused, flexible and friendly in all situations. Mandy has superior written, verbal and relationship-building skills that pair with her public speaking, fundraising, event planning and community relations abilities. Mandy is a 1997 graduate of Tallahassee Community College, a 2000 graduate of Florida A&M University's School of Media, Journalism and Graphic Design and a 2013 graduate of Liberty University's Master of Business Management and Leadership Program. She is a 2010 graduate of the Tallahassee Society of Association Executive Professional Association Leadership six-month training program as well as a 2016 graduate of the Jim Moran Institute for Global Entrepreneurship Tallahassee Nonprofit Executive Program. She is a founding member of the Tallahassee Memorial Cancer Center's Ride for Hope and has been a United Way Reading PAL, Leon County School Lunch Mentor and Meals on Wheels driver for Elder Care Services. She is a five-gallon lifetime OneBlood donor and supports a variety of organizations such as the Leon County Humane Society, Tallahassee Animal Services Center, City Walk Urban Mission and Good Samaritan United Methodist Church.

Education:

 Florida A&M University
(College/University attended)
Bachelor of Science, Journalism
(Degree received, if applicable)
 Liberty University
(Graduate School Attended)
Master's of Management and Leadership
(Degree received, if applicable)

References (at least one):	
Patty Wilson	(850) 284-9321
(Name/Address)	(Phone)
Kim Sineath	(850) 980-0619
(Name/Address)	(Phone)
Katie Mandell	(813) 758-6792
(Name/Address)	(Phone)

All statements and information given in this application are true to the best of my knowledge.

Signature (7/13/16)

Date:

MANDYSTARKBIANCHI

3505 Kilkenny Drive West

Tallahassee, FL 32309

Phone: (850) 322-7221 E-mail: mandylbianchi@gmail.com

Named as the Tallahassee Society of Association Executive's 2014 Association Professional of the Year, Mandy is known for being an intuitive, positive, resourceful and highly creative thought leader who is extremely active in the Tallahassee nonprofit community.

Ability1st Associate Executive Director (July 2020 - current)

- Provide support and oversight of COVID-19 planning and response
- Establish and strengthen collaborative relationships and cooperative agreements with community partners and organizations
- With the Executive Director, provide direct staff supervision and program management, including coordinating daily operations of major programs
- Plan and manage all fundraising activities and events as well as oversee social media and media outlet communication
- Provide education and advocacy to state legislators for annual allocations
- With the Executive Director, work with Finance Director/Accountant to deliver monthly and annual financials to Board of Directors
- Responsible for personnel management and staffing, compensation, benefits, and insurance

Epilepsy Agency of the Big Bend Executive Director (October 2013 – July 2020)

- Administered EABB's mission and financial objectives
- Coordinated and developed fundraising and awareness programs/events
- Advocated for epilepsy services and funding in the Florida Legislature
- Provided presentations about epilepsy and seizure first aid
- Provided leadership in developing program, organizational and financial plans with the Board of Directors and staff
- Maintained official records and documents, and ensured compliance with federal, state and local regulations
- Served as liaison to Florida Department of Health, other government entities within service area, and other providers of the Epilepsy Services Program

Served as agency spokesperson and social media director

Florida Dental Association Exhibits Coordinator January 2013 - June 2013

• Was responsible for securing exhibitor revenue, sponsorship revenue and advertising revenue and met a targeted budget of more than \$850,000+ for the 2013 Florida National Dental Convention

- Provided assistance and customer service to more than 300 exhibitors/vendors
- Managed onsite logistics for exhibits and sponsors at the event
- Served as an exhibitor scout at the 2013 Hinman Dental Meeting
- Managed an onsite temporary staff of 10 and registration/software staff of 7
- Managed the onsite exhibitor registration desk

• Was responsible for developing a complete marketing plan for the convention that includes weekly email blasts, postcards/flyers, social media campaigns, video, registration incentives and website initiatives

• Provided content for various programs, brochures and web sites

RB Oppenheim Associates Senior Account Manager July 2012 - December 2012

• Coordinated and implemented public relations, advertising, marketing and new-media services for an array of clients including Florida Healthy Kids, Funeral Services Inc., the Florida Developmental Disabilities Council, Disability Rights Florida and the Florida Assisted Living Association

• Handled media relations, copywriting and editing, special event planning and execution, production coordination, strategic planning, digital marketing, social media engagement/networking and client counseling

• Provided social media updates, client counseling and marketing onsite at a client's 2012 annual conference

• Wrote storyboards and organized the filming of three videos for Disability Rights Florida: "Matthew's Story," "Victor's Story" and "A Legacy of Protection and Advocacy" with awardwinning film producer Charlie Belvin

• Provided social media training to a variety of clients

• Represented RB Oppenheim Associates at the Florida State University College of Communication & Information semi-annual career day on October 8, 2012

• Represented RB Oppenheim Associates at the Tallahassee Society of Association Executives Annual Education Day on October 17, 2012

• Managed and coordinated the scheduling, day-to-day activities and workload of the firm's account coordinators

• Served on the 2012 Florida Public Relations Association Annual Conference Blog Team, representing RB Oppenheim Associates

Florida League of Cities Communications Specialist - Communications and Political Initiatives Department 2003 - July 2012

Social media

• Monitored and managed the League's social media platforms including Facebook and Twitter, and shared League photos, articles and information Web Posting using Tribune Web Publishing Software

• Posted to website's home page, including creating wording and securing graphics for various sections. Posted to the publications and events and training pages and provided backup for other staff members' pages

League's News Media Contact

• Initial contact for news media requests while ensuring the reporter's deadline was met. Tracked articles, compiled monthly reporter inquiry spreadsheet. Monitored reporters/media through social media and more

Daily News Clips

• Compiled and tracked Florida League of Cities/policy/local government/state news clips

Staff Writer

• Wrote and compiled various Quality Cities magazine departments including News Briefs; Festival Listings; Did You Know?; Employee Profile and Question of the Month

- Wrote feature articles for Quality Cities
- Wrote press releases for various League departments, wrote op-ed columns and speeches

FLC E-News

• Compiled and edited articles for the FLC E-News digital newsletter

Legislative Bulletin

• Created e-newsletter each Friday during session and one pre- and post-session bulletin

Advertising

• Coordinated advertising for both Quality Cities and the Membership Directory

Accomplishments:

- Created and conceptualized the idea and logo for the FLC E-News the League's firstever digital newsletter
- Coordinated the 2004 2009 Cities of Excellence Awards Program
- Organized 2009 Youth Council Program
- Created the Professional Development Forum a company-wide group that
- offered learning opportunities for employees
- Wrote more than 150 articles for Quality Cities magazine and 50 press releases
- Guest speaker at April 2012 Tallahassee Society of Association Executives Meeting Planner Roundtable

The Dothan Eagle Freelance Business Reporter 2003 - 2004 Dothan, AL

As a freelancer working remote, wrote more than 40 articles about business, economic development, retail, health and nonprofits for The Dothan Eagle, a daily newspaper serving the City of Dothan and surrounding cities and counties.

Triad Business Journal (formerly Triad Business News) Staff Business Reporter 2000 - 2002 High Point, Winston-Salem and Greensboro, NC

• Wrote more than 350 articles over two years focusing on economic development, downtown redevelopment, tobacco, real estate, technology, start-ups, IPOs, business trends, retail, small businesses in rural communities, telecommunications, education, health and business-related news for weekly, regional newspaper covering High Point, Winston-Salem, Greensboro and surrounding cities and counties.

• Specialized in investigative news stories and breaking news, writing personality profiles about local professionals and covering bank takeovers.

• Wrote about the effects of the September 11, 2001 tragedy on local and national businesses.

• Extensively covered businesses, organizations and events such as BB&T, Wachovia, SunTrust, Walter Robbs Callahan & Pierce Architects, P.A., The Triad Business and Innovation Expo, The Bloom Agency, The Winston-Salem Chamber of Commerce, The Furniture Market, Children's Museum of Winston-Salem, Visit Winston-Salem, Krispy Kreme Headquarters, The Quixote Group and much, much more.

• Provided presentations for various organizations such as the Winston-Salem Chamber of Commerce and the Downtown Redevelopment Authority about working effectively with the media

Tallahassee Democrat Intern/Freelance Writer 1998 - 2000 Tallahassee, FL

• Interned at the Tallahassee Democrat in 1999 as part of the Florida A&M

University School of Media, Journalism and Graphic Design pre-graduation program. Wrote articles for various sections of the newspaper including news, features, Limelight, local community and much more

• Shadowed reporters in the news, features, sports, entertainment and editorial departments

• Worked as a freelance writer from 1998 - 2000 and wrote news, features and editorial articles for various sections. Articles highlighted local retail, business, community happenings and much more

- Coordinated with photographers to arrange artwork for various articles
- Handled proofreading and editing for various articles

Florida Dental Association Communications Clerk 1997 - 1999 Tallahassee, FL

• Wrote more than 30 articles for features and news sections of Today's FDA, a publication with more than 7,000 readers, targeting dentists in Florida

• Organized several public and media events promoting dental health including Children's Dental Health Month, Senior Dental Health Awareness Week and Dentists Day on the Hill

- Handled photography for articles and onsite at various events
- Worked at conference registration at the 1997 Florida National Dental Convention
- Assisted Communications Department members with various duties such as editing, proofreading, advertising, administrative tasks and public outreach

Education

Liberty University

Master's degree, Management and Leadership (Emphasis on Business) (2011 - 2012)

Florida Agricultural and Mechanical University

Bachelor's of Science in Magazine Journalism, Minor in Sociology (1997 - 2000)

Tallahassee Community College

Associate of Arts (1995-1997)

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Blueprint Intergovernmental Agency Citizens Advisory Committee Agenda Item #7

November 19, 2020

Title:	Recommendation of Approval of the Prioritized List of Greenways Masterplan Projects
Category:	General Business
Intergovernmental Management Committee:	Vincent S. Long, Leon County Administrator Reese Goad, City of Tallahassee Manager
Lead Staff / Project Team:	Benjamin H. Pingree, Director, Department of PLACE Autumn Calder, Director, Blueprint Megan Doherty, Planning Manager Mike Alfano, Principal Planner

STATEMENT OF ISSUE: RNMENTAL AGENCY

This agenda item seeks a recommendation of approval by the Citizens Advisory Committee's (CAC) to the Blueprint Intergovernmental Agency Board of Directors for approval of the prioritized list of Greenways Master Plan (GWMP) projects. If approved by the IA Board, Blueprint will implement projects in this prioritized order as project funding becomes available. Blueprint will also continue to seek leveraging and partnership opportunities to maximize project funding and expedite the completion of greenways projects. Based on currently in-progress projects and greenways projects previously prioritized by the IA Board at the February 21, 2017 meeting, funding availability for newly prioritized projects is estimated for FY 2027. It is estimated implementation of the five previously IA Board prioritized greenways projects will use \$6 million from the GWMP project budget leaving approximately \$9.8 million to fund subsequent greenways projects.

FISCAL IMPACT:

This item, if approved by the IA Board, will direct the prioritization of \$790,000 in annual funding for the GWMP projects.

Blueprint Intergovernmental Agency Citizens Advisory Committee, November 19, 2020 Item Title: Recommendation of Approval of the Prioritized List of Greenways Masterplan Projects Page 2 of 2

CAC OPTIONS:

Option 1: Recommend that the Blueprint Intergovernmental Agency Board of Directors approve the prioritized list of Greenways Master Plan projects.

Option 2: CAC Direction.

CAC RECOMMENDED ACTION

Option 1: Recommend that the Blueprint Intergovernmental Agency Board of Directors approve the prioritized list of Greenways Master Plan projects.



Blueprint Intergovernmental Agency Board of Directors Agenda Item #10

December 10, 2020

Title:	Approval of the Prioritized List of Greenways Master Plan Projects
Category:	General Business
Intergovernmental Management Committee:	Vincent S. Long, Leon County Administrator Reese Goad, City of Tallahassee Manager
Lead Staff / Project Team:	Benjamin H. Pingree, Director, Department of PLACE Autumn Calder, Director, Blueprint Megan Doherty, Planning Manager Mike Alfano, Principal Planner
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STATEMENT OF ISSUE:

This agenda item seeks Blueprint Intergovernmental Agency Board (IA Board) approval of the prioritized list of Greenways Master Plan (GWMP) projects, and provides an update on GWMP project statuses, and project funding. The prioritization criteria and metrics approved by the IA Board at its May 26, 2020 meeting are included at Attachment #1, and the proposed priority list developed utilizing these approved criteria and metrics is included at Attachment #2. If approved by the IA Board, Blueprint will implement projects in this prioritized order as project funding becomes available. Blueprint will also continue to seek leveraging and partnership opportunities to maximize project funding and expedite the completion of greenways projects. Based on currently in-progress projects and greenways projects previously prioritized projects is estimated for FY 2027. It is estimated implementation of the five previously IA Board prioritized greenways projects will use \$6 million from the GWMP project budget leaving approximately \$9.8 million to fund subsequent greenways projects.

FISCAL IMPACT

This item, if approved, directs staff on how to prioritize the \$790,000 in annual funding for the remaining GWMP projects. The IA Board previously provided funding direction for five GWMP projects at the February 21, 2017 Board meeting. Based on current estimates, implementation of these projects will encumber the annually allocated GWMP

funding until FY 2027, as further detailed in the GWMP project budget included as Attachment #3.

RECOMMENDED ACTION:

Option 1: Approve the prioritized list of Greenways Master Plan projects.

EXECUTIVE SUMMARY:

Consistent with IA Board direction provided at the April 1, 2015 meeting, the Blueprint 2020 'Implementation of the Greenways Master Plan – Phase 1' Project provides \$15.8 million, in annual allocations of \$790,000 for 20 years, to implement greenways projects included in the 2015 Tallahassee-Leon County Greenways Master Plan (GWMP). There are 32 projects included in the approved GWMP comprised of approximately 158 miles, of which, over 70 miles countywide are underway or scheduled begin receiving funding through FY 2025 by Blueprint, local and state agencies, or private developers.

At its May 26, 2020 meeting, the IA Board considered and accepted a status update on the Implementation of the Greenways Master Plan project, and project prioritization criteria and metrics, and directed staff to utilize these metrics to prioritize the 84 miles of greenways projects that were unprioritized and bring back a prioritized project list for IA Board consideration. <u>A link to this agenda item can be found, here.</u> The approved prioritization metrics, included as Attachment #1, promote safety, multimodality, connectivity, leveraging, equity, and ecotourism. The prioritization scoring for each project is included in Attachment #2. The Tram Road Greenway, which Leon County is constructing a significant portion of, is the highest scoring project. If approved by the IA Board, Blueprint will implement projects in this prioritized order, once project funding becomes available, as detailed below. Blueprint will also continue to seek leveraging and partnership opportunities to maximize project funding and expedite the completion of greenways projects.

The IA **Board** has authorized progress on several greenways projects that are currently being funded through the Greenways project annual allocation. At its September 17, 2020 meeting, the IA Board provided direction to fully fund the construction of the Capital Circle Southwest Greenway, including funding from the GWMP project. The Lake Jackson Greenways are in design, funded in FY 2020 using GWMP project funds, and the CRTPA has funded a feasibility study for the Thomasville Road Trail. The University Greenway design is currently moving forward with Phase 1 of the Airport Gateway project, as approved by the IA Board at the June 27, 2019 meeting. Blueprint has identified several leveraging and cost-sharing opportunities that will result in a \$3.4 million savings to the GWMP project, and will allow additional GWMP projects to move forward sooner. Current cost estimates for implementation of all of the above project, as previously authorized by the IA Board, is \$15.3 million. However, Blueprint has identified several internal cost-sharing opportunities to provide greenways improvements consistent with both GWMP project and Blueprint roadway and placemaking projects. These cost sharing opportunities may reduce funding needed from the GWMP project. As a result of these cost savings, funding availability for newly prioritized project is anticipated to be available

Blueprint Intergovernmental Agency Board of Directors Meeting, December 10, 2020 Approval of the Prioritized List of Greenways Master Plan Projects Page 3 of 12

in FY 2027. Attachment #3, providing the current budget projections for the GWMP project, illustrates this in greater detail.

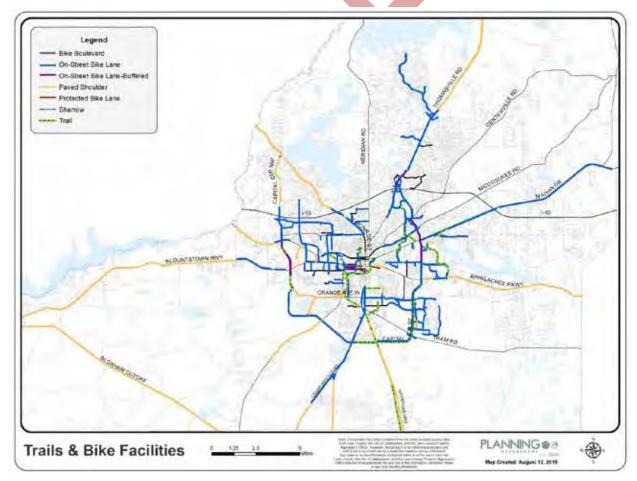
Staff will continue to bring regular updates to the IA Board on the implementation status of GWMP projects, of leveraging opportunities as they become available, and when funding becomes available, seek approval to implement additional GWMP projects. Additionally, an agenda item for a proposed prioritization process for the Bike Route System (BRS) project is planned for IA Board consideration and direction in early 2021.

SUPPLEMENTAL INFORMATION:

BACKGROUND

In the Tallahassee-Leon County area, there are over 1,630 miles of bicycle, pedestrian, and trail facilities. Both Leon County and the City of Tallahassee have received numerous awards for their parks, bicycle and pedestrian facilities, and their commitment to further improvements. Figure #1, below, depicts the existing trail and bike facilities network.

Figure 1: Trails and Bike Facilities in Tallahassee-Leon County



The substantial investments made by our community have been gaining recognition, and most recently, the Orlando Sentinel highlighted our community's trail network and

Blueprint Intergovernmental Agency Board of Directors Meeting, December 10, 2020 Approval of the Prioritized List of Greenways Master Plan Projects Page 4 of 12

recreational amenities in their special publication *Explore Florida & The Caribbean* - the October 2020 issue. Tallahassee-Leon County is displayed across a four-page spread highlighting local mountain biking assets, as well as several parks including Tom Brown, Lafayette Heritage, and Cascades Park. The article is included as Attachment #4.

The Blueprint 2020 'Implementation of the Greenways Master Plan – Phase 1' Project continues our community's commitment to multimodality by providing \$15.8 million, \$790,000 allocated annually for 20 years, to build the projects included in the Tallahassee-Leon County Greenways Master Plan (GWMP). The 32 projects included in the GWMP have a total estimated cost of over \$50 million. Blueprint anticipates the cost to implement the GWMP projects will be higher than \$50 million, based on current cost estimates for GWMP projects currently being implemented, as well as increasing costs of construction since 2012-2014, when these cost estimates were developed. Thus, the ability to leverage outside funds will be crucial to supplement Blueprint funding for GWMP implementation.

IA BOARD ACTION TO DATE

Consistent with IA Board direction, the 'Implementation of the Greenways Master Plan – Phase 1' Project provides \$15.8 million, to implement greenways projects included in the GWMP. Per IA Board direction provided at the April 1, 2015 meeting, full funding for this project is scheduled in annual allocations of \$790,000 for 20 years.

At the February 21, 2017, IA Board meeting, the IA Board directed staff to prioritize the implementation of five GWMP projects: the Thomasville Road Trail, Lake Jackson and Lake Jackson South Greenways, the Capital Circle Southwest Greenway (which includes Debbie Lightsey Nature Park), and the University Greenway.

At the June 27, 2019 meeting, the IA Board authorized Blueprint to enter into a cost sharing agreement with the City of Tallahassee to complete the Southwood Trail Greenway.

A status update on these projects is included in Attachment #4. All six projects are currently in progress, as detailed in Table 1, below:

Project	Current Status	Estimated Cost
Capital Circle Southwest Greenways	Concept approved Sept. 17, 2020; Design underway	\$3,812,694
Lake Jackson Greenway	Preliminary Engineering underway; Combined with Lake Jackson South	69 446 600
Lake Jackson South Greenway	Preliminary Engineering underway; Combined with Lake Jackson	\$2,446,699
Thomasville Road Trail Greenway	Feasibility Study in progress through CRTPA: Blueprint partnering to fund design in FY 2022	\$6,400,000
University Greenway	Design and permitting in procurement as component of Airport Gateway Project	\$2,345,669
Southwood Trail Greenway	City of Tallahassee is completing design and permitting. Construction anticipated 2021.	\$360,000
Total Cost Estimate		\$15,365,062
Total GWMP Project Allocation	Cost differential due to leveraging and external/internal cost-sharing opportunities	\$5,934,906
Remaining for Future Greenways Projects		\$9,865,094

Table 1. Current Status of IA Boar	d Prioritized Greenways Project
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At its May 26, 2020 meeting, the IA Board considered and accepted a status update on the GWMP, approved prioritization criteria and metrics, and directed staff to utilize these metrics to prioritize the remaining GWMP projects and bring back a list for IA Board consideration <u>(linked here)</u>. These metrics, seen in Attachment #1 promote safety, multimodality, connectivity, leveraging, equity, and ecotourism. The full prioritization against each of the scoring criteria is included in Attachment #2.

CURRENT IMPLEMENTATION OF GREENWAYS PROJECTS

Significant progress has been made on the implementation of the 32 projects included in the GWMP, which total nearly 158 miles, This progress has been achieved through the incorporation of greenways and bike route improvements into larger Blueprint projects, action by the IA Board to advance fund and initiate the implementation of three greenways projects (Capital Circle Southwest Greenway, including the Debbie Lightsey Nature Park, and the Lake Jackson Greenways) and actions by local and regional entities, both public and private. As detailed below, significant progress is being made toward the implementation of these greenway projects, with highlights noted below:

- Five GWMP projects totaling nearly 20 miles of greenways and bike route improvements have been prioritized by the IA Board. Three of these projects are currently in design through Blueprint; one project is being studied for project feasibility by the CRTPA; and one project will move forward with the Blueprint Airport Gateway project, later this year.
- Portions of 10 greenways projects are included in project scopes and cost estimates of larger Blueprint 2020 Projects, totaling approximately 36 miles. For example,

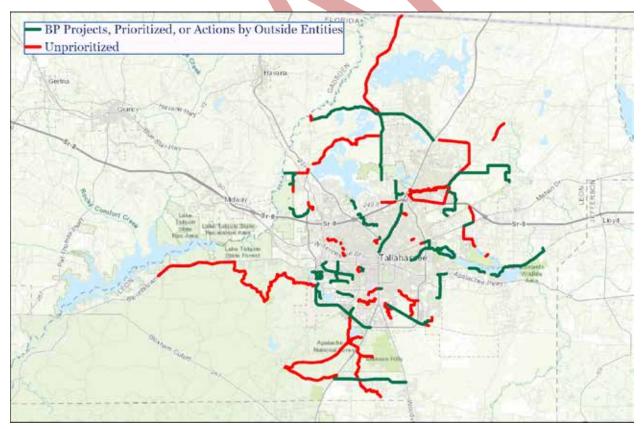
the Northeast Connector Corridor: Bannerman Road project includes construction of the Bannerman Greenway and portions of the Meridian Greenway. Therefore, these portions do not require additional prioritization efforts.

• Eight greenways projects have portions totaling 18.5 miles that have had actions undertaken by local agencies (City, County, and CRTPA) or private developers.

Between the three categories listed above, portions of 21 projects, totaling nearly 75 miles of greenways, have actions either planned or undertaken by Blueprint, the City, the County, the CRTPA, or private developers. Over 70 miles of these projects are expected to receive funding allocations in the next five years. Using a combination of GWMP cost estimates and more recent cost estimates from outside entities and Blueprint for projects currently being implemented, the total estimated cost of these 70 miles of GWMP projects is approximately \$40 million. It is important to note that the cost estimates contained in the GWMP are at least five years old and based in preliminary concept only. Blueprint staff believes costs will be higher for implementing each GWMP project.

This leaves nearly 84 miles of GWMP projects unprioritized and not yet scheduled for any action by the City, County, Blueprint, CRTPA, or private entity. A map showing the GWMP projects in the three categories described above, and those that are unprioritized is below in Figure #2.





PRIORITIZED LIST OF REMAINING GREENWAYS MASTER PLAN PROJECTS

Consistent with IA Board direction, Blueprint used the approved prioritization criteria, which promote safety, multimodality, connectivity, equity, leveraging, and ecotourism, to prioritize projects. Scoring results are included as Attachment #1, and summarized below in Table 2.

Greenways Master Plan Project	Prioritization Score	Estimated Cost*
Tram Road Greenway**	14	\$672,675
Southwood Greenway	13	\$1,397,354
Pine Flats Greenway	12	\$6,381,620
Goose Pond Trail	11	\$734,794
Buck Lake Greenway	11	\$2,325,387
San Luis Greenway	10	\$716,399
Killearn Greenway	10	\$539,434
Lake Ella Connector Trail	10	\$218,878
St. Marks Connector Trail	10	\$572,809
FAMU Greenway	10	\$782,373
Dr. Charles Billings Greenway	9	\$945,368
Southwest Sector Greenway	9	\$1,286,880
Centerville Greenway	9	\$1,920,230
Campbell Pond Greenway	9	\$2,295,893
Fern Trail	9	\$163,926
Ft. Braden Greenway	8	\$853,780
Bradford Brook Chain of Lakes Greenway	8	\$1,553,880
Meridian Greenway	8	\$5,743,428
Lafayette Greenway	7	\$2,716,574
Timberlane Greenway	7	\$627,140
Interstate-10 Greenway	7	\$1,977,666
Northwest Greenway	6	\$1,492,822
Orchard Pond Greenway	6	\$1,050,538
Phipps Greenway	5	\$977,967
Black Swamp Greenway	4	\$288,733
Total Cost		\$38,236,550
*Planning-Level Estimates from GWMP + 2% Annual Inflation through FY 2027, consistent with		
Blueprint budgetary practices & first year of funding availability based on previous IA Board action.		

Table 2. Prioritized List of Greenways Master Plan Projects

Blueprint budgetary practices & first year of funding availability based on previous IA Board action. **FY 2020 estimate for this project provided by Leon County Public Works, May 2020. Leon County is funding a substantial portion of this project and the above costs reflects the costs of completing the remaining segment.

Should this priority list be accepted by the IA Board, the priority scoring in Table 2 is the order in which Blueprint staff will implement the remaining GWMP projects, once funding is available. Staff will continue to bring regular updates to the IA Board on progress of active GWMP projects, as well as any leveraging opportunities that arise to expedite implementation of prioritized projects, or elevate projects on this list.

Table 2, above, also includes estimates costs for each project. Consistent with Blueprint budgetary practices as approved by the IA Board at the June 21, 2018 meeting, Blueprint developed the above cost estimates using the original GWMP cost estimates and inflating costs by 2% annually to account for increasing costs over time. This helps ensure adequate funding is available to complete projects as planned. The above cost estimates were inflated through FY 2027, which is the first year of anticipated funding availability after all of the five previously IA Board prioritized greenways projects are funded. As detailed in Attachment #3 and the following section, after leveraging opportunities and internal cost sharing amongst Blueprint projects, it is estimated implementation of the five previously IA Board prioritized greenways projects will use an estimated \$6 million from the GWMP project budget. Approximately \$9.8 million will be available to fund subsequent greenways projects. Using the priority scoring included above in Table 2, it is anticipated this funding would complete the following projects, detailed below in Table 3:

Greenways Master Plan Project	Prioritization Score	Estimated Cost*	
Tram Road Greenway**	14	\$672,675	
Southwood Greenway	13	\$1,397,354	
Pine Flats Greenway	12	\$6,381,620	
Goose Pond Trail	11	\$734,794	
Total		\$9,186,444	
*Planning-Level Estimates from GWMP + 2% Annual Inflation through FY 2027, consistent with			
Blueprint budgetary practices & first year of funding availability based on previous IA Board action.			
**FY 2020 estimate for this project provided by Leon County Public Works, May 2020.			

Table 3. IA Board Prioritized Greenways Master Plan Projects Cost Estimates

The remaining approximately \$678,000 could be used for initial phases of the Buck Lake Greenway. Following completion of the five previously IA Board prioritized greenways projects, Blueprint will provide an update on the GWMP project to the IA Board with a current GWMP budget for their consideration and further direction.

ANALYSIS OF IMPLEMENTING THE GREENWAYS MASTER PLAN PROJECT FUNDING

Based on current estimates, the five GWMP projects and the cost-sharing agreement with the City of Tallahassee to construct a portion of the Southwood Greenway, previously prioritized by the IA Board, will encumber the Implementing the Greenways Master Plan annual allocations of \$790,000 likely until FY 2027. A detailed estimated budget sheet for the GWMP is included in Attachment #3. As approved by the IA Board, a large proportion of funding for the Capital Circle Southwest Greenway, including Debbie Lightsey Nature Park will be taken from other sources, and are not estimated to encumber the GWMP project funds at this time. A summary of estimated project costs, as well as anticipated leveraging opportunities, are detailed in Table 4, below.

GWMP Project	Estimated Total Cost	Blueprint Cost After Leveraging	GWMP Allocation* After Cost Sharing
Capital Circle SW Greenways - Design	\$557,650	\$557,650	\$0
Capital Circle SW Greenways – Construction (includes DLNP)	\$3,255,044	\$3,255,044	\$0
Thomasville Road Trail – Design	\$900,000	\$450,000	\$450,000
Thomasville Road Trail – Construction	\$5,500,000	\$2,750,000	\$1,000,000
Lake Jackson Greenways – Preliminary Engineering	\$446,699	\$446,699	\$446,699
Lake Jackson Greenways – Construction	\$2,000,000	\$2,000,000	\$1,965,000
University Greenway – Design**	\$378,212	\$378,212	\$0
University Greenway – Construction**	\$1,967,457	\$1,967,457	\$1,967,457
Southwood Greenway Cost-Sharing with COT (Approved June 27, 2019)	\$360,000	\$171,981	\$105,750
Total	\$15, 36 5,062	\$11,977,043	\$5,934,906
*Reflect internal cost sharing opportunities among Blueprint projects due to project overlap, which reduce the final allocation from the GWMP budget			
**Planning-Level Estimates from GWMP + 2% Annual Inflation, consistent with Blueprint budget			
Note: Estimates may change as project design is refined pursuant to direction from the IA Board			

Table 4 IA Doord Drionitized	Croonwaya Mastan Dla	n Drojaata Cast Estimatas
Table 4. IA Board Prioritized	Greenways master ria	II FIOJECIS COST EStimates

As illustrated above, the current estimated cost for completing previously approved GWMP projects is approximately \$15.4 million. If Blueprint were to implement these projects, absent any leveraging or external/internal cost-sharing opportunities, GWMP funds would be encumbered through FY 2039. However, as noted in Table 4, current leveraging and partnership opportunities have reduced the cost of implementing these approved project to approximately \$12 million, a cost savings of \$3.4 million. The CRTPA, as part of its efforts in implementing the Thomasville Road Trail, has identified a leveraging opportunity to split the cost of design with Blueprint, each paying \$450,000. As such, Blueprint plans to fund \$450,000 for this project phase in FY 2022. Blueprint will seek similar cost-splitting opportunities with the CRTPA for the construction of the Thomasville Road Trail, which is estimated to be a total cost of \$5.5 million.

Internal cost sharing opportunities, both due to use of existing project funds earmarked for similar purposes and the geographical overall of multiple Blueprint projects, also allows Blueprint to stretch the GWMP funds. Because a significant portion of the Thomasville Road Trail is anticipated to overlap the Timberlane Greenway through the Market District area, Blueprint anticipates internal cost-sharing amongst the Market District Placemaking and GWMP project funds. The partnership with the CRTPA, coupled with the internal cost-sharing between Blueprint projects, will reduce the anticipated funding from the GWMP project fund from \$2.75 to \$1 million to complete the Thomasville Road Trail. This cost-sharing will result in GWMP project funds being available sooner to fund additional GWMP projects, including newly prioritized projects.

Similarly, portions of the University Greenway are anticipated to align with improvements planned in the Airport Gateway project. Due to the need to closely align corridor improvements and complimentary multimodal facilities, the current Phase 1 Airport Gateway procurement includes design and permitting for the University Greenway.

Consistent with IA Board direction at the September 17, 2020 meeting, the Capital Circle Greenway and Debbie Lightsey Nature Park (DLNP) projects will use existing project funds from three project accounts to fund these improvements. The 113-acre parcel where the DLNP is designated was purchased and utilized for the stormwater treatment and wetland mitigation for the Capital Circle Northwest-Southwest road widening project that was completed by Blueprint in 2016. The project balance is in the CCNW-SW project is \$2,512,427, which remained for contingencies. However, the roadway project is closed out, and the right of way has been transferred to the appropriate agencies. This funding will now support completion of the park and greenway projects. Additional funding will be used from the Advance 2020 Sales Tax for Bike Route & Greenway and 2020 Bike Route System.

Additionally, it is anticipated the Lake Jackson Greenways projects will include bike route elements to complete the connection between the Lake Jackson Indian Mounds State Park and Lake Ella Park in Midtown. The cost of these improvements are eligible to be funded from the Blueprint Implement the Bike Route System project, which is also funded through an annual allocation. This internal cost sharing will reduce needed funding from the GWMP project fund by approximately \$35,000 – 50,000. An agenda item with further details about this project, including a feasibility study detailing route options, will be brought to the IA Board for consideration and further direction in early 2021.

These scenarios illustrate the extent that Blueprint Infrastructure is seeking to find ways to reduce encumbrances to the GWMP project fund, so that additional Greenways projects can be constructed, as soon as possible. Upcoming grant opportunities with the State of Florida, such as the FDOT Shared-Use Nonmotorized (SUN) Trail Program, and the FDEP Recreational Trails Program, among others, are ways that staff will monitor and seek to further leverage these projects to expedite and expand the implementation of the GWMP. Note, as of October 15, 2020 and until further notice due to revenue reductions at FDOT, the solicitation for new funding requests for the SUN Trail Program has been canceled.

NEXT STEPS:

Staff will proceed with the Implementation of the GWMP project, as follows:

- Early 2021: Staff will bring an agenda item for IA Board consideration containing the results of the Feasibility Study for the Lake Jackson Greenways. Staff will also bring an agenda item to the IA Board for consideration and direction on a proposed process for BRS implementation.
- Summer 2021: Anticipated advertisement for construction for the Capital Circle Southwest Greenways and Debbie Lightsey Nature Park.
- Late 2021: Blueprint will provide \$450,000 in funding as part of the leveraging opportunity with the CRTPA for design of the Thomasville Road Trail.
- Ongoing: Staff will continue to bring regular updates to the IA Board on the implementation status of GWMP projects, of leveraging opportunities as they become available, and should the IA Board approve Option #1 as recommended, when funding becomes available Blueprint will seek approval to implement additional GWMP projects in priority order.

CONCLUSION:

Consistent with IA Board direction, staff applied the approved prioritization criteria and metrics included in Attachment #1 to score the remaining GWMP projects. The full scoring outcome can be seen in Attachment #2. This list resulted in the Tram Road Greenway, which Leon County is constructing a significant portion of, being the highest priority project. Should the IA Board approve this prioritized list, staff will begin implementing projects as funding becomes available. As outlined above, the GWMP projects already prioritized by the IA Board will likely encumber project funding until FY 2027. However, staff is constantly exploring and pursuing additional leveraging and cost-sharing opportunities to expedite the timeline for when funds become available.

Staff will continue to regularly bring updates to the IA Board on the status of active GWMP projects, and on any opportunities that allow Blueprint to expedite implementation of active projects, or potentially elevate projects from the priority list to implementation. In early 2021 staff will bring an agenda item outlining a proposed process for implementing the BRS project, for IA Board consideration and direction.

OPTIONS:

- Option 1: Approve the prioritized list of Greenways Master Plan projects.
- Option 2: Do not approve the prioritized list of Greenways Master Plan projects.
- Options 3: IA Board direction.

RECOMMENDED ACTION:

Option 1: Approve the prioritized list of Greenways Master Plan projects.

Attachments:

- 1. Greenways Master Plan Project Prioritization Criteria and Metrics
- 2. Greenways Master Plan Project Prioritization List
- 3. Implementing the Greenways Master Plan Project Budget Sheet
- 4. Orlando Sentinel, Explore Florida and the Caribbean "Trailahassee"
- 5. Status Update of Active Greenways Master Plan Projects

Proposed Prioritization Criteria and Metrics

This section proposes such a prioritization process for IA Board consideration. This process promotes safety, connectivity, multimodality, equity, and ecotourism, and has been developed after a review of previously vetted and approved City, County, Blueprint, and CRTPA prioritization processes, as well as a model bicycle pedestrian system centered around an award-winning greenway in Northwest Arkansas.

In order to develop appropriate criteria to recommend for utilization in the prioritization of the unprioritized Greenways Masterplan Projects, Blueprint staff compared a number of adopted prioritization planning efforts. The CRTPA Bike/Ped. Masterplan, the City of Tallahassee Sidewalk Prioritization Process, the Leon County Sidewalk Eligibility Criteria and Implementation, the Blueprint Community Enhancement, Connectivity, and Quality of Life (CCQ) project criteria, and the 2013 version of the Greenways Master Plan, which contained a proposed prioritization method.

In addition to these prioritization efforts, the Northwest Arkansas Regional Planning Council's (NWARPC) award-winning Razorback Regional Greenway (a 36-mile paved trail system that connects a number of smaller communities in Northwest Arkansas), was identified as an ideal example of regional greenway development. Blueprint staff analyzed the NWARPC prioritization process for their Bike/Ped Masterplan, which supports the Razorback Regional Greenway.

Below is a description of each criterion and its proposed metrics. Staff proposes to use these criteria to rank unprioritized projects and project segments, separately, to present to the IA Board in late 2020 for consideration. Unprioritized segments will likely provide greater opportunities to complete an entire GWMP project at a lower cost, and with potentially increased leveraging opportunities, than a GWMP project that is entirely unprioritized. When the status of any projects that have actions undertaken by partner organizations changes, or any additional leveraging opportunities arise for any project, staff will bring an update to the IA Board for consideration.

Should the IA Board approve Option #2, staff will bring an agenda item back in late 2020, with a proposed list of projects prioritized using these criteria.

Safety (2 Points)

Safety of non-motorized transportation users is of paramount importance. Additionally, to the extent that these greenway projects can increase the safety of the community's transportation system as a whole, it should be valued accordingly. An evaluation metric for safety was included in all but one of the plans staff analyzed.

Therefore, staff proposes two methods of evaluating safety:

Proximity to a serious non-motorized crash (1 Point)

FDOT has data available on fatal and serious injury (incapacitating) incidents for Leon County as recently as 2018. Staff combined this data from 2016 to 2018 for this metric.

If an unprioritized greenway or greenway segment were near non-motorized incidents it would be allocated 1 point.

Improves Pedestrian Safety (1 Point)

If an unprioritized greenway or greenway segment proposes additional road/trail crossings, thus improving the overall safety of the transportation system, it would be allocated 1 point.

Population Density (1 Point)

A majority of the plans analyzed included a metric relating to population density, or multimodality. Essentially, value would be given to a project that passes through an area of medium to high density. The Tallahassee-Leon County community, through its comprehensive planning efforts, has placed a priority on diverting development into areas in which infrastructure currently exists, promoting infill development, and conserving areas outside the Urban Services Area. To the extent, an unprioritized greenway or greenway segment supports this by traveling through areas of 12 dwelling units per acre or more, it would be allocated 1 point.

Connectivity (5 Points)

Connectivity is a criterion that was included in every plan staff analyzed. While the individual metrics considered differed, somewhat, the theme of connectivity is of clear import when evaluating a transportation system, especially for non-automotive means of travel. Indeed, the 2013 Greenways Masterplan's prioritization was based entirely on connectivity. In light of these factors, connectivity is the highest weight criterion in this proposed evaluation process.

Staff proposes the following metrics for evaluating connectivity:

Connectivity to Parks/Conservation Areas (1 Point)

If an unprioritized greenway or greenway segment connects to a City or County Park, a conservation area, a State Forest, or other public natural area it would be allocated 1 point.

Connectivity to Schools (1 Point)

If an unprioritized greenway or greenway segment were within 0.5 miles of a Leon County School, it would be allocated 1 point. The State of Florida has promoted the ability for students to travel safely to schools through its Safe Routes to Schools program. Having a greenway within a 0.5 mile radius (significantly closer than the 2 mile radius used as a reasonable walking distance), would ensure an increase in connectivity in the network around a school.

Bicycle/Pedestrian Facility Connectivity (1 Point)

All external plans analyzed included prioritization scoring for connectivity to an existing bicycle or pedestrian facility. If an unprioritized greenway or greenway segment connects

to an existing bicycle (sharrow, protected bike lane, on-street bike lane, etc.) or pedestrian facility (sidewalk) it would be allocated 1 point.

Connectivity to Trails (1 Point)

The Tallahassee-Leon County community is home to an extensive trail system. Connectivity to existing trails was included as an evaluation metric in all but one of the plans analyzed by staff. Therefore, if an unprioritized greenway or greenway segment intersects an existing trail, as depicted on the Regional Trails shapefile in the Tallahassee Leon County GIS database, it would receive 1 point.

Connectivity with Transit (1 Point)

The majority of plans analyzed included metrics for connectivity to transit. If an unprioritized greenway or greenway segment connects to a StarMetro Route, it would be allocated 1 point. Connecting to transit would allow individuals to expand the distance they could travel utilizing greenways. StarMetro busses have bike racks installed; this would allow cyclists, in addition to pedestrians, to ride to or from greenways utilizing public transportation.

Leveraging (5 Points)

As with all Blueprint projects, the concept of leveraging is proposed for inclusion in this process, as well. By prioritizing greenways and greenway segments that overlap projects undertaken by other governmental entities, it increases the opportunity to share and reduce costs for project implementation, secure outside funding, and ensures that efforts are coordinated across jurisdictions.

Staff proposes utilizing the following metrics to evaluate the extent a project allows for leveraging:

Overlap with a CRTPA BPMP Major Project (1 Point)

It is proposed that value be placed on greenways and greenway segments that overlap with projects included in the CRTPA BPMP as a Major Project. As such, if an unprioritized greenway or greenway segment overlaps with a portion of a CRTPA BPMP Major Project, it would receive 1 point.

Overlap with a CRTPA BPMP Tier I Major Project (1 Point)

It is proposed that value be placed on greenways and greenway segments that overlap with projects included in the CRTPA BPMP as a Tier I Major Project, as they are more likely to be funded than a Tier II or III Major Project. As such, if an unprioritized greenway or greenway segment overlaps with a CRTPA BPMP Tier I Major Project, it would receive 1 point.

Overlap with The FDOT SUN Trail system (1 Point)

The Florida Department of Transportation provides funding opportunities through its SUN Trail program, to help communities develop the statewide system of highpriority (strategic) paved trail corridors for bicyclists and pedestrians. Inclusion in this system would increase the likelihood that a GWMP project would receive outside funding. As such, if an unprioritized an unprioritized greenway or greenway segment overlaps with the FDOT SUN Trail network, it would receive 1 point.

Overlap with the OGT FGTS (1 Point)

The Department of Environmental Protection Office of Greenways and Trails (OGT) develops the Florida Greenways and Trail System (FGTS) plan. As it relates to greenways, this plan provides land trail priorities and land trail opportunities for the State of Florida; being included in one of both of these maps makes projects eligible for certain kinds of State funding opportunities (such as FDOT's SUN Trail program). As such, if an unprioritized an unprioritized greenway or greenway segment overlaps with the OGT FGTS land trail priority or land trail opportunity maps, it would receive 1 point.

Actions Undertaken by Partner Agency (1 Point)

This metric would only be relevant for greenway projects that are partially unprioritized. By ascribing value to those projects that have actions under way by the City, County, or CRTPA, it increases the efficiency in completing an entire greenway project by reducing costs to Blueprint. This would allow annual allocations of greenway funding to go further in implementing the 2015 Greenways Masterplan. Therefore, if an unprioritized greenway segment is part of a Greenway project that has actions undertaken by partner organizations, they would be allocated 1 point.

Equity (3 Points)

Half of the plans analyzed included evaluation criteria related to equity. Staff proposes the inclusion of metrics related to equity, to ensure that value is placed on those who may otherwise have barriers to access in our transportation system.

Staff proposes the below metrics to take into consideration those that may depend more highly on public transportation options due to income status, age, or access to a vehicle.

<u>High-Poverty (1 Point)</u>

Certain sectors of the Tallahassee-Leon County community have significantly high poverty rates. To the extent that a greenway project can provide additional access to the regional transportation system value would be allocated. If an unprioritized greenway or greenway segment connects to a census tract with a poverty rate higher than the national average poverty rate of 11.8%, according to 2018 5-Year American Community Service Data, it would be allocated 1 point.

<u>65+ Population (1 Point)</u>

In alignment with Blueprint's commitment to fostering an 8 80 City, it is proposed that value be ascribed to greenway projects that connect through areas with high percentages of residents aged 65 and older. To accomplish this, if an unprioritized greenway or greenway segment connects to a census tract with a percentage of 65 and older individuals greater than the national average of 15.2%, based on 2018 5-Year American Community Service data, it would be allocated 1 point.

No Vehicle Access (1 Point)

Lack of access to a vehicle is a significant challenge to individuals seeking to accomplish their daily needs. To the extent that greenways can increase access for these individuals, it is proposed that value be allocated accordingly. Therefore, it is proposed that an unprioritized greenway or greenway segment that connects to a census tract with a percentage of individuals commuting with no access to a vehicle, greater than the national average of 4.4%, it would be allocated 1 point. This is based on 2017 5-Year American Community Service data.

Ecotourism (2 Points)

Ecotourism is defined by the International Ecotourism Society as "responsible travel to natural areas that conserves the environment, sustains the well-being of the local people, and involves interpretation and education." In order to evaluate the extent to which a greenway promotes ecotourism, it is necessary to identify important natural areas that would be an attraction to individuals in and outside the Capital Region.

Advocates for creating interconnected networks of greenways, bicycle facilities, and trails also stress the importance of providing additional destinations for those attracted to an area for trails an greenways, such as restaurants, breweries, coffee shops, and other activities. Value would also be given for GWMP projects that connect to commercial activity centers, sport venues, fishing camps, hotels, and other tourism-supporting destinations.

Connection to an Area of Ecological Significance (1 Point)

The Florida Ecological Greenways Network (FEGN) is part of the legislatively adopted Florida Greenways Plan administered by OGT. The FEGN was delineated as the ecological component of a Statewide Greenways System plan developed by OGT and the University of Florida, under guidance from the Florida Greenways Coordinating Council and the Florida Greenways and Trails Council. The FEGN guides OGT ecological greenway conservation efforts, and promotes public awareness of the need for and benefits of a statewide ecological greenways network.

If a natural area is included in this network, it stands to reason that it is an ecological area of significance. Therefore, if an unprioritized greenway or greenway segment connect to a priority ecological area, it would be allocated 1 point.

Connectivity with Activity Centers (1 Point)

This metric would provide value to Greenways that connect to areas that support tourist activities, restaurants, hotels, venues, breweries, or other locations of interest. Approximately half of the plans staff analyzed included metrics pertaining to connecting commercial areas. If an unprioritized greenway or greenway segment connects to a commercial activity center, or other tourism-supportive destination, it would receive 1 point.

Attachment 2 Page 1 of 1

l l l l l l l l l l l l l l l l l l l		Safety				C	onnectivity					Equity			ľ	Location					
Greenway	Mileage	Crash Prox.	Ped Safety	Population Density	Park/Conserv.	Schools	Bike/Ped Facility	Trail	Transit	Actions by Partner Org	BPMP - Maj Proj.	BPMP Maj. Proj. Tier 1	SUN Trail	FGTS	High- Poverty Area	65+	No Access to Car	Priority Ecological Area	Commercial Activity Center	Total	Quadrant
Tram Road Greenway	3.3	0	1	. 0	1	1	. 1	1	(1	1	. 1	0	1	1		1 1	1	1	. 14	SE
Southwood Greenway	4.2	1	1	. 1	0	1	. 1	1	1	. 1	1	. 1	0	1	1	. (0 0	0	1	13	SE
Pine Flats Greenway	24.6	0	1	. 0	1	. C	1	1	(1	1	. 1	1	1	1	. () 1	1	0	12	SW
Goose Pond Trail	1.9	1	1	. 0	1	1	. 1	1	1	. 1	(0 0	1	1	0		L 0	0	0	11	NE
Buck Lake Greenway	3.8	0	1	. 0	1	. 1	. 1	1	(1	1	. 0	1	1	0		L 0	1	0	11	SE
San Luis Greenway	1.2	0	1	. 1	1	1	. 1	1	1	. 0	(0 0	0	0	1	. () 1	0	1	10	NW
Killearn Greenway	2.7	0	1	. 0	1	1	. 1	1	1	. 0	1	. 0	0	1	0		L 0	0	1	10	NE
Lake Ella Connector Trail	0.4	0	1	. 1	1	. 1	. 1	1	1	. 0	(0 0	0	0	1	. () 1	0	1	10	NW
St. Marks Connector Trail	0.9	0	1	. 1	1	. C	1	1	1	. 1	(0 0	0	0	1) 1	0	1	10	SW
FAMU Greenway	1.2	1	1	. 0	C	1	1	1	1	. 0	(0 0	0	0	1		L 1	0	1	10	SW
Dr. Charles Billings Greenway	2.0	0	1	. 0	1	C	1	1	1	. 0	(0 0	1	1	1		L 0	0	0	9	SW
Southwest Sector Greenway	3.3	0	1	. 1	0	1	. 1	1	1	. 0	(0 0	0	0	1		1 1	0	0	9	SE
Centerville Greenway	8.3	0	1	. 0	0	1	. 1	1	(0	1	. 0	0	1	0		L 0	1	1	9	NE
Campbell Pond Greenway	1.8	0	1	. 1	1	1	. 1	1	(0	(0 0	0	0	1	. () 1	1	0	9	SE
Fern Trail	1.6	0	0	1	1	C	1	1	(1	(0 0	0	1	0		1 1	0	1	9	SE
Ft. Braden Greenway	5.5	0	1	. 0	1	1	. 1	1	. (0	(0 0	0	1	0		ι Ο	1	0	8	SW
Bradford Brook Chain of Lakes Greenway	10.7	0	1	. 0	1	C	1	1	(0	(0 0	0	1	1	. () 1	1	0	8	SW
Meridian Greenway	11.8	0	1	. 0	1	1	. 0	1	(0	1	. 0	0	1	0		L 0	1	0	8	NW
Lafayette Greenway	9.8	0	0	0	1	1	. 1	1	(0	(0 0	0	1	0	() 1	1	0	7	NE
Timberlane Greenway	2.8	0	1	. 0	1	1	. 1	0	(0	(0 0	0	1	0		L 0	0	1	7	NE
Interstate-10 Greenway	3.1	0	1	1	1	C	1	1	1	0	(0 0	0	0	0	(0 0	0	1	. 7	NE
Northwest Greenway	6.3	0	1	. 0	1		1	1	(0	(0 0	0	0	0		L 0	1	0	6	NW
Orchard Pond Greenway	5.6	0	0	0	0	C	0	1	(1	1	. 0	0	1	0		L 0	1	0	6	NW
Phipps Greenway	6.3	0	0	0 0	1		1	1	(0	(0 0	0	0	0		L 0	1	0	5	NW
Black Swamp Greenway	1.2	0	0	0 0	C	C	1	1	(0	(0 0	0	0	1	. () 1	0	0	4	SW

Attachment 3 Page 1 of 1

GWMP PROJECT BUDGET	Last	Updated		11/9/2020															
Project Income																			
	ſ	FY 2020	l	FY 2021	<u>FY</u>	2022	F	FY 2023	E	Y 2024	E	FY 2025	F١	<u> 2026 (</u>	<u>F</u>	Y 2027	FY 2028	FY 2029	Total FY 20 -29
Annual Allocation	\$	592,500	\$	820,000	\$7	760,000	\$	790,000	\$	790,000	\$	790,000	\$	790,000	\$	790,000	\$ 790,000	\$ 790,000	\$ 7,702,500
Outside Funding (Grants)			\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$ -	\$ -	\$-
Prior Year Account End Balance	\$	-	\$	145,801	\$8	860,051	\$	31	\$	31	\$	31	\$	31	\$	31	\$ 187,594	\$ 977,594	
Total Available Balance	\$	592,500	\$	965,801	\$ 1,6	620,051	\$	790,031	\$	790,031	\$	790,031	\$	790,031	\$	790,031	\$ 977,594	\$ 1,767,594	\$ 1,767,594
Estimated Project Costs																			
Thomasville Road Trail Greenway Design (50/50 Leveraging Opportunity w/CRTPA) Construction (50/50 Leveraging Opportunity w/CRTPA and Blueprint internal cost sharing)					\$4	450,000							\$	397,563	\$	602,437			\$ 450,000 \$ 1,000,000
Lake Jackson Greenways Preliminary Engineering Services Design and Construction	\$	446,699			\$ 1,1	170,020	\$	790,000	\$	4,980									\$ 446,699 \$ 1,965,000
Southwood Trail Construction: (Estimate: \$171,981; Leveraging Opportunity w/City and Blueprint internal cost sharing w/2020 Advance Funding acct.)			\$	105,750															\$ 105,750
University Greenway Design and Permitting (funding included in Airport Gateway Project) Construction									\$	785,020	\$	790,000	\$	392,437					\$ 1,967,457
	\$	446,699	\$	105,750	\$ 1,6	520,020	\$	790,000	\$	790,000	\$	790,000	\$	790,000	\$	602,437	\$ -	\$ -	
Remaining Account Balance	\$	145,801	\$	860,051	\$	31	\$	31	\$	31	\$	31	\$	31	\$	187,594	\$ 977,594	\$ 1,767,594	\$ 1,767,594



Trailahassee

Bike, hike, paddle, drive North Florida's hundreds of miles of trails

By Patrick Connolly

ot all of Florida is flat!" reads a map detailing Tallahassee's network of trails. That becomes apparent when driving there, entering a city that has inclines and slopes very unlike other parts of the Sunshine State.

The terrain becomes even more obvious when muscling up a steep ascent on a mountain bike. But that's just part of the fun when delving into offerings surrounding "Trailahassee," the nickname given to Florida's capital for its hundreds of miles of paths to explore.

"The official account is 742 miles of total trails in our area. That includes our kayaking trails, biking trails, hiking trails, walking trails," said Scott Lindeman, marketing communications director at Visit Tallahassee. "We just say over 700 because the number changes almost every week."

Tallahassee has long been known as a college and government town, but the North Florida city is now taking on a new identity with more local businesses and eco-tourism.

Attachment 4 Page 2 of 4



"We're not the beach communities, we're not the theme parks ... Our trails and all of our natural resources are woven into everything we do," Lindeman said. "The potential is there to become an eco-tourism destination. We have the support of the community at large, as well as our elected officials. We're not Orlando, and we're not trying to be."

Mountain biking, Florida style

On a sweltering summer day, I got a glimpse at North Florida's mountain bike trails with Jimmy Card, president of the Tallahassee Mountain Bike Association. Taking off from downtown, we followed tree-lined paved trails before reaching an extensive network of offroad biking opportunities.

"We have a saying here, it's ride to the ride. We hate seeing people put bikes on their cars and driving to a trailhead," Card said.

We rode along several miles of urban single-track before reaching **Tom Brown Park** (442 Easterwood Drive, Tallahassee), a haven for mountain bike enthusiasts. Darting between towering trees, which provided much-needed shade, I followed Card as we whisked along the Magnolia Trail. Hopping over ruts and roots, shredding through downhill sections and jumping off clay berms made my heart race with joy and adrenaline. Marked by rusty cars and hubcaps, the Cadillac Trail yielded challenges and terrain that can't be experienced in many other parts of the state. We decompressed during a shady jaunt around Piney Z Lake before rolling along a scenic boardwalk and covered bridge that crossed railroad tracks.

Then it was a race back to town to beat Florida's afternoon storms, which we narrowly avoided. Despite a broken spoke and sweat-soaked shirt, the smile never left my face.

The next day, I checked out the **Red Bug Trail** (4488 N. Meridian Road, Tallahassee), considered among the city's most trying mountain bike trails. Roots jutted out at every turn and rock gardens proved challenging to navigate, while switchbacks and wooden features keep riders on their toes.

For beginners, **Munson Hills** in the Apalachicola National Forest (5057 Woodville Highway, Tallahassee) gives families and casual riders a laid-back scenic ride.

As a lobbyist by trade, Card has worked hard during his two years as TMBA president, petitioning to expand the town's network of trails for the association's hundreds of members and the general public.

"We've probably had just shy of a million dollars in bike-related expenditures in the last two or three years, which is tremendous," he said, adding that additional tax dollars in the decades to come will be





allocated for parks and trails. "Just dust the old bike off. If there's a trail near you where you can ride your bike safely, you're much more likely to do it than if you're riding on a road."

Tallahassee is also hoping to become certified as an International Mountain Bike Association Ride Center, with 72 miles of trails considered for mountain bike usage. The designation points out destinations with extensive trail networks and infrastructure to support off-road cycling, such as bike shops and breweries.

"We're just trying to make this a riding destination. It already is, we're just trying to make it better," Card said. "We're a powder keg ready to explode. It's a pretty special time here ... It's just a matter of getting it known outside of here."

A walk through the park

Although mountain biking is one focus of the "Trailahassee" mantra, hiking and running opportunities are plentiful surrounding the state's capital. In fact, many trails used by off-road cyclists are multi-use and can be enjoyed by hikers, trail runners and horseback riders as well.

Take a short drive north to **Alfred B. Maclay Gardens State Park** (3540 Thomasville Road, Tallahassee) to explore manicured gardens on the grounds once owned by the New York businessman. A short walk yields views of Lake Hall, a secret garden, a reflection pool and hundreds of camellias and azaleas. The park also provides access to the multi-use Lake Overstreet trails with scenic overlooks and birding opportunities along the way. Across the street, wander the 670-acre Elinor Klapp-Phipps **Park** (4600 N. Meridian Road, Tallahassee), which gives hikers and trail runners the chance to experience more than seven miles of dedicated footpaths.

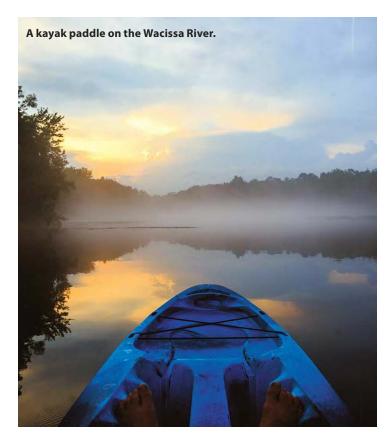
Lafayette Heritage Trail (4900 Heritage Park Blvd., Tallahassee) and J.R. Alford Greenway (2500 Pedrick Road, Tallahassee) present many miles of trails for running or hiking with shady canopies and waterfront views.

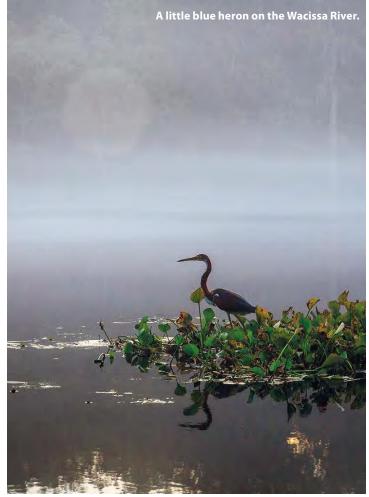
When taking off from the city, paved walkways in **Cascades Park** (1001 S. Gadsden St., Tallahassee) and the **St. Marks Trail** (4778 Woodville Highway, Tallahassee) give recreationists more than 20 miles of trail to explore.

Paddling the Panhandle

On a mild Panhandle evening, the majesty of the misty **Wacissa River** revealed itself to me. I launched my kayak near the cool headsprings that flow into the river right as a thin fog began to form, likely a result of warm humid air mixing with chilled waters.

I first paddled north to see rustic fish camps alongside cardinal flowers and cypress trees, scenes harkening back to old Florida.





Heading south, numerous side springs, including Big Blue Spring and Garner Springs, show themselves to curious recreationists exploring the hidden paths.

Like many of North Florida's rivers, the waterway eventually joins the Gulf. The Wacissa later meets the Aucilla River and the float could be turned into a multi-day camping adventure. Launch at 433 Wacissa Springs Road in Greenville.

The Wakulla, St. Marks, Ecofina, Sopchoppy and Ochlockonee rivers offer similarly wild and beautiful opportunities for waterbased recreation within an hour of Tallahassee.

For urban, easily accessible day trips, consider the Lafayette Passage Paddling Trail on Lake Lafayette and Piney Z Lake, Lake Jackson, Lake Hall or the Bradford Chain of Lakes.



Canopies by car

Some of Florida's roads are lined with ancient oaks that stretch their branches over cars, reaching for their siblings on the other side. In Tallahassee, there is a designation for these types of motorways: canopy roads. These **seven selected driving trails** encompass 78 miles lined with live oaks, sweet gums, hickory trees and pines that provide shade and scenery.

Each road has a tree protection area that includes all land within 100 feet of the road's centerline.

Take Meridian Road north from the city to find serenity among the canopy, or get away from town by taking Centerville or Miccosukee roads northeast. To Tallahassee's southeast, take a jaunt along Old St. Augustine Road.

However you choose to travel, "Trailahassee" provides no shortage of options for exploring Florida's natural side. And while social distancing has provided a surge of interest in trails and outdoor recreation, some think this trend is here to stay.

"We're so uniquely positioned, especially right now. When the rest of the world is shutting down, like theme parks, we didn't really shut down here," said Visit Tallahassee's Lindeman. "People are getting out and exploring. You get people out on these trails and they're not going to abandon it once things get back to a sense of normal."

Visit *trailahassee.com* to find trails for paddling, hiking, running, cycling, horseback and more.

Find me on Twitter @PConnPie, Instagram @PConnPie or send me an email: pconnolly@orlandosentinel.com.

GWMP PROJECT STATUS UPDATES

Consistent with IA Board direction, progress is underway on six GWMP projects. These projects are the Thomasville Road Trail, the Capital Circle Southwest Greenway, the Lake Jackson and Lake Jackson South Greenways, University Greenway, and Southwood Trail Greenway.

Thomasville Road Trail

The Thomasville Road Trail is one of five GWMP projects prioritized by the IA Board at the February 21, 2017 meeting. Currently, the CRTPA is conducting a feasibility study for the Thomasville Road Trail, from Midtown Tallahassee to Maclay Road. Initial public engagement for the feasibility study and the project, by the CRTPA, is planned to begin in late 2020. CRTPA staff have identified a leveraging opportunity to use FDOT funds for design costs and have requested that Blueprint split that cost 50/50. The estimated total cost for design is \$900,000; **Blueprint's** share will be \$450,000. Current construction cost estimates for the Thomasville Road Trail are \$5,500,000. The CRTPA has proposed a similar 50/50 cost-sharing strategy with the CRTPA for construction.

Capital Circle Southwest Greenway

A detailed update on the Capital Circle Southwest Greenway was provided to the IA Board at its September 17, 2020 meeting. As part of the update, the IA Board approved a conceptual design plan, phasing, and sources of project funding for the Debbie Lightsey Nature Park, the Golden Aster Trail, and the Munson Slough Connection components of the project. These project components will be funded by \$2,512,427 from remaining Capital Circle Northwest-Southwest funds, \$625,070 from Advance 2020 Sales Tax funds for the Bike Routes and Greenways projects, and \$117,547 from funds allocated to the Implementing the Bike Route System (BRS) project in FY 2020. Staff has had some initial conversations with Florida State University about developing potential connections between Debbie Lightsey Nature Park and the Florida State University Southwest RecPlex.

Lake Jackson and Lake Jackson South Greenways

The Lake Jackson and Lake Jackson South Greenway are currently under design as a single project. Once finished, this project will create a connection from Lake Jackson Mounds State Park to Lake Ella at Fred O. Drake Park in Midtown Tallahassee. The two Lake Jackson greenway projects were originally conceptualized in the Greenways Master Plan (GWMP). In the 2015 GWMP update, planning-level estimates were provided for the Lake Jackson Greenway (\$109,200) and Lake Jackson South Greenway (\$812,100) projects, for a total planning-level estimate of \$921,300. Since that time, the combined Lake Jackson Greenways project alignment has evolved to reflect current existing conditions, but it generally follows the guidance of the proposed alignments in the 2015 GWMP. Costs encumbered for the project to date, which include preliminary engineering and design services, are \$446,699. A feasibility study is currently in progress, the estimated construction cost is \$2 million.

University Greenway

The University Greenway will help link Tallahassee Community College (TCC), Florida State University (FSU), and Florida Agricultural and Mechanical University (FAMU) to Innovation Park, as well as many nearby residential areas. Segments of the University Greenway are anticipated to align with improvements planned in the Airport Gateway project. Due to the need to closely align corridor improvements and complimentary multimodal facilities, the current Phase 1 Airport Gateway procurement includes design and permitting for the University Greenway, as authorized by the IA Board at the June 27, 2019 meeting.

Southwood Trail Greenway

At the June 27, 2019 meeting, the IA Board authorized Blueprint to enter into a costsharing agreement with the City of Tallahassee for completion of a portion of the Southwood Trail Greenway between Capital Circle Southeast and the future City Southeast Park. Design and permitting is currently underway and being coordinated through the City of Tallahassee. As a result of the cost-sharing agreement, this partnership, will provide an estimated cost savings of \$68,000, and will complete a critical link between the City of Tallahassee Southeast Park and Leon **County's** Tram Road Community Sidewalk Enhancement Project.