



Technical Coordinating Committee Meeting

June 5, 2017

1:00 pm

315 S. Calhoun Street, Ste. 450

Facilitator: Charles Hargraves

Agenda

I. AGENDA MODIFICATIONS

Page

II. INFORMATIONAL ITEMS/PRESENTATIONS

- Draft Fiscal Year 2018 Blueprint Intergovernmental Agency Operating Budget (*no action requested until September 7, 2017 CAC Meeting*) - Information
- Draft Fiscal Year 2018 Net Sales Tax Allocation Plan and 2018-2022 Capital Improvements Plan (*no action requested until September 7, 2017 CAC Meeting*) - Information
- Blueprint Project Updates – Presentation

III. CONSENT

1. Approval of the December 15, 2016 TCC Meeting Minutes

IV. GENERAL BUSINESS/PRESENTATIONS

2. Consideration of a Proposed Prioritization Process for the Blueprint 2020 Connectivity, Community Enhancement, and Quality of Life Infrastructure Projects

V. CITIZENS TO BE HEARD

Citizens desiring to speak must fill out a Speaker Request Form. The Chair reserves the right to limit the number of speakers or time allotted to each speaker.

NEXT TCC MEETING: Tuesday, September 5, 2017

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons needing a special accommodation to attend this meeting should contact Susan Emmanuel, Public Information Officer, 315 South Calhoun Street, Suite 450, Tallahassee, Florida, 32301, at least 48 hours prior to the meeting. Telephone: 850-219-1060; or 1-800-955-8770 (Voice) or 711 via Florida Relay Service.

Blueprint Intergovernmental Agency Board of Directors Agenda Item

TITLE: Draft Fiscal Year 2018 Blueprint Intergovernmental Agency Operating Budget

Date: June 13, 2017

Requested By: Blueprint Staff

Contact: Blueprint and OEV

Type of Item: Information

STATEMENT OF ISSUE:

This informational item requests the Blueprint Intergovernmental Agency Board of Director's (Board) review of the draft Fiscal Year (FY) 2018 Operating Budget. The first public hearing will be advertised and conducted at the September 7, 2017 Citizens Advisory Committee (CAC) meeting. The second and final public hearing will be advertised and conducted at the September 19, 2017 Intergovernmental Agency Meeting.

SUPPLEMENTAL INFORMATION:

In accordance with the Blueprint Intergovernmental Agency's Budget Policy, the Director of PLACE shall develop a proposed operating budget for the upcoming fiscal year. The first public hearing will be advertised and conducted at the September 7, 2017 Citizens Advisory Committee (CAC) meeting. On September 19, 2017, the Intergovernmental Agency is scheduled to hold the second and final public hearing on the recommended budget prior to the Board's adoption of the budget and approval of the Budget Resolution. The action on September 19, 2017 will formally appropriate the funds for the FY 2018 Operating Budget, which commences October 1, 2017.

The proposed FY 2018 Operating Budget is included as Attachment #1. Attachment #2 is the budget narrative, which defines each line item in the budget. A comprehensive budget plan has been developed that continues services enhancements across all program areas to meet expanding needs but within existing funding levels. In FY 2018, Blueprint is proposing to continue to scale back the GEC program as the Blueprint 2000 draws to a close and build the staff team and expertise to ensure successful implementation of the Blueprint 2020 program. Based on the FY 2016 financial audit, a full-time employee is proposed for addition to the Blueprint team. This new position has been accommodated without a corresponding increase in total operating expenses. As a result, no increase in total operating expenses is proposed for Blueprint in FY 2018.

Highlights are included below and additional details of the draft FY 2018 Operating Budget are provided in the following sections:

- No increase in total operating expenses
- Addition of full-time senior accountant
- GEC reduction of 16.5%

Personnel Costs

Over the next year, Blueprint will continue the transition from the 2000 program to the 2020 program. This entails coordination of closing out the 2000 program projects and ramping up coordination efforts for the 2020 program. The Blueprint General Engineering Consultant (GEC) contract was authorized for renewal for one year in September 2016 (to February 2018) in order to continue closing out current projects (Capital Cascades Trail Segment 3D-A, Capital Circle Northwest/Southwest, and Capital Cascades Crossing). It appears that some of these projects will extend into most of calendar year 2018 and will require limited GEC involvement. As these projects conclude, there will be a need to focus on the last 2000 projects (Capital Circle Southwest right-of-way acquisition and stormwater master plan facility design and construction, and Cascades Trail Segments 3D-B and 4) as well as using Blueprint staff to initiate the full 2020 program through a coordinated process.

Total Personnel Costs are proposed to increase by 13.5%, most significantly as a result of the creation of a new full-time position, detailed below, and the proposed merit-pay raises for employees in line with City and County action, respectively. As Blueprint continues to scale down the GEC program and assume in-house management of the Blueprint infrastructure projects, personnel costs will vary with the number of active projects. Additional operating costs and the utilization of the Blueprint GEC may fluctuate based on workload, priorities, and/or specialized project needs as directed by the Board.

Accountant Position

The increase in personnel costs is due in part to the creation of one new position. The FY 2016 Comprehensive Annual Financial Report included the following recommendation as a result of its findings:

Since 2003 Blueprint 2000 (Blueprint) has grown from \$60 million to over \$360 million in assets with an operating budget of approximately \$34 million. Blueprint's funding is anticipated to dramatically increase in the year 2019 when the collection of a new sales tax begins and new projects are initiated. In addition, the Office of Economic Vitality has been added to Blueprint. Currently, the accounting function for Blueprint is performed by the City's accounting staff. With the increasing complexity of governmental accounting and grant management, Blueprint has required more attention from the City's accounting staff than originally anticipated. The staffing required to provide accounting services to the City, as well as, Blueprint, the Consolidated Dispatch Agency and the Capital Region Transportation Planning Agency, exceeds the current capacity of the City's accounting staff. The City should consider hiring an accountant to handle the accounting function for Blueprint within the next year. With the increased activity anticipated from the influx of

funding, it is important that Blueprint's accountant has the experience, knowledge and time required to perform this critical function.

Blueprint concurred with this finding and as a result is moving forward with the creation of this new full-time position to handle accounting services for the Blueprint Intergovernmental Agency.

Merit Pay Increase

The Director of PLACE recommends that pay increases be determined by the Jurisdiction in which the employee's benefits are provided (i.e., if the employee receives City benefits, then City salary adjustments would control.). No City or County pay increases have been approved as of yet. The operating budget reflects an increase of three percent, but will be adjusted according to action by the City and County, respectively.

Allocated Costs

The City of Tallahassee provides several services to Blueprint including Accounting, Technology, Human Resources, City Auditor, City Attorney, Records Management, and Purchasing. Blueprint provides a payment to the City of Tallahassee based on the services provided from each department. The FY 2018 Operating Budget includes a new accounting position (see earlier section) therefore, the cost for accounting is no longer included in the City's allocated costs. In May 2016, the City of Tallahassee proposed the FY 2017 charges and provided a detailed backup explaining the charges. The annual memo and detail regarding charges for FY 2018 will be provided by City in September and incorporated into the proposed FY 2018 Blueprint Operating Budget, which will be presented to the Board for approval at the September 19, 2017 meeting.

General Engineering Consultant (GEC)

As part of the transition to the 2020 program, staff has been working to reduce GEC costs. The proposed FY 2018 operating budget has a 16.5% decrease in GEC costs. Staff anticipates the GEC allocation will continue to be reduced to offset the Blueprint operating budget increase. The following table indicates operating allocations for the last seven years.

Fiscal Year	Blueprint Operating Budget	GEC Allocations	Total Budget
FY 2012	\$1,166,506	\$2,821,537	\$3,988,043
FY 2013	\$1,166,506	\$2,432,842	\$3,599,348
FY 2014	\$1,387,570	\$1,687,322	\$3,074,892
FY 2015	\$1,471,532	\$1,362,612	\$2,834,144
FY 2016	\$1,887,931	\$1,244,508	\$3,187,526
FY 2017	\$2,357,230	\$860,458	\$3,217,688
Draft FY 2018	\$2,498,822	\$718,886	\$3,217,688

The proposed structure allows for phasing out the current GEC program that is scheduled to expire in February 2018 and reassess the GEC structure to complete the current program as well as the 2020 program at the appropriate time.

Office of Economic Vitality Operating FY 2018 Budget

The proposed FY 2018 Office of Economic Vitality budget (Attachment #3) includes funding for three divisions: Engagement and Operations, Research & Business Analytics, and the Minority Women and Small Business Enterprise Program. The proposed FY 2018 Office of Economic Vitality budget is \$1.28 million, most importantly the FY 2018 budget retains the operating budget (\$163,360) at the same level of funding provided in FY 2017 which was balanced within the existing resources previously allocated by the City and County for these programs. Efforts supported by these resources include retention and expansion (CapitalLOOP), engagement activities, state-of-the-art software for research needs, a localized sites and buildings database, as well as other resources that allow for the maintaining of a data center and dashboard. The data center and dashboard platforms provide digestible information on the economy and business analytics to assist company leaders to make informed decisions about the Tallahassee community. Funding is also provided for the MWSBE Division to increase engagement, communication and awareness of procurement opportunities for goods and services. Funding allocations include professional development and educational training, which will enhance skill levels, learn best practices that can be utilized to improve economic vitality in Tallahassee – Leon County. Additionally, relationships with industry leaders and will be built and/or strengthened.

In FY 2017, the County and the City appropriated \$1 million (\$500,000 each) to support the Business Recruitment and Incentive (BRI) fund that is designed to leverage and maximize job creation opportunities. This appropriation empowers staff's responsiveness for future job creation opportunities through a dedicated and readily available fund. The establishment of this fund allows staff to manage a central fund for the issuance of local incentive payments. Pending Board approval of the local incentives associated with Project Campus (\$881,000), at this point in time funding within the BRI Fund will be sufficient to implement these programs for the next two budget years (Attachment #4). However, in order to continue to remain competitive in business expansion and attraction efforts, the Board may wish to consider appropriating additional funds in the future to the BRI until the Blueprint 2020 sales tax dollars are received. Additional appropriations will allow staff to continue to work competitive projects, similar to Project Campus. It should be noted that a marketing and communications plan for OEV is underway and will be refined at the conclusion of the Targeted Industry Study. Finally, staff anticipates bringing a recommendation to the Board in December to dedicate funding from the BRI fund to support the marketing and communications plan, which will be executed upon completion of the Target Industry Study. This marketing plan will assist OEV in maximizing its resources to better position and promote Tallahassee-Leon County as a business generator.

Action by TCC and CAC: This item was presented to the TCC and the CAC at their June 5, 2017 and June 8, 2017 meetings, respectively.

RECOMMENDED ACTION:

No action is required, but the Board may desire to provide further direction to staff.

Attachments

1. Draft FY 2018 Operating Budget
2. Draft FY 2018 Budget Narrative
3. Draft FY 2018 Office of Economic Vitality Operating Budget
4. BRI Fund Revenues and Expenditures



BLUEPRINT INTERGOVERNMENTAL AGENCY

PROPOSED FY 2018 OPERATING BUDGET

(See Attachment 4 for Proposed Office of Economic Vitality Budget)

	FY 2016 Actual	FY 2017 Amended Budget	FY 2018 Proposed	Percent Change
511000 Salaries	\$695,953	\$885,803	\$1,017,507	
Salaries Enhancements	\$0	\$13,000	\$13,000	
511500 Temp wages	\$130,839	\$202,197	\$213,811	
512000 Overtime	\$326	\$3,000	\$3,090	
512400 Other Salary Items	\$4,398	\$15,000	\$15,450	
515000 Pension-current	\$86,857	\$135,000	\$195,300	
515100 Pension-MAP	\$41,316	\$70,000	\$55,970	
515500 Social Security	\$5,668	\$7,000	\$7,210	
515600 Mandatory Medicare	\$11,502	\$13,000	\$14,389	
FICA		\$0	\$0	
516000 Health Benefits & Life	\$68,776	\$125,000	\$135,250	
516100 Health Benefits Retirees	\$17,691	\$18,500	\$19,055	
516020 Health Benefits OPEB	\$0	\$0	\$0	
516100 Flex Benefits	\$13,711	\$30,000	\$30,900	
512000 County's Worker Comp	\$0	\$0		
Total Personnel Services	\$1,077,037	\$1,517,500	\$1,720,931	13.41%
521010 Advertising	\$3,889	\$10,000	\$9,000	
521030 Reproduction	\$11,640	\$5,534	\$7,500	
521040 Unclassified Professional Fees	\$25,363	\$148,650	\$148,650	
521100 Equipment Repairs	\$0	\$1,500	\$1,500	
521160 Legal Services	\$35,000	\$49,507	\$30,000	
521170 Construction Services	\$14,570	\$5,575	\$0	
521180 Unclassified Contractual Services	\$22,442	\$37,500	\$37,500	
521190 Computer Software	\$29,708	\$48,036	\$56,332	
522080 Telephone	\$33,026	\$31,506	\$35,000	
523020 Food	\$3,111	\$3,500	\$3,500	
523030 Gasoline	\$283	\$2,000	\$2,000	
523050 Postage	\$370	\$1,400	\$1,000	
523060 Office Supplies	\$16,199	\$17,900	\$17,900	
523080 Unclassified Supplies	-\$8,923	\$12,065	\$4,000	
523100 Vehicle Non-Garage	\$3,537	\$4,000	\$4,000	
524010 Travel and Training	\$7,357	\$33,500	\$53,000	
524020 Journals and Books	\$731	\$2,750	\$4,600	
524030 Membership Dues	\$3,721	\$4,175	\$7,078	
524040 Certificates and Licenses	\$0	\$2,000	\$2,000	
524050 Rental of Office Space	\$162,548	\$193,121	\$198,593	
524070 Rental of Office Machines	\$3,712	\$3,989	\$4,000	
524080 Unclassified charges	\$13,872	\$11,260	\$10,000	
Misc. Operating Expenses	\$382,156	\$629,468	\$637,153	1.22%
540040 Liability Insurance Premium	\$27,216	\$32,800	\$32,800	
Total Other Svcs/Charges	\$27,216	\$32,800	\$32,800	0.00%

	FY 2016 Actual	FY 2017 Amended	FY 2018 Proposed	Percent Change
550030 Office Equipment	\$93,863	\$0	\$0	
550040 Computer Equipment	\$22,895	\$9,387	\$9,387	
550050 Vehicle Equipment	\$0	\$40,000	\$0	
550060 Unclassified Equipment	\$0	\$0	\$0	
Total Capital Outlay	\$116,758	\$49,387	\$9,387	-426.10%
560010 Human Resource Expense	\$10,557	\$10,474	\$10,474	
560020 Accounting Expense	\$27,526	\$39,660	\$10,136	
560030 Purchasing Expense	\$41,814	\$35,804	\$35,804	
560040 Information Systems Exp.	\$4,776	\$5,014	\$5,014	
560050 Risk Management	\$0	\$0	\$0	
560120 Indirect Costs	\$37,263	\$37,123	\$37,123	
Allocated Costs	\$121,936	\$128,075	\$98,551	-23.05%
612400 Inter-fund Transfer				
Gen. Eng. Consultant				
LOA 1 (GEC Administration Field)	\$86,774	\$8,846	\$13,217	
LOA 1 (GEC Administration Home)	\$19,149	\$32,752	\$46,184	
LOA 2 (Segment 2 Field (Park))	\$69,047	\$160,600	\$82,912	
LOA 2 (Segment 2 Home (Park))	\$91,458	\$19,922	\$16,520	
LOA 2/15 (Connector Bridge Field)	\$232,642	\$14,744	\$0	
LOA 2/15 (Connector Bridge Home)	\$340	\$0	\$0	
LOA 2/14 (Segment 3 Field)	\$151,293	\$224,223	\$246,693	
LOA 2/14 (Segment 3 Home)	\$278	\$12,452	\$26,520	
LOA 2/16 (Segment 4 Home)	\$7,788	\$73,391	\$138,389	
LOA 5 (Capital Circle NW/SW)	\$394,716	\$255,685	\$56,128	
LOA 9 (Capital Circle SW)	\$19,395	\$39,417	\$92,303	
LOA 13 (Magnolia Dr)	\$4,220	\$0	\$0	
LOA 17 (Franklin Blvd Field)	\$19,052	\$18,426	\$0	
	\$1,096,153	\$860,458	\$718,866	-16.46%
Total Operating	\$2,821,256	\$3,217,688	\$3,217,688	0.00%
612400 Other Transfers				
Transfer to Capital Projects	\$12,327,343	\$10,587,988	\$10,588,175	
611300 Debt Service Transfer	\$14,696,250	\$14,692,725	\$14,692,538	
SIB Loan	\$4,453,937	\$3,941,685	\$3,941,685	
Available for Future Years	\$1,676,285	\$0	\$0	
Total Budget	\$35,975,071	\$32,440,086	\$32,440,086	0.00%
Source of Funds				
Transfer from Fund Balance	\$2,190,660			
Sales Tax Proceeds	\$33,570,104	\$32,440,086	\$32,440,086	
Interest Revenues	\$185,507			
Miscellaneous	\$28,800			
Total	\$35,975,071	\$32,440,086	\$32,440,086	

Fiscal Year 2018 Budget Narrative

511000	Salaries- The Director approval of one new accountant position as outlined in the agenda item and also recommends that pay increases be determined by the Jurisdiction in which the employee's benefits are provided (i.e., if the employee receives City benefits, then City salary adjustments would control.).
511300	Salary Enhancements- This cost is related to pay increases to employees relating to promotions.
511500	Temp wages includes wages for temporary Assist legal counsel, 2 part-time IT support staff members, EDMS Technician, and Graduate Intern during the school breaks, summer youth. The IT services were previous provided by the GEC.
512000	Overtime- Administrative staff and para-professional
512400	Other Salary Items- These costs are determined by the City and County to cover the cost of their respective fringe benefit packages
516100	Flex Benefits- Fringe benefit packages.
521010	Advertising- Public hearing notices, news releases, etc.
521030	Reproduction- Printing of Annual Financial Reports, letterhead, agenda items, etc., copies
521040	Unclassified Professional Fees - Financial Audit, Performance Audit, Bond Services and Counsel, Strategic Communications Services, and misc.
521100	Equipment Repairs - Recording equipment, equipment repairs and maintenance.
521160	Legal Services - Outside General Counsel Attorney services for IA and Blueprint
521180	Unclassified Contract Services – Professional Services, FSU Intern Contract, Consultant IT Support and misc. services
521190	Computer Software - Annual software maintenance and licenses.
522080	Telephone- Blueprint office telephone / internet services, telephone equipment maintenance, 7 cell phones and 3 tablets
523020	Food - 6 CAC meetings, workgroup meetings, lunch meetings, and 1 evening IA meeting.
523060	Office supplies – Office supplies, printer toner, paper, and general office needs.
523080	Unclassified Supplies- Office Space Supplies (lights, kitchen supplies, etc.), service awards, computer peripherals, safety supplies.
523100	Vehicle - Non Garage - Repairs and service on 4 Vehicles. The age of vehicles ranges from 1 to 18 years old.
524010	Travel and Training – Continuing education training and professional development of staff, Professional Association and Florida Bar conferences.
524020	Journals and Books – Legal, Engineering and Planning books and subscriptions
524030	Membership Dues - dues Florida Bar, American Planning Association, ASCE, APWA, FES and etc. for 11 professional staff members.
524040	Certifications and Licenses- Cost for Professional License renewals
524050	Rent Expense of Building & Office- The amount reflected is based on our lease with the County for 315 South Calhoun Street. This amount has changed following the buildout of the OEV space and related expenses.
524070	Rent Expense of Office Machines- Lease for two copiers
524080	Unclassified Charges – Office photographs, promotional items, office events
540040	Liability Insurance - Workers Compensation and General Liability
550060	Unclassified Equipment-
560010-40	Blueprint's share of Allocated Costs.
612400	General Engineering Consultant and transfer of sales tax revenue to Capital Projects.

**Tallahassee - Leon County Office of Economic Vitality
FY 2018 Proposed Budget**

Account	Account Description	FY 2018 Proposed Budget
Personnel Services		
511000	Salaries	697,898
511300	Salary Enhancements	11,708
511500	Temporary Wages	21,000
512400	Other Salary Items	3,840
514100	Unemployment Compensation	95,721
515000	Pension- Current	137,346
515100	Pension- MAP	39,361
515600	Mandatory Medicare	10,120
516000	Health Benefits	98,358
516100	Flex Benefits	2,788
Total Personnel Services		1,118,140
Operating Expenses		
521010	Advertising	9,700
521030	Reproduction	15,000
521040	Unclassified Professional Fees	
521180	Unclassified Contractual Svcs	32,950
521190	Computer Software	45,560
522080	Telephone	1,000
523020	Food	
523030	Gasoline	300
523050	Postage	600
523060	Office Supplies	2,500
523070	Uniforms & Clothing	
523080	Unclassified Supplies	
524010	Travel & Training	25,600
524020	Journals & Books	550
524030	Memberships	7,100
524080	Unclassified Charges	19,500
540040	Insurance	3,000
Total Operating Expenses		163,360
Fuel		
Total Fuel		--
Other Services and Charges		
Total Other Services and Charges		--
Capital Outlay		
Total Capital Outlay		--
Allocated Accounts		
Total Allocated Accounts		--
Utilities and Other		
Total Utilities and Other		--
Transfers to Other Funds		
Total Transfers to Other Funds		--
Contributions to Other Funds		
Total Contributions to Other Funds		--

Tallahassee - Leon County Office of Economic Vitality
FY 2018 Proposed Budget

Account	Account Description	FY 2018 Proposed Budget
Year End Adjustments		
Total Year End Adjustments		--
Total Expenses		1,281,500

Blueprint Intergovernmental Agency Board of Directors Agenda Item

TITLE: Draft Fiscal Year 2018 Blueprint Intergovernmental Agency Net Sales Tax Allocation Plan and Fiscal Year 2018-2022 Capital Improvement Plan

Date: June 13, 2017

Requested By: Blueprint Staff

Contact: Blueprint

Type of Item: Information

STATEMENT OF ISSUE:

This item presents to the Blueprint Intergovernmental Agency Board of Directors (Board) the draft Fiscal Year (FY) 2018-2022 Net Sales Tax Allocation Plan (NSTAP) and draft FY 2018-2022 Capital Improvement Plan (CIP) for their review. No action is necessary at this time. The first public hearing will be advertised and conducted at the September 7, 2017 Citizens Advisory Committee (CAC) meeting. The second and final public hearing will be advertised and conducted at the September 19, 2017 Intergovernmental Agency Meeting.

SUPPLEMENTAL INFORMATION:

The NSTAP is based on a cash flow forecast of projected sales tax revenues through the entire Blueprint 2000 program and the first two years, nine months of the Blueprint 2020 program. The CIP will implement the approved NSTAP. Staff is utilizing the same projected sales tax rates as the City and the County, but is providing a budget based on 95% of the projections consistent with the County approach. Staff has not projected an increase of sales tax revenues in the outlying years (2018-2022) nor has staff included revenues that will be received through interest. This conservative approach will assist the Blueprint Intergovernmental Agency (Agency) as the program will be focused on closing out the remaining projects over the next four years.

Accounting Summary

Attachment #1 is provided to include an additional level of open government to the citizens. The Accounting Summary provides up to date (as of April 30, 2017) information regarding funding sources, Board allocations to date, Agency encumbrances and expenditures for all Blueprint projects and remaining fund balances. Additional levels of detail for each project can be provided should the Board, CAC or citizens desire to see the information in greater detail.

Existing and Estimated Net Sales Tax Revenues

Attachment #2 also provides an up to date (as of April 30, 2017) accounting of sales tax revenues as well as the estimated net revenues for FY 2018 through 2022. The estimated sales tax revenues do not include interest income, and it assumes that operating costs will remain the same through the remainder of the Blueprint 2000 program and into the beginning of the Blueprint 2020 program.

Proposed 2017-2020 Net Sales Tax Allocation Plan

The NSTAP (Attachment #3) is the basis for funding allocations in FY 2018. In short, only funding identified in year 2018 will be allocated towards any projects. Funding identified in the outlying years (2019-2022) is merely an estimate of future allocations. For FY 2018, staff is currently recommending the allocations identified in Table 1.

Table 1. Proposed Fiscal Year 2018 Capital Program Allocations

Water Quality & Stormwater Improvements/City	\$2,112,306
Headwaters of St. Marks	\$832,697
Lake Lafayette Floodplain	\$253,052
Capital Cascade Segments 3 & 4	\$3,773,470
Magnolia Drive Multi-use Trail	\$916,650
Orange Avenue Corridor Study	\$175,000
Welaunee Boulevard: Dove Pond, PD&E and Design	\$2,225,000
2020 Sales Tax Project Planning	\$300,000
Total FY18 Capital Projects Allocations	\$10,605,863

- Water Quality (City) – The Blueprint 2000 program includes a \$25,000,000 project for the City to implement water quality enhancement projects. The proposed FY 2018 allocation is the programmed annual allocation.
- Lake Lafayette Floodplain – In June 2015, the Board approved the use of \$1,050,000 of Blueprint funds to match a grant under the Florida Forever Program. \$750,000 was allocated in FY 2016 and \$46,948 in FY2017. To meet the remaining commitment, \$253,052 is proposed to be allocated in FY2018.
- Headwaters of St. Marks – The properties purchased in the St. Marks Headwaters Floodplain were funded by Blueprint using a Florida Communities Trust (FCT) grant funding as match; a requirement of the grant was the implementation of an FCT approved management plan. Leon County has been working towards the fulfillment of the FCT Management Plan commitments utilizing Blueprint funds previously allocated in 2012. Consistent with previous Board direction, the FY 18-20 Blueprint 2000 funds identified in Attachment #3 are anticipated to be used for the remaining tasks in the management plan. Blueprint will continue to work with Leon County staff to refine the budget needs

based on the cost estimates and schedule for the improvements at St. Marks Headwaters. After cost estimates are complete, remaining funds are recommended to be applied to the Fred George Basin project, another previously funded Blueprint and FCT grant sensitive lands project. The funds would be used to complete the management plan and support infrastructure that will ensure that stormwater entering the sink complex has been treated to significantly reduce any potential impacts to groundwater, which is consistent with the project definitions in the original Blueprint 2000 Project Definitions Report. The allocation of the FY 18 and future FY 19 and 20 funds will complete these projects, ensure compliance with the FCT management plans, and fully open these environmentally significant properties to the public.

- Capital Cascades Segments (3 and 4) – The proposed allocation of \$3,773,470 will be used to design and construct Capital Cascades Trail Segment 3D.
- Magnolia Drive Multi-Use Trail – On April 1, 2014, the IA approved funding up to \$7,983,300 to design and construct the project. At the time, only \$6,150,000 was available in the Blueprint Land Bank budget. In FY 2016, an additional \$916,650 was allocated to the project and the proposed FY 2018 allocation of \$916,650 will complete Blueprint funding for this project.
- Orange Avenue Corridor Study – This project was added to the Capital Budget in FY 2017 with an allocation of \$350,000 over two years; \$175,000 was allocated in FY 2017 and \$175,000 is proposed to be allocated in FY 2018. This project, subsequently named the Southwest Area Transportation Plan, is being undertaken in partnership with the CRTPA and will be a precursor to the FDOT Orange Avenue Project Development and Environment (PD&E) Study, which is in FDOT Fiscal Year Work Plan for state funding in 2019. Once 2020 sales tax revenues are collected, this money will be paid back to Blueprint 2000.
- Northeast Gateway: Welaunee Boulevard – The proposed \$2,225,000 will be used to advance fund the PD&E and design of Welaunee Boulevard Phase 1, as well as provide funding for the construction of Dove Pond. The PD&E will include Segments 2 and 3 in the Canopy Development area to the proposed Shamrock Way extension ending at Centerville Road. The design will include the roadway from the eastern edge of the Canopy Development area to the proposed Shamrock Way extension ending at Centerville Road. Advance funds will be paid back to the Blueprint 2000 program using Blueprint 2020 sales tax revenues.
- 2020 Sales Tax Extension - The “2020 Sales Tax Extension” was added to the Capital Budget in FY 2017 with annual allocations of \$300,000 in FY 2017, 18 and 19. As directed by the Board in the April 1, 2015 meeting, the project will be used to fund professional fees to design and permit the Bike Route System, Sidewalks, Greenways Master Plan and StarMetro Enhancements 2020 projects. This strategy will position Blueprint to have “shovel ready” projects once the 2020 program commences. Advance funds will be paid back to the Blueprint 2000 program using Blueprint 2020 sales tax revenues.

The proposed 2018-2022 CIP (Attachment #4) reflects the projected expenditures for the remaining two years, three months in the Blueprint 2000 program and the first two years, nine months of the Blueprint 2020 program. This draft incorporates the direction given by the Board to date regarding the prioritization of projects. It also reflects the local contributions The Agency is projecting \$26,530,000 of investment into the local economy in FY 2018 and \$119,550,000 into the local economy from October 1, 2018 to September 30, 2022.

RECOMMENDED ACTION:

No action is required, but the Board may desire to provide further direction to staff.

Attachments:

Attachment 1: Accounting Summary as of April 30, 2017

Attachment 2: Existing and Estimated Net Sales Tax Revenues (As of April 30, 2017)

Attachment 3: Draft Fiscal Year 2018-2022 Net Sales Tax Allocation Plan

Attachment 4: Draft Fiscal Year 2018-2022 Capital Improvement Plan



Project	Description	SIB Loans	Grants > \$1M	Grants < \$1M	Miscellaneous donations/JPAS	Advance Repayments	Bonds	Sales Tax, Interest, and Other sources	Allocated to Date	Pre Encumbrances	Encumbrances	Expenses to date	Balance
Water Quality/Sensitive Lands & Misc.													
0100234	Water Quality Project City						10,135,592.44	10,158,906.56	20,294,499.00	-		11,929,751.96	8,364,747.04
0100235	Water Quality project/County			-		1,000,000.00	11,770,767.00	10,019,812.00	22,790,579.00	-		16,739,898.77	6,050,680.23
03754	NWFWMD Partnership			116,287.35			478,641.50	680,071.15	1,275,000.00	-		697,419.76	577,580.24
0100228	Headwaters of St. Marks			1,581,435.00			1,395,000.71	1,510,954.00	4,487,389.71	-		4,487,389.71	-
0100309	Lake Lafayette Floodplain						0.00	2,546,948.00	2,546,948.00	-		1,496,948.00	1,050,000.00
03758	Blueprint 2000 Land Bank						722,880.79	1,177,153.21	1,900,034.00	-		1,320,262.53	579,771.47
Capital Projects													
03760	CCNW/SW US90 to Orange Ave (N-2)		68,788,440.00	915,262.40	100,000.00		12,276,120.59	41,261,718.41	123,341,541.40	24,487.04	8,877,131.29	114,074,646.44	365,276.63
0100225, 1300401, 130402, 1300403	CCSE Tram Rd to Woodville HWY + Subprojects (E-2)	4,784,738.71	15,575,296.55	1,075,235.31	-	-	9,594,846.49	6,889,720.94	37,919,838.00	-	-	37,036,072.66	883,765.34
0100227	CCSW Crawfordville Rd to Orange Ave		-				2,070,191.17	2,472,906.83	4,543,098.00	-	204,084.07	4,130,769.75	208,244.18
1600595	CCSW Right of Way Acquisition		8,539,400.00					-	8,539,400.00		230,500.00	-	8,308,900.00
1600360	CCSW Stormwater Plan & Constru							2,800,000.00	2,800,000.00				2,800,000.00
03747, 1300391, 1400348	CCT Seg 1 (Franklin Blvd.) + Subprojects	-	4,200,000.00	966,082.00	-	-	4,529,484.07	9,553,044.22	19,248,610.29	-	25,794.62	18,998,614.47	224,201.20
0100306, 1300468, 1300467, 1400340, 1400341, 1400343, 1400346, 1400349, 1400380, 1400362, 1400476, 1400678, 1400679	CCT Seg 2 (Cascades Park) + Subprojects	-	4,126,604.00	1,021,919.00	1,025,705.62	-	16,712,200.56	27,808,628.48	50,695,057.66	-	134,285.64	49,310,403.73	1,250,368.29
0100978	Capital Cascade Segment 3 & 4		1,655,374.91	774,285.52		3,000,000.00	3,231,330.51	45,556,272.45	54,217,263.39	-	837,778.10	38,406,089.54	14,973,395.75
1200266	FAMU ROW Services to City				1,472,500.00		0.00	1,153,018.00	2,625,518.00	-	48,563.22	2,572,402.57	4,552.21
1000612, 1400455, 1600378	Capital Cascades Crossing + Subprojects	-	-	1,402,000.00	150,000.00	2,777,229.00	17,790.17	4,129,916.53	8,476,935.70	-	(83,643.02)	8,431,511.04	129,067.68
0800402	Capital Cascades Segment 4						0.00	151,791.00	151,791.00	-	105,359.61	7,788.01	38,643.38
03757	LPA Group Engineering Services (Cascades Trail 1-4)						3,378,319.63	6,026,321.16	9,404,640.79	-	45,152.77	8,385,638.87	973,849.15
1600478	Magnolia Dr. Multi-use Trail							7,093,150.00	7,093,150.00		19,796.71	92,906.28	6,980,447.01
1718338	Orange Avenue Corridor Study							175,000.00	175,000.00				175,000.00
1718336	Northeast Gateway (Welaunee)							750,000.00	750,000.00				750,000.00
1718339	2020 Sales Tax Extension							300,000.00	300,000.00				300,000.00
Closed Projects													
02842	BP2K Booth Property Purchase						(1.50)	584,755.25	584,753.75	-		584,753.75	-
3745	Blueprint 2000 Lidar						0.00	349,817.00	349,817.00	-		349,817.00	-
3746	BP2000-Building Renovations						0.00	48,180.36	48,180.36	-		48,180.36	-
101438	Mahan Drive						4,825,730.88	-	4,825,730.88	-		4,825,730.88	-
1100644	Capital Cascades Maintenance Building			-			0.00	297,013.50	297,013.50	-		297,013.50	-
1300328	Lafayette Heritage Bridge							500,000.00	500,000.00	-		500,000.00	-
03721	CCNW I10 to US90 (N-1)	22,605,003.47		1,337,280.20			45,287,879.20	-	69,230,162.87	-		69,230,162.87	-
0101437	Fred George Basin						1,682,226.00	1,087,774.00	2,770,000.00	-		2,770,000.00	-
04771	Sensitive Lands - Project Mgmt						373,041.05	21,657.70	394,698.75	-		394,698.75	-
03755	CCSE Connie Dr to Tram Rd (E-1)	26,692,338.10					3,624,328.79	8,312,108.15	38,628,775.04	-		38,628,775.04	-
0100226	CCSE Woodville Hwy to Crawford Rd (E-3)		8,620,742.43	330,857.00			1,152,849.42	1,482,780.60	11,587,229.45	-		11,587,229.45	-
0100229	Lake Jackson Basin/Ford's Arm						174.66	272,254.34	272,429.00	-		272,429.00	-
0100306	Capital Cascades-exp. With no projects						17,156.73	(17,156.73)		-			-
Grand Total		54,082,080.28	111,505,857.89	9,520,643.78	2,748,205.62	6777229	133,276,550.86	195,154,517.11	513,065,084.54	24,487.04	10,444,803.01	447,607,304.69	54,988,489.80

Existing and Estimated Net Sales Tax Revenues
As of April 30, 2017

Year	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	Total Thru April 2017	remaining budget for 2017	2018	2019	2020	Total 9/1/2015-12/31/2019	Total
Actual/Estimated Sales Tax Revenues (80% of total Revenues)				24,204,841.08	31,620,198.20	30,988,776.90	29,592,970.88	27,826,546.20	27,125,783.80	27,553,785.61	28,233,375.47	29,574,498.32	30,736,030.64	32,490,925.24	33,570,103.90	17,044,001.17	370,561,837.41	15,396,084.83	32,440,086.00	32,440,086.00	8,110,021.50	88,386,278.33	458,948,115.74
Miscellaneous Revenues				855.00	58,801.55	300,791.58	(22,444.65)					46,357.07	63,690.96	28,800.00	28,800.00	16,800.00	522,451.51				-	-	522,451.51
Transfer from Other funds						278,985.95											278,985.95				-	-	278,985.95
306 Interest thru 04/30/17	12,898.42	94,961.31	75,899.77	126,255.57	726,613.45	1,600,979.61	1,836,736.75	1,015,334.01	1,822,752.09	724,828.88	126,869.15	192,960.91	165,443.75	180,127.39	185,506.88	7,790.80	8,895,958.74				-	-	8,895,958.74
Bond/Loan Proceeds	3,500,000.00	5,527,642.79															9,027,642.79				-	-	9,027,642.79
Operating Reserve		(2,000,000.00)															(808,960.00)						
Data Service reserve															1,191,040.00				808,960.00		808,960.00	-	
Operating Expenses	(118,434.91)	(574,807.50)	(807,195.51)	(838,116.68)	(812,116.29)	(956,574.88)	(997,458.65)	(1,048,013.39)	(1,047,792.95)	(974,244.59)	(927,114.39)	(1,121,906.20)	(1,304,671.02)	(1,523,702.39)	(1,726,501.75)	(1,036,093.17)	(15,814,744.27)	(1,283,786.83)	(3,217,688.00)	(3,200,000.00)	(800,000.00)	(8,501,474.83)	(24,316,219.10)
Total Debt Service		(3,569,392.00)		(4,996,954.00)	(8,240,791.26)	(14,390,676.06)	(18,164,179.56)	(16,393,038.97)	(19,567,941.26)	(19,567,291.26)	(19,370,162.90)	(19,280,237.63)	(19,277,484.96)	(19,279,235.04)	(19,150,187.17)	(12,512,441.25)	(213,760,013.32)	(6,121,968.75)	(18,634,222.50)	(18,635,585.00)	(2,183,976.92)	(45,575,753.17)	(259,335,766.49)
Net revenues available from operating fund	3,394,463.51	(521,595.40)	(731,295.74)	18,496,880.97	23,352,705.65	17,822,283.10	12,245,624.77	11,400,827.85	8,332,801.68	7,737,078.64	8,062,967.33	9,411,672.47	10,383,009.37	11,896,915.20	14,098,761.86	3,520,057.55	158,903,158.81	7,990,329.25	10,588,175.50	19,282,992.10	5,126,044.58	42,987,541.43	201,890,700.24
Projects funds																	-					-	-
Loan Proceeds																	-					-	-
FDOT Advance Repayment								1,761,773.00	7,509,000.00	3,000,000.00	3,000,000.00	5,000,000.00	3,000,000.00	777,229.00			24,048,002.00				-	24,048,002.00	
Appropriation of Advance Repayments												(3,000,000.00)		(777,229.00)			(6,777,229.00)				-	(6,777,229.00)	
Admin. Fees													164,462.62				-					-	164,462.62
Miscellaneous revenues														6.65	5.12		11.77				-	11.77	
Nonbudgeted expenses						(799,213.90)				(12,008.22)		(2,115.26)					(813,337.38)				-	(813,337.38)	
305/308 Interest thru 4/30/17	17,034.65	262,569.56	342,086.98	375,575.63	24,279.35	184,815.76	6,104,164.44	2,124,703.03	379,908.77	1,571,323.62	1,643,809.43	1,043,837.25	741,768.12	823,596.73	825,122.67	358,075.79	16,822,671.78				-	16,822,671.78	
309 Interest thru 04/30/17													24,460.56	83,956.27	117,069.53	124,789.41	60,245.67				-		
Net revenues available from projects funds	17,034.65	262,569.56	342,086.98	375,575.63	24,279.35	(614,398.14)	6,104,164.44	3,886,476.03	7,888,908.77	4,559,315.40	4,643,809.43	3,066,182.55	990,187.01	940,672.91	949,917.20	418,321.46	33,855,103.21	-	-	-	-	33,444,581.79	
Net Available for all projects	3,411,498.16	(259,025.84)	(389,208.76)	18,872,456.60	23,376,985.00	17,207,884.96	18,349,789.21	15,287,303.88	16,221,710.45	12,296,394.04	12,706,776.76	12,477,855.02	11,373,196.38	12,837,588.11	15,048,679.06	3,936,379.01	192,758,262.04	7,990,329.25	10,588,175.50	19,282,992.10	5,126,044.58	42,987,541.43	235,335,282.03
Needed for already appropriated projects																	195,154,517.11				-	195,154,517.11	
Net Available from sales tax revenues																	(2,396,255.07)	7,990,329.25	10,588,175.50	19,282,992.10	5,126,044.58	42,987,541.43	40,180,764.92
Net Available from sales tax revenues including estimated income/loss for remaining year of 2016																	5,594,074.18						

Does not include future interest earnings
Does not include any future grants

Year	2020 (9 Months)	2021	2022
Estimated Sales Tax Revenues (100% of total Revenues)	28,350,000.00	37,800,000.00	37,800,000.00
Economic Development 12%	(2,582,510.25)	(3,443,347.00)	(3,443,347.00)
City of Tallahassee 10%	(2,835,000.00)	(3,780,000.00)	(3,780,000.00)
Leon County 10%	(2,835,000.00)	(3,780,000.00)	(3,780,000.00)
L.I.F.E 2%	(567,000.00)	(756,000.00)	(756,000.00)
Blueprint Infrastructure Operating Expenses	(2,400,000.00)	(3,200,000.00)	(3,200,000.00)
OEV Operating Expenses	(819,489.75)	(1,092,653.00)	(1,092,653.00)
Total Debt Service	-	-	-
Net revenues available from operating fund	16,311,000.00	21,748,000.00	21,748,000.00
Net Revenues Available for all projects	16,311,000.00	21,748,000.00	21,748,000.00

Project	Description	Allocated to Date	Pre Encumbrances	Encumbrances	Expenses to date	Balance	Estimated Total Project Budget	Additional Funding Needs	Blueprint 2000 Program			Blueprint 2020 Program			Total Allocated to Date and FY18-FY22 Allocations	
									2018 Proposed Sales Tax Allocations	2019 Projected Sales Tax Allocations	2020 Projected Sales Tax Allocations (3 Months BP 2000)	2020 Projected Sales Tax Allocations (9 Months BP 2020)	2021 Projected Sales Tax Allocations	2022 Projected Sales Tax Allocations		
Blueprint 2000 Program Funding																
Water Quality/Sensitive Lands & Misc.																
0100234	Water Quality Project City	20,294,499.00	-		11,929,751.96	8,364,747.04	25,000,000.00	4,705,501.00	2,112,306.00	2,207,360.00	385,835.00				25,000,000.00	
0100235	Water Quality project/County	22,790,579.00			16,739,898.77	6,050,680.23	22,790,579.00	-							22,790,579.00	
03754	NWFWMD Partnership (1/)	775,000.00	-		697,419.76	77,580.24	1,500,000.00								775,000.00	
0100228	Headwaters of St. Marks	4,487,389.71	-		4,487,389.71	-	8,920,220.71	4,432,831.00	832,697.00	2,617,303.00	982,831.00				8,920,220.71	
0100309	Lake Lafayette Floodplain	2,546,948.00	-		1,496,948.00	1,050,000.00	2,800,000.00	253,052.00	253,052.00						2,800,000.00	
03758	Blueprint 2000 Land Bank	1,900,034.00	-		1,320,262.53	579,771.47	1,900,034.00								1,900,034.00	
Capital Projects																
03760	CCNW/SW US90 to Orange Ave (N-2)	123,341,541.40	24,487.04	8,877,131.29	114,074,646.44	365,276.63	123,341,541.40								123,341,541.40	
0100225, 1300401, 130402, 1300403	CCSE Tram Rd to Woodville HWY + Subprojects (E-2)	37,919,838.00	-	-	37,036,072.66	883,765.34	37,919,838.00								37,919,838.00	
0100227	CCSW Crawfordville Rd to Orange Ave (BP 2000 Funded)	4,543,098.00		204,084.07	4,130,769.75	208,244.18	4,543,098.00				3,496,470.00				4,543,098.00	
1600595	CCSW Right of Way Acquisition	8,539,400.00		230,500.00	-	8,308,900.00	8,539,400.00								8,539,400.00	
1600360	CCSW Stormwater Plan & Constru	2,800,000.00				2,800,000.00	2,800,000.00								5,600,000.00	
03747, 1300391, 1400348	CCT Seg 1 (Franklin Blvd.) + Subprojects	19,248,610.29	-	25,794.62	18,998,614.47	224,201.20	19,248,610.29								19,248,610.29	
0100306, 1300468, 1300467, 1400340, 1400341, 1400343, 1400346, 1400349, 1400350, 1400362, 1400476, 1400578, 1400579	CCT Seg 2 (Cascades Park) + Subprojects	50,695,057.66	-	134,285.64	49,310,403.73	1,250,368.29	50,695,057.66								50,695,057.66	
0100978	Capital Cascade Segment 3 & 4	54,217,263.39		837,778.10	38,406,089.54	14,973,395.75	62,427,911.99	8,210,648.60	3,773,470.50	4,437,178.10					62,427,911.99	
1200266	FAMU ROW Services to City	2,625,518.00	-	48,563.22	2,572,402.57	4,552.21	2,625,518.00								2,625,518.00	
1000612, 1400455, 1600378	Capital Cascades Crossing + Subprojects	8,476,935.70	-	(83,643.02)	8,431,511.04	129,067.68	8,476,935.70								8,476,935.70	
0800402	Capital Cascades Segment 4 (BP 2000 Funded)	151,791.00	-	105,359.61	7,788.01	38,643.38	20,151,790.58	19,999,999.58		7,996,151.00	3,757,378.58		8,246,470.00		20,151,790.58	
03757	LPA Group Engineering Services (Cascades Trail 1-4)	9,404,640.79	-	45,152.77	8,385,638.87	973,849.15	9,404,640.79								9,404,640.79	
1500478	Magnolia Dr. Multi-use Trail	7,093,150.00		19,796.71	92,906.28	6,980,447.01	8,009,800.00	916,650.00	916,650.00						8,009,800.00	
Blueprint 2020 Program Funding (2/)																
xxx	Greenways Master Plan						20,000,000.00	20,000,000.00				367,636.00	565,181.00	790,181.00	1,722,998.00	
xxx	Bike Route System						15,000,000.00	15,000,000.00				337,500.00	525,000.00	750,000.00	1,612,500.00	
xxx	StarMetro Enhancements/City						12,200,000.00	12,200,000.00				459,375.00	612,500.00	612,500.00	1,684,375.00	
xxx	Water Quality and Stormwater Improvs/City						42,500,000.00	42,500,000.00				1,593,750.00	2,125,000.00	2,125,000.00	5,843,750.00	
xxx	Water Quality and Stormwater Improvs/County						42,500,000.00	42,500,000.00				1,593,750.00	2,125,000.00	2,125,000.00	5,843,750.00	
xxx	Sidewalks/City						25,000,000.00	25,000,000.00				937,500.00	1,250,000.00	1,250,000.00	3,437,500.00	
xxx	Sidewalks/County						25,000,000.00	25,000,000.00				937,500.00	1,250,000.00	1,250,000.00	3,437,500.00	
xxx	Operating Costs - Sales Tax Funded Parks/City						10,000,000.00	10,000,000.00				375,000.00	500,000.00	500,000.00	1,375,000.00	
xxx	Operating Costs - Sales Tax Funded Parks/County						10,000,000.00	10,000,000.00				375,000.00	500,000.00	500,000.00	1,375,000.00	
0100227	CCSW Crawfordville Rd to Orange Ave (BP 2020 Funded)						5,000,000.00	1,753,530.00					1,753,530.00		1,753,530.00	
1718336	Northeast Gateway (Welaunee)	750,000.00				750,000.00	6,700,000.00	5,950,000.00	2,225,000.00	1,725,000.00		2,000,000.00			6,700,000.00	
1718338	Orange Avenue Corridor Study	175,000.00				175,000.00	350,000.00	175,000.00		175,000.00					350,000.00	
1718339	2020 Sales Tax Extension	300,000.00				300,000.00	900,000.00	600,000.00	300,000.00	300,000.00					900,000.00	
xxx	Southside Gateway (Woodville Highway)	-				-	1,047,359.00	1,047,359.00				1,047,359.00			1,047,359.00	
xxx	Alternative Sewer Solutions Study (1/)	500,000.00				500,000.00	500,000.00								500,000.00	
xxx	Desoto Winter Encampment	-				-	500,000.00	500,000.00				500,000.00			500,000.00	
xxx	To be Prioritized 2020 Projects (includes all categories) (3/)	-				-		15,980,798.00				2,290,160.00	1,845,319.00	11,845,319.00	15,980,798.00	
Grand Total		383,576,293.94	24,487.04	10,444,803.01	318,118,514.09	54,988,489.80	521,951,893.47	266,725,369.18	10,588,175.50	19,282,992.10	5,126,044.58	16,311,000.00	21,298,000.00	21,748,000.00	360,893,594.47	
1/ NWFWMD project shows a reduction of \$500,000 for the advance funding of the Phase 1 of the Alternative Sewer Solutions Study should the IA direct staff to begin this study on June 13, 2017.								Estimated Net Sales Tax (4/)	2017	2018	2019	2020	2020	2021	2022	2017-2020 Est. Funding
(2/) The 2020 Project allocations made prior to January 1, 2020 will be paid back to the Blueprint 2000 Program.									9,546,315.00	10,588,175.50	19,282,992.10	5,126,044.58	16,311,000.00	21,748,000.00	21,748,000.00	104,350,527.18
(3/) The projects funded in the Community Enhancement, Connectivity, & Quality of Life categories will be based on the prioritization presented to the IA for approval in September 2017.								Estimated Unallocated 2017 Funds (as of 04/30/17)	5,594,074.18							5,594,074.18
(4/) Sales tax revenues are based on 95% of forecasted amount for year 2017 and assumes no increase in sales tax revenues over time until 2020.								Other Funds (5/)	8,539,400.00							8,539,400.00
(5/) Other Funds includes commitments from FDOT and other partnerships.								Advance Funding for 2020 Projects (6/)	1,767,940.00	2,700,000.00	2,025,000.00	0.00				6,992,940.00
(6/) Includes advanced funds from FY 2017 through the first 3 months of FY 2020 and the \$500,000 for Desoto Winter Encampment.								Payback to 2000 Program					3,496,470.00	3,496,470.00		6,992,940.00
							Remaining for 2000 Projects	7,778,375.00	7,888,175.50	17,257,992.10	5,126,044.58				38,050,587.18	
							Remaining for 2020 Projects					12,814,530.00	18,251,530.00	21,748,000.00	52,814,060.00	
							Estimated Funding Available for Projects	23,679,789.18	10,588,175.50	19,282,992.10	5,126,044.58	16,311,000.00	21,748,000.00	21,748,000.00	118,484,001.36	

1. Sales tax revenues are based on 95% of forecasted amount for year 2017.
2. The 2020 Project allocations made prior to January 1, 2020 will be paid back to Blueprint 2000 at a date to be determined once 2020 sales tax revenues are received.
3. Assumes no increase in sales tax revenues over time until 2020.
4. Alternative Sewer Solution Study funding is based on requested action by the IA Board at the June 13, 2017 meeting.

TCC Meeting Minutes
315 S. Calhoun Street, Suite 450
Thursday, December 15, 2016

Attendees: (TCC Members in Bold) (*TCC Member Substitutes In Bold Italics*)

Tony Park	Wayne Tedder	
Theresa Heiker	Ken Morris	Angela Ivy
Greg Slay		Autumn Calder
Steve Shafer	Ben Pingree	Cameron Snipes
John Kraynak	Charles Hargraves	Kelsey Lewis
Rodney Cassidy		Megan Doherty
Jodie Cahoon	Roger Cain	

Charles Hargraves called the meeting to order at 1:03 pm.

I. Agenda Modifications

There were no agenda modifications.

II. Information Items

Item #1: Blueprint Project Updates

This item was informational only.

Ken Morris asked about the completion date for Franklin Boulevard. Charles Hargraves stated that a representative of Blueprint had recently met with the contractor and designer in the field, however, he would have to follow up with Mr. Morris on the outcome of that meeting. A project schedule could be set once the appropriately sized plug was available for the weep holes. Tony Park requested a report as to what, precisely, failed on the project.

Mr. Morris also requested clarification on the FDOT parking lot lease. Mr. Hargraves identified the lot in Cascades Park in front of the Burns Building. He stated that Blueprint would retain the lease until the modifications to the alum system were completed.

Mr. Park questioned the latest information for the curve at Meridian and Gaines Streets. Wayne Tedder stated that he and Ben Pingree were members of the selection committee for and RFP on

the redevelopment of the Firestone Building block. At their meeting earlier that day, the committee recommended to advance to the CRA for negotiations, however, it was definitely an aspect that would be included in that project. It would be helpful though to have a better understanding of what to ask for in terms of engineering details. Mr. Park stated that one option that was previously discussed was the option of making it a one-way street. Mr. Pingree stated that while the details would be developed as the project progressed, the developer's plans called for a pedestrian oriented corridor. Not to belay vehicular traffic but for special events, for it to be converted to pedestrian only. Mr. Tedder stated that a transportation analysis would be required in the redevelopment project.

Item #2: Blueprint Intergovernmental Agency Fiscal Year 2016 Performance Report

This item was informational only.

Theresa Heiker questioned if the anticipated completion date of 2019 for Capital Cascades Trail Segments 3D and 4 were actual. Or if it was based on the next round of funding. Charles Hargraves stated that design would be complete by 2019 however, he anticipated that it would still be an active construction project. Once the design was finalized for Segment 3D, Coal Chute Pond, the gate feature, the multiuse trail crossing at Stearns Street Blueprint would turn toward the completion of Segment 4.

III. Consent

Item #3: Revised 2017 Meeting Schedule for Blueprint Intergovernmental Agency Board, CAC, and TCC

Ben Pingree stated that the impetus behind the change was to deliver the most current information to the committees and Board. The proposed revisions allowed for a shorter turn-around of agenda material from the TCC and CAC meetings, while providing staff with sufficient time to address the recommendations and maintain relevancy in the material presented to the IA.

There were no objections to the revised 2017 TCC meeting schedule.

Item #4: TCC Meeting Minutes (August 11, 2016)

There were no comments on the minutes.

Revisions would be made to the list of attendees to ensure all who were in attendance were noted. It was also requested that all members and guests please, be sure to sign the sign-in sheet that was circulating.

IV. Presentations/Discussions

Item #5: Status Update on Capital Cascades Trail Segment 3D

Charles Hargraves introduced Cameron Snipes with Kimley Horn for a presentation on the agenda material.

Jodie Cahoon stated that by taking the trash-trap aspects of the facility online allowed for 100% capture and debris removal from the system. Whereas an offline facility could not meet that goal. The decision really was, he suggested, one of where the trash would ultimately be; in Lake Munson or in a stormwater facility. Removing trash from the facility worked; however, the overall objective was missed.

Wayne Tedder expressed concern over the frequency of trash removal from Lake Anita because it was the gateway to FAMU. Regarding maintenance schedules, Tony Park stated that County staff was at Lake Henrietta weekly to remove trash and debris. Despite his strong encouragement to catch as much debris as possible upstream. Mr. Park stated that he was unaware of a trash trap south of Franklin Boulevard. Mr. Hargraves stated that a sediment sump was located under the FDOT parking lot that also served to capture some of the debris. Mr. Cahoon quantified it at approximately 20% of the total volume however.

Mr. Cahoon stated that his concern with the bypass system was not only trash collection but removal as well. He agreed that it was unsightly but the larger concern was nutrient removal at Lake Munson. Furthermore, he suggested that all parties work to remove debris and reduce nutrients upstream and that there would be potential cost savings. Bypassing a BMP with a conveyance system, that did not feel right. If the opportunity existed to treat some of the water, why would you not do that?

Mr. Hargraves stated that it would mean the construction of a large control structure on the west side of the facility. Blueprint had conceptual plans to develop walking trails around it similar to other facilities they constructed. Parks and Recreation also expressed interest in relocating the St. Marks Trailhead to the area near Gamble Street. If that was successful, there would be heavy pedestrian use through there.

Wayne Tedder, identifying City owned property, he wondered if there were alternative areas downstream to provide the water quality treatment and enhance the visual upstream. Mr. Cahoon stated that it raised concern for him because that had been the approach since Segment 1, Franklin Boulevard. There was not a master plan that identified or quantified that for Segment 3. He was reluctant to push the treatment to Segment 4.

Regarding the trail issue, he was not sure why his suggestion was felt to be wanting. Mr. Cahoon stated that he was willing to review the concepts to prevent a decision then that could not be accomplished later. If the direction was to look at Segment 4, Mr. Cahoon supported that fully.

Mr. Tedder stated that if it were him, he would raise concerns from the perspective of FAMU's gateway and their capitalization on the 2020 sales tax projects.

Theresa Heiker stated that a repeated conversation was for an online trash-trap. The real source of the trash though, came from offsite. There would be minimal trash to be collected from Monroe to the CDD. The trash came from the main flows that entered the boxes there. If the goal was to reduce trash in the FAMU facility, they needed to look at placing facilities in the smaller, contributing flow areas i.e. the inlet to Coal Chute Pond and Monroe Street culvert. She agreed with Mr. Cahoon, the real question was where the City and County wanted to address the problem. At a point, upstream, where it could be easily handled instead of having multiple large facilities that were less functional in a main line.

The committee discussed possible alternative locations for facilities in the Liberty Park area. However, at that location, they would be open ditch facilities that had been shown not to work. Ms. Heiker stated that, to maximize the benefit, they needed to be closer to the source of the flow. Mr. Cahoon stated that the community was moving beyond passive devices to treat trash in the stormwater systems.

Moving on to the larger issue of nutrients at Munson Slough, Mr. Cahoon stated that he thought there was a greater chance of capturing more nutrients by bringing the system online. Unless of course, the analysis supported otherwise, however, he thought it needed to be vetted prior to deciding a course of action. Ms. Heiker stated that there was a TMDL for nutrients however, the County was inundated with complaints about trash. Talking about installing recreational amenities adjacent to the system and incorporating it into the trail network, trash was equally important because that would be the reason behind citizen complaints.

It was agreed that trash collection potential, cost, and treatment removal were the top three items to be considered. Mr. Snipes stated that the discussion proposed changes that could impact the permit and that would need to be evaluated prior to submittal. Mr. Cahoon stated that in his opinion, the real 'elephant in the room' was the capacity accounting prior to a concept permitting. The quantities for development and redevelopment were not there to show the changes to the community. Mr. Snipes stated that the report was based on 86-acres of redevelopment capacity.

Mr. Snipes stated that in submitting the conceptual permit to FDEP was dual purposed: one was the buy off on the co-mingling of ponds and two, the net benefit on water quality. If both boxed culverts were directed into the pond there would be a reduction in nutrients and they could mitigate the concern of suspended nutrients washing downstream. FDEP would be looking specifically at net quality benefit and comingling. The trash-trap design for debris removal would come after. Steve Shaver agreed with Mr. Snipes stating that it would have to fall under the general criteria of the permit for it to be approved at all. Mr. Cahoon did as well stating that adding the trash trap would further improve water quality and he did not see how FDEP would push back on that.

Jodie Cahoon offered a summary of the discussion to mitigate reopening it in the future. The conceptual permit would be submitted to FDEP which set the level in the 80% range without specifics of how it would be achieved. KHA would move forward with an engineering analysis to

study the permit load reduction and come to a decision, as well as look at trash-trap facilities, which could add a bit of time to the project, and the cost differential between the two alternatives of inline double boxed culverts separated from the offline system. That analysis would occur concurrently and staff could have a decision by the February 2017 TCC meeting.

V. Citizens to be Heard

There were no speakers.

VI. Items from Members of the Committee

Regarding the Capital Cascades Trail tree bank issue, Wayne Tedder stated that all of the City's capital project were hit with tree bank credits and debits. It seemed that the standards in place, by Leon County, encouraged staff to acquire more property to satisfy requirements or transfer funds between governments. At one time there was upwards of \$300K in debits that was reduced with some of the plantings along FAMU Way. He wanted to figure out a process to bring the issue back through the IA to discuss City and County linear infrastructure projects.

John Kraynak stated that one of the biggest issues in the County was accounting of the credits and debits. He developed an alternative to that system that eliminated the need to count individual trees in lieu of requiring 40 trees per acre for development area for mitigation. He found that to be significantly easier and reduced the cost as well. If the City were to adopt that practice, they would meet the minimum County-wide regulations. It would not work in all scenarios, utility easements for example, in others though, such as commercial developments. It would need to be written into the City ordinances but could be of tremendous savings and much simpler. The only caveat was patriarch trees; those greater than 36-inches had to be accounted for and categorized individually and saved when at all possible.

VII. Adjournment

There being no further business, the meeting adjourned at 2:26 pm.

Blueprint Intergovernmental Agency Board of Directors Agenda Item

TITLE: Consideration of a Proposed Prioritization Process for the
Community Enhancement, Connectivity, and Quality of Life Blueprint
2020 Infrastructure Projects

Date: June 13, 2017

Requested By: IA Board

Contact: Blueprint

Type of Item: Discussion

STATEMENT OF ISSUE:

The passage of the sales tax extension in November 2014 included a plan for 27 Blueprint 2020 infrastructure projects. Through their February 21, 2017 meeting, the Intergovernmental Agency Board (IA Board) has provided direction on the prioritization of 16 out of the 27 Blueprint 2020 Infrastructure Projects. The purpose of this item is for the IA Board to approve a process for prioritizing the remaining 11 infrastructure projects in the Community Enhancement, Connectivity, and Quality of Life (CCQ) categories. Of note, this item does not include review nor prioritization of any economic development projects, which will be conducted separately.

EXECUTIVE SUMMARY:

The IA Board's adopted list of 27 Blueprint 2020 infrastructure projects were divided into five categories: Regional Mobility, Gateway, Community Enhancement, Connectivity, and Quality of Life (respectively). At the February 21, 2017 meeting, the IA Board discussed a dual approach to funding and completing the 27 projects. Based on IA action at that meeting, the five larger, holistic roadway reconstruction projects included in the *Regional Mobility and Gateway* categories will proceed with structured regional partnerships intended to maximize state and federal funding opportunities and the remaining 11 projects within the *Community Enhancement, Connectivity, and Quality of Life (CCQ)* categories will be prioritized through a separate process, which is presented in this agenda item.

The remaining 11 projects within the *Community Enhancement, Connectivity, and Quality of Life (CCQ)* categories are primarily smaller-scale, placemaking and infrastructure improvement projects with generally shorter timeframes for implementation. Attachment 1 contains the description for each of the 11 CCQ projects. The prioritization process for projects within these categories filters projects through criteria herein presented to the IA Board for approval. The criteria are based on project readiness and the original "Blueprint Promise" ballot language from November 2014. If approved, the CCQ projects will be evaluated against the criteria and the results presented to the IA at the September 21, 2017 Board meeting. Once the prioritized list

is adopted in September, the CCQ projects will be presented to the IA Board for implementation through allocations in Blueprint's Capital Budget. The FY2018-2022 Capital Improvements Plan and the FY2018-2022 Net Sales Tax Allocation Plan, including allocations for the highest priority CCQ projects identified through this proposed process, will also be presented to the IA Board at the September 21, 2017 meeting.

At the February 21, 2017 meeting, the IA Board also directed staff to include an analysis of the relationship between the Water Quality Projects and the Alternative Sewer Solutions Study, funded respectively at \$85 million and \$2.8 million as Blueprint 2020 projects. Staff was directed to analyze a subcomponent of the Alternatives Sewer Study, namely the Comprehensive Wastewater Treatment Facilities Plan, and identify budgetary options for advance funding this component of the project. These analyses and additional information are included as part of the discussion herein.

SUPPLEMENTAL INFORMATION:

2020 PROJECT PRIORITIZATION:

At the February 21, 2017 meeting the IA Board directed staff to continue work on projects previously directed by the IA Board and move forward the five remaining projects in the Regional Mobility and Gateways categories in coordination and alignment with the CRTPA. At this same meeting, the IA Board directed staff to bring back an updated analysis and prioritization process for the 11 CCQ projects.

Table 1 below provides a full list of the 27 infrastructure projects as well as a summary of IA Board action to date for each of the projects.

Table 1. Prioritization Process by Project – Blueprint 2020 Infrastructure Program (27 Projects, listed in alphabetical order by category)

IA Board Action	Project Name	Committed Sales Tax Funding
#1 Project	Capital Circle Southwest	\$70,000,000
Funded via Annual Allocation	Bike Route System	\$15,000,000
	Greenways Master Plan	\$15,800,000
	Operating Costs for Parks Built with Sales Tax Funds	\$20,000,000
	Sidewalks	\$50,000,000
	StarMetro Enhancements	\$12,500,000
	Water Quality and Stormwater Improvements	\$85,000,000
In Progress Per IA Direction	Northeast Gateway Welaunee Critical Area Plan Regional Infrastructure	\$47,300,000
	Orange Avenue: Widening from Adams Street to Springhill Road	\$33,100,000
	Southside Gateway Enrichment: Widening of Woodville Highway	\$29,700,000
Prioritization Coordinated with CRTPA	Airport Gateway: Springhill Road and Lake Bradford Road	\$58,698,138
	North Monroe Gateway	\$9,400,000
	Northeast Connector Corridor: Widening of Bannerman Road	\$33,300,000
	Northwest Connector Corridor: Widening of Tharpe Street	\$53,184,800
	Westside Student Corridor Gateway: Widening of Pensacola Street	\$29,936,800
Complete	De Soto Winter Encampment	\$500,000
Community Enhancement Districts, Connectivity, & Quality of Life		
IA Board Action Requested (Final action to occur at September IA Board meeting)	Alternative Sewer Solutions Study	\$2,800,000
	Beautification and Improvements to the Fairgrounds	\$12,000,000
	College Avenue Placemaking	\$7,000,000
	Florida A&M Entry Points	\$1,500,000
	Lake Lafayette and St. Marks Regional Linear Park	\$15,816,640
	Market District	\$9,400,000
	Midtown Placemaking	\$22,000,000
	Monroe-Adams Corridor Placemaking	\$7,000,000
	Northeast Park	\$10,000,000
	Orange Avenue/Meridian Road Placemaking	\$4,100,000
	Tallahassee-Leon County Animal Service Center	\$7,000,000

CCQ REVISED PRIORITIZATION PROCESS:

Based on the direction of the IA Board at the February 21, 2017 meeting, staff has reassessed the criteria for prioritizing the 11 CCQ projects. The updated criteria presented for approval in this agenda item reflect an adjustment to the weight of each criteria to create more balance among each criterion, more holistic definitions, and the recommendation to utilize an unbiased, third party to determine the economic impact of each project.

Though the criteria and scaling metrics have evolved, the focus remains on the ballot language of the 2014 voter referendum, which serves as “*Blueprint’s Promise*” to the Leon County community. The “Blueprint Promise” criteria focuses on honoring the commitment made to voters by prioritizing projects which meet multiple objectives of the sales tax extension.

Figure 1.
2014 Ballot
Language

ONE CENT LOCAL GOVERNMENT SURTAX EXTENSION

To provide for projects designed to improve roads; reduce traffic congestion; protect lakes and water quality; reduce flooding; expand and operate parks and recreational areas; invest in economic development; and other uses authorized under Florida law; and to seek matching funds for these purposes, shall the existing one cent sales surtax within Leon County be extended until December 31, 2039, with project expenditures subject to annual independent audit and review by a citizens advisory committee?

☐ FOR the one cent sales tax

☐ AGAINST the one cent sales tax

The revised criteria, as derived from the 2014 ballot language, establish the metrics against which the CCQ projects will be evaluated. ‘**Project Readiness**’ has been added as a criterion to capture the value of work completed to date to advance a project. For example, a locally adopted and community supported Placemaking study detailing the planned improvements to be funded with sales tax dollars carries value and allows the sales tax projects to leverage the monetary and staff resources invested by the City and County to date. This criterion will also truly capture project readiness for implementation – for example, are all plans and partners ready to move forward with the project once funding is available? The definitions for ‘**Water Quality Improvements**’ and ‘**Transportation Enhancements**’ have been updated to provide a more comprehensive assessment of the various attributes of each CCQ project, consistent with the Blueprint holistic approach to local projects.

To best evaluate a project’s ability to ‘**Invest in Economic Development**,’ Blueprint requests that the Florida State University Center for Economic Forecasting and Analysis (CEFA) be retained to complete an economic impact study for each of the CCQ projects. The studies will measure various economic indicators including job creation, median wages, commercial sales or revenues, property values, and commercial rents to determine the forecasted economic impact of each project on the local economy. CEFA will develop a weighting factor to equalize results, allowing for an ‘apples to apples’ comparison of economic impacts. The total cost for the

economic impact analyses for the 11 CCQ projects is \$18,940. These revised prioritization criteria and evaluation scale are summarized in Table 2 below:

Table 2. Proposed “Blueprint Promise” Prioritization Criteria for CCQ Projects

Criteria	Definition	Example	Total Points
Project Readiness	Measure of key milestones completed to date and if project is ready for implementation	<i>Adopted plan, such as a Placemaking Plan, or study; Project is ready to move forward</i>	20
Water Quality Improvements	Protecting water quality and/or reducing flooding through proactive mitigation	<i>Flood mitigation, stormwater enhancements</i>	20
Transportation Enhancements	Project improves the ways people move through & within the community	<i>Bicycle, pedestrian, transit, & roadway improvements</i>	20
Expand Parks and Recreation Areas	New or enhanced public spaces that improve the community’s quality of life	<i>New or enhanced parks or public spaces such as a plaza</i>	20
Invest in Economic Development	Local economic impact of project - <i>Analysis performed by FSU CEFA</i>	<i>Job creation, commercial rents, and property values</i>	20
<i>Total Points</i>			100

The 2020 Sales Tax Extension Project Descriptions (Attachment #1), as publicly shared with Leon County voters via leonpenny.org and adopted in the current Interlocal Agreement, will serve as the metric for evaluating how each CCQ project meets the above criteria. Points for each criterion will be scaled to address the varied nature of improvements identified for each project. A table detailing the criteria scoring and scale is included as Attachment #2.

Action Item B: Approve the “Blueprint Promise” criteria for prioritizing the 11 Community Enhancement, Connectivity, and Quality of Life projects and present the results at the September 19, 2017 IA Board meeting.

Action Item B: Direct Blueprint staff to retain the Florida State University Center for Economic Forecasting and Analysis (CEFA) to determine the local economic impact of the remaining 11 CCQ projects and incorporate the findings into the prioritization process as applicable. Funding for this analysis will come from the \$300,000 Sales Tax Extension project and be paid back to the project during the FY 2018 Budget process. After the receipt of the 2020 sales tax funds, this amount will be paid back to the Blueprint 2000 capital project fund.

Additional Considerations on the Proposed Prioritization Process

The proposed prioritization process for the 11 CCQ projects is based on the commitment to the voters through the 2014 ballot language, which inherently advances projects on their ability to meet the multiple objectives of this holistic promise to the community. As a result, projects that have a more focused purpose will likely not score as high. However, all of the Blueprint projects are critical infrastructure projects and as opportunities to implement even the lowest scoring

projects arise, the IA will be provided with the best information to date and options for initiation. The proposed prioritization process provides an objective evaluation of the benefits of each CCQ project to the community and a path forward. Changing market conditions, geographic distribution of public investments, and community priorities, will inevitably affect the implementation of the prioritized list.

Project locations and geographic balance of the sales tax investments were an integral component of the Sales Tax Committee discussion, project evaluation process, and final recommendation. Geographic balance is also important in the implementation of the sales tax projects over time and an important consideration for the IA Board. In September, staff will present the geographic distribution of the draft FY 2018-2022 CIP on a map, which will include the active Blueprint 2000 and 2020 projects as well as the highest ranking CCQ projects as a result of the draft prioritization. In September, the IA may wish to consider adjusting the draft results to achieve balanced investments throughout the community.

Additionally, significant leveraging opportunities as related to all 27 infrastructure projects will be presented to the IA Board as they arise. At any time, public and/or private development may result in partnership or cost-sharing opportunities. Over the course of the 2020 program, when directed by the IA, these opportunities may elevate the benefited project over a project that may have ranked higher in the prioritized list. However, these can be cost-saving opportunities to the Blueprint program, which stretches the sales tax revenues and further ensures the successful completion of all projects.

THE COMPREHENSIVE WASTEWATER TREATMENT FACILITIES PLAN

At the February 21, 2017 meeting, the IA Board directed staff to analyze implementing the first phase of the Blueprint 2020 Alternatives Sewer Study project. Accordingly, the first phase is to conduct a Comprehensive Wastewater Treatment Facilities Plan (CWTF Plan). In addition, the IA requested staff to identify budgetary options for advance funding this phase of the overall study. This section fulfills both elements of the board's direction on this issue.

The CWTF Plan is the necessary first (of three) step for action by the IA to determine appropriate facilities necessary to achieve enhanced wastewater treatment enhancements in the unincorporated areas of Leon County and within the Primary Springs Protection Zone. The latter steps are presented later in this section. The recommendations presented for IA action at this meeting, specifically to approve advanced funding for the CWTF Plan.

The CWTF Plan is recognized by the State of Florida as a critical planning document to determine what wastewater treatment and disposal facilities are appropriate and can be implemented in a reasonable manner. The CWTF Plan is intended to examine the best available and reasonable treatment options and opportunities, and may include analysis related to extending sewer service, providing sewer alternatives, and possible alternatives to onsite treatment and disposal systems (OSTDS). The CWTF Plan may also provide recommendations regarding local policy changes to implement the facility recommendations.

The CWTF Plan may also identify emerging treatment improvements for existing wastewater systems to enhance protection of the aquifer in Leon County. The CWTF Plan, once completed, is also expected to assist in obtaining future grants and funding opportunities from other governmental agencies: a Blueprint priority. Moving forward with the CWTF Plan is the first action to be taken in a multi-step process.

Once the CWTF Plan is completed and accepted by the IA, a process anticipated to occur for up to 15 months, two additional components of the Blueprint 2020 Alternative Sewer Study project will follow: a Finance Plan and a Management and Operations Plan. The Finance Plan will identify the method and timing of funding needed to implement those treatment and disposal options identified in the CWTF Plan that are accepted by the IA. Thereafter, the Management and Operations Plan will identify any facility management alternatives to operate and maintain the varying and unique attributes of any newly constructed system(s). It is the Management and Operations Plan that would include any review of a possible Regional Management Entity (RME), based upon the outcomes of the CWTF Plan and Finance Plan. An RME is normally responsible for conducting operations and maintenance and ensuring performance of a wastewater treatment system. The Management and Operations Plan will recommend whether the newly constructed system(s) would be best managed by an RME or a separate public or private utility, and would make that recommendation to the Board.

Advance Funding Solution for the CWTF Plan

In 2013, members of the Leon County Water Resources Committee estimated the cost of this CWTF Plan component at no more than \$500,000. Consistent with the direction provided by the IA Board in February 2017 to identify funding options for this first phase, staff has identified a potential funding source for advance funding the CWTF Plan.

Funding is currently available from the Northwest Florida Water Management District (NFWFMD) sensitive lands acquisition project – A Blueprint 2000 project. In 2004, Blueprint entered into a partnership agreement with the NFWFMD which specified a 50/50 cost split between Blueprint and NFWFMD to acquire sensitive lands in the headwaters of the St. Marks River. When the funding source NFWFMD utilized for land acquisitions became unavailable, the NFWFMD agreement with Blueprint was not renewed. The remainder of Blueprint's allocation to this program (of \$577,000) has been saved in the NFWFMD project line item and is available to fund the CWTF Plan. This advance funding would be required to be paid back to the Blueprint 2000 program after the receipt of 2020 funds. Included as Attachment #3 is a letter dated June 1, 2017 from the Wakulla Springs Alliance requesting the Board to advance fund the CWTF Plan. Board approval of the staff recommendation contained herein will fulfill this request.

Additional Considerations

In addition, Leon County is currently working on a number of septic-to-sewer projects and finalizing a pilot OSTDS upgrade project. The Northwest Florida Water Management District has

recommended providing Leon County a 100-percent funded Springs Restoration Grant to evaluate alternative passive technologies for OSTDS upgrades to address the Wakulla River Basin Management Action Plan. The pilot project goal is to address 50 systems in Leon County in the first two years. As requested by the County, the District is also recommending providing a 50-percent match grant for the design and permitting of the Woodville central sanitary sewer project. Future funding is also being considered by the County for additional septic-to-sewer projects in the Urban Services Area.

The recommendations of this Plan will largely focus upon properties in the unincorporated area of Leon County. Hence, Leon County will benefit from the results of the study and be responsible for considering implementing the recommendations of the CWTF Plan. Additionally, as detailed above, Leon County is presently considering significant and substantial action related to creating an OSTDS pilot program and related actions. For these reasons, the CWTF Plan is recommended to be managed by Leon County. At this time, staff is recommending the following action by the IA on this issue, as below:

Action Item C: Direct staff to proceed with advance funding the Comprehensive Wastewater Treatment Facilities Plan, a subproject of the Study, at an amount not to exceed \$500,000 to be implemented by Leon County in coordination with public and private utilities. The Plan will be funded utilizing unencumbered funds from the Northwest Florida Water Management District (NFWFMD) project and paid back to the Blueprint 2000 program after 2020 revenues have been received.

WATER QUALITY AND STORMWATER IMPROVEMENTS PROJECTS

At the February 21, 2017 meeting, the IA Board also directed staff to provide an analysis of the relationship between the Alternative Sewer Solutions Study, and the Water Quality and Stormwater Improvements Project. The Water Quality and Stormwater Improvements Project is an \$85 million Blueprint 2020 project that will be implemented by the City and County. The Sales Tax Citizens Committee listed specific water quality projects that could be funded with the \$85 million as part of their final report; ultimately, the IA Board voted to move the project forward in 2014 without listing specific projects or improvements to be funded with these dollars. The Interlocal Agreement approved in December 2014 (after the referendum) includes the following description specifying the type of projects to be funded and the administration of these dollars:

Project 20. Water Quality and Stormwater Improvements

Water Quality Program: Funding in the amount of \$85 million of Dedicated 2020 Surtax will be used for stormwater, sewer and/or water quality retrofit to be split 50/50 between the County and City.

The IA previously approved \$4.25 million annually for the Water Quality and Stormwater Improvements Project to be split equally between the City and the County beginning in FY2020. While the Alternative Sewer Solutions Study Project and the Water Quality Stormwater Improvements are funded separately, the results of the study can help inform future decisions

on how the County and/or City implement projects. Currently, by partnering with the Florida Department of Environmental Protection, the Northwest Florida Management District, and the City of Tallahassee, the County has aggressively moved to eliminate septic tanks in the Primary Springs Protection Zone through the use of State matching grant funds. The results of the proposed study will help to further define possible future projects for development in the Primary Springs Protection Zone which may also be eligible for state matching funds.

NEXT STEPS:

Based on direction provided by the IA Board, the remaining 11 CCQ projects will be prioritized per the revised 'Blueprint Promise' criteria. At the September 19, 2017 meeting, staff will present the IA Board with draft prioritization results. Also presented in September, will be a projected funding schedule, or Net Sales Tax Allocation Plan, for projects from FY2018-2022 which reflects the actions taken by the IA Board on all projects, including action items approved on February 21, 2017. As required, the FY2018-2022 Capital Improvement Plan (CIP) will also be presented for adoption at that time, which will include the project schedule for the first three years of the Blueprint 2020 infrastructure program.

It is important to note that changing conditions, including significant leveraging opportunities, public-private partnerships, financing, community safety, and progress of other projects may affect project implementation schedules over time. Staff anticipates that those opportunities will occur and will prepare options for the IA Board to consider as they are presented.

Action by TCC and CAC: This item was presented to the TCC and the CAC at their June 5, 2017 and June 8, 2017 meetings, respectively.

OPTIONS:

Option #1: Approve Action Items A-C.

Action Item A: Approve the "Blueprint Promise" criteria for prioritizing the eleven Community Enhancement, Connectivity, and Quality of Life projects and present the results at the September 19, 2017 IA Board meeting.

Action Item B: Direct Blueprint staff to retain the Florida State University Center for Economic Forecasting and Analysis (CEFA) to determine the local economic impact of the remaining 11 CCQ projects and incorporate the findings into the prioritization process as applicable. Funding for this analysis will come from the \$300,000 Sales Tax Extension project and be paid back to the project during the FY 2018 Budget process. After the receipt of the 2020 sales tax funds, this amount will be paid back to the Blueprint 2000 capital project fund.

Action Item C: Direct staff to proceed with advance funding the Comprehensive Wastewater Treatment Facilities Plan, a subproject of the Study, at an amount not to

exceed \$500,000, to be implemented by Leon County Public Works in coordination with public and private utilities. The Plan will be funded utilizing unencumbered funds from the Northwest Florida Water Management District (NFWMD) sensitive lands acquisition project and paid back to the Blueprint 2000 program after 2020 revenues have been received.

Option #2: Intergovernmental Agency Direction.

RECOMMENDED ACTION:

Option #1: Approve Action Items A-C.

Attachments:

1. Blueprint 2020 Infrastructure Program – Project Descriptions for 11 Community Enhancement, Connectivity, and Quality of Life (CCQ) Projects
2. Revised Blueprint Promise Criteria and Evaluation Scale for CCQ Project Prioritization
3. June 1, 2017 Letter from the Wakulla Springs Alliance





Quality of Life

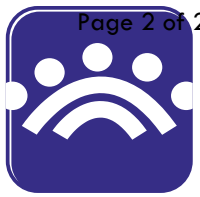
Alternative Sewer Solutions Study



Project Highlights

- Studies wastewater treatment options for the Primary Spring Protection Zone may include:
 - Central sewer
 - Cluster disposal systems
 - Package treatment and disposal facilities.
- Estimated Cost: \$2.8 million

This project would provide funding for a study to determine alternative methods of domestic wastewater treatment and disposal in the unincorporated areas, including the Primary Spring Protection Zone. These recommendations may include connection to the City of Tallahassee central sewer system, cluster disposal, system, or package treatment system options rather than on-site sewage treatment and disposal systems (septic tanks). The study may also make recommendations regarding the need for additional wastewater treatment and disposal alternatives in the unincorporated portion of the County and how those alternatives may be implemented.



Community Enhancement Districts

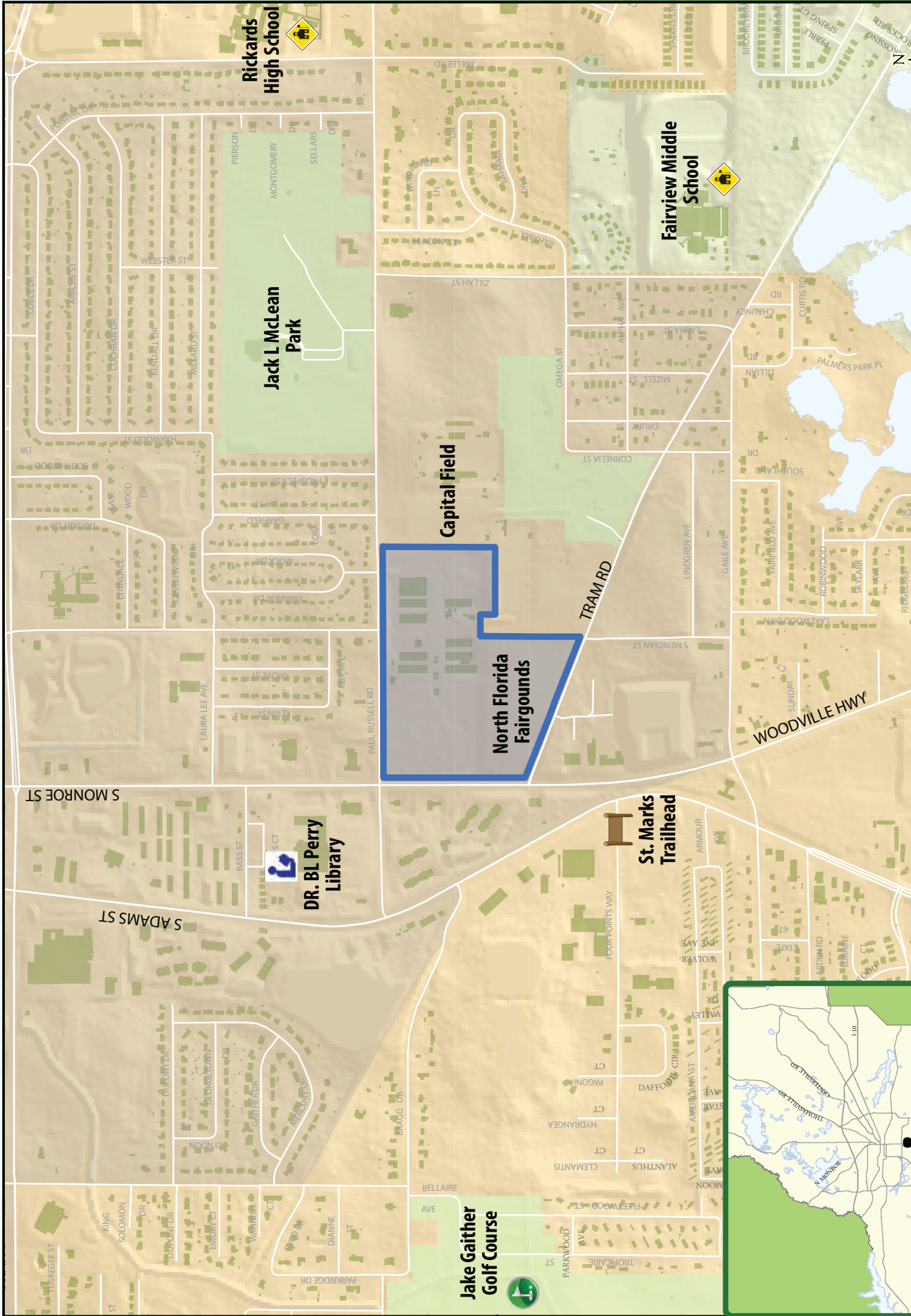
Beautification and Improvements to the Fairgrounds



Project Highlights

- Redevelopments to the North Florida Fairgrounds.
- Reconfigure existing uses to provide amenities that allow the Fairgrounds activities to be repositioned on the site:
 - Lighting
 - Sidewalks
 - Relocated buildings
 - Parking access improvements.
- Strategic redevelopment along Monroe Street.
- Estimated Cost: \$12 million

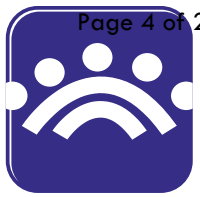
This project intends to provide the necessary infrastructure that will allow the Fairground's activities to be repositioned on the site while allowing for a mixture of land uses and intensities. The project would reconfigure the existing uses and incorporate the necessary infrastructure that will allow for redevelopment activities to strategically occur.



Beautification and Improvements to the Fairgrounds



General Location Map



Community Enhancement Districts

College Avenue Placemaking



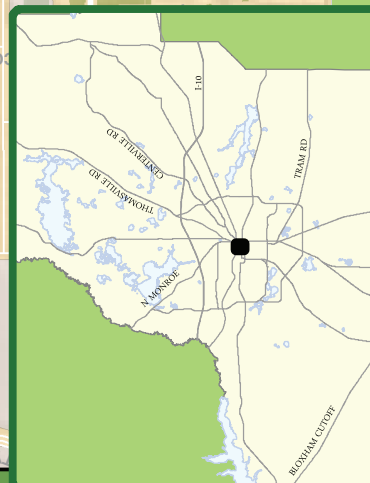
Project Highlights

- Enhances visual appeal and pedestrian safety through streetscaping improvements along College Avenue, Park Avenue, and Macomb Street.
- Creates pedestrian walkways to connect the Civic Center, FSU Main Campus, FSU Law School and Downtown.
- Completes needed intersection improvements and fills in missing sidewalk links to make it easier and safer for people to walk to and from Downtown and Florida State University.
- Estimated Cost: \$7 million

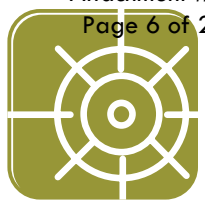
Located in the heart of Downtown near Florida State University, the College Avenue Placemaking project creates a “destination district” in our community. The project’s placemaking improvements will facilitate the redevelopment of the College Park District to meet its fullest potential. The goal is to create a vibrant urban space that attracts people to live and visit, while honoring its history and prominent location between the City and the University.



College Avenue Placemaking



General Location Map



Florida A&M Entry Points



Project Highlights

- Intersection enhancements to make accessing Florida A&M University easier and safer:
 - Palmer Avenue/Adams Street
 - Osceola Street/Adams Street
 - Perry Street/Gamble Street.
- Signage to beautify and emphasize the entrances to Florida A&M University.
- Estimated Cost: \$1.5 million

The intersections of Osceola/Adams Streets and Perry/Gamble Streets are high profile entrances into Florida A&M University. This project would include high visibility crosswalks at these intersections. It would also include adding a crosswalk and traffic signal at the Palmer Avenue/Adams Street intersection. Other improvements may include tree-lined streets, wider sidewalks, and monument signs at major entries.



Florida A&M Entry Points



General Location Map



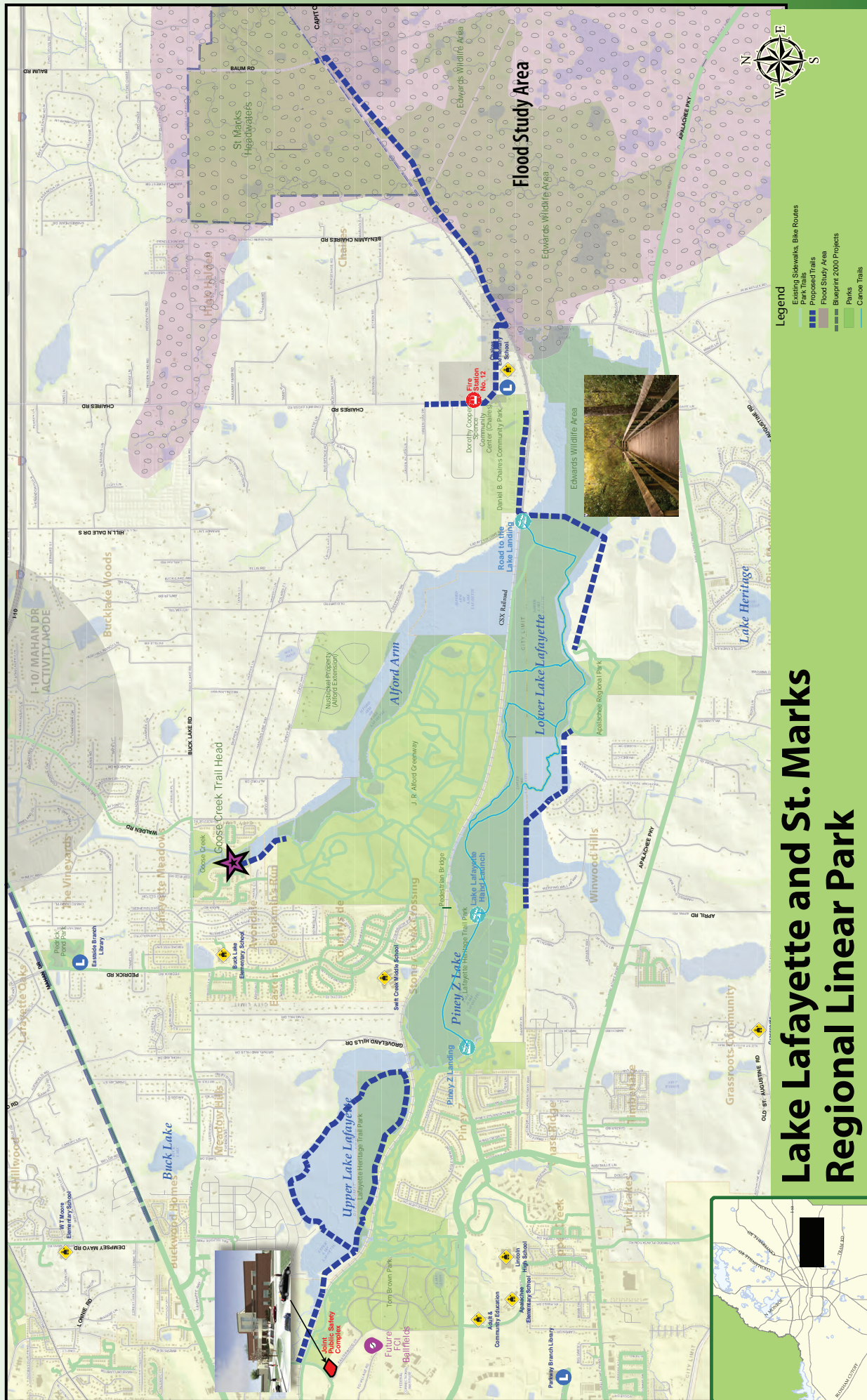
Lake Lafayette and St. Marks Regional Linear Park



Project Highlights

- Links 7,200 acres of public recreation lands east of Capital Circle Southeast.
- Trail Improvements include:
 - Off-road trails from Upper Lake Lafayette to St. Marks Headwaters
 - Boardwalk across the lake from the Apalachee Regional Park to the Lower Lake Lafayette wetlands
 - Goose Creek Trailhead and link to Nusbickel site
 - Trailhead enhancements in the St. Marks Headwaters include parking, canoe launching and educational features.
- Stormwater studies which may provide flood insurance relief to property owners.
- Ecosystem restoration.
- Estimated Cost: \$15.8 million

This project links 7,200 acres of public recreation lands east of Capital Circle Southeast. The construction of a boardwalk spanning the lake north of Apalachee Regional Park provides unprecedented access to the unique Lower Lake Lafayette wetlands. Ecosystem restoration will be achieved through stream restoration, stormwater retrofit, and exotic/invasive plant management on the public lands. Finally, this project conducts a critical analysis of the floodwaters generated in the St. Marks and Lafayette basins with the potential to provide flood insurance relief to property owners east of Chaires Cross Road.



Lake Lafayette and St. Marks Regional Linear Park



Community Enhancement Districts

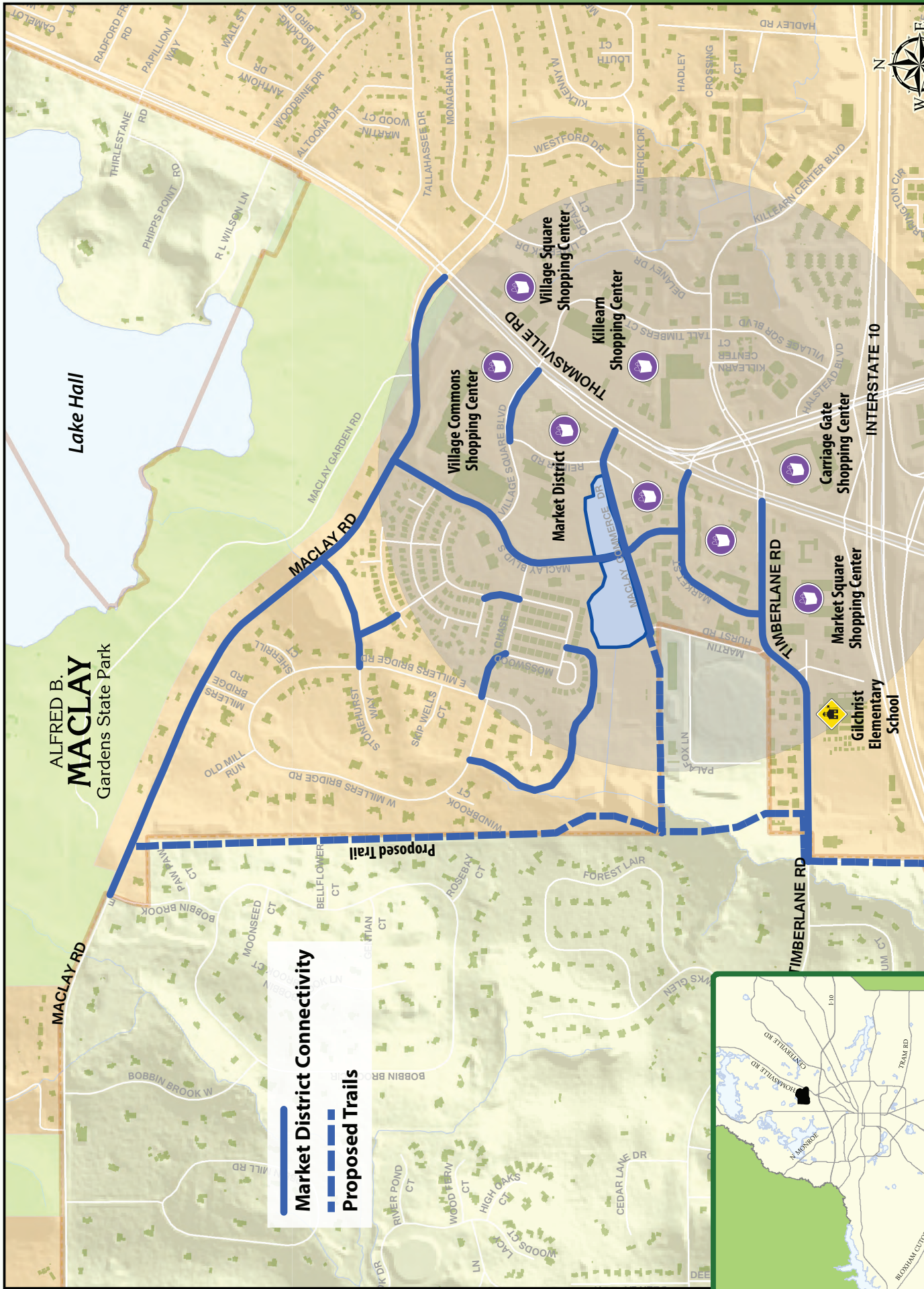
Market District Placemaking



Project Highlights

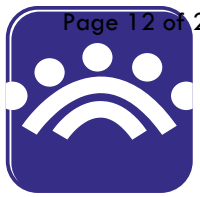
- Creates holistic network of sidewalks & trails to connect residential areas to parks, schools, and commercial areas.
- Creates a central park space around the existing stormwater ponds by adding a running trail, benches, lighting, parking, and other amenities.
- Creates safe pedestrian pathways and attractive landscaping along Timberlane Road, Maclay Boulevard, and Market Street, including roundabouts at key intersections.
- Estimated Cost: \$9.4 million

This project encompasses a holistic approach to transportation improvements, regional mobility, and connectivity in and around the Market District regional hub located at the intersections of Interstate 10, Thomasville Road, and Capital Circle Northeast. The District is home to numerous local businesses and Maclay Gardens, with several neighborhoods within easy walking distance. Many aspects of this project focus on connecting the residential and commercial components of the area. This project's infrastructure and aesthetic improvements will make the Market District a regional destination that supports and strengthens local business.



Market District





Community Enhancement Districts

Midtown Placemaking



Project Highlights

- Creates a unique, pedestrian-friendly sense of place in the Midtown area.
- Improvements at the five-points intersection of Meridian Road/ Thomasville Road /Seventh Avenue.
- Streetscaping on Monroe Street (Thomasville Road to Tharpe Street) and Thomasville Road (Monroe Street to Post Road).
- Streetscaping improvements include:
 - Wider sidewalks
 - Enhanced crosswalks
 - Benches
 - Lighting
 - Landscaping
 - Signage.
- Estimated Cost: \$22 million

This project makes streetscape enhancements and placemaking improvements in Midtown, along Monroe Street and Thomasville Road. Enhancements will expand areas for safe pedestrian activity and improve area aesthetics along these two major thoroughfares. As was the case on Gaines Street, these streetscape improvements may promote reinvestment and increased pedestrian traffic for area retailers. This project also seeks to reconfigure the five-points intersection, which should improve automobile and pedestrian accessibility to the surrounding properties.





Community Enhancement Districts

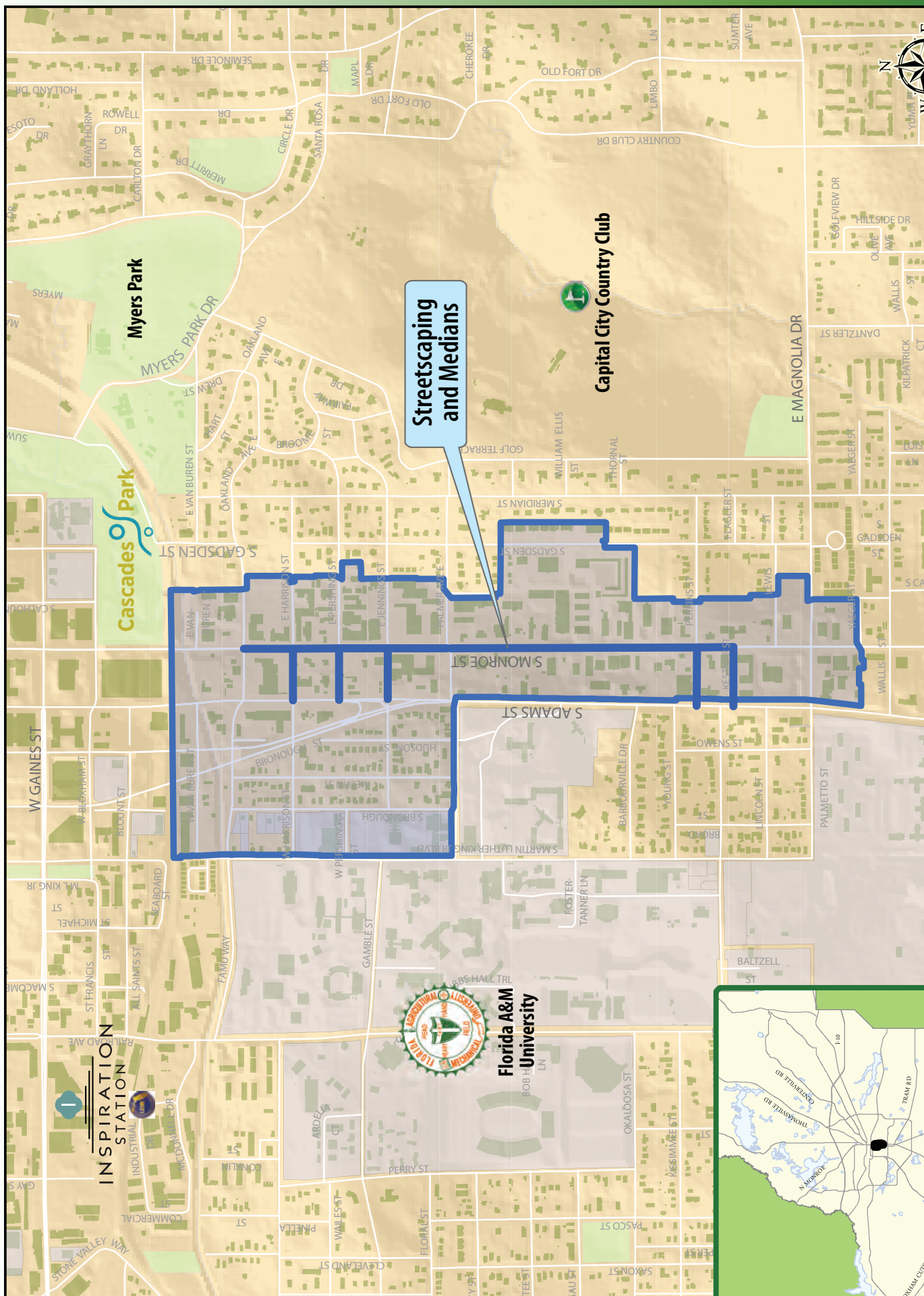
Monroe-Adams Corridor Placemaking



Project Highlights

- Installation of South Monroe Street medians from FAMU Way/Oakland Avenue to Magnolia Avenue.
- Streetscape improvements may include:
 - Sidewalks
 - Lighting
 - Signage
 - Landscaping
 - Underground utilities
 - Intersection crossings at South Monroe Street and Adams Street.
- Street parking (where possible) on Harrison Street, Pershing Street, Jennings Street, Perkins Road, and Kestner Street .
- Estimated Cost: \$7 million

This project provides infrastructure that is essential for creating a walkable, mixed-use district. These improvements will create safe, comfortable streets for pedestrians, transit users, and cyclists. The placemaking improvements will also improve the appearance, comfort, and safety of public streets and private property creating a pedestrian environment. This pedestrian environment may increase patronage at local businesses and encourage urban infill and mixed-use buildings.



Monroe-Adams Corridor Placemaking



General Location Map



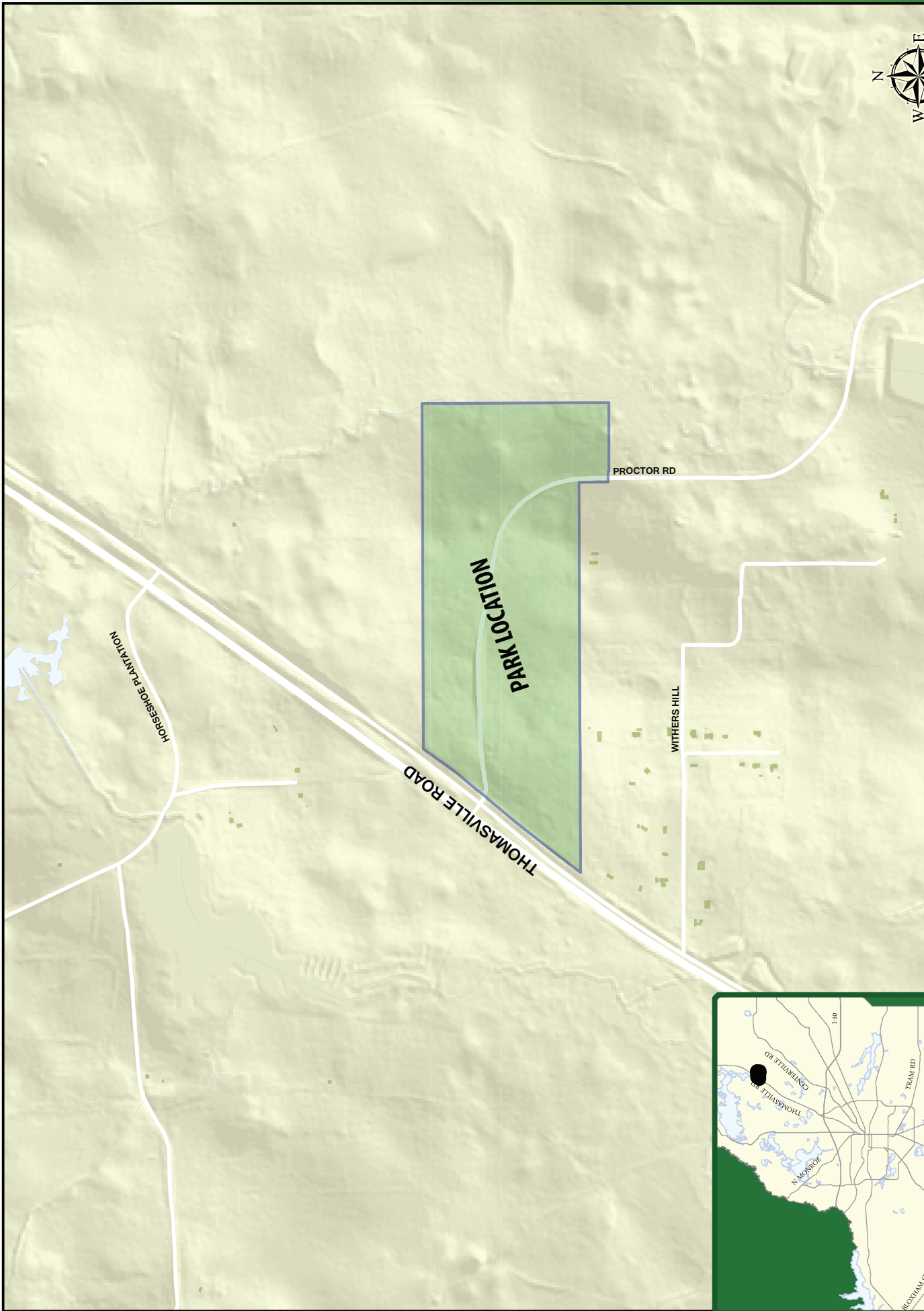
Northeast Park



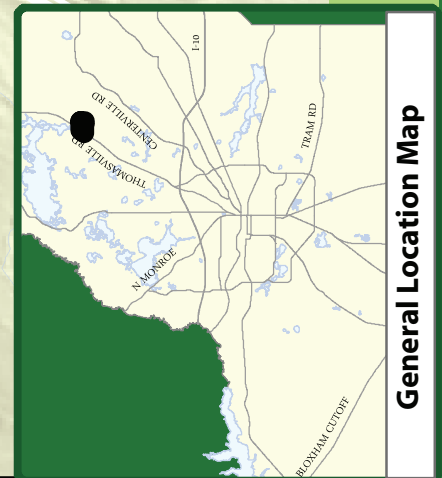
Project Highlights

- Park design and amenities to be determined through community input.
- Possible improvements may include:
 - Active Park (55 acres):
 - Baseball and multi-purpose fields
 - Playground
 - Amenities such as concession/restroom facilities, sidewalks, lighting, etc.
 - Passive Park (45 acres):
 - Greenways
 - Hiking and biking trails.
- Estimated Cost: \$10 million

The Northeast Park is 100-acre parcel located at the corner of Proctor Road and Thomasville Road, of which 55 acres are anticipated to hold activity-based facilities (playground and activity fields). The remaining 45 acres of the park are anticipated to be set aside as a passive park (trails and greenspace). This project could also include the realignment and paving of Proctor Road within the confines of the park site. Additionally, a northbound turn lane would need to be added on Thomasville Road to facilitate traffic flow into the park.



Northeast Park



General Location Map



Community Enhancement Districts

Orange Avenue/Meridian Road Placemaking



Project Highlights

- Revitalizes commercial area from Orange Avenue north to the Town South shopping center.
- Stormwater improvements and enclosure of the East Drainage Ditch.
- Beautification of stormwater facility south of Orange Avenue.
- Construction of StarMetro Superstop (improved bus shelter where several routes intersect).
- Estimated Cost: \$4.1 million

This Orange/Meridian Placemaking project revitalizes the commercial area from Orange Avenue north to the Town South shopping center. A StarMetro Superstop will be constructed with covered seating and bus bays at the intersection of Orange Avenue and Meridian Road to support this high ridership area. The East Drainage Ditch, which runs south of the shopping center, will be enhanced to provide better stormwater management and improve pedestrian access between the Town South shopping center and new development. The existing stormwater facility south of Orange Avenue will be incorporated into a park-like amenity for the area, similar to how Lake Ella is an amenity for Midtown.





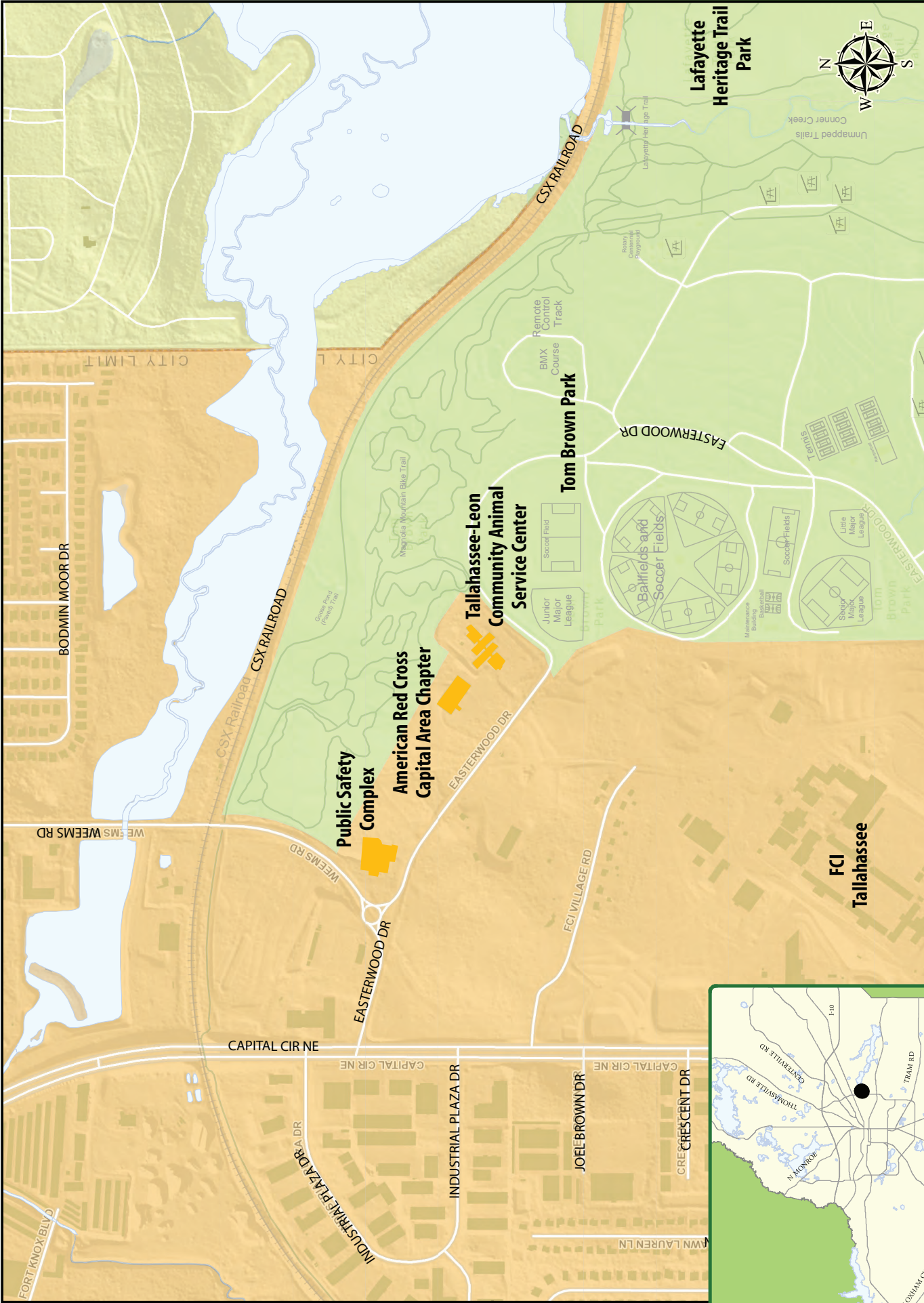
Tallahassee-Leon Community Animal Service Center



Project Highlights

- Funding for renovations and maintenance of the animal shelter.
- Possible improvements may include:
 - Kennel and holding facilities replacement
 - Floor repairs
 - Expansion of veterinary facilities
 - Other building improvements as identified.
- Estimated Cost: \$7 million

This project is for capital improvements to the Tallahassee-Leon Community Animal Service Center located near Tom Brown Park. The Animal Service Center provides care and veterinary services for stray or rescued animals throughout the County. The Animal Service Center also works with community partners to facilitate pet adoptions and to increase spay and neutering of the pet population. The capital improvements funded through this project will ensure that the Animal Service Center continues to provide excellent care to our pets for many years to come.



Tallahassee-Leon Community Animal Service Center

Revised "Blueprint Promise" Criteria and Evaluation Scale				
Criteria	Definition	Example	Evlauation Scale	Total Points
Project Readiness	Measure of key milestones completed to date and if project is ready for implementation	<i>Adopted plan, such as a Placemaking Plan, or study; Project is ready to move forward</i>	<u>Status to Date (20 points max)</u> Part of Locally Adopted Plan or Design Underway: 10 points Project is ready for implementation: 10 points	20
Water Quality Improvements	Protecting water quality through proactive mitigation	<i>Flood mitigation, stormwater enhancements</i>	<u>Protection and Mitigation (20 points max)</u> Water Quality Improvments: 10 points Flood Control/Stormwater Improvements: 10 points	20
Transportation Enhancements	New or enhanced transportation facilities that improve the ways people move through & within the community	<i>Bike, ped, transit, & roadway improvements</i>	<u>Facilities & Amenities-Type (20 points max)</u> Bicycle: 5 points Pedestrian: 5 points Transit: 5 points Vehicle: 5 points	20
Expand Parks and Recreation Areas	New or enhanced new or improved public spaces that enhance the community's quality of life	<i>New or enhanced parks, plazas, or public spaces</i>	Project will create a new active or passive park or public space: 20 points	20
Invest in Economic Development	Local economic impact of project to be performed by FSU CEFA	<i>Job creation, commercial rents, and property values</i>	<u>Local Economic Impact (Ratio 0 - 1.0)</u> 0.0 - 0.25: 5 points 0.26 - 0.5: 10 points 0.51 - 0.75: 15 points 0.76 - 1.0: 20 points	20
Total Possible Points				100

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Wakulla Springs Alliance

"Protecting and restoring water quality, spring flow and ecological health of Wakulla Spring."

TO: Members of the Leon County Commission and Tallahassee City Commission

FROM: Seán McGlynn, Chairman



DATE: June 1, 2017

I write on behalf of the Wakulla Springs Alliance Board to ask that you vote to advance fund the city-county Wastewater Facilities Engineering Plan at the June 13, 2017, Blueprint 2020 Intergovernmental Agency (IA) meeting.

This component of the approved Tier 1 Alternative to Sewer Solutions Study (Sales Tax Extension Project #26) will:

- identify the most cost-effective nitrogen-removing alternatives to conventional septic tanks (on-site sewage treatment and disposal systems or OSTDSs) for treating and disposing domestic wastewater produced by new and existing development in specific locations in the unincorporated areas of Leon County;
- account for site conditions, existing development densities, available sewer infrastructure, and future land use policies with an emphasis on the Primary Spring Protection Zone;
- provide the means for Leon County and the City of Tallahassee to collaborate on the best strategies for mitigating septic tank impacts on Wakulla Springs;
- provide a basis for leveraging funds from other agencies because it will demonstrate that Leon County has an objective comprehensive approach to the long-term problem of reducing nitrogen pollution of Wakulla Springs; and
- provide information critical to developing the OSTDS Remediation Plan currently being developed by the Florida Department of Environmental Protection (FDEP) as part of the Basin Management Action Plan (BMAP) for reducing nitrogen pollution of Wakulla Springs.

The current City-County Master Water and Sewer Plan provides only one remedy for septic tank wastewater pollution - central sewer system extension. It does not address the variety of wastewater treatment engineering options set out in the OSTDS Management Options Report prepared for our governments by Lombardo Associates in 2011. Alternatives to be assessed include nitrogen-removal OSTDSs, connection to the City of Tallahassee central sewer system, and cluster disposal systems. Costs for installation and upkeep of the recommended treatment systems also will be spelled out.

The Wastewater Facilities Plan is budgeted at \$500,000, i.e. only a portion of the \$2.8 million allocated for Sales Tax Extension Project #26. The remaining components of the Alternative to Sewer Solutions Study can be funded during the regular Blueprint 2020 cycle. We need this plan now! Please support the initiative to advance fund this project at the June 13 Blueprint IA meeting.