

**Blueprint Intergovernmental Agency  
FY 2018 Operating Budget  
RESOLUTION NO. 2018-07**


WHEREAS, the Blueprint Intergovernmental Agency's Budget Policy 102.06.B.2., and Section 189.016(3), Florida Statutes, requires the Board of Directors ("Board") to adopt an annual operating budget and appropriate funding for the upcoming year by resolution; and

WHEREAS, the Board has acknowledged the receipt of sales tax revenue and other sources of revenue to fund operating expenses for the Fiscal Year 2019 beginning October 1, 2018, and ending September 30, 2019.


NOW, THEREFORE, BE IT RESOLVED, that the Leon County-City of Tallahassee Blueprint Intergovernmental Agency Board, hereby adopts the Operating Budget for Fiscal Year 2019 as set forth in "Exhibit A", which is attached hereto and incorporated herein, and authorizes the carryover of any fund balance, including all operating fund balances, requisitions, and encumbrances from prior years which will automatically be re-appropriated.

Adopted this 20<sup>th</sup> day of September, 2018.


Leon County-City of Tallahassee  
Blueprint Intergovernmental Agency

By:   
Commissioner Curtis Richardson  
Chair, Board of Directors

Attest:

By:   
James O. Cooke, Treasurer-Clerk  
City of Tallahassee

Approved as to Form:

By:   
Patrick T. Kinni  
Attorney for the Agency



**"EXHIBIT A"**  
**Tallahassee - Leon County Office of Economic Vitality**  
**FY 2019 Proposed Budget**

Account	Account Description	FY 2017 Actual Budget	FY 2018 Adopted Budget	FY 2019 Proposed Budget	Percent Change
<b>Sources of Funds</b>					
	City of Tallahassee	\$ 421,044	\$ 640,700	\$ 632,270	
	Leon County Government	421,044	640,700	632,270	
	<b>Total Sources of Funds</b>	<b>842,087</b>	<b>1,281,400</b>	<b>1,264,541</b>	<b>-1.32%</b>
<b>Personnel Services</b>					
511000	Salaries	539,145	697,898	717,662	
511200	Capitalized Wages	(1,358)			
511300	Salary Enhancements	--	11,708	21,530	
511500	Temporary Wages	13,008	21,000	14,000	
512400	Other Salary Items	15,205	3,840	21,372	
514100	Unemployment Compensation	--	95,721	--	
515000	Pension- Current	58,277	137,346	136,242	
515100	Pension- MAP	21,514	39,361	34,777	
515500	Social Security	8,877	--	--	
515600	Mandatory Medicare	7,259	10,120	8,941	
516000	Health Benefits	66,651	98,358	102,161	
516100	Flex Benefits	8,069	2,788	13,777	
	<b>Total Personnel Services</b>	<b>736,647</b>	<b>1,118,140</b>	<b>1,070,462</b>	<b>-4.26%</b>
<b>Operating Expenses</b>					
521010	Advertising	7,500	9,700	8,000	
521030	Reproduction	4,313	15,000	15,000	
521040	Unclassified Professional Fees	500	--	10,000	
521180	Unclassified Contractual Svcs	8,272	32,950	31,450	
521190	Computer Software	17,617	45,560	44,360	
522080	Telephone	652	1,000	2,880	
523020	Food	1,675	--	1,000	
523030	Gasoline	620	300	300	
523050	Postage	67	600	600	
523060	Office Supplies	3,592	2,500	2,000	
523080	Unclassified Supplies	7,921	--	--	
523100	Vehicle- Non-Garage	7	--	--	
524010	Travel & Training	37,137	25,600	35,600	
524020	Journals & Books	191	550	--	
524030	Memberships	1,913	7,000	7,100	
524078	Unclassified Charges	9,625	19,500	11,066	
540040	Liability Insurance Premium	791	--	800	
541040	Insurance	1,217	3,000	1,220	
	<b>Total Operating Expenses</b>	<b>103,609</b>	<b>163,260</b>	<b>171,376</b>	<b>4.97%</b>
<b>Allocated Costs</b>					
560010	Human Resources Expense	557	--	7,000	
560020	Accounting Expense	578	--	7,073	
560030	Purchasing Expense	696	--	8,630	
560070	Revenue Collection	0	--	--	
	<b>Total Allocated Costs</b>	<b>1,831</b>	<b>--</b>	<b>22,703</b>	<b>NA</b>
	<b>Total Operating Budget</b>	<b>842,087</b>	<b>1,281,400</b>	<b>1,264,541</b>	<b>-1.32%</b>

**BLUEPRINT INFRASTRUCTURE PROGRAM**  
**Proposed FY 2019 GENERAL FUND OPERATING BUDGET**

	FY 2017 Actual	FY 2018 Adopted Budget	FY 2019 Proposed	Percent Change
<b>Sources of Funds</b>				
General Fund Revenues				
Sales Tax Proceeds	\$ 34,226,948	\$ 32,440,086	\$ 34,808,000	
City, County, State & Federal Revenues	600,983	-	-	
Miscellaneous	112,553	-	825,000	
Unallocated Sales Tax Revenues	687,715	3,650,000		
Total Revenues	35,628,199	36,090,086	35,633,000	
Transfer in from Debt Service Reserve	-	-	8,417,675	
<b>Total Sources of Funds</b>	<b>\$ 35,628,199</b>	<b>\$ 36,090,086</b>	<b>\$ 44,050,675</b>	<b>18.07%</b>
<b>Uses of Funds</b>				
<b>Debt Service Transfers</b>				
611300 Sales Tax Revenue Bonds	\$ 14,692,725	\$ 14,692,537	\$ 14,693,900	
611300 State Infrastructure Bank Loan	3,941,685	3,941,685	3,941,685	
<b>Total Debt Service Transfers</b>	<b>18,634,410</b>	<b>18,634,222</b>	<b>18,635,585</b>	
<b>Personnel Services</b>				
511000 Salaries	858,653	1,061,297	1,509,241	
511300 Salaries Enhancements	-	13,000	13,000	
511500 Temp Wages	147,001	213,810	174,637	
512000 Overtime	17	3,000	3,000	
512400 Other Salary Items	4,380	15,000	15,000	
515000 Pension-current	114,807	208,863	299,184	
515100 Pension-MAP	42,012	59,857	83,383	
515500 Social Security	7,588	7,000	7,000	
515600 Mandatory Medicare	14,020	15,389	21,439	
FICA	-	-	-	
516000 Health Benefits & Life	88,016	131,250	135,867	
516100 Health Benefits Retirees	18,500	19,425	20,396	
516020 Health Benefits OPEB	-	-	-	
516100 Flex Benefits	16,976	30,000	34,198	
512000 County's Worker Comp	-	-	-	
<b>Total Personnel Services</b>	<b>1,311,970</b>	<b>1,777,891</b>	<b>2,316,345</b>	<b>23.25%</b>
<b>Operating Expenses</b>				
521010 Advertising	64	10,000	15,000	
521030 Reproduction	7,043	6,350	12,000	
521040 Uncl. Professional Fees	96,139	154,000	134,150	
521100 Equipment Repairs	449	1,500	1,500	
521160 Legal Services	25,237	30,000	45,000	
521180 Uncl. Contractual Services	9,600	37,500	100,600	
521190 Computer Software	28,610	47,455	55,280	
522080 Telephone	37,693	39,840	48,000	
523020 Food	2,976	3,500	4,000	
523030 Gasoline	1,212	2,000	2,000	
523050 Postage	256	800	1,000	
523060 Office Supplies	17,497	17,900	17,900	
523080 Uncl. Supplies	8,254	5,500	5,500	
523100 Vehicle Non-Garage	1,429	4,000	4,000	
524010 Travel and Training	30,279	48,000	50,500	
524020 Journals and Books	1,882	4,600	3,450	
524030 Membership Dues	3,721	7,278	10,050	
524040 Certificates and Licenses	99	2,000	750	
524050 Rental of Office Space	235,980	198,594	200,979	
524070 Rental of Office Machines	3,981	4,000	8,500	
524080 Uncl. charges	8,953	10,000	10,000	
<b>Total Misc. Operating Expenses</b>	<b>521,354</b>	<b>634,817</b>	<b>730,159</b>	<b>13.06%</b>

**BLUEPRINT INFRASTRUCTURE PROGRAM**  
**Proposed FY 2019 GENERAL FUND OPERATING BUDGET**

	FY 2017 Actual	FY 2018 Adopted Budget	FY 2019 Proposed	Percent Change
Other Services/Charges				
540040 Liability Insurance Premium	27,609	32,800	42,800	
Total Other Services/Charges	27,609	32,800	42,800	
Capital Outlay				
550030 Office Equipment	-	-	25,000	
550040 Computer Equipment	13,146	2,000	59,000	
550050 Vehicle Equipment	32,635	-	-	
Total Capital Outlay	45,781	2,000	84,000	
Allocated Costs				
560010 Human Resource Expense	9,501	13,368	13,368	
560020 Accounting Expense	39,677	-	-	
560030 Purchasing Expense	35,673	28,947	28,947	
560040 Information Systems Exp.	5,074	5,307	5,307	
560120 Indirect Costs	46,680	37,123	29,343	
Total Allocated Costs	136,605	84,745	76,965	-10.11%
General Engineering Consultant				
612400 General Engineering Consultant	860,458	735,505	-	
Total General Engineering Consultant	860,458	735,505	-	
<b>Total Operating Budget</b>	<b>2,903,777</b>	<b>3,267,758</b>	<b>3,250,269</b>	<b>-0.54%</b>
Transfers to Capital Projects Funds				
612400 Transfer to Capital Projects	12,766,275	14,188,106	22,164,821	
Total Transfers to Capital Projects	12,766,275	14,188,106	22,164,821	
<b>Total Uses of Funds</b>	<b>\$ 34,304,462</b>	<b>\$ 36,090,086</b>	<b>\$ 44,050,675</b>	
<b>Sources of Funds Less Uses of Funds</b>	<b>\$ 1,323,737</b>	<b>\$ -</b>	<b>\$ -</b>	