



Citizens Advisory Committee Meeting

September 7, 2017 4:30 pm 315 S. Calhoun Street, Ste. 450

Chair: Allen Stucks

Agenda

I. AGENDA MODIFICATIONS

Page

II. INFORMATIONAL ITEMS/PRESENTATIONS

- Blueprint Project Updates Presentation
- OEV Project Updates Presentation
- Status Report on the Airport Gateway Project
- Proposed Prioritization for the Community Enhancement, Connectivity, and Quality of Life Blueprint 2020 Infrastructure Projects

III. CONSENT

١.	Approval of the June 8, 2017 CAC Meeting Minutes	I
2.	Proposed 2018 Meeting Schedule for Blueprint Intergovernmental Agency Board and Citizen Advisory Committees and Technical Assistance Committees	9
3.	Status Report on Blueprint Infrastructure Projects	11
4.	Status Report on the Operations of the Tallahassee-Leon County Office of Economic Vitality	16
5.	Status Update on Office of Economic Vitality's Major Studies in Progress	42
6.	Acceptance of the Status Report on the Formation of a Magnetic Technologies Task Force for Tallahassee – Leon County by the Economic Vitality Leadership Council	53
7.	Acceptance of Status Report and Authorization to Continue Supporting the Annual Big Bend Minority Enterprise Development Week Program	62

IV. GENERAL BUSINESS/PRESENTATIONS

8.	Approval of the Urban Vitality Job Creation Pilot Program and Amended	66
	Investment Toolkit	

Blueprint Intergovernmental Agency Citizens Advisory Committee - Meeting Agenda Date: September 7, 2017

Page 2 of 2

V. PUBLIC HEARING 5:30 PM

Adoption of the Fiscal Year 2018 Blueprint Intergovernmental Agency Operating
 Budget
 Adoption of the Fiscal Year 2018 Net Sales Tax Allocation Plan and 2018-2022
 Capital Improvements Plan

VI. CITIZENS TO BE HEARD

Citizens desiring to speak must fill out a Speaker Request Form the Chair reserves the right to limit the number of speakers or time allotted to each

VII. ADJOURN

NEXT CAC MEETING: Thursday, November 16, 2017 4:30 PM

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons needing a special accommodation to attend this meeting should contact Susan Emmanuel, Public Information Officer, 315 South Calhoun Street, Suite 450, Tallahassee, Florida, 32301, at least 48 hours prior to the meeting. Telephone: 850-219-1060; or 1-80 0-955-8770 (Voice) or 711 via Florida Relay Service.

Blueprint Intergovernmental Agency Board of Directors Agenda Item

TITIF: Approval of the June 8, 2017 Blueprint Intergovernmental Agency

Citizens Advisory Committee Meeting Minutes

Date: September 7, 2017 **Requested By:** Blueprint Staff

Contact: Blueprint Type of Item: Consent

STATEMENT OF ISSUE:

This Agenda Item presents the summary meeting minutes of the June 8, 2017 Blueprint Intergovernmental Agency Citizens Advisory Committee (CAC) meeting and requests the CAC's review and approval of the minutes as presented.

OPTIONS:

Option 1: Approve the June 8, 2017 Blueprint Intergovernmental Agency Citizens Advisory

Committee meeting minutes.

Option 2: Do not approve the June 8, 2017 Blueprint Intergovernmental Agency Citizens

INTERGOVERNMENTAL AGENCY

Advisory Committee meeting minutes.

RECOMMENDED ACTION:

Option 1: Approve the June 8, 2017 Blueprint Intergovernmental Agency Citizens Advisory

Committee meeting minutes.

Attachments

1. Draft Summary Minutes of the Blueprint Intergovernmental Agency Citizens Advisory Committee Meeting on June 8, 2017

1

Blueprint Intergovernmental Agency Citizen Advisory Committee Meeting Minutes

Date: June 8, 2017

To: Citizens Advisory Committee

From: Benjamin H. Pingree, PLACE Director

Subject: Summary Minutes for June 8, 2017CAC Meeting

Committee Members present:

Hugh Tomlinson	Neil Fleckenstein
Henree Martin	Gordon Hansen
Jim Stevenson	Kent Wimmer
JR Harding	Stewart Proctor
Claudette Cromartie	Kathy Bell

Committee Members absent:

Allen Stucks	Peter Okonkwo
Gina Kinchlow	

Guests/Presenters/Staff present:

Ben Pingree	Susan Emmanuel
Al Latimer	LaTanya Raffington
Autumn Calder	Patrick Twyman
Cristina Paredes	Rita Stevens
Darryl Jones	Bonnie Gandy
Ed Young	Dana Powell
Megan Doherty	Theresa Heiker
Angela Ivy	Tony Park
Lindsay Volpe	John Buss
Dan Lucas	Paco de la Fuente

I. AGENDA MODIFICATIONS

- Patrick Twyman noted that a late expenditure entry required adjustment of \$39,000 to the FY 2016 Comprehensive Annual Financial Report (CAFR) and Appropriation of FY 2016 Operating Fund Balance. Dana Powell briefly explained the audit process and noted the following highlights:
 - o Blueprint Intergovernmental Agency (BPIA) received an unmodified opinion.
 - The audit recommended that BPIA hire an internal accountant.
 - Documentation of policies and procedures regarding the transfer of assets to other governments at project completion.
 - Stewart Proctor requested clarification regarding the large percentage of the operating budgets that were allocated to various unclassified categories. Mr.
 Twyman explained that in the City's (and consequently BPIA and OEV) effort

- was made to coding items accurately. Some departments focused more on specificity, for example a legal services allocation rather than unclassified professional services. It was not unusual but more of a function of previous year's budget structures.
- Ben Pingree stated that at the first of two public hearings, which would be held at the September CAC meeting, staff would address the constitution of the decision.
- Item 7: Consideration of a Proposed Prioritization Process for the Blueprint 2020
 Connectivity, Community Enhancement, and Quality of Life Infrastructure Projects was
 taken out of order to allow for questions from the CAC to be addressed by County
 Public Works staff, Tony Park and Theresa Heiker, and City Stormwater staff, John
 Buss.
 - O Autumn Calder gave a brief history of the prioritization of the first 15 projects. There were 11 remaining to be prioritized ranging from \$1.5 to \$22 million. She presented the revised proposed evaluation criteria. Furthermore, she noted that BPIA sought approval to have the Florida State University Center for Economic Forecasting and Analysis (FSU CEFA) to perform economic impact analyses on the remaining projects.
 - O Ben Pingree shared that the purpose of the CEFA analysis was to determine the economic impact of each project, to ascertain how they relate to each other, what the return on investment would be, and to adhere to the Blueprint promise through quantitative figures for a ranking solution. Or, which project would produce the biggest bang for the buck.
 - o Kent Wimmer noted that in his evaluation of the 2020 project list, 63.2% of projected funds would be allocated to gray infrastructure with only 37% allocated to green infrastructure transit projects. It seemed that the green projects, the CCQ projects would be held to a different process. He was uncomfortable with the ranking system process that allocated twice as much money for gray infrastructure as it did to making the community a better place to live.
 - O Claudette Cromartie requested the CEFA analysis metrics. Ben Pingree stated that while CEFA might not share their "secret sauce" he was certain they would provide an explanation of the process and the industry's best practices. Furthermore, he shared that OEV used the CEFA processes when they were providing analyses for the City or County separate from Blueprint.

Option #1: Action Item A and B

Action Item A: Approve the "Blueprint Promise" criteria for prioritizing the eleven Community Enhancement, Connectivity, and Quality of Life projects and present the results at the September 19, 2017 IA Board meeting.

Action Item B: Direct Blueprint staff to retain the Florida State University Center for Economic Forecasting and Analysis (CEFA) to determine the local economic impact of the remaining 11 CCQ projects and incorporate the findings into the prioritization process as applicable. Funding for this analysis will come from the \$300,000 Sales Tax Extension project and be paid back to the project during the FY 2018 Budget process. After the receipt of the 2020 sales tax funds, this amount will be paid back to the Blueprint 2000 capital project fund.

Henree Martin moved approval of Option #1, Action Items A and B, with the caveat that the CAC be provided the completed report for review prior to approval. It was seconded by Stewart Proctor.

The motion passed 10-0.

- Autumn Calder summarized the history of the Alternative Sewer Solutions Study and Comprehensive Wastewater Treatment Plan. It would be advanced funded from the Blueprint 2000 fund and reimbursed from the 2020 program.
- The project would be County wide but would focus on the unincorporated areas as there were a minimal number of properties not connected to the sanitary sewer system in the city limits.
- o Kent Wimmer requested where the identified Blueprint 2000 funds were originally allocated. Autumn Calder shared that they were originally for acquisition of lands in the St. Marks Headwaters floodplain. While he respected the water quality project he expressed concern that it was another example of shifting funds from green to gray projects. From his perspective, there was no funding allocated for land protection in the 2020 program.
- Theresa Heiker shared the status of active water quality projects in County Public Works such as surface water projects at Lake Munson, Lake Jackson, and Lake Talquin.

Option #1: Action Item C

Action Item C: Direct staff to proceed with advance funding the Comprehensive Wastewater Treatment Facilities Plan, a subproject of the Study, at an amount not to exceed \$500,000, to be implemented by Leon County Public Works in coordination with public and private utilities. The Plan will be funded utilizing unencumbered funds from the Northwest Florida Water Management District (NWFWMD) sensitive lands acquisition project and paid back to the Blueprint 2000 program after 2020 revenues have been received.

JR Harding moved approval of Option #1, Action Item 3. It was seconded by Henree Martin.

The motion passed 10-0.

II. INFORMATIONAL ITEMS/PRESENTATIONS

- Draft Fiscal Year 2018 Blueprint Intergovernmental Agency Operating Budget
 - Informational only
- Draft Fiscal Year 2018 Net Sales Tax Allocation Plan and 2018-2022 Capital Improvements Plan
 - Informational only

- Information on A Request for a Resolution Supporting Project Campus as a "Qualified Target Industry" Applicant and Targeted Business Program Application
 - Informational only
- OEV Project Updates
 - Al Latimer noted that OEV published quarterly the Economic Dashboard report and shared interim data updates on year over year progress.
 - Cristina Paredes shared allowable data on the confidential Project Rose, Project Campus, and other business expansion and retention efforts, technology, and records of OEV.
 - Stewart Proctor noted that it would be beneficial to track project percentages i.e.
 81% active out of 30 projects.
 - Presentation is on file at Blueprint Intergovernmental Agency.
- Blueprint Project Updates
 - Megan Doherty provided a brief overview of the status of Blueprint projects that included:
 - Anticipated completion dates for:
 - Capital Circle Northwest/Southwest be completed within two months with the grand opening to follow in late summer or early fall 2017.
 - Capital Cascades Trail Segment 3, Pinellas Street to Gamble Street, was estimated to take 18 – 24 months, however staff anticipated that the round-a-bout at Gamble Street would be opened in approximately five months.
 - Franklin Boulevard: BPIA was working with County partners and the Contractor to solve the dimpling issues and hoped to have it complete by late summer 2017.
 - Award and recognition opportunities
 - Capital Cascades Trail won several awards and recognitions from the American Public Works Association for Project of the Year in the Transportation category from the state chapter, as well as Project of the Year in the Multi-Function and Structural categories from the local chapter.
 - Smokey Hollow Commemoration Site and the HALS won an award each from the Tallahassee Trust for Historic Preservation.
 - Kent Wimmer requested a status update on the Management and Access Plans for the upper St. Marks and Alford Arm properties acquired by BPIA. County Parks and Recreation was managing the opening of the Headwaters of the St. Marks properties, a trailhead would be constructed on the Baum Road side and was anticipated to be opened in 2018-2019.
 - Presentation is on file at Blueprint Intergovernmental Agency

III. CONSENT

ACTION TAKEN: JR Harding moved the consent agenda, with modification to Item 2, as presented. Claudette Cromartie seconded it. The motion passed 10-0

Blueprint Citizens Advisory Committee June 8, 2017 Meeting Minutes Page 5 of 7

1. Approval of the February 9, 2016 CAC Meeting Minutes

Option #1: Approve the February 9, 2016 CAC meeting minutes.

2. Acceptance of the FY 2016 Comprehensive Annual Financial Report (CAFR) and Appropriation of FY 2016 Operating Fund Balance

Option #1: Accept the FY 2016 CAFR and approve additional appropriation to the FY 2017 Operating Budget of \$37,349 for encumbrances and \$1,638,966 for transfer to the Capital Projects Fund. In addition, out of \$1,638,966 available for transfer to the Capital Projects Fund, \$50,000 be allocated to the Capital Cascades Crossing project and \$250,000 be allocated to the Capital Circle Northwest Southwest project.

3. Status Report on Blueprint Infrastructure Projects

Option #1: Approve the June 2017 Blueprint Project Updates.

4. Shade Analysis of the Capital Cascades Trail Segment 3 Playground

Option #1: Accept staff's analysis.

Status Report of the Operations of the Tallahassee-Leon County Office of Economic Vitality

Option #1: Accept the Tallahassee-Leon County Office of Economic Vitality Status Report.

IV. **GENERAL BUSINESS**

6. Approval of the Enabling Resolutions and Appointments to the Economic Vitality Leadership Council (EVLC), Economic Vitality Competitiveness Committee (EVCC), and Competitive Projects Cabinet (CPC)

Hugh Tomlinson advocated for a representative from the Northeast Business Association (NEBA) to be included on the EECC.

Al Latimer and Ben Pingree provided a brief presentation of the committees' membership appointment, structure, charge, and term limits.

Stewart Proctor requested clarification on the CAC's involvement with the subject committees. Ben Pingree stated that the BPIA model, required technical expertise and citizen oversight with transparence and accountability up to the Board of Directors, in this case, the twelve elected City and County Commissioners. The establishment of the subject committees served as the technical expertise for the economic development

Blueprint Citizens Advisory Committee June 8, 2017 Meeting Minutes Page 6 of 7

aspect of the program. There were modifications to the CAC as well, to ensure that it had the business fortitude moving into the 2020 program.

Option # 1 and 2:

- 1. Approve the enabling resolutions for the Economic Vitality Leadership Council, the Economic Vitality Competitiveness Committee, and Competitiveness Project Cabinet.
- 2. Approve and appoint the recommended candidates to serve on the Economic Vitality Leadership Council, the Economic Vitality Competitiveness Committee, and the Competitiveness Project Cabinet.

Stewart Proctor moved approval of Option #1 and 2. It failed for lack of a second.

JR Harding moved approval of Option #1. It was seconded by Claudette Cromartie.

The motion passed 10-0.

Claudette Cromartie moved approval of Option #2. It was seconded by Kathy Bell.

Hugh Tomlinson noted that while it was a distinguished list, NEBA was not included and he therefore could not support it.

The motion passed 9-1.

- 7. Discussed at Agenda Modifications
- 8. Status Report on the Northeast Gateway: Welaunee Boulevard and Dove Pond Regional Stormwater Facility Projects

Autumn Calder provided a brief overview of the status of the Northeast Gateway: Welaunee Boulevard and Dove Pond Regional Stormwater Facility Projects and requested approval of the Dove Pond Regional Stormwater Facility Joint Project Agreement.

Stewart Proctor abstained from the vote because of his personal business and upon advice of legal counsel through his role with the Planning Commission.

Kent Wimmer questioned why the Board chose to spend \$2 million of Blueprint funds to advance the project. Autumn Calder shared that the public benefit of reducing the downstream flooding and treat stormwater runoff through road construction and use, as well as the public properties that could be developed as a result of the development agreements.

Option #1: Authorize the Intergovernmental Management Committee to execute the draft Blueprint Intergovernmental Agency – Canopy Community Development

Blueprint Citizens Advisory Committee June 8, 2017 Meeting Minutes Page 7 of 7

> District Joint Project Agreement Dove Pond Regional Stormwater Facility on behalf of the Blueprint Intergovernmental Agency Board of Directors as substantially set forth in Attachment #1.

Kent Wimmer moved approval of Option #1. It was seconded by Claudette Cromartie.

The motion passed 10-1.

V. <u>CITIZENS TO BE HEARD ON NON-AGENDAED ITEMS</u>

There were no speakers to be heard.

VI. <u>ITEMS FROM MEMBERS OF THE COMMITTEE</u>

There were no items from members of the committee.

VII. <u>ADJOURN</u>

The meeting adjourned by consensus at 6:40 pm.



Blueprint Intergovernmental Agency Board of Directors Agenda Item

Proposed 2018 Meeting Schedule for Blueprint Intergovernmental

Agency Board of Directors, Citizen Advisory Committees, and

Technical Assistance Committees

Date: September 19, 2017 **Requested By:** Blueprint and OEV Staff

Contact: Blueprint and OEV **Type of Item:** Consent

STATEMENT OF ISSUE:

TITLE:

This Agenda Item lists the proposed 2018 meeting dates for the Blueprint Intergovernmental Agency Board of Directors, Citizen Advisory Committees, and Technical Assistance Committees.

SUPPLEMENTAL INFORMATION:

Blueprint Intergovernmental Agency Board (Tallahassee City Commission Chambers)

- Thursday, March 1, 2018, from 3:00-5:00 PM
- Thursday, June 21, 2018, from 3:00-5:00 PM
- Thursday, September 20, 2018, from 5:00-8:00 PM (FY 2018 Budget Public Hearing at 5:30 pm)
- Thursday, December 13, 2018, from 3:00-5:00 PM

Blueprint Technical Coordinating Committee (Blueprint Conference Room, from 1:00 to 3:00 pm) *adjusted for holiday

- Monday, February 12, 2018
- Monday, April 16, 2018
- Monday, June 4, 2018
- Tuesday, September 4, 2018*
- Monday, November 26, 2018

Blueprint Citizens Advisory Committee (Blueprint Conference Room, from 4:30 to 6:30 pm)

- Thursday, February 15, 2018
- Thursday, April 19, 2018
- Thursday, June 7, 2018
- Thursday, September 6, 2018
- Thursday, November 29, 2018

Blueprint Intergovernmental Agency Board of Directors Meeting Item Title: Proposed 2018 Meeting Schedule for Blueprint Intergovernmental Agency Board of Directors, Citizen Advisory Committees, and Technical Assistance Committees Page 2 of 2

Economic Vitality Leadership Council (Blueprint Conference Room, from 11:30 to 1:30 pm)

- Thursday, January 18, 2018
- Thursday, April 19, 2018
- Thursday, July 12, 2018
- Thursday, October 11, 2018

Economic Vitality Competitiveness Committee (Location TBD, from 11:30 to 1:30 pm)

- Thursday, February 1, 2018
- Thursday, May 3, 2018
- Thursday, August 2, 2018
- Thursday, November 1, 2018

MWSBE Citizen's Advisory Committee (Blueprint Conference Room, from 11:30 to 1:30 pm)

- Thursday, March 13, 2018
- Thursday, June 12, 2018
- Thursday, September 11, 2018
- Thursday, December 11, 2018

Action by TCC and CAC: This item was presented to the TCC and the CAC at their September 5, 2017 and September 7, 2017 meetings, respectively.

OPTIONS:

Option 1: Approve the proposed 2018 Meeting Schedule for the Blueprint Intergovernmental Agency Board of Directors, Citizen Advisory Committees, and Technical

Assistance Committees.

Option 2: Board Guidance.

RECOMMENDED ACTION:

Option 1: Approve the proposed 2018 Meeting Schedule for the Blueprint Intergovernmental

Agency Board of Directors, Citizen Advisory Committees, and Technical

Assistance Committees.

Blueprint Intergovernmental Agency Board of Directors Agenda Item

TITLE: Acceptance of the Status Report on Blueprint Intergovernmental

Agency Infrastructure Projects

Date: September 19, 2017 Requested By: Blueprint Staff

Contact: Blueprint Type of Item: Consent

STATEMENT OF ISSUE:

This item provides an update on active Blueprint Intergovernmental Agency (Blueprint) projects.

SUPPLEMENTAL INFORMATION:

Projects Under Construction

Cascades Park

- Imagination Fountain Staff is working with vendors to install an electrical surge protection system. It is anticipated that this work will be complete before the end of the year.
- Smokey Hollow Barbershop & Drainage Improvement Project Construction activities related to the placement of the Smokey Hollow Barbershop and drainage improvements within the park are scheduled to begin construction by September 5, 2017 with an estimated completion date of November 5, 2017.

FAMU Way Extension/Capital Cascade Trail Segments 3B and 3C and 3D-A (Adams St. to Gamble Street)

- Blueprint is moving forward with the FEMA Letter of Map Revision to revise the 100-year floodplain in the area from Leon High School to the Coal Chute Pond outfall. The draft has been provided to City Stormwater for review. Blueprint anticipates transmittal to FEMA in November 2017 and expects to have revised floodplain maps approved in late 2018 or early 2019.
- Construction on Segment 3D-A (Pinellas to Gamble) started on April 3, 2017 with an estimated completion near the end of 2018.

Blueprint Intergovernmental Agency Board of Directors Meeting Item Title: Acceptance of the Status Report on Blueprint Intergovernmental Agency Infrastructure Projects Page 2 of 4

Franklin Boulevard

 Blueprint and Leon County staff are continuing to work with the designers, contractor, and CEI Team to implement corrective actions related to depressions that occurred in the road surface. A full update will be provided as soon as available.

Capital Circle Northwest/Southwest (Tennessee St. to Orange Avenue)

- The project was substantially completed in August with all six lanes of traffic, sidewalks, multi-use trails, and recreational spaces open to the public.
- Blueprint, the designers, CEI, contractor, and FL Department of Transportation (FDOT) are working on project closeout.

Projects Under Design

Cascades Park

Capital City Amphitheater Weatherization - Blueprint is supporting Leon County Tourism
in the completion of this project. Conceptual design options have been developed, and
Blueprint continues to coordinate with all partners, including Leon County Tourism and
City of Tallahassee Parks Recreation and Neighborhood Affairs, regarding options for
weatherizing the Amphitheater. Leon County Department of Tourism Development will be
forwarding an option for weatherizing the front of the stage and improving drainage in the
back to the Leon County Board of County Commissioners in September.

Magnolia Drive (S. Adams St. to Apalachee Parkway) Multiuse Trail

- In coordination with Leon County, Blueprint is currently evaluating the Magnolia Drive corridor and existing plans for the multiuse trail between Apalachee Parkway and Monroe Street. Staff anticipates meeting with the stakeholders to receive additional input, and will present an update to the IA Board at their December meeting.
- South Monroe to South Adams This segment is currently under construction in coordination with Big Bend Cares (BBC). BBC's contractor is constructing this segment with an expected completion date of fall 2017. The typical section for this segment is included as Attachment #1.

Capital Cascades Trail - Segment 3

- **Segment 3D** (Gamble Street to Lake Bradford Road) Right-of-way acquisition is underway.
- Capital Cascades Trail Segment 3D Regional Stormwater Management Facility (SWMF) The design scenarios for the SWMF include an in-line option and an off-line (bypass) option. The design consultants have developed an evaluation matrix to facilitate the decision making. The Stormwater Working Group (SWWG) will convene in early September 2017 to review the options, analyze the evaluation matrix and provide technical feedback. The matrix includes flood compensation, storage capacity, facility maintenance, water quality, and construction cost. The community criteria includes aesthetics, construction cost and amenities. Upon receiving feedback from the SWWG,

Blueprint Intergovernmental Agency Board of Directors Meeting Item Title: Acceptance of the Status Report on Blueprint Intergovernmental Agency Infrastructure Projects Page 3 of 4

Blueprint will schedule a special TCC meeting in October to review and comment before completing the final design.

Capital Circle Southwest (Crawfordville Road to Orange Avenue)

- **Design** FDOT has completed 60% construction plans and has begun development of 90% construction plans.
- Right-of-Way Acquisition of right-of-way required along the project corridor from Orange Avenue to Springhill Road has begun with Blueprint acquiring property on behalf of FDOT.
- **Funding** The approved FDOT Five-Year Work Program includes funding for right-of-way acquisition and construction of both segments of Capital Circle Southwest (Crawfordville Highway to Springhill Road and Springhill Road to Orange Avenue).

Woodville Highway (Southside Gateway)

- **Design** FDOT is leading the design and has reached 100% plans stage for Woodville Highway from Paul Russell Road to Capital Circle Southeast.
- **Right-of-Way** Right-of-way acquisition is underway and is expected to continue through FY2020.
- **Landscaping** Will be let as a separate project and coordinated by FDOT. Blueprint will review to ensure the goals of the sales tax project are met.

Projects in Planning or Preliminary Design

Capital Cascades Trail - Segment 3

• History Kiosk Project content development underway.

Cascades Trail Segment 4 (Gamble Street to Lake Henrietta)

- The Expanded Consolidated XP-SWMM Model is being finalized in coordination with City and County Stormwater departments. The unified model includes the St. Augustine Branch and Central Drainage Ditch from Leon High School to Lake Henrietta and will be used to evaluate conceptual alternatives before advancing to design and permitting.
- Upon completion of 3D Stormwater Management Facility design, Blueprint will begin to evaluate and re-conceptualize the master plan concept for Segment 4.

Southwest Area Transportation Plan

- Blueprint is working in close partnership with the CRTPA to create a vision for southwest Tallahassee that is consistent with local priorities, plans, and future projects and provides a guide for implementing safe and efficient transportation facilities.
- The RFQ was advertised May 2017 and the project was awarded to the consultant team in June.
- Blueprint, CRTPA, and the Consultant are finalizing scope of services and it is anticipated work will begin late fall 2017.

Blueprint Intergovernmental Agency Board of Directors Meeting Item Title: Acceptance of the Status Report on Blueprint Intergovernmental Agency Infrastructure Projects

Page 4 of 4

Northeast Gateway (Welaunee Boulevard)

- As a result of Board action at the February 2016 and September 2016 meetings, \$6.7
 million dollars has been approved for the PD&E Study and the design of Phase 1 of the
 Northeast Gateway project and local government share of the Dove Pond Stormwater
 Facility,
- The Dove Pond Stormwater Management Facility JPA has been executed. Blueprint will
 move forward in FY 2018 with scope development and procurement of PD&E services
 for the Northeast Gateway (Welaunee Boulevard).

Alternative Sewer Solutions Study

- Consistent with direction provided by the IA Board at the June 2017 meeting, Leon County is managing the Comprehensive Wastewater Treatment Facilities (CWTF) Plan implementation.
- As presented to the IA Board, CWTF Plan will be coordinated with public and private utilities. Leon County staff will be presenting the draft scope with the Basin Management Action Plan (BMAP) Onsite Treatment and Disposal System (OSTDS) at their September 12 meeting.

Debbie Lightsey Nature Park Concept Development

- Conceptual design for park was presented to, and approved by, the Board at the June 20, 2016 meeting
- RFQ for design is anticipated to be released late 2017.

Action by TCC and CAC: This item was presented to the TCC and the CAC at their September 5, 2017 and September 7, 2017 meetings, respectively.

OPTIONS:

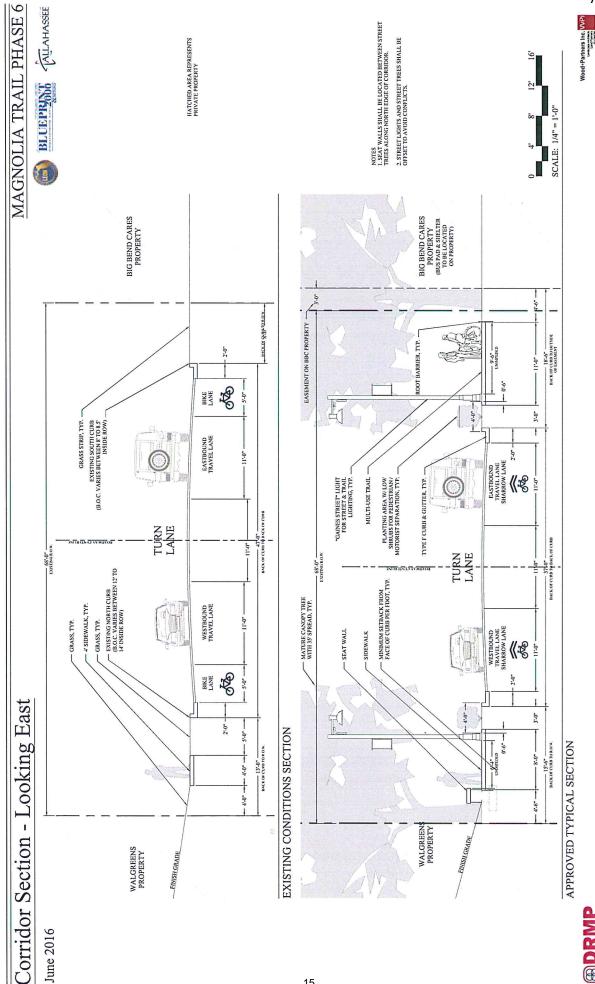
- Option 1: Accept the September 2017 status report on the Blueprint infrastructure projects.
- Option 2: Do not accept the September 2017 status report on the Blueprint infrastructure projects.
- Option 3: Board direction.

RECOMMENDED ACTION:

Option 1: Accept the September 2017 status report on the Blueprint infrastructure projects.

Attachments:

 Magnolia Drive Multiuse Trail: Typical section for South Monroe Street to South Adams Street segment



DESIGN IS CONCEPTUAL IN NATURE AND SUBJECT TO CHANGE.

Blueprint Intergovernmental Agency Board of Directors Agenda Item

TITLE: Status Report on the Operations of the Tallahassee-Leon

County Office of Economic Vitality

Date: September 7, 2017 **Requested By:** OEV Staff

Contact: Office Economic Vitality Type of Item: Consent

STATEMENT OF ISSUE:

This agenda item provides the Intergovernmental Agency ("the Board") with a status report on the operations of the Tallahassee-Leon County Office of Economic Vitality (OEV) and provides an overview of Engagement and Operations, Research and Business Analytics, and Minority Women and Small Business Programs. Attachment #1 is the August 2017 Stakeholder Bulletin which provides a high level account of OEV's operations and engagement activities and is distributed to stakeholders and partners.

STRATEGIC PLAN:

The status report on the operations of OEV directly supports <u>all</u> four goals of the Economic Development Strategic Plan:

- 1. Implement a new collaborative economic development program of work.
- 2. Better promote the area as a business generator.
- 3. Better identify, understand and align all available assets.
- 4. Responsibly allocate resources to achieve today's goals and refine the foundation for future growth.

SUPPLEMENTAL INFORMATION:

<u>Background</u>

This agenda item provides the Board with a quarterly status report on the activities of OEV's operations and activities since June 13, 2017. This item is organized to serve as an update of each of OEV's three divisions: Engagement and Operations, Research and Business Analytics and Minority Women and Small Business Enterprises. It should be noted that staff continues to research and track industry standards and best practices and listen to the needs of our existing businesses in order to best position Tallahassee – Leon County as Florida's Capital for Business.

Engagement and Operations

The economic development ecosystem model being implemented by OEV ensures accountability, transparency, and citizen engagement. It also provides and professional management of economic development projects, programs, and initiatives while simultaneously coordinating with our community's economic development partners. This section highlights OEV's accomplishments over the past four months.

Active Project Status Report

Staff continues to actively respond to companies seeking to retain, expand or establish their presence in Tallahassee-Leon County. Currently, staff is working on 15 active projects, all of which are receiving customized care. The projects represent companies in light manufacturing (42%), biotech (17%), consumer services (17%), tech (8%), medical services (8%), and advertising (8%). It is important to note that beyond introducing new job opportunities for citizens of Tallahassee-Leon County, new and expanding industries introduce a diversity of ideas and approaches that enhance our local ecosystem. In order to secure increased economic vitality outcomes and a strong return on investment, staff continuously researches and tracks industry standards economic and best practices for development organizations. Metrics like those in the chart to the right directly align with the Strategic Plan (A.1.d.3) to create a customer-centric approach as well as generate a more efficient process for the client and staff to determine a company's eligibility to participate in programs that may affect their decision to remain, expand, or locate their business operation in Tallahassee-Leon County.

To ensure a continuum of care beyond a formal announcement, staff remain engaged with each company and provide assistance as needed. Assistance is required for multi-year incentive programs, like the Targeted Business Program and Qualified Target Industry Tax Refund Program, which require OEV support for up to 10 years, depending on the company's performance. In addition, staff assist with ribbon-cuttings, and are sure to attend events designed to celebrate milestones, like grand openings. company Demonstrating OEV's commitment to these companies' success encourages a pro-business environment in Tallahassee-Leon County.



Blueprint Intergovernmental Agency Board of Directors Meeting Item Title: Status Report on the Operations of the Tallahassee-Leon County Office of

Economic Vitality Page 3 of 12

CapitalL00P

Since its launch on March 1, CapitalLOOP, OEV's formal business retention and expansion program, has already met its year-end goal of engaging with 50 businesses through face-to-face consultations. These consultations have allowed OEV to identify trending issues, leverage opportunities, and formulate solutions to challenges companies are facing with the support of community economic ecosystem partners. CapitalLOOP

visits allow for gathering business intelligence, analyzing the information collected during site visits to perform a community evaluation, and utilizing the information collected to perform location marketing.

MWSBE is also an active participant in CapitalLOOP and engages businesses through their many site visits and certification assistance efforts. As discussed and identified in the Economic Development Strategic Plan, companies that participate in comprehensive outreach programs with economic development organizations are statistically more likely to grow and expand. Staff continues to engage business leaders through CapitalLOOP, and has set a new and increased goal of meeting with 75 businesses by the end of 2017.

CapitalLOOP Success:

A local company requested expedited permitting assistance from OEV to seize upon a timesensitive expansion opportunity. Due to the proven structure of the Department of PLACE, staff was able to work with associates in the Tallahassee-Leon County Planning Department to gain permitting approvals within 48 hours.

Americas Competitiveness Exchange

Staff continues to develop and coordinate the Tallahassee-Leon County portion of the 8th Americas Competitiveness Exchange (ACE 8). The tour will showcase the economic competitiveness of the North-Central Florida region. Approximately 70 high-level authorities from around the globe, including decision-makers and policy-makers, are expected to attend. Staff continues to work closely with partners in Gainesville, Orlando, St. Augustine, and the Space Coast to refine an itinerary of events that will highlight each community's innovative approach to economic development. The Tallahassee-Leon County agenda focus is on world-class research; public-private investment in infrastructure, placemaking, and sustainability; minorities and entrepreneurship; and the creative economy. Staff will provide updates as the application process opens and delegates from participating countries are selected.

ACE attendees will spend approximately 24 hours in Tallahassee-Leon County, from Thursday, December 8 through Friday, December 9. A robust schedule of activities is being created which exposes participants to impressive facilities, celebrated leaders and entrepreneurs, and the many benefits of public-private partnerships. In particular, attendees will engage in a peer-to-peer session with leaders in the entrepreneurial ecosystem, and tour the National High Magnetic Field Laboratory, Danfoss Turbocor Compressors, and Cascades Park. At each stop, collaborators and experts at the local level through the federal level will be engaged to provide a well-rounded and premier experience. Throughout the fall, staff will continue working with federal and North-Central

Blueprint Intergovernmental Agency Board of Directors Meeting Item Title: Status Report on the Operations of the Tallahassee-Leon County Office of Economic Vitality Page 4 of 12

Florida partners to refine the itinerary. For more information about the ACE itinerary, please see Attachment #2.

The Florida tour has already garnered much interest. In mid-August, the official application to participate in ACE 8 was made available. North-Central Florida organizers

were notified that demand to participate in this tour is the highest yet of all ACE tours, and that, for the first time ever, there may be a participant from Africa. Given the high-profile nature of ACE tours, and the demand to participate in ACE 8, staff is working closely with federal organizers to ensure participant safety and security. To that end, a security detail and designated press bus will accompany the group at all times. Partners at Visit Tallahassee worked



in cooperation with staff to ensure appropriate lodging was made available for this group. Throughout the fall, staff will continue engaging partners across all levels of government and in the private sector to facilitate a rewarding experience for all.

Florida Job Growth Grant Fund

On July 12, 2017, Governor Rick Scott announced that Enterprise Florida (EFI) and the Florida Department of Economic Opportunity (DEO) are accepting economic development project proposals for the new \$85 million Florida Job Growth Grant Fund. Economic development projects that enhance community infrastructure or develop workforce training programs are eligible to receive funding. Funding for this program was appropriated by the Florida Legislature during the special session this June. In its first year, the Florida Job Growth Grant Fund will provide \$85 million for public infrastructure and job training projects that support growth and employment in Florida's diverse industries. Public infrastructure projects can include transportation and utilities needed to support economic development. Workforce training projects will provide Floridians with transferable, sustainable workforce skills applicable to many employers.

Project proposals can come from: local governments, community colleges, technical centers, DEO, Enterprise Florida (EFI), and the Florida Department of Transportation. The evaluation process will begin with DEO and EFI making project recommendations to the Governor who will then approve projects for funding based on local and regional needs. It is important to note that there has not been a deadline posted on these applications and that DEO and EFI are encouraging entities to submit applications as soon as possible.

In August, staff hosted a meeting including the City of Tallahassee, Leon County, and Blueprint to discuss submittals for the Florida Job Growth Grant Fund, specifically relating to infrastructure projects. To that end, staff will host a Blueprint Technical Advisory Committee meeting (comprised of Blueprint, City and County staff) to discuss the Florida Job Growth Grant Fund. The application is expected to include two seminal components which not only address immediate needs, but also provide capacity for continued major growth in Innovation Park. Presently, and as a result of Florida State University's (FSU)

Blueprint Intergovernmental Agency Board of Directors Meeting Item Title: Status Report on the Operations of the Tallahassee-Leon County Office of Economic Vitality Page 5 of 12

and Florida A&M University's (FAMU) ongoing investment in Innovation Park, there is an immediate need to relocate the two-lane Paul Dirac Drive. The opportunity to relocate the road approximately 500 feet west of its current location affords several important benefits. First, a new, widened roadway will accommodate traffic during peak hours. The opportunity to create this new gateway also affords the opportunity to accommodate foot and bicycle pedestrian traffic with designated crossing lanes. In addition, relocating the road to a parcel of land that is unable to accommodate a larger facility allows the current roadway, which lies on valuable developable land, to be used to facilitate more of a campus environment, a goal which is important to Innovation Park and the Leon County Research and Development Authority (LCRDA).

The application would also include a master plan for increased storm water capacity. Presently, storm water capacity is unavailable, which is problematic for future development. As FSU, FAMU, and LCRDA continue to explore opportunities with the public and private sector that support the research and development community, available storm water capacity is essential. The opportunity to fund a master plan for storm water helps eliminate some of the risk organizations face when considering expansion or relocation options, which helps promote economic vitality in the area. The ability to provide this infrastructure demonstrates the State of Florida's and Tallahassee-Leon County's commitment to providing a welcome environment for organizational growth and opportunity. Staff will continue working with internal and external partners to develop an application and seek ratification from the Board at its December meeting.

Communications and Engagement

Staff continues to promote OEV's identity; leverage public awareness, engagement, and participation; build positive relationships with the media; and partner with local businesses and ecosystem partners to foster collaborative relationships through its marketing efforts.

Stakeholder Bulletin

The Stakeholder Bulletin promotes milestones and achievements as well as serves as an accountability measure toward attainment of community-identified economic goals. The Stakeholder Bulletin is a part of a broader effort to excite and inspire stakeholders to champion economic development efforts in Tallahassee – Leon County. The second quarterly edition features OEV's recent social media launch (discussed in more detail below), updated project information, and statistics demonstrating the value of CapitalLOOP and the impact of other OEV programs. A copy of the second quarterly Stakeholder Bulletin can be found in Attachment #1.

Social Media

This summer, OEV launched its social media accounts and blog platform. Since then, staff has posted weekly updates on twitter and Facebook to promote OEV programs, engagement opportunities, business outreach, MWSBE certification and training opportunities, and breaking partner news. Social media outlets are also used to drive readers to the OEV website to read blog posts, access information driving

#GetintheLOOP

Breaking news, industry trends, engagement opportunities, and reasons why you should choose #FLCapital4Biz.

9

@OEVforBusiness

0

@OEVforBusiness

Blueprint Intergovernmental Agency Board of Directors Meeting Item Title: Status Report on the Operations of the Tallahassee-Leon County Office of Economic Vitality Page 6 of 12

community competitiveness, and learn how OEV serves as a front door for business solutions.

As an extension of OEV's CapitalLOOP initiative, staff launched an exciting campaign that encourages business leaders to drive the message of why Florida's Capital is the ideal location to operate a business. This interactive campaign went through a soft launch with the Economic Vitality Leadership Council and gained momentum at the recent



Annual Community Conference hosted by Greater Tallahassee Chamber of Commerce. Here's how it works: Business leaders are handed blank signs that read "I choose #FLCapital4Biz because _____ "and are asked to complete the sentence. They are then photographed with their signs, which have been used to produce videos and across social media platforms to promote a pro-business message for Tallahassee-Leon County. As OEV continues its CapitalLOOP initiative, company leaders will be asked to do the same. This exercise allows business leaders to drive the message that Tallahassee-Leon County is truly Florida's Capital for Business. Two videos have been produced to highlight the messages

being promoted by business leaders and can be viewed a https://www.youtube.com/channel/UCZ226lixl5b0RfVqYWapgMQ.

Monthly Newsletters

OEV's monthly newsletters provide readers with the latest information on the local economy, breaking OEV news, entrepreneurial opportunities, and other updates that keep stakeholders engaged and informed. To date, the subscriber list has grown to include more than 900 contacts. A copy of the August 2017 monthly newsletter is attached (Attachment #3).

Presentations

To continue communicating the importance of economic vitality to our community, staff has engaged in several presentations and speaking events. OEV staff recently presented on a joint panel with Blueprint and Planning, in an informative breakout session about the positive impact of investing in the community, at the 2017 Greater Tallahassee Chamber of Commerce Annual Conference. Staff also facilitated the first TCC Spark! Entrepreneur's Forum, which focused on how Tallahassee – Leon County can grow as an entrepreneurial community. Additionally, staff has given four presentations to the Greater Tallahassee Chamber's Leads groups and continues to pursue opportunities to engage with all Leads groups. Next quarter, staff will continue to engage with community and business partners through presentations, participation on panels, and other engagement activities to promote OEV as the community's central resource for economic vitality.

Blueprint Intergovernmental Agency Board of Directors Meeting Item Title: Status Report on the Operations of the Tallahassee-Leon County Office of Economic Vitality
Page 7 of 12

Research & Business Analytics

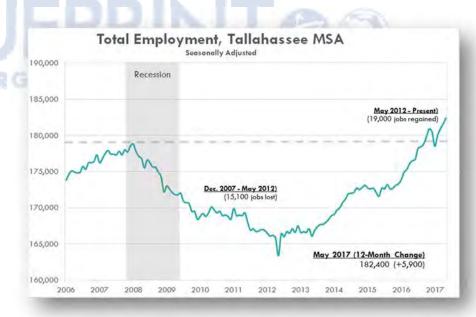
Research & Business Analytics monitors key economic metrics and current economic trends and conditions important to the local economy. The division produces the community Data Digest, which is replicated in the Data Center with interactive visualization features, the Major Ongoing & Proposed Developments Report, as well as other publications and specialized reports. The division maintains databases and online resources of economic and demographic data and undertakes and coordinates joint research efforts with other City/County departments. Additionally, the division provides research support and technical assistance to other City/County staff requiring special expertise in demographics, economic analysis, and GIS. The division also implements both quantitative and qualitative analyses for recruitment, retention, and expansion activities. Staff also works with partners such as the Tallahassee Chamber and FSU's Center for Economic Forecasting Analysis (CEFA) to project economic data into the community.

This section highlights the accomplishments that have been made during the past quarter including continued enhancements to the data center, the Quarterly Economic Dashboard, the Cost of Living Index, Economic Impact Analysis and the Major Ongoing & Proposed Developments Report.

Data Center

To effectively communicate the most important insights of Tallahassee-Leon County's

economy, staff maintain continue and to enhance the online Data Center to visualize economic data sets (where possible) that are already contained within the online Statistical Digest. The Data Center is a launch point for business analytics and visualized points of data top economic development indicators. Combining power of data science with easy-tonavigate visual analysis



transforms the data from an

underutilized asset to a competitive advantage. All data sets are organized into the following categories (Top Economic Indicators and/or Economic Factors, Community & Environment, Demographics, Residential & Commercial Development, Education, and

Innovation). Since June, the data center has been continually updated with six new visualizations added to the data center including:

- Job Creation and Destruction Rates in the Tallahassee MSA shows long-term ebbs and flows of jobs, and life cycle of jobs and firms in Tallahassee MSA
- Non-employer Statistics in Tallahassee MSA shows the activity of sole proprietorships, including solo entrepreneurs
- Productivity-GDP in Tallahassee MSA shows private sector GDP and GDP per private sector employee
- Higher Education Enrollment in Tallahassee MSA shows enrollment by full vs. part time, graduate and undergraduate and by institution
- Unemployment Rate State of Florida and Tallahassee MSA shows a twenty-seven year trend of the unemployment rate
- Crime Index for Tallahassee MSA shows an index of violent crime offenses by type for the MSA

Quarterly Economic Dashboard

To more effectively communicate and highlight local economic indicators for the community, the third *Quarterly Economic Dashboard* was released in July 2017 (see Attachment #4). The Dashboard includes thirteen key and most commonly requested economic development indicators and provides a regular and consistent snapshot of the performance and health of the local economy in an easily digestible format. Each update compares data for the most recent period with the last period and its corresponding year-over-year trend data. The report represents only a fraction of the trends and conditions monitored by OEV, and drives readers to explore the complete listing of nearly 80 interactive data sets on the OEV website at www.OEVforBusiness.org/data-center.

Cost of Living Index

Page 8 of 12

Staff recently completed third quarter data collection activities to participate in the 2017 Council for Community and Economic Research (C2ER) Cost of Living Index. The Cost of Living Index measures regional differences in the cost of consumer goods and services (like grocery items, healthcare, and housing), excluding taxes and non-consumer expenditures, for professional and managerial households in the top 20% of income. The index is based on more than 90,000 prices covering 60 different items for which prices are collected three times a year. This research tool allows OEV to make accurate cost of living comparisons between Tallahassee-Leon County and any of the 265 other participating urban areas across the United States. In the first quarter Cost of Living Index, released on June 1, 2017, Tallahassee captured an overall composite index of 96.6, or 3.4% below the average cost of living for all participating areas. The Second Quarter Cost of Living Index (COLI) will be released on August 31, 2017 and a report summary will be distributed at the Board meeting.

Economic Impact Analysis

In partnership with the Center for Economic Forecasting & Analysis (CEFA), during the last quarter two economic impact analyses were produced including an analysis for the

Blueprint Intergovernmental Agency Board of Directors Meeting Item Title: Status Report on the Operations of the Tallahassee-Leon County Office of Economic Vitality Page 9 of 12

redevelopment of the current Envision Credit Union Site to a mixed-use (multi-family and retail) development and the subsequent construction of a new office building for Envision Credit Union on the site of the former City of Tallahassee Utility Payment Center on North Monroe Street. This adds to the four economic impact analyses completed in the previous quarter for Project Standard, Project Rose, Project Campus, and Firestone/Bloxham NAP (Cascades Park Mixed-Use Development).

Major Ongoing & Proposed Developments Database and GIS Story Map Staff continuously updates the Major Ongoing & Proposed Developments Report that provides key insights and highlights the major developments in Tallahassee-Leon County. The report currently tracks 114 major projects including more than 10,000 residential units and over four million square feet of commercial space. Data from the Report was featured in the August 8th Tallahassee Democrat front page article *Apartment Housing on the Upswing.* The Major Ongoing & Proposed Developments Report is available at: www.OEVforbusiness.com/data-center/major-developments/.

Minority, Women, and Small Business Enterprise

The Division of Minority, Women and Small Business Enterprise (MWSBE) of the Office of Economic Vitality continues its efforts to inform its certified businesses of capacity building, networking and procurement opportunities available through the Division's partnerships, and our governments and Blueprint. Certification guarantees the "four Es" for our businesses--engage, educate, equip and ultimately empower and thereby enjoy greater opportunities within the economic development ecosystem.

Programmatic Efficiencies/Performance Metrics

As a part of the strategic plan/work plan, MWSBE remains committed to demonstrating that MWSBE certification has benefits for their businesses. To increase procurement opportunities, MWSBE is working to create linkages with private businesses and local state institutions and our certified MWSBEs. Ideally, the goal is to create protocols whereby our certified city and county MWSBE Directory would be utilized to either meet diversity goals or increase their vendor listings; and that our certified MWSBE office and these certified companies within our database would be informed of available bid opportunities beyond those available by the city and the county. The following collaborations are currently scheduled for implementation by January 1, 2018: Leon County Sherriff's Office, Tallahassee Memorial Hospital, Landmark Properties* and Florida A&M University.

*The Standard, a student residential housing project in Frenchtown, is estimated to host job fairs in September to identify MWSBE firms needed to achieve a 7.5% participation goal. Landmark Properties' developer for The Standard project has agreed to the following cooperative efforts with the MWSBE Division:

Landmark will coordinate with MWSBE to utilize the Tallahassee-Leon County MWSBE directory of certified minority contractors. MWSBE will initially identify and provide referrals to Landmark consistent with the list of trades identified as necessary for construction of the project. The list of trades includes Demolition, Sitework, Utilities, Landscape/Hardscape, Concrete, Masonry, Metals, Rough

Blueprint Intergovernmental Agency Board of Directors Meeting Item Title: Status Report on the Operations of the Tallahassee-Leon County Office of Economic Vitality

Carpentry, Finish Carpentry, Waterproofing, Insulation, Finishes, Mechanical, Plumbing, Electrical, Fire Protection. Landmark will continue to utilize the link to the online directory for certified vendor identification.

MWSBE continues to work closely with the City of Tallahassee's Procurement Services and Leon County Purchasing Division. These ongoing relationships allow MWSBE to continue to support Tallahassee-Leon County certified businesses through the following services:

- Participation in Presolicitation Meetings to discuss feasibility of certified MWSBEs in upcoming procurement opportunities.
- Bid/Request for Proposals (RFPs) review to determine participation goals for upcoming opportunities
- Notification of bid opportunities to certified MWSBEs
- Provides Bid/RFP response evaluation and analysis relative to MWSBE participation within submitted proposals

B2GNow! Contract Compliance Software

Page 10 of 12

The B2GNow Contract Compliance Monitoring System is currently being utilized to track certified MWSBE Certifications and participation expenditures. The system is also being utilized to conduct certified vendor outreach as a means of providing programmatic information including bid opportunities, and business development and networking events. B2GNow also has the capability of providing MWBE, non-MWBE, and Disadvantaged Business Enterprise/Airport Concessions Disadvantaged Business Enterprise (DBE/ACDBE) participation within the City of Tallahassee's and Leon County's contracts.

As previously reported during the February 21, 2017 Board meeting, the B2GNow Integration and Implementation Work Group met with B2GNow staff to determine organizational needs and provide feedback regarding the required systematic updates relative to certifications, contractual monitoring and contractual participation by minority-owned, women-owned, and small business enterprises. Updates include a change to the system portal to reflect the current alignment of the MWSBE function as a part of OEV. In addition, current certifications identify Tallahassee-Leon County as the certifying agency. B2GNow system updates are being finalized to ensure the implementation of all aspects of the certification and contracts modules relative to MWSBE certifications, contractual participation, and payment reporting for Leon County and the City of Tallahassee.

Additional updates are in process for DBE/ACDBE Programs within the certification and contracts modules. It is estimated that all portions of the expansion and integration process will be completed by October 13, 2017.

Upcoming Events

Minority Enterprise Development Week

This year marks the 25th Anniversary of the local observation of Minority Enterprise Development (MED) Week. The program and activities are planned by the Big Bend MED

Blueprint Intergovernmental Agency Board of Directors Meeting Item Title: Status Report on the Operations of the Tallahassee-Leon County Office of Economic Vitality Page 11 of 12

Week Committee, which is staffed and supported by the Office of Economic Vitality as well as local community partners, private firms, state agencies, and learning institutions. More information about MED Week staffing can be found in Item #9. This year the events will represent the full diversity of MWSBE constituency with events and workshops for both seasoned and budding business owners. This year's theme is "Fueling Economic Growth." The dates for MED Week are October 3-6, 2017.

November 2017 E-Month

During November 2016, OEV staff coordinated with key partners at the Big Bend Minority Chamber of Commerce, Institute for Nonprofit Innovation and Excellence, Greater Tallahassee Chamber of Commerce, Domi Station, CoLab at The Pod, Council on Culture and Arts, Swellcoin, Leon County Research and Development Authority, Jim Moran School of Entrepreneurship, First Commerce Credit Union, and others to celebrate the local entrepreneurial ecosystem with a series of events focused on launching, growing, and assisting entrepreneurs and start-up companies, called Entrepreneurship Month (E-Month). Approximately 20 unique events were held during E-Month, and more than half of those events were the direct result of collaboration between two or more organizations. However, both participants and partners have acknowledged that by focusing on the quality of events over the quantity could potentially improve the E-month activities.

As planning efforts ramp up for the fall, OEV staff was invited to collaborate with Domi Station and FSU's Jim Moran School of Entrepreneurship to plan and execute an exciting new opportunity this November: "Startup Week Tallahassee," which takes place during Global Entrepreneurship Week. Startup Week is a celebration of entrepreneurs in cities around the globe and brings entrepreneurs, local leaders, and other ecosystem partners together over five days to build momentum and opportunity around the community's unique entrepreneurial identity.

Building off previous years' E-Month activities, the opportunity to pivot toward Startup Week during Global Entrepreneurship Week presents immeasurable opportunity to highlight Tallahassee-Leon County's notable achievements in the entrepreneurial sphere on a global scale and fulfill Goal C of the Economic Development Strategic Plan:

Better identify, understand, and marshal all available assets, organizations, and resources towards economic growth objectives. Encourage collaboration among the many entities impacting the economic development environment to work together for maximum competitiveness.

Another benefit of embracing this model is the ability to utilize resources that assist in the planning, branding, marketing, and community engagement. Startup Week staff serve as an extension of the local community's organizing team and handle many of the back-end items, which allows the local organizing team to focus on planning local events. At the most recent Alliance for Entrepreneur Resource Organization (AERO) meeting, entrepreneurial ecosystem partners were presented with the opportunity to participate in Startup Week and focus on two key elements: (1) Creating tracks that allow entrepreneurs to hone in on specific issues; and (2) adopting a "quality over quantity" approach to planning and executing these events. A tentative schedule of events is provided in

Attachment #5. AERO stakeholders expressed their full support in aligning Tallahassee-Leon County's entrepreneurial community with Startup Week and Global Entrepreneurship Week's initiative. The local celebration will take place November 13-17 and will offer events that educate, connect, and inspire entrepreneurs and innovators alike. In general, OEV will continue to promote other events within E-Month; however the primary focus will be to capitalize on the momentum from Startup and Global Entrepreneurship Week.

CONCLUSION:

As discussed throughout this item, OEV has positioned itself as the front door for the community's economic development needs. As directed by the Board, these efforts include the development of the first-ever strategic plan to guide our community's economic development efforts and objectively evaluate our progress over time toward goal achievement. At the conclusion of FY 2016-17, staff will provide an end of year report to reflect on OEV's achievements and evaluate next steps for continued success. This office also provides an enhanced level of service for cross departmental coordination for collection and utilization of data, implementation of projects and initiatives throughout the planning, land management and economic development spectrum, which is conducted in an open, inclusive and transparent manner. Staff continues to research and track industry standards and best practices and listen to business needs in order to best position Tallahassee-Leon County as Florida's Capital for Business.

ACTION BY EVLC:

The EVLC approved the status update on the Office of Economic Vitality in accordance with all four goals of the Economic Development Strategic Plan.

OPTIONS:

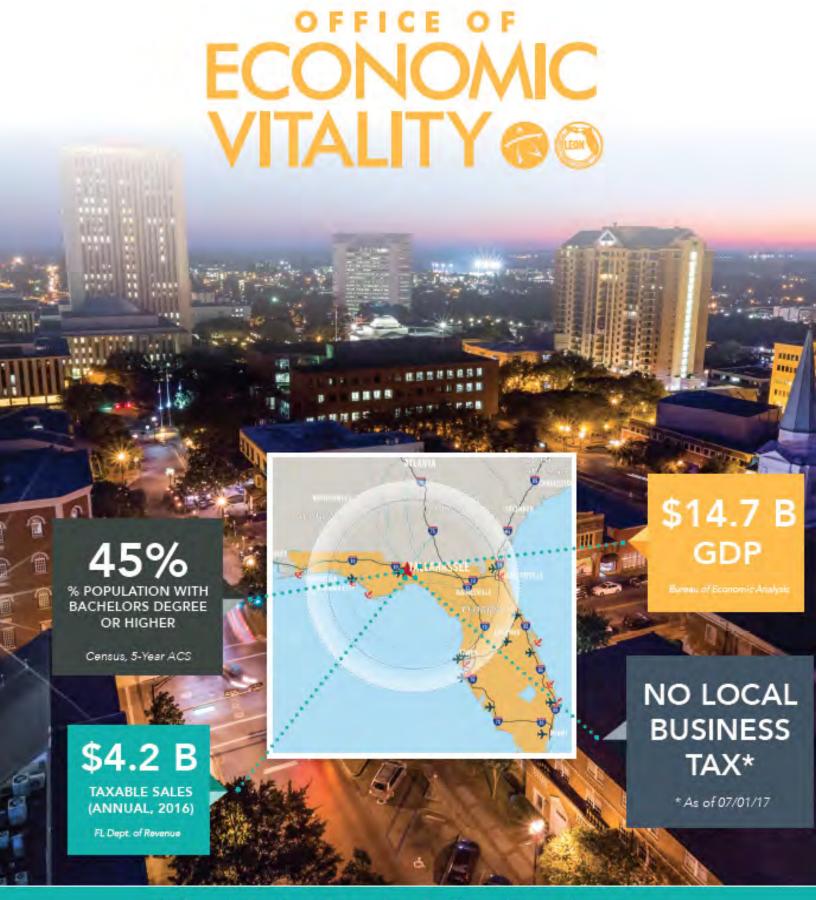
- 1. Accept the Tallahassee-Leon County Office of Economic Vitality Status Report.
- Do not accept the Tallahassee-Leon County Office of Economic Vitality Status Report.
- 3. Intergovernmental Agency Direction.

RECOMMENDED ACTION:

Option #1.

Attachments:

- 1. August 2017 Second Quarterly Stakeholder Bulletin
- 2. August 2017 Monthly Newsletter
- 3. Tentative Itinerary for 8th Americas Competitiveness Exchange
- 4. August 2017 Third Quarterly Economic Dashboard
- 5. Startup Week 2017 Tentative Schedule



Florida's Capital for Business STAKEHOLDER BULLETIN August 2017 Year-to®Date Activity Report

We grow innovation!

Tallahassee-Leon County
is the model to which
other communities look
in orchestrating new and
existing programs into an
optimal infrastructure and
collaborative ecosystem for
fostering idea generation,
business formation and
sustainable growth.

#GetintheLOOP

Breaking news, industry trends, engagement opportunities, and reasons why you should choose #FLCapital4Biz.

- 0
- @OEVforBusiness
- O
- @OEVforBusiness





Minority, Women, and Small Business Enterprise

> 25 new certifications 65 recertifications YEAR-TO-DATE FY 2017

ENGAGE-EDUCATE-EQUIP-EMPOWER

OEV is committed to serving its clients by demonstrating that certification has benefits! By focusing on the "four Es" — Engage, Educate, Equip, and Empower — certified businesses enjoy tailored services and additional benefits associated with certification.

MWSBE Industry Academies • Educational opportunities designed specifically for certified businesses in cooperation with the FAMU Small Business Development Center, the Big Bend Minority Chamber of Commerce, and CareerSource.

> "This training through OEV will **definitely** help my business grow." Chad Bennet, a recent participant

OEV guides Tallahassee-Leon County's economic development efforts in coordination with the private sector and community stakeholders by fostering fair and open competition, conducting extensive outreach to assist businesses in navigating and competing in today's marketplace, and leveraging existing resources to maximize the infusion of financial capital to the local economy.



DID YOU KNOW?

Businesses that participate in a retention and expansion program are statistically more likely to grow and expand.



BY THE NUMBERS

FY 2017 YTD

193 NEW JOBS*

37
LOCAL BUSINESS
CONSULTATIONS

ACTIVE 15 PROJECTS

OF LEADS
GENERATED
THROUGH
CapitalLOOP

COMPANIES RECRUITED 2

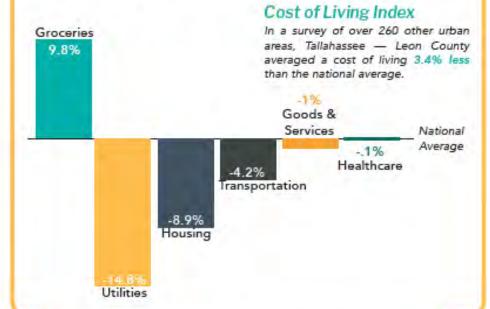
2 COMPANY EXPANSIONS



We are hosting the 8th Americas Competitiveness Exchange Tour this December! The Tour is a global exchange on innovation and entrepreneurship and serves to build world class partnerships and collaboration. We are one of five host communities for the 50+ participants representing 27 countries.



The 2017 Cost of Living Index Council shows the cost of living in Tallahassee-Leon County is 3.4% below the national average and lower than Atlanta, Austin, and Gainesville.



TOP 10 MOST EDUCATED CITY IN THE COUNTRY

WalletHub

TOP 50 CITY FOR ENTREPRENEURS

Entrepreneur Magazine 2016

TOP 25% OF CITIES FOR

GLOBAL INNOVATION

Innovation-Cities.com





850.219.1060

OEVforBusiness.org







Creating Champions: An Insider's Look at OEV's Committees

You may have heard: OEV's Economic Vitality Leadership Council (EVLC) and the Minority, Women, & Small Business Enterprise (MWSBE) Citizen Advisory Committee officially kicked off last month. Another key stakeholder group - the 36-



member Economic Vitality Competitiveness Committee - meets for the first time this week.

Read more about how this new advisory structure is changing the

Tallahassee-Leon County >>

OEV Blog - and Other W ays to #GetInTheLOOP!

OEV has launched its <u>blog series</u>, which provides valuable and timely information about what is driving competiveness in Florida's Capital. Get an insider's view of the local economy and OEV through these posts, and be sure to follow us on us on <u>Twitter</u> and <u>Facebook</u> (@OEVforBusiness) to #GetInTheLOOP on economic trends, MWSBE opportunities, and CapitalLOOP.





Are You MWSBE Certified?

Are you a minority, women-owned, or small business firm? OEV's Minority, Women, & Small Business Enterprise (MWSBE) program has what you need to succeed. An MWSBE certification connects you to a network of certified firms, procurement opportunities, and educational resources to give you a competitive advantage in growing your business.

Learn more about MWSBE and get certified today >>



In Case You Missed It...

Did you know? OEV recently released its 3rd quarter Economic Update. Find the report at OEV's Data Center, and sign up for future quarterly updates.

Florida Job Growth Gr ant Fund

Governor Rick Scott recently announced that Enterprise Florida and the Florida Department of Economic Opportunity (DEO) are accepting economic development project proposals for community infrastructure investments and workforce training programs.

Read more about the \$85 million Florida Job Growth Grant Fund > >

Input Needed: Comprehensive Plan Update Project

The <u>Planning Department</u> is seeking input on updates to the Comprehensive Plan



related to land use and transportation in our community. This public policy addresses how and where development occurs; how natural resources are preserved and protected; and how places are connected together with roads, sidewalks, bike lanes, and trails.

Learn more and make your voice heard with this 15-minute survey >>

CONNECT

Office of Economic Vitality 315 S. Calhoun Street, Suite 450, Tallahassee, FL 32301 Call: 850-219-1060 Email

Share this email:







Manage your preferences | Opt out using TrueRemove $^{\text{TM}}$ Got this as a forward? Sign up to receive our future emails. View this email online .

315 S. Calhoun Street Suite 450 Tallahassee, FL | 32301 US

This email was sent to .

To continue receiving our emails, add us to your address book.



8th Americas Competitiveness Exchange Itinerary

SUNDAY, DECEMBER 3, 2017 - ORLANDO

INDUSTRY	LOCATION	REASON FOR VISITING						
* ACE 8 CHECK-IN: 1-2 p.m.								
Tourism, Hospitality	Wyhdham Grand Orlando Resort Bonnet Creek	Meet and greet delegates with breakfast/brunch & welcome by the sponsor						
Tourism and Theme Park Simulation	Disney Contemporary Resort	Underground tour of Walt Disney World and brief presentation of Disney's use of simulation technology						
Tourism, Hospitality	Disney's Magic Kingdom	Soft opening to the ACE 8 program						
* Complimentary entrance to Magic Kingdom for the rem	Complimentary entrance to Magic Kingdom for the remainder of the evening							

MONDAY, DECEMBER 4, 2017 - ORLANDO

INDUSTRY	LOCATION	REASON FOR VISITING
Innovative Technologies	UCF College of Engineering	A tour of four lab spaces to share UCF is serious about the role of creativity in the innovation process, and about providing students as many
		opportunities as possible to enable professional success.
Aerospace, Defense & Simulation	Lockheed Martin	TED Talk panel discussion and tour of Lockheed Martin Global & Training Logistics
Life Sciences	GuideWell Innovation Center	Lunch at Guidewell, presentation in the Innovation Theater, tour of Guidwell Innovation Center, and bus tour of Medical City
Advanced Manufacturing of Smart Sensor Technology	BRIDG	Tour and panel discussion at BRIDG and product demonstrations of Photon X

TUESDAY, DECEMBER 5, 2017 - SPACE COAST

TUESDAT, DECEMBER 3, 2017 - SPACE	COAST	
INDUSTRY	LOCATION	REASON FOR VISITING
Engineering	Florida Institute of Technology	A bus tour of FIT, tour of FIT Aviation followed by a welcome by EDC and elected officials, and presentations by FIT professors
Advanced Manufacturing	FIT CAMID	Panel discussion demonstrating smaller businesses thrive because of private/public companies. Showcase innovative and entrepreneurial
		programs focused on implementation of new technologies.
Tourism/Hospitality, Logistics, Disaster Preparedness	Port Canaveral Exploration Tower	Presentations providing examples of "BIG" business supporting smaller business, international importing/exporting cargo opportunities, and
		disaster preparedness. Other presentations will include focus on tourism and hospitality, and grassroots efforts to market local economy.
Aerospace, Aviation, National Security	Kennedy Space Center	Meet with Space Industry Executives to discuss changes in the industry and challenges in supporting new technology and innovations in a
		competitive worldwide market.
Aerospace, Aviation, National Security	KSC Visitor Complex	Briefing by NASA KSC Senior Leadership and visit NASA Now

WEDNESDAY, DECEMBER 6, 2017 - SAINT AUGUSTINE AND GAINESVILLE

INDUSTRY	LOCATION	REASON FOR VISITING
Education and Innovation	Belle Terre Elementary School	Visit flagship school for innovation/robotics/engineering/computer science
Restoration and Preservation	Castillo de San Marcos	Restoration/preservation of historic Florida complements economic development efforts and disaster recovery from Hurricane Matthew.
Restoration and Preservation		Driving tour of St. Augustine down King Street
Environmental	Sweetwater Wetlands Park	Tour Sweetwater Wellands Park, a man-made wetland habitat of more than 125 acres featuring several miles of trails teeming with plants and animals. It was designed to improve water quality by filtering out pollution.
Higher Education Innovation and Agricultural Sciences	Ben Hill Griffin Stadium at Florida Field Cade Museum for Creativity and Innovation, Depot Park	Overview of UF's Herbertl Wettheim College of Engineering and College of Journalism and Communications, and farm-to-label dimner with a focus on agricultural sciences. During dimner, guests will have from a keynote speacer in agricultural sciences about how collaborations are making a difference by addressing fundamental food supply crisis through research and implementation throughout Florida's 67 counties.

THURSDAY, DECEMBER 7, 2017 - GAINESVILLE AND TALLAHASSEE

THURSDAT, DECEMBER 7, 2017 - GAINES	OVILLE AND TALLAHASSEE	
INDUSTRY		REASON FOR VISITING
Community College Innovation	Santa Fe Fine Arts Center	Presentation of Santa Fe College's history, its people, and how they are shaping the future of Gainesville's top workforce and training
		educational powerhouse.
Research nd Commercialization	Innovation District Florida Innovation Hub	Guests will rotate between UF Infinity Hall, the Florida Innovation Hub and the 720 Building as they treestigate topics about commercialization, public/private partnerships and economic development. They will also hear from an expert panel on women's entrepreneurship during lunch.
Life Sciences and Biotechnology	Sid Martin Biotech Incubator	Tour and overview of Sid Martin Biotech Incubator
Life Sciences and Biotechnology		Bus tour of Progress Park
Advanced Manufacturing and Biotech	Santa Fe College's Perry Center for Emerging Technologies	Guests will experience hands on interaction that will allow them to understand the depth of biotechnology in Greater Gainesville.
Hospitality		Informal welcome reception for ACE attendees, with opportunities for one-on-one networking.
OPTIONAL: Evening placemaking tour of Gaines Street C	orridor as well as College Town and opportunity to sample items fro	m local entrepreneurs

FRIDAY, DECEMBER 8, 2017 - TALLAHASSEE

FRIDAY, DECEMBER 8, 2017 - TALLAHA		
INDUSTRY	LOCATION	REASON FOR VISITING
Entrepreneurship and Risk Management	TBD - Either Domi Station or FSU's Jim Moran School for	Attendees will participate in two panel discussions. The first panel will focus on minorities and entrepreneurship, and the second panel will
	Entrepreneurship	feature successful local startups focused on disaster recovery, as well as significant state and university partners which have fostered the
		commercialization of these startups.
Entrepreneurship	TBD - Either Domi Station or FSU's Jim Moran School for	Participants will be grouped and stationed at various tables. Community partners in the entrepreneurial ecosystem will rotate from station to
	Entrepreneurship	station to discuss assets of their organization/program and opportunities for collaboration at timed intervals.
Magnetics	National High Magnetic Field Laboratory	Attendees will participate in a tour of the National High Magnetic Field Laboratory and learn about opportunities to partner with and use the
		facility.
Public-private partnerships, university and global	National High Magnetic Field Laboratory	Attendees will participate in a panel discussion during lunch about successful examples of public-private partnerships in Tallahassee - Leon
commercialization		County and commercialization efforts between university research centers and private companies.
K-12 STEAM Engagement	National High Magnetic Field Laboratory	A series of TED-talk style presentations will educate attendees about the MagLab's summer camps for middle school-aged children.
Robotics	National High Magnetic Field Laboratory	Attendees will engage with robotics industry experts about advancements being made to address opportunities provided by robotic innovation.
		In addition, K-12 robotics education and engagement will be woven throughout this segment, to demonstrate the local community's commitmen
		to STEM education.
Magnetics and Advanced Manufacturing	Danfoss Turbocor Compressors	Danfoss is the leading manufacturer of oil-less compressors for commercial HVACs using magnetic bearing technology developed at the
		National High Magnetic Field Laboratory. Attendees will learn firsthand about the technology and research partnership through an insider's tour
		of the facility.
Public-Private Partnerships (P3s)	Cascades Park	During a tour of the award-winning Cascades Park, participants will discuss 1) how public dollars ignite private investment and 2) public health,
		including Zika resesarch
Government and official welcome to Florida	Florida's Historic Capitol	Dinner will feature beer from local breweries while engaging with community stakeholders during this reception, to facilitate relationship-building
OPTIONAL: Evening cultural tour of Railroad Art Park a	nd opportunity to sample items from local entrepreneurs.	



Tallahassee-Leon County Office of

Third Quarter 2017
ECONOMIC DASHBOARD

Third Quarter

ECONOMIC DASHBOARD



FOR MORE INFORMATION • Visit OEVforBusiness.org.

TOP ECONOMIC INDICATORS • Sourced by the Tallahassee-Leon County Office of Economic Vitality, economic indicators help track trends and forecast the direction of the local economy. OEV's Data Center is the community's most comprehensive database of nearly 80 economic indicators.

STATE OF THE LOCAL ECONOMY • Tallahassee-Leon County and the Tallahassee Metropolitan Statistical Area (MSA) show consistent growth across several indicators since 2016. Interestingly, the growth of Employees by 4.4% since May 2016 has outpaced the 3.7% increase of the Lature Funce during the same interval. The Uncomplete Callahas stayed below 4% for two consecutive months - the first time since 2008. Average monthly initial Uncomplete Callaham from January - May 2017 are down nearly 10% less than average monthly initial claims for January - May 2016. Home prices continue to rise; for example, the Martin Stagle Face of the Past Price has increased 8 of the past 12 months.

INDICATOR	MOST RECENT	SINCE LAST PERIOD	SINCE LAST YEAR
Employment	184,800 May 2017	-0.7% Down 1,251 from April to May	+4.4% Up 7,881 from May 2016
Labor Force	191,980 May 2017	-0.7% Down 1,308 from April to May	+3.7% Up 6,941 from April 2016
Unemployment Rate	3.7% May 2017	Same Unchanged from April at 3.7%	-0.7 pts. Down from 4.4% in May 2016
Average Weekly Wage	\$835 4th Quarter 2016	+1.8% \$15 higher than in Q3 of 2016	-2.7% \$23 less then in Q4 2015
Unemployment Claims	534	+23.5%	-7.4%

May 2017

112 more than in April

41 fewer than in May 2016

Taxable Sales



\$448.5M

March 2017

+16.5%

Up \$68.2M from February to March +8.7%

\$37.3M more than in March 2016

New Single-Family Construction Permits



60

May 2017

+14.3%

Up from 52 in April

+38.1%

19 more permits than in May 2016

Mortgage Foreclosures



43

May 2017

-24.6%

12 fewer than in April

-8.9%

4 fewer than in May 2016

Median Single-Family Home Sales Price

\$215,000

May 2017

+10.0%

Up \$20,200 from April to May +14.0%

Up \$28,000 from May 2016

Tourism: Total Visitors

664,752

Q2 FY 2017

+20.6%

Up 123,700 from Q1 of FY 2017 -4.0%

Down 27,400 from Q2 of FY 2016

Tallahassee Passengers



62,641

May 2017

+8.7%

5,228 more than in April 2017 +0.7%

420 more than in May 2016

Office Vacancy Rate



4.6%

1st Quarter, 2017

-0.4 pts.

Down from 5.0% in Q4 of 2016 -2.8 pts.

Down from 7.8% in Q1 of 2016

Industrial Vacancy Rate



3.7%

1st Quarter, 2017

-1.0 pts.

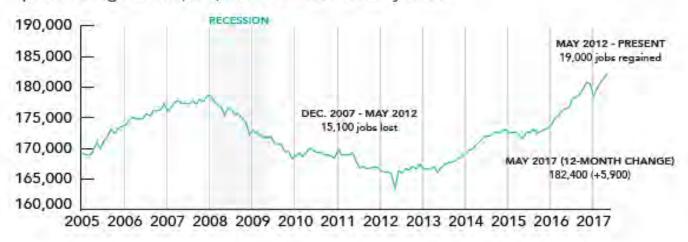
Down from 4.7% in Q4 of 2016

-2.2 pts.

Down from 5.9% in Q1 of 2016

TOTAL EMPLOYMENT, TALLAHASSEE MSA

The Tallahassee MSA experienced a total gain of 19,000 in total employment from May 2012 to May 2017, bringing total employment for the MSA to 182,400. By September 2016, seasonally-adjusted total employment numbers returned to their previous high of 178,000, not seen since January 2008.



CHANGE IN EMPLOYMENT, TALLAHASSEE MSA

The year-over-year change in seasonally-adjusted total employment in May 2017 was 3.3% for the Tallahassee MSA and 2.7% for the State of Florida. Tallahassee's change in employment did not fall as sharply as the State's during the 2008-09 recession and has generally exceeded the State's employment recovery rate since mid-2016.





Startup Week
Tentative 2017 Schedule (as of 8/30/17)

Date	Event	Venue	Time		Track		
				Social Entrepreneurship	Entrepreneurship 101	Design/ Innovation	Diversity & Inclusion
11/13/17	Kick-Off Event	TCC Center for Innovation	TBD		✓		
11/13/17	Maker's Town Hall	TBD	TBD		✓	✓	
11/13/17	Mompreneurs Monday	TCC Center for Innovation	TBD				✓
11/14/17	7 Under 30	Turnbull Center	3 - 6 PM		✓		
11/15/17	1 Million Cups	Domi Station	9 - 10 AM		✓		✓
11/15/17	Women Wednesday	TCC Center for Innovation	10 AM - 3 PM				✓
11/15/17	Working Class Wednesday	TCC Center for Innovation	TBD				✓
11/15/17	Innovation Park TechTopics	TBD	TBD			✓	
11/16/17	Tallahassee Innovation Partnership Pitch Night	TBD	6 - 8 PM	✓			
11/16/17	Startup Grind	Domi Station	6 - 7:45 PM				✓
11/16/17	Access Tallahassee Power Lunch	TBD	TBD		✓		
11/16/17	Startup 101	TCC Center for Innovation	TBD		✓		
11/16/17	VEThursday	TCC Center for Innovation	10 AM - 2 PM				✓
11/16/17	Listening Party with WFSU	TBD	TBD			✓	
11/17/17	Closing Event/Expo	TCC Center for Innovation	TBD		✓		
11/17/17	MWSBE Industry Academy	TBD	TBD				✓
11/17/17	Business Angels	TCC Center for Innovation	10 - 11 AM		✓		

Blueprint Intergovernmental Agency Board of Directors Agenda Item

TITLE: Status Report on the Office of Economic Vitality's Major

Studies in Progress

Date: September 19, 2017 Requested By: OEV Staff

Contact: Office Economic Vitality Type of Item: Consent

STATEMENT OF ISSUE:

This agenda item provides the Intergovernmental Agency Board of Directors ("the Board") with an update on the Office of Economic Vitality's (OEV) major studies in progress, including a Target Industry Cluster Analysis and Selection Study ("the Target Industry Study") and the Tallahassee-Leon County Disparity Study ("the Disparity Study").

STRATEGIC PLAN:

The status report on OEV's major studies in progress directly supports <u>all</u> four goals of the Economic Development Strategic Plan ("the Plan"):

- 1. Implement a new collaborative economic development program of work.
- 2. Better promote the area as a business generator.
- 3. Better identify, understand and align all available assets.
- 4. Responsibly allocate resources to achieve today's goals and refine the foundation for future growth.

SUPPLEMENTAL INFORMATION:

Background

On February 21, 2017, the Board authorized staff to negotiate contracts for two major studies for Tallahassee-Leon County, including a Target Industry Study and a Disparity Study. Both studies will be critical in ensuring all of OEV's programs and initiatives reflect actual trends, existing needs within Tallahassee-Leon County's economic ecosystem, and will prepare the community for future and realistic growth opportunities.

The Target Industry Study will identify high-potential target industries and strategies for developing these industries in the community, and identify where improvements (if any)

can be made in strengthening existing incubator/accelerator facilities and programs. The study also includes an economic retrospective to build a bridge between data collected for the 2004 target industry study (the last time a study of this kind was performed for Tallahassee-Leon County) and present day. The Disparity Study will provide recommendations for long-term changes to MWSBE policies and procedures based on research and applicable best practices as seen in MWSBE programs across the nation.

Both the Target Industry Study and Disparity Study will support OEV's capacity and effectiveness in implementing the Plan. Specifically, the studies, once complete, will provide current trends, opportunities, and obstacles within the community's economic development ecosystem, which will inform and refine OEV's strategies and tactics toward achieving the Plan goals. This agenda item provides the Board with an update on the current progress of the two major studies.

Target Industry Study

Camoin Associates and staff have worked together over the past few months to perform a baseline assessment, including the collection and analysis of quantitative and qualitative information about Tallahassee-Leon County's economy and economic development activities. To date, staff and Camoin have collaborated in the competitive positioning phase, which includes examining existing, strategic, and emerging industries; uncovering areas of opportunity for business growth and attraction; analyzing incubator and accelerator needs; understanding what assets can be leveraged and what constraints need to be overcome; and developing a vision and strategy framework. As a part of this phase, staff coordinated an intensive, three-day site visit between Camoin Associates and key Tallahassee-Leon County economic development ecosystem partners. The visit included a tour of business and research parks, medical corridor, and higher education institutions, and several infrastructure projects like Cascades Park and the Gaines Street corridor. The consultants are working with staff to plan their September visit.

Feedback from the initial visit has been very positive, and included remarks about Tallahassee-Leon County's sophisticated approach to economic vitality, including the dedication of funds to infrastructure and economic development. In addition, the consultants noted the breadth and depth of industries and the resources available to businesses at every stage of their life cycle. These encouraging discoveries have required the consultants to maximize the full month of December to complete their important work for our community. The Target Industry Study Project Management Plan (Attachment #1), which includes the ongoing competitive positioning phase, lays out a clear timeline for achieving specific milestones during each phase of the process, and reflects the updated schedule for providing the Final Report and Presentation to the Board. It is important to note the Board will receive a copy of the study in early January and that the consultants will be available at the March 2018 Board meeting to present their findings and engage the Board in discussion.

During the fall of 2017, the strategy development process will begin, which will build on preceding analyses and information to set goals and strategies as well as subsequent tactics and action items, and specific recommendations for targeting industries in Tallahassee-Leon County that not only demonstrate they are high-growth industries, but

also enhance the existing Plan. A key takeaway will be the identification and selection of up to six targeted industries for Tallahassee-Leon County, including two emerging, high-growth industries. The final report will equip OEV with sound information that will guide the development of a targeted marketing campaign and strategic engagement of a lead generation consultant to help execute the recruitment recommendations provided in the report. These lead generation efforts are anticipated to begin upon the completion of the Target Industry Study.

As previously stated, the final report also sets the stage for a targeted marketing campaign that not only bolsters the marketing and communications plan, but also complements the Talent Gap Assessment staff is performing in collaboration with workforce development partners and the Greater Tallahassee Chamber of Commerce (discussed in more detail in Item #5). Target industry studies are designed to conduct an in-depth product review and asset mapping to help communities discern what industries are viable for recruitment, determine whether they have the necessary talent to support those industries or equip them with a strategy for developing the talent pipeline, and develop accurate messaging to promote all the benefits they have to offer prospective clients. Equipped with the building blocks necessary to apply a strategic lens to its marketing and communications plan, and a laser-like focus to its talent pipeline development, staff anticipates bringing a recommendation to the Board in early 2018 to dedicate funding from the BRI fund to support the marketing and communications plan. which will be executed upon completion of the Target Industry Study. This marketing plan will assist OEV in maximizing its resources to better position and promote Tallahassee-Leon County as a business generator.

Disparity Study

Minority and women-owned small businesses provide important financial and leadership contributions to the creation and preservation of a healthy local economy. Understanding that supporting these enterprising businesses requires the same level of planning, strategy and ongoing refinement of services as business retention or recruitment, Leon County commissioned a committee to evaluate the current Minority, Women and Small Business Enterprise (MWSBE) programs over a six-month period. At the end of the evaluation, the committee provided a list of recommendations for improving services. Currently, Tallahassee-Leon County is conducting a new Disparity Study to improve program goals, measurements and thresholds, and as such the strategies and tactics below seek to expand those recommendations rather than reaffirm or duplicate. The scope of work includes the following:

- Anecdotal analysis of the MWSBE Program, which is designed to explain and interpret statistical findings. Courts have ruled that the combination of disparity study findings and anecdotal evidence provides the best case for demonstrating the existence of historical discriminatory practices, if any.
- Developing a Tiered Certification Program, taking into consideration other programs including but not limited to the City of Tallahassee's UCP Program and the FDOT DBE certification process, and modifying existing certification thresholds and size standards, if necessary.

- Defining measurable goals and benchmarks.
- Examination of methods to ensure contract compliance, monitoring and enforcement.
- Developing a uniform MWSBE policy for the County and City, which includes an evaluation policy for applying the MWBE targets to awarding projects.
- Review and update of the City's DBE Plan.
- Expenditure analysis for all County, City, and all other related agencies (i.e. Blueprint).
- Consideration to allow MBE or WBE primes to count self-performed work to meet the aspirational targets for the applicable category.
- Developing a Mentor-Protégé Program for certified MWSBE vendors.
- Modifications to the SBE program including but not limited to: graduation requirements, increase the set aside ceiling for SBE projects to at least \$250,000, and automatically certify MWBEs as SBEs, when eligible.

This study, currently underway, will provide recommendations for long-term changes to the MWSBE policies and procedures based on research of applicable best practices as seen in MWSBE programs across the nation. Since the last Board meeting on June 13, 2017, staff has continued to work in cooperation with the consultants, as well as the Minority, Women, and Small Business Enterprise Citizens Advisory Committee (MWSBE CAC), which provides oversight and guidance on OEV MWSBE programs, including the Disparity Study. Staff anticipates that the Disparity Study will be completed by late June 2018, with findings to be presented to the Board at its September 2018 meeting. A full list of milestones and associated deliverables, as well as a project timeline are included in Attachments #2 and #3, respectively.

Recognizing the impact of MWSBE businesses on the Tallahassee-Leon County economy, it is imperative to implement a suite of strategies and tactics that go beyond setting aspirational goals and targets. The Disparity Study will help staff best serve MWSBE firms and continue to provide access to City and County procurement to help local firms reach their full potential.

CONCLUSION:

As discussed throughout this item, OEV is working diligently to position itself as the community's front door for economic development needs and business solutions. As directed by the Board, these efforts include the implementation of the Plan to guide our community's economic development efforts and objectively evaluate the progress being made toward the achievement of our goal. Through the completion of the Target Industry Study and Disparity Study, OEV seeks to maximize its effectiveness in implementing the Plan by keeping a current, well-informed perspective of multiple factors that impact the local economic development ecosystem. Staff anticipate that completion of these two major studies will continue to promote economic vitality and community/business

Blueprint Intergovernmental Agency Board of Directors Meeting Item Title: Status Report on the Office of Economic Vitality's Major Studies in Progress Page 5 of 5

engagement in Tallahassee-Leon County and increase the community's overall economic competiveness.

ACTION BY EVLC AND CAC:

This item was presented to the EVLC and CAC at their July 20, 2017 and September 7, 2017 meetings, respectively.

OPTIONS:

- 1. Accept the Status Report on the Office of Economic Vitality's Major Studies in Progress.
- 2. Do not accept Status Report on the Office of Economic Vitality's Major Studies in Progress.

NTERGOVERNMENTAL AGENO

3. Board Direction.

RECOMMENDED ACTION:

Option #1.

Attachments:

- 1. Target Industry Study Project Management Plan
- 2. Disparity Study Milestones and Associated Deliverables
- 3. Disparity Study Timeline (Gantt)





Project Management Plan - Tallahassee-Leon County Office of Economic Vitality Target Industry Study Analysis and Selection Study, Economic Retrospective Study, and Incuba

Project Management Plan - Tallahassee-Led Site Visit Symbol " 2 "			July					August			September			1110	October				November				December				
Site visit Symbol (2)			_		July			Au	igust			Septer	nber	_		U	ctober			NOVE	embei			U	ecemb	er	_
	Staff Assigned	Status	7/3	7/10	7/17	7/24 7,	/31	8/7 8/14	4 8/21	8/28	9/4	9/11	9/18	9/25	10/1	10/8	10/15 10/2	2 10/2	9 11/	5 11/12	2 11/19	11/26	12/3	12/10	12/17 1	12/24	12/3
Project Kickoff																											
Prepare contact list	Victoria	Circulating																									
Execute contract	Rob	Complete																									
Execute subcontract	Rob/ Carol	Complete																									
Prepare kickoff call and meeting agendas	Victoria/ Anna	Proposed																									
Hold kickoff call		Complete																									
Schedule weekly call and send out call numbers	Victoria	Complete																									
Hold kickoff meeting		Complete				(:																					
Revise PMP as necessary	Victoria	Complete																\perp									
2. Review of Prior Materials																											
Identify relevant materials	Victoria	Complete																\perp	_								
Review materials	Victoria/ Anna	Underway																									
3. Economic Retrospective																											
Economic base assessment	Anna/ Victoria	Underway									Review																
Workforce assessment	Anna/ Victoria	Underway									Review								_		_	_					
Comparison matrices	Victoria/ Anna										Review																
Economic investment inventory	Victoria/ Anna										Review	/Revise															
Stakeholder Interviews																											
Develop list of interview types/categories	Jim/Victoria	Draft																									
Circulate model text for invitations	Jim/Victoria	Complete																									
Confirm site visit dates	All	Complete																									
Schedule interviews	Client	Underway																									
Develop and disseminate topics/questionnaire	Jim/Victoria	Complete																									
Site visit #2 - conduct in-person and group interviews	Jim/Victoria	Scheduled										2															
Additional phone interviews if necessary	Jim/Victoria																										
5. Industry Cluster Analysis and Selection Study																											
Identify five industry clusters	All						\perp		1																		
Analyze targeted clusters	Victoria/Anna																RR										
Draft balance sheet of targeted clusters	Victoria/Anna																RR										
Opportunities, contraints, and guiding principles	Jim/Victoria																RR	RR									
Incubator and Accelerator Study																											
Develop understanding of business formation/entrepreneurial	Carol																										
landscape																											
Analyze landscape to identify gaps	Carol						\perp		1																		
Prepare recommendations	Carol						\perp																				
7. Presentation of Findings and Workshop																											
Schedule workshop (date set; time TBD)	All	Complete							1																		
Draft study report	Victoria/Anna						\perp		1																		
Forward to OEV for initial review and feedback	Victoria/Anna		\vdash				_										Revie	w/Revis	e								
Site visit #3 - conduct workshop Monday 9/13	Jim/Victoria																			1							
8. Revision Period and Guiding Recommendations																											
Use feedback from workshop to develop recommendations more fully	Jim/Victoria																										
Develop form of draft document or matrix to incorporate	 		1		_		\vdash		1				_	\rightarrow	$\overline{}$			+		+						\neg	
recommendations into strategic plan	Victoria/Anna								1																		
Final Document and Board Presentation										_								_	_		_	_					
Confirm February Board Meeting	Client		T						T										T	T							
Prepare final document(s)	Camoin, BCD						\vdash		1				+					+	+	+					Review/F	Revise	
Prepare presentation	Camoin, BCD		+		-+	-	\vdash		+				-+					+	+	+							
Presentation sent to Board before meeting	Camoin, BCD		1	-	-		\dashv	_	1				-+	\rightarrow	-			+	+	+	_	_			-		31-De
	Camoin, BCD																				1						JI DE

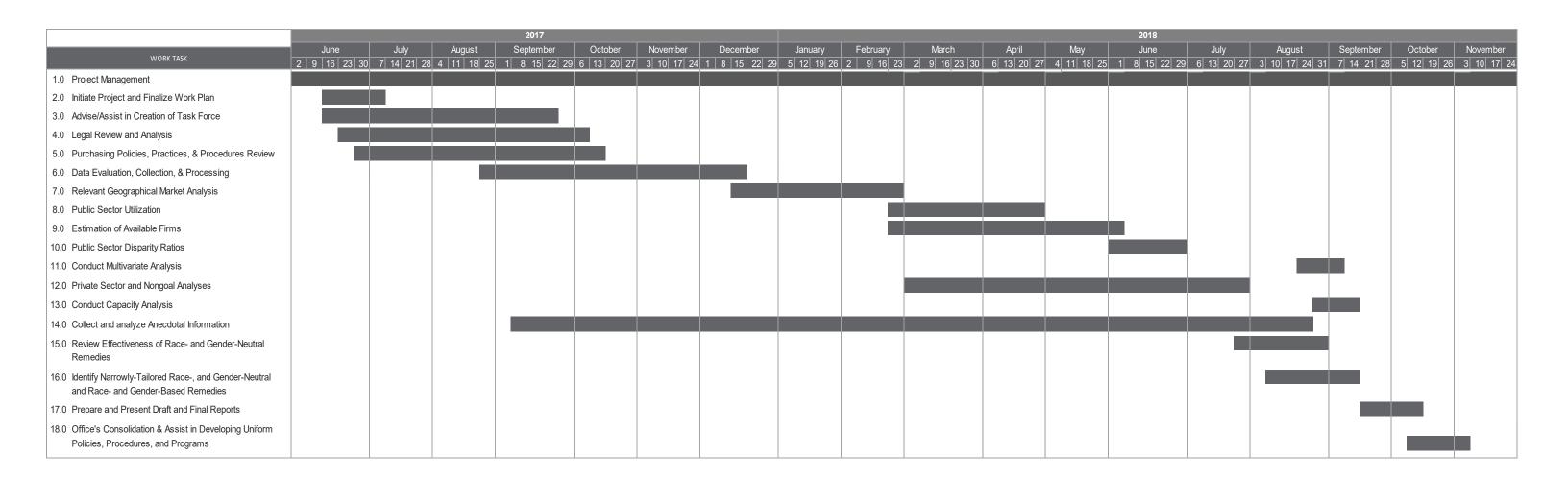
Project Managemention and Acceleration Analysis: August 15, 2017

Site Visit Symbol " 2 "		January February		Notes						
Site visit symbol (2)		J.	arruar	у			I CDI	uai y		Notes
Task	12/31	1/7	1/14	1/21	1/28	2/4	2/11	2/18	2/25	
Project Kickoff										
Prepare contact list										
Execute contract										
Execute subcontract										
Prepare kickoff call and meeting agendas										
Hold kickoff call										
Schedule weekly call and send out call numbers										
Hold kickoff meeting										
Revise PMP as necessary										
Review of Prior Materials										
Identify relevant materials										
Review materials										
Economic Retrospective										
Economic base assessment										
Workforce assessment										
Comparison matrices										
Economic investment inventory										
Stakeholder Interviews										
Develop list of interview types/categories										
Circulate model text for invitations										
Confirm site visit dates										
Schedule interviews										
Develop and disseminate topics/questionnaire										
Site visit #2 - conduct in-person and group interviews										
Additional phone interviews if necessary										
5. Industry Cluster Analysis and Selection Study										
Identify five industry clusters										
Analyze targeted clusters										
Draft balance sheet of targeted clusters										
Opportunities, contraints, and guiding principles										
Incubator and Accelerator Study										
Develop understanding of business formation/entrepreneurial										
landscape										
Analyze landscape to identify gaps										
Prepare recommendations										
7. Presentation of Findings and Workshop										
Schedule workshop (date set; time TBD)										
Draft study report										
Forward to OEV for initial review and feedback										
Site visit #3 - conduct workshop Monday 9/13										
Revision Period and Guiding Recommendations										
Use feedback from workshop to develop recommendations										
more fully										
Develop form of draft document or matrix to incorporate										
recommendations into strategic plan	<u></u>				L		<u> </u>			
Final Document and Board Presentation										
Confirm February Board Meeting										
Prepare final document(s)										
Prepare presentation		Review	/Revise							
Presentation sent to Board before meeting										
Site visit #4 - Board presentation							4			

Milestone and Associated Deliverables	Deliverable Work Product	Payment Amount	Estimated Completion Date
Milestone 1: Contract Signing			
Acceptance Criteria: Signed Contract including Exhibit A	Define Project Strategies and Plan Project Scope, Define Project Approaches, Consolidate Overall Scope Plan, Create High-Level Project Plan to satisfy Exhibit A requirements checklist.		
Milestone 2: Project Management Objectives		\$87,480.00	10/31/18
Acceptance Criteria: Monthly Progress Reports (15 total)	Project Communication Plan. Project Schedule Monthly Progress Reports SharePoint/FTP Sites	(\$5,832.00 billed monthly)	
Milestone 3: Initiate and Finalize Work Plan		\$20,430.00	7/7/17
Acceptance Criteria:	Final Work Plan		
Final Work Plan			
Milestone 4: Advise/Assist in the Creation of a Task Force		\$6,240.00	9/18/2017
Acceptance Criteria:	Diverse Task Force		
Diverse Task Force:			
Development (50%)			
Establishment (50%)			
Milestone 5: Legal Review and Analysis		\$3,810.00	10/6/17
Acceptance Criteria:	Detailed legal review of Croson and		
Legal Review Chapter	other relevant court cases		
Milestone 6: Purchasing, Policies, Practices, & Procedures Review and Analysis		\$13,710.00	10/13/17
Acceptance Criteria:	Written summary of purchasing		
Purchasing Policies, Practices, and Procedures Chapter	policies, procedures and practices		
Milestone 7: Data Evaluation, Collection, & Processing		\$38,047.50	12/15/17
Acceptance Criteria:	Data Assessment and Data		
Data Assessment and Data Collection	Collection Plan		
Plans (15%):			
City (5%)			
County (5%)			
Blueprint (5%)			
Data Collection (85%):			
City (28.33%)			

Milestone and Associated Deliverables	Deliverable Work Product	Payment Amount	Estimated Completion Date
County (28.33%) Blueprint (28.33%)			
Milestone 8: Relevant Geographical Market Area Analysis		\$12,045.00	2/23/18
Acceptance Criteria: Market Area Report	Analysis and identification of relevant geographical market		
Milestone 9: Public Sector Utilization		\$10,597.50	4/3018
Acceptance Criteria: Utilization Report	Analysis of prime and subcontractor utilization in the specified industry categories.		
Milestone 10: Estimation of Available Firms		\$39,810.00	6/1/18
Acceptance Criteria: Preliminary Availability Reports: City County Blueprint	Create Master Availability Database Determine number of available firms in the marketplace		
Milestone 11: Public Sector Disparity Ratios		\$9,495.00	6/29/18
Acceptance Criteria: Set of disparity indices, tests for statistical significance	Compare utilization and availability data to determine levels of disparity for business owner classification, business/concession categories		
Milestone 12: Conduct Multivariate Analysis		\$6,735.00	9/7/18
Acceptance Criteria: Report of findings from econometric analysis	Econometric Analysis		
Milestone 13: Private Sector and Nongoal Analyses		\$8,295.00	7/2718
Acceptance Criteria: Private sector utilization report	Building permits analysis Public Use Microdata Sample (PUMS) analysis U.S. Census Survey of Business Owners (SBO) analysis		
Milestone 14: Conduct Capacity Analysis		\$6,052.50	9/14/18
Acceptance Criteria: Capacity Analysis Report	Capacity analysis		
Milestone 15: Collect and Analyze Anecdotal Information		\$84,078.75	8/24/18
Acceptance Criteria: Anecdotal data analysis report Community Meetings Business Owner Interviews	Community Outreach Plan Project Specific Website Community Meetings (10) Business Owner Interviews (75)		

Milestone and Associated Deliverables	Deliverable Work Product	Payment Amount	Estimated Completion Date
Focus Groups Survey of Vendors Stakeholder Interviews	Focus groups (5) Survey of Vendors Stakeholder interviews (20)		
Milestone 16: Review Effectiveness of Race-and Gender-Neutral Remedies		\$1,935.00	8/31/18
Acceptance Criteria: Report on review of race- and gender-neutral remedies and recommendations	Input/Feedback Sessions (10) Conduct best practices research		
Milestone 17: Identify Narrowly Tailored Race-, and Gender-Neutral and Race-, and Gender-Based Remedies		\$7,147.50	9/14/18
Acceptance Criteria: Report identifying race- and gender- neutral remedies, problem areas, and race- and gender-specific remedies	Identify race- and gender-neutral remedies Identify problem areas where race- and gender-neutral remedies will not correct Identify narrowly tailored race- and gender-based remedies		
Milestone 18: Prepare and Present Draft and Final Report		\$35,673.75	10/8/18
Acceptance Criteria: Draft and final reports and presentations/workshops	Draft and final reports Copies of data files Copies of anecdotal instruments Formal final report presentations/workshops		
Milestone 19: Update Office's Consolidation & Assist in Developing Uniform Policies, Procedures, and Programs		\$11,115.00	10/31/18
Acceptance Criteria: Report on effectiveness of race- and gender-neutral measures Updated policies, procedures and programs for Office of Economic Vitality Prioritized recommendations Tactical Plans	Report of effectiveness of race- and gender-neutral measures Updated policies, procedures and programs for Office of Economic Vitality's consolidation of MWSBE programs Prioritized recommendations Tactical Plans		
Total		\$402,697.50	



Blueprint Intergovernmental Agency Board of Directors Agenda Item

Approval of the Status Report on the Formation of a

TITLE: Magnetic Technologies Task Force for Tallahassee – Leon

County

Date: September 7, 2017 **Requested By:** OEV Staff

Contact: Office Economic Vitality Type of Item: Consent

STATEMENT OF ISSUE:

This agenda item provides the Intergovernmental Agency Board of Directors ("the Board") with a status report on the formation of a Magnetic Technologies Task Force for Tallahassee-Leon County.

STRATEGIC PLAN:

The status report on the Magnetic Technologies Task Force directly supports goal 1.B. of the Economic Development Strategic Plan:

- a. Form an advisory group called the Magnetic Technologies Task Force to be chaired by a private business leader (who will also serve on the Economic Vitality Leadership Council) with knowledge in the industry.
- b. Working with all the stakeholders, conduct business intelligence to identify potential customers for magnetic technologies which may benefit from a location close to the MagLab.

SUPPLEMENTAL INFORMATION:

Background

During the July 20, 2017 Economic Vitality Leadership Council (EVLC) meeting, EVLC members recommended forming a Magnetic Technologies Task Force to support the achievement of goal 1.B. of the Strategic Plan, referenced above. Under this broader goal, the plan specifically recommends the formation of a focus group, the Magnetic Technologies Task Force, to be chaired by a private business leader with knowledge in the industry, who will also serve on the Economic Vitality Leadership Council. This agenda item provides a status report on the formation of the Magnetic Technologies Task Force for Tallahassee-Leon County.

Blueprint Intergovernmental Agency Board of Directors Meeting Item Title: Status Report on the Formation a Magnetic Technologies Task Force for

Tallahassee-Leon County

Page 2 of 3

Magnetic Technologies Task Force

As outlined in the Strategic Plan, the research around the National High Magnetic Field Laboratory (MagLab) is world renowned and provides an immediate competitive advantage in the marketplace. The Strategic Plan calls for the establishment of collaborative partnerships with key ecosystem partners, such as Florida State University (FSU), and Florida Agricultural and Mechanical University (FAMU) to leverage resources and assets for developing a technology cluster centered on the MagLab to recruit industry and talent. To support the attainment of this broader goal, the plan recommends the formation of a focus group called the Magnetic Technologies Task Force. This task force is designed to provide guidance and input on growing the cluster of research and businesses in the magnetic technologies industries. The plan stipulates that this taskforce be chaired by a private business leader also serving on the EVLC with knowledge in the industry. The plan also recommends that the taskforce be limited in size, and work with staff and FSU to provide guidance and input on growing the cluster of research and businesses in the magnetic technologies industries.

As discussed previously, the EVLC approved the recommendation to form the Magnetic Technologies Task Force and appointed Mr. Ricardo Schneider, President and CEO of Danfoss Turbocor as Chair, and deferred to him and OEV staff to identify the appropriate partners (private and public sector) to participate on the task force. The EVLC also accepted staff's recommendation that the task force convene the first meeting by early September 2017.

The magnetic technology cluster strategy not only provides opportunities in technology transfer and commercialization, but also in business recruitment. The task force allows staff to build on current outreach efforts to support the growth of this technology cluster and eventually grow advanced manufacturing in the region. Additionally, building on the success and best practices surrounding the MagLab, the task force is anticipated to seek out future tactics for cluster development in biotechnology, energy, engineering, environmental studies, materials, medical, research tools and software, which will be further refined to reflect the results of the Target Industry Cluster Analysis and Selection Study, which will be released in early 2018.

On August 23, 2017, a conference call was held with the Council to discuss the composition of the task force with the goal of keeping it small and nimble, limited to six representatives, and to be staffed by OEV. It is anticipated that the EVLC will meet in late September to clearly outline short- and long-term targets for the taskforce. The ultimate goal is to cultivate a magnetic technologies cluster around existing technology assets which includes establishing a plan for working with existing magnetic technologies partners, identifying gaps in cluster growth, and conducting business intelligence to identify potential customers for magnetic technologies that may benefit from a location close to the MagLab. Staff will provide additional updates on the Magnetic Technologies Task Force at the December 5, 2017 Board meeting.

Blueprint Intergovernmental Agency Board of Directors Meeting Item Title: Status Report on the Formation a Magnetic Technologies Task Force for Tallahassee-Leon County

Page 3 of 3

CONCLUSION:

As discussed throughout this item, OEV is working diligently to enhance the community's economic competitiveness by building upon existing assets, research opportunities, and forecasted growth in the magnetic technologies field. To this end, the Magnetic Technologies Task Force will provide invaluable guidance and input on growing research and critical mass in the magnetic technology industry. As the task force continues to take shape with the appointment of the remaining membership, staff will continue to provide updates to the Board on the development of target objectives and progress toward magnetic cluster growth.

ACTION BY EVLC:

The EVLC approved the creation of the Magnetic Technologies Task Force in accordance with Goal 1.B.1.a-b of the Economic Development Strategic Plan.

OPTIONS:

- 1. Accept the Status Report on the Formation of a Magnetic Technologies Task Force for Tallahassee-Leon County.
- 2. Do not accept the Status Report on the Formation of a Magnetic Technologies Task Force for Tallahassee-Leon County.
- 3. Intergovernmental Agency Direction.

RECOMMENDED ACTION VERNMENTAL AGENCY

Option #1.

Attachments:

1. Magnetic Technologies Plan (Addendum to the Strategic Plan).

Tallahassee, Florida USA "World Capital of Magnetic Technologies"



Tallahassee Economic Development & World Capital of Magnetic Technologies"

Ambition

- Have a clear and ambitious Vision to expand an Ecosystem with a Unique Value Proposition to successfully create high paying Jobs and attract High Tech Companies for research, development, and manufacturing. A strong Ecosystem will accelerate related services and support businesses.
- We can expand the existing ecosystem around our unique differentiation:
 - > The leading Magnetic Laboratory in the world with incomparable infrastructure and the highest intellectual competences in magnetic technologies and super conductors (MagLab)
 - > FSU's state-of-art laboratories such as Material Science, Power Electronics, and Aerodynamics
 - > The pioneer and global leader in **Oil Free Magnetic** HVAC compressors, Danfoss Turbocor
- We must build on our field of expertise and stay focused on attracting businesses that are related to Magnetic Technologies.
- With a "Rifle Focus Strategy" we have a better chance at winning when we are competing with other high technology hubs like Palo Alto, Boston, Austin, etc.

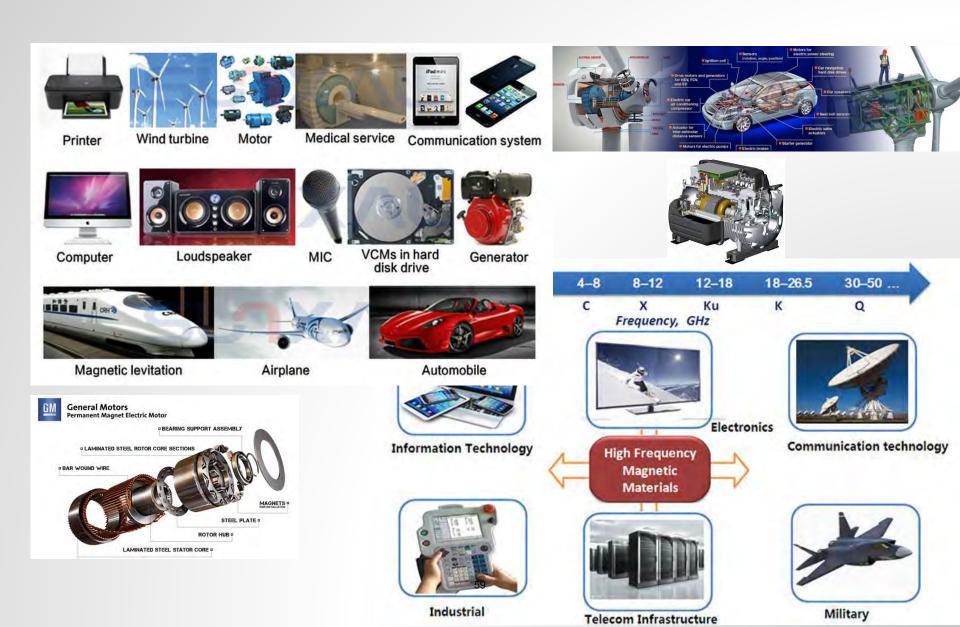
Critical Success Factors

- Align the community (FSU, Business Community and Public Sector) around a clear and ambitious Vision.
- Define a focused Strategy to successfully attract companies related with magnetic technologies.
- A detailed Road Map & Process with clear, short term and long term milestones.
- Build an Organization with the skills and capability to execute this strategy with clear accountability.
- Fully **transparent** and **uncomplicated** structure, sincluding a small advisory board from the Business Community and FSU.

Local Leaders that support the proposal:

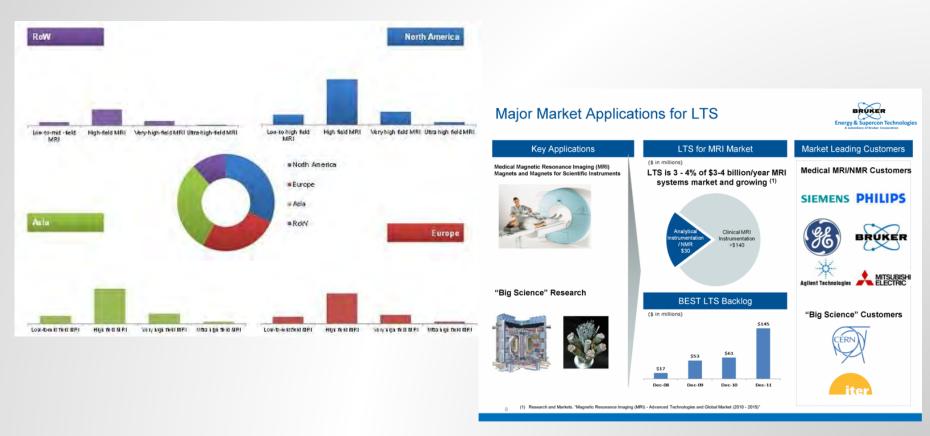
- John Thrasher President Florida State University
- Gary K. Ostrander Vice President for Research at Florida State University
- Steve Evans IBM Executive (retired)
- Kim Williams Business Owner Marpan
- David Loveless Consultant and Chair of the Tallahassee Vistage Group
- Rob Atkisson Business Owner Tribe Investments Moe's Southwest Grill
- Laura Johnson Business Owner & President of Coton Colors
- Eric Sharkey President of Residential Elevators
- Ned Bowman Director at FL Petroleum Market and Convenience Store Association
- Ricardo Schneider Danfoss Turbocor President

Applied Magnetic Technologies:



Example Target Companies - Medical MRI:

 GE Healthcare (U.K.), Hitachi Medical Corporation (Japan), Philips Healthcare (Netherlands), Siemens Healthcare (Germany), and Toshiba Medical Systems (Japan).



Next Steps: 2017 Objectives - Deliverables

M1 August

- Set a Core Team: 5 people
- Gary Ostrander, Gregory Boebinger, Lin Sun, David Loveless, EVC (project manager)

M2 September

- Meet with the Experts (MagLab)
- Define the Vertical Markets (MRI, PM motors....)
- Define the Target Companies
- Build the Value Proposition to each Vertical

M3 December

- Meet with 10 Target Companies
- Set a visit to Tallahassee for 5 Potential Companies

Blueprint Intergovernmental Agency Board of Directors Agenda Item

TITLE: Acceptance of Status Report and Authorization to Continue Supporting the

Annual Big Bend Minority Enterprise Development Week Program

Date: September 7, 2017 **Requested By:** Staff

Contact: Office of Economic Vitality **Type of Item:** Consent

STATEMENT OF ISSUE:

This agenda item provides the Intergovernmental Agency Board of Directors ("the Board") with a status report on the Annual Big Bend Minority Enterprise Development (MED) Week and seeks authorization to continue staff support of this program.

STRATEGIC PLAN:

This agenda item directly supports Goal 3 of the Economic Development Strategic Plan:

Better identify, understand, and align all available assets, organizations, and resources towards shared economic growth objectives. Encourage collaboration among the many entities impacting the economic development environment to work together for maximum competitiveness.

SUPPLEMENTAL INFORMATION:

For the last 24 years, the community has observed the federally created Big Bend Minority Enterprise Development (MED) Week observances typically held during the first week in October and celebrates a theme designated by the United States Department of Commerce.

Local activities are organized by the Big Bend MED Week Committee, Inc., which is a 501(c) (3) corporation. The Board of Directors of this Committee includes a variety of partners in local economic development ecosystem and the Tallahassee-Leon County Office of Economic Vitality (OEV), specifically the Minority Woman and Small Business Enterprise Division. The 18 member MED Week Committee includes leaders from other MWSBE offices, public entities and local businesses including:

- Alfred Henderson, Access Florida
- Darryl Jones, Tallahassee-Leon County Office of Economic Vitality

Blueprint Intergovernmental Agency Board of Directors Meeting Item Title: Acceptance of Status Report and Authorization to Continue Supporting the Annual Big Bend Minority Enterprise Development Week Program Page 2 of 3

- Dexter Martin, County Schools Small Business Enterprise Program
- Donna Williams, Office of Supplier Diversity, DMS
- Dilcy Hogan, Nattash Graphic Designs & Web Development
- Edward Acoff, Florida State University
- Antonia Smith, Big Bend Minority Chamber
- Hue Reynolds, Office of Supplier Diversity, DMS
- Jeanette Lindsey, City of Tallahassee DMA-Retiree
- Keith Bowers, FAMU/SBDC
- Kimberly Moore, Tallahassee Community College
- LaTanya Raffington, Tallahassee-Leon County Office of Economic Vitality
- Maicel Green, Talquin Electric Cooperation
- Rick Paul, Tallahassee Community College
- Roderick McQueen, Leon County Schools SBE Program
- Rachael Favors, Florida State Minority Supplier Development Council (FSMSDC)
- Robert Nixon, Gadsden County Chamber of Commerce
- Shanea Wilks, Tallahassee-Leon County Office of Economic Vitality

The responsibility of the committee is to plan the activities of MED Week. The activities are commensurate with OEV's four-point model to engage, educate, equip and empower all businesses that are certified. LaTanya Raffington, Senior MWSBE Coordinator, is currently the Chair. The remaining staff, Darryl Jones, MWSBE Deputy Director, and Shanea Wilks, Senior MWSBE Coordinator, are also involved in coordinating the activities associated with this worthwhile celebration of minority enterprise and economic development. These staff members sit on the Board with no compensation or pecuniary benefit and assist the committee with the implementation of activities. Previously, City and County MWSBE staff participated on the Committee, with the City taking the lead to provide staff support on MED Week activities. Currently, OEV has budgeted \$1,000 to serve as a Platinum sponsor for MED Week 2017 on behalf of the City and County. Staff recommends the Board authorize staff to continue to support the MED Week Committee in an administrative and programmatic capacity and financially as a Gold sponsor.

This year MED Week will be held during the week of October 2-6, 2017. Activities include capacity-building workshops, networking activities, procurement development exercises, awards luncheon and a golf tournament. Attachment #1 is a draft calendar for this year's events.

CONCLUSION:

OEV is committed to fortifying its presence as a resource for minority and women owned businesses. To that end, MED Week activities directly align with the goals of the economic development strategic plan and assist the MWSBE Program in several ways such as (1)

Blueprint Intergovernmental Agency Board of Directors Meeting
Item Title: Acceptance of Status Report and Authorization to Continue Supporting the Annual
Big Bend Minority Enterprise Development Week Program
Page 3 of 3

build capacity for certified MWSBEs through collaboration with agencies and their services designed to support local businesses; (2) recruit qualified minority and womenowned businesses for certification; (3) raise awareness of the number and variety of industries in which women owned and minority owned businesses are represented and; (4) provide staff the opportunity to cooperatively interface with business partners, learning institutions and minority enterprise professionals in the execution of a program of activities.

OPTIONS:

- 1. Acceptance of the status report and authorize the continued support of MWSBE staff in the administration of the annual activities of the MED Week Committee.
- 2. Do not accept the status report and nor authorize the participation of MWSBE staff in the administration of the annual activities of the MED Week Committee.
- 3. Board Direction.

RECOMMENDED ACTION:

Option #1.



MINORITY ENTERPRISE DEVELOPMENT WEEK 2017 Calendar of Activities

TUESDAY - October 3rd, MED Week Kickoff Reception - 6pm -8pm

 Presentation of The 2017 MED Week Minority Business and Woman Business of the Year Awards

WEDNESDAY - October 4th, OSD Supplier Diversity Exchange - 8:30 am-12:30 pm

 Participants will have the opportunity to meet with state and local agencies regarding doing business as a vendor

WEDNESDAY - October 4th Women Wednesdays 10am -3pm

 An initiative to foster a diverse and inclusive culture ripe with women who enrich the community with their talents

WEDNESDAY - October 4th Working Cass Wednesdays 6pm - 9pm

• Tallahassee's Premiere Social Networking, Business Mixer professionals

THURSDAY – October 5th, MED Week Workshops – 8:30 am -11:15 am

• Various business development workshops will be offered to registrants

THURSDAY – October 5th, Big Bend MED Week Business Awards Luncheon – 11:30 am

- Keynote Speaker: Marie Johns former Deputy Administrator of the U.S. SBA
- Presentation of the 2017 "Reginald L. Rolle" Economic Development Champion of the Year Award

FRIDAY - October 6th, 5TH ANNUAL BBMC GOLF CLASSIC 8:00 am

Blueprint Intergovernmental Agency Citizens Advisory Committee Agenda Item

TITLE: Approval of the Urban Vitality Job Creation Pilot Program

and Amended Investment Toolkit

Date: September 7, 2017 **Requested By:** OEV Staff

Contact: Office of Economic Vitality Type of Item: General Business

STATEMENT OF ISSUE:

This agenda item requests approval to include the Urban Vitality Job Creation Pilot Program in the Tallahassee-Leon County Office of Economic Vitality (OEV) Incentive Toolkit.

STRATEGIC PLAN:

The inclusion of the Urban Vitality Job Creation Pilot Program directly supports Goal D.1. of the Economic Development Strategic Plan:

Responsible allocation of resources to achieve today's goals as well as to refine the foundation for future growth.

SUPPLEMENTAL INFORMATION:

Background

At their October 27, 2016 meeting the Blueprint Intergovernmental Agency Board of Directors ("the Board") approved the Economic Development Strategic Plan for Tallahassee-Leon County, the first-ever long-term plan of its kind for the community. The plan reflects the Board's desire to invest in and cultivate the evolving economic development landscape and calls for the community to more competitively position itself for economic opportunity. The Board also adopted the Policies and Procedures Manual for OEV, which formally guides staff activity and ensures appropriate and responsible use of organizational resources as well as a successful, customer-centric approach to economic development. In addition, the Board directed staff to develop for consideration additional policies for the Investment Toolkit.

This agenda item specifically seeks the inclusion of the Urban Vitality Job Creation Pilot Program to OEV's Investment Toolkit. A complete list of programs in the Toolkit, including the proposed new program, is provided in the table below. Staff is currently updating the

Blueprint Intergovernmental Agency Board of Directors Meeting
Item Title: Approval of the Urban Vitality Job Creation Pilot Program and Amended Investment
Toolkit
Page 2 of 6

OEV website to include an interactive and user-friendly listing of OEV's investment programs.

Investment Toolkit Programs			
Program Name	Program Source		
Qualified Target Industry Tax Refund	State of Florida (80% funding from State, 20% funding from City/County)		
Qualified Defense & Space Contractor Tax Refund	State of Florida		
Capital Investment Tax Credit	State of Florida		
High Impact Performance Incentive Grant	State of Florida		
Quick Response Training Grant	State of Florida		
Incumbent Worker Training Grant	State of Florida		
Economic Development Transportation Fund	State of Florida		
Rural Incentives	State of Florida		
Urban High Crime Job Tax Credit Program	State of Florida		
Brownfield Incentives	State of Florida (80% funding from State, 20% funding from City/County)		
Your Own Utilities Green Incentives	City of Tallahassee		
Property Assessed Clean Energy Program	Leon County		
DesignWorks	Tallahassee-Leon County Planning Department		
Targeted Business Program	OEV		
Urban Vitality Job Creation Pilot Program	OEV - Pending		
Local Manufacturing Competitiveness Program	OEV – Approved by the IA and currently being developed in coordination with Planning and City and County Growth Management Departments		

<u>Urban Vitality Job Creation Pilot Program</u>

The Urban Vitality Job Creation Pilot Program will serve as a locally-based program designed to spur job creation, encourage employment stability, and promote economic vitality in the Promise Zone. This area was identified by City of Tallahassee and Leon County staff in 2014-2016 to seek a federal Promise Zone designation and to incentivize small businesses located in disadvantaged areas in Tallahassee-Leon County. In 2016, the City and County allocated a portion of Community Human Services Partnership funding for agencies to expand services and programs in this area. It is important to note that the Strategic Plan allows for flexibility to address issues created by existing market needs, and encourages OEV to allocate funding that addresses immediate needs, midterm strategies, and more long-term aspirational objectives. In order to continue achieving the economic inclusion and advancement, staff is recommending establishing the Urban Vitality Job Creation Pilot Program to spur economic growth within the specific geographic area of the Promise Zone.

Blueprint Intergovernmental Agency Board of Directors Meeting
Item Title: Approval of the Urban Vitality Job Creation Pilot Program and Amended Investment
Toolkit
Page 3 of 6

This pilot program builds off of the State of Florida's existing Urban High Crime Area Job Tax Credit to establish a *local* job creation program. The state's Urban High-Crime Area Job Tax Credit Program provides tax credits to new or existing small businesses physically located within one of the state's 13 designated urban high-crime areas and which meet a minimum job creation threshold for qualified employees (20 new qualified jobs for new businesses and 10 new jobs for existing businesses). The state allocated \$5 million for eligible businesses participating in this program this calendar year. The existing Qualified Target Industry (QTI) Refund Program offered by the State of Florida similarly incentivizes businesses that create full-time equivalent jobs offering average annual salaries at or above a county's average annual wage.

The proposed Urban Vitality Job Creation Pilot Program is tailored to businesses located in (or seeking to relocate to) the Promise Zone area that create new jobs (see Attachment #1). This program is a pay-for-performance program that provides a refund to eligible businesses. Refund values are determined by the number of jobs created and the average annual wage of the newly created jobs. It is designed to reduce barriers that businesses located in the Promise Zone face, by lowering the state-level required minimum job creation and average annual wage thresholds, which helps ensure the program business growth in a designated disadvantaged area, while responsibly allocating resources to achieve today's goal and refine the foundation for future growth. It is also designed to help lower the community's recidivism rate by providing job opportunities for all skill levels. It is important to note that requests for reimbursement will be considered on a first-come, first-served basis and that no more than \$7,000 will be awarded per fiscal year per eligible company. The program will be evaluated for continued use after a pilot period of three years.

On July 20, 2017, the Economic Vitality Leadership Council (EVLC) unanimously approved the recommendation of this pilot program for Board's consideration. During the EVLC discussion of the pilot program, members specifically commented on the program's prioritization of sustainable (i.e. long-term) job creation and adaptation to Tallahassee-Leon County's specific economic context, which ultimately were key factors in its unanimous approval. This agenda item recommends Board approval of the Urban Vitality Job Creation Pilot Program and associated funding, to be implemented on January 1, 2018. Upon approval, the Urban Vitality Job Creation Pilot Program will be included in Investment Toolkit.

Funding

In FY 2017, the County and the City appropriated \$1 million (\$500,000 each) to support the Business Recruitment and Incentive (BRI) fund that is designed to leverage and maximize job creation opportunities. This appropriation empowers staff responsiveness for future job creation opportunities through dedicated and readily available funding. The establishment of this fund allows staff to manage a central fund for the issuance of local incentive payments. Current funding is available within the BRI fund for a three-year Urban Vitality Job Creation Pilot Program (\$25,000 per year). However, in order to remain competitive in business expansion and attraction efforts, the Board may wish to consider

Blueprint Intergovernmental Agency Board of Directors Meeting
Item Title: Approval of the Urban Vitality Job Creation Pilot Program and Amended Investment
Toolkit
Page 4 of 6

appropriating additional funds to the BRI fund in the future until the Blueprint 2020 sales tax dollars are received.

Next Steps in New Program Development

In order to secure increased economic vitality outcomes and a strong return on investment, staff continues to research, track and apply industry standards and best practices for economic development offices. To that end, staff is developing the following initiatives for future Board consideration: 1) the Opportunity Fund, 2) the Talent Gap Assessment, and 3) the Competitiveness Fund. Each of these three program initiatives, the latter two of which are still under development, are discussed in detail below.

Talent Gap Assessment

During the July 20, 2017 Economic Vitality Leadership Council (EVLC) meeting, EVLC members recommended that staff continue to collaborate with ecosystem partners to investigate what, if any, gaps exist in the local talent pipeline, as well as identify possible solutions, if needed, to prepare the labor force to meet the needs of the existing and emerging economy. EVLC members recommended that staff bring an update on the status of the workgroup to the Board for consideration at the September 19, 2017 meeting.

Staff is currently working alongside internal and external partners to catalog existing training programs and opportunities, and explore best practices in addressing talent pipeline gaps and will utilize the findings and recommendations that emerge from the Target Industry Study to ensure future training programs will support growing industries in Tallahassee-Leon County. The study, which is anticipated to be completed in early 2018, will pinpoint high-opportunity industries and sub-sectors as well as determine and/or identify available workforce to support the high-opportunity industries and sub-sectors. Upon completion of the study, OEV will leverage the expertise of the Talent Gap Assessment workgroup and Economic Vitality Leadership Council to review its findings and, if needed, provide recommendations for increasing Tallahassee-Leon County's competitiveness. Staff anticipate that these findings will be presented to the EVLC for review and comment and then to the Board for approval in the future and as early as their next regularly scheduled meeting.

Opportunity Fund

Staff are in the process of creating a locally-based program, the Opportunity Fund, which recognizes the vital role ecosystem partners play in the economic development landscape. It is being developed as a mechanism for providing supplemental funds to help execute programs that directly support the community's long-term plan for strategic economic development and that can further demonstrate a proven return on investment. Additionally, the Opportunity Fund, if approved by the Board, will recognize the value of the specific objectives provided in the Strategic Plan by tailoring this program to those organizations that seek to execute programs aimed at accomplishing objectives that benefit the community as a whole via proven and adequately verifiable deliverables and outcomes. Staff intend to bring the Opportunity Fund forward to the Economic Vitality

Blueprint Intergovernmental Agency Board of Directors Meeting Item Title: Approval of the Urban Vitality Job Creation Pilot Program and Amended Investment Toolkit Page 5 of 6

Leadership Committee (EVLC) for review and comment and then to the Board for approval in the winter.

Tallahassee-Leon County Competitiveness Fund

The Economic Development Strategic Plan recommends creating a Tallahassee-Leon County Competitiveness Fund as one of OEV's immediate tactics, which supports strategy 1.D.4. of the Plan. The Competitiveness Fund would serve as a "deal-closing" fund that awards cash grants to major relocation projects, provided the company has achieved certain milestones and demonstrates a significant return on investment to the local community. Funds would be paid out *after* the business has made a substantial capital investment to the project. Importantly, sanctions and penalties would be included in each contract to protect taxpayer investments. Supporting metrics would include minimum number of jobs and private capital investment. Staff is currently developing the program and will present it to the EVLC for review and comment upon the conclusion of the Target Industry Study, which is estimated to be completed in early 2018, and then to the Board for approval at its March meeting.

ACTION BY EVLC:

The EVLC approved the Tallahassee-Leon County Urban Vitality Job Creation Pilot Program and Amended Investment Toolkit in accordance with Goal D.1. of the Economic Development Strategic Plan.

CONCLUSION:

In summary, OEV recommend approval of the Urban Vitality Job Creation Pilot Program and amended Investment Toolkit to demonstrate OEV's customer-centric approach to economic development opportunities. These programs augment programs offered by the State of Florida as well as previously approved local programs.

The adoption of the Urban Vitality Job Creation Pilot Program will allow OEV to diminish competitive disadvantages while vying for high-impact business development opportunities. The program will be conducted in an accountable, open, inclusive, and transparent manner. In the global economy, there exists serious international competition for competitive projects, and by offering a favorable business climate, sophisticated talent, and a robust financial and non-financial incentives package a competitive case for business development in Tallahassee-Leon County is created. The Investment Toolkit provides the community with a competitive advantage to secure increased economic vitality outcomes and a strong return on investment.

OPTIONS:

1. Approve the Tallahassee-Leon County Urban Vitality Job Creation Pilot Program and Amended Investment Toolkit.

Blueprint Intergovernmental Agency Board of Directors Meeting Item Title: Approval of the Urban Vitality Job Creation Pilot Program and Amended Investment Toolkit Page 6 of 6

- 2. Do not approve the Tallahassee-Leon County Urban Vitality Job Creation Pilot Program, and Amended Investment Toolkit.
- 3. Intergovernmental Agency Direction.

RECOMMENDED ACTION:

Option #1.

Attachments:

1. Tallahassee-Leon County Urban Vitality Job Creation Pilot Program



URBAN VITALITY JOB CREATION PILOT PROGRAM



Tallahassee-Leon County Office of Economic Vitality 315 S. CALHOUN STREET, SUITE 450, TALLAHASSEE, FL 32301

TABLE OF CONTENTS

l.	Program Summary	Page 1
II.	Eligibility	Page 1
III.	Available Funds	Page 2
IV.	Award Amount	Page 2
٧.	Exclusions	Page 3
VI.	Application Process	Page 3
VII.	Reimbursement Agreement	Page 3
	Attachment A: Promise Zone Area Map	Page 5
	Attachment B: Leon County Average Annual Wage	Page 6
	Attachment C: Sample Incentive Application	Page 7

URBAN VITALITY_JOB CREATION PILOT PROGRAM

I. PROGRAM SUMMARY

The Urban Vitality Job Creation Pilot Program ("the Program") is a local funding initiative of the Tallahassee-Leon County Office of Economic Vitality (OEV), a division of the Blueprint Intergovernmental Agency ("the Agency"). The Program is tailored for new or existing businesses located in designated disadvantaged areas in Tallahassee-Leon County to help encourage quality job growth. It is designed to provide eligible businesses that create jobs a pay-for-performance refund that is determined by the number of jobs created and the average annual wage of the created jobs.

Applications are accepted on a first-come, first-served basis provided sufficient funding for the program is available.

The pilot program will be evaluated for continued use after a three (3) year period. During the evaluation period, staff will also examine the need to update the designated disadvantaged areas.

II. ELIGIBILITY

- (a) Businesses eligible for funding consideration must:
 - (i) Be located in the Promise Zone area (see Attachment A);
 - (ii) Be headquartered or independently owned and operated in Tallahassee-Leon County;
 - (iii) Be predominately engaged in activities classified in one of the following Standard Industrial Classification (SIC) Codes:
 - 1) 01-09 Agriculture; Forestry; and Fishing
 - 2) 20-39 Manufacturing
 - 3) 52-57 Retail: Gen. Merch.; Food; Apparel, etc.
 - 59 Misc. Retail (No Eating/Drinking)
 - 5) 70 Hotels and Other Lodging Places
 - 6) 422 Public Warehousing and Storage
 - 7) 781 Motion Picture Production and Allied Services
 - 8) 7391 Research and Development
 - 9) 7992 Public Golf Courses
 - 10) 7996 Amusement Parks
 - 11) Call Center/Customer Service Center (serving a multistate or international market)

- (iv) Be a "small business" as defined in Florida Statutes 288.7031;
- (v) Minimum number of two (2) additional qualified employees over the previous year²;
- (vi) Pay an average annual wage at or above 75% of Leon County's average annual wage (see Attachment B);
- (vii) Be for-profit;
- (viii) Be financially fit; and
- (ix) Demonstrate the hiring of new employees resulted in a net increase in FTEs from the previous six (6) months prior to application.
- (b) The firm must acknowledge that it will submit only one Application for Eligibility on behalf of all businesses within the firm's ownership and control that are located in the designated Promise Zone area and qualify for the Urban Vitality Job Creation Pilot Program.

III. AVAILABLE FUNDS

- (a) The total amount of funding available for the Program in 2017-2018 is \$25,000.
- (b) No more than \$7,000 will be provided per fiscal year per approved firm.
- (c) Applications are reviewed in the order in which they arrive until all available funding has been awarded. A notification will be posted on <u>www.OEVforBusiness.org</u> when funds are no longer available.

A "Small Business" is defined in section 288.703, F.S., as an independently owned and operated business concern that employs 200 or fewer permanent full-time employees and that, together with its affiliates, has a net worth of not more than \$5 million or any firm based in this state, which has a Small Business Administration 8(a) certification. As applicable to sole proprietorships, the \$5 million net worth requirement shall include both personal and business investments.

² A "Qualified Employee" is any employee of an eligible business who performs duties in connection with the operations of the business on a regular, full-time basis for an average of at least 36 hours per week for at least 3 months within the qualified high-crime area in which the eligible business is located. An owner or partner of the eligible business is not a qualified employee. The term "Qualified Employee" also includes an employee leased from an employee leasing company licensed under chapter 468, Florida Statutes, if such employee has been continuously leased to the employer for an average of at least 36 hours per week for more than 6 months. Once an employee becomes a qualified employee of the eligible business, the person keeps that status until he or she is no longer actively working for that eligible business.

IV. AWARD AMOUNT

The total award is dependent upon the average annual wage of the jobs created, as shown below, times the number of jobs reported in the Incentive Application. A sample Incentive Application can be found in Attachment C.

Leon County Average Annual Wage	Annual / Hourly	Incentive Amount Per Eligible Job
75%	\$29,525 / \$14.19	\$500
100% (Leon County Average Annual Wage)	\$39,367 / \$18.93	\$750
115%	\$45,272 / \$21.77	\$1,000
150%	\$59,051 / \$28.37	\$1,500

V. EXCLUSIONS

Funding is not provided for:

- (a) Business owners or shareholders;
- (b) Contracted employees;
- (c) Employees who are not FTEs;
- (d) Retroactive job creation;
- (e) Business in operation less than three years;
- (f) Employees who have been employed less than six months with the business applying for funding; or
- (g) Jobs with an average annual wage less than 75% of Leon County's average annual wage.

VI. APPLICATION PROCESS

Factors that may affect the approval of the refund include, but may not be limited to, (i) availability of funds, (ii) the degree to which the location or relocation is affected by the awarding of funds, (iii) the level of community support, (iv) and the number of net new FTE jobs paying an average annual wage at or above 75% of Leon County's average annual wage.

OEV is responsible for performing due diligence to determine the business's eligibility. Staff will make a recommendation to the Director of PLACE, or designee. Once an incentive package is recommended by OEV staff to the Director of PLACE, or designee, he or she will have the budget authority to award applications and execute any and all documents up to \$25,000 per project for this program, as approved by the Blueprint Intergovernmental Agency Board of Directors, and under the oversight of the Intergovernmental Management Committee.

Following approval, a reimbursement agreement shall be executed specifying the total funding amount.

VII. REIMBURSEMENT AGREEMENT

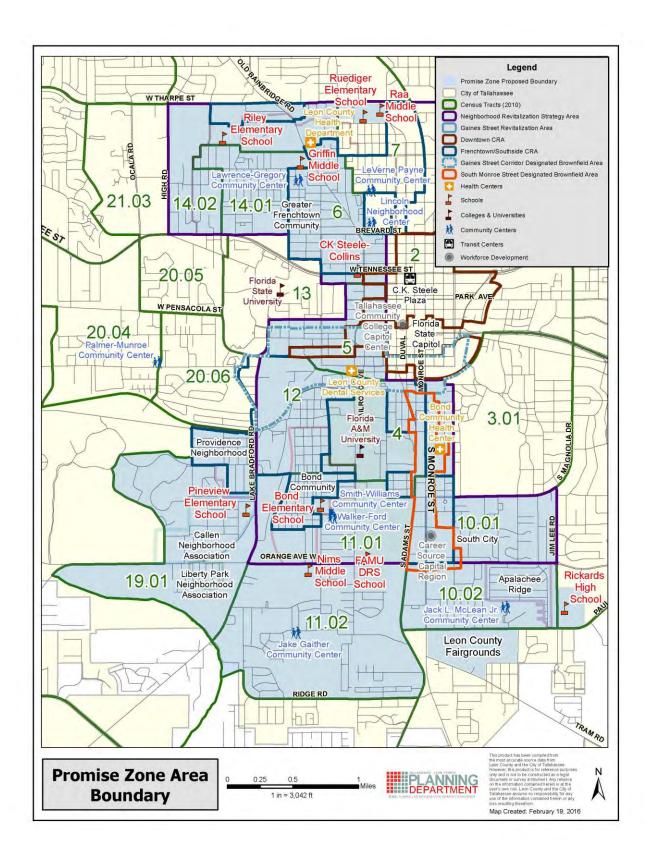
(a) A Reimbursement Agreement will be prepared and provided to the business for signature following award approval. The contract must be returned to OEV for signature either electronically at info@OEVforBusiness.org, or via mail at:

Office of Economic Vitality Engagement & Operations Division 315 S. Calhoun Street, Suite 450 Tallahassee, Florida 32301

- (b) Once received, OEV will execute the contract. The executed contract will be provided electronically to all parties. No disbursement of funds may be made until the contract is fully executed.
- (c) The contract shall set forth all terms and conditions for use of funds.

ATTACHMENT A

PROMISE ZONE AREA MAP



ATTACHMENT B

LEON COUNTY AVERAGE ANNUAL WAGE

Leon County Average Annual Wage	Annual / Hourly
75%	\$29,525 / \$14.19
100% (Leon County Average Annual Wage)	\$39,367 / \$18.93
115%	\$45,272 / \$21.77
150%	\$59,051 / \$28.37

ATTACHMENT C

URBAN VITALITY JOB CREATION PILOT PROGRAM

SAMPLE INCENTIVE APPLICATION

Date of Application:			
Has this business submitted an Urban Vitality Job Creatio	on application previously?	YES	NO
If yes, date of previous application:			
Business Name:			
Federal Employer Identification Number:			
Florida Unemployment Insurance Compensation Number:			
Physical Address:			
Mailing Address (if different from above:			
Contact Person:			
Phone Number:	FAX:		
The applicant is applying as: a NEW BUSINESS	S ¹ or as an EX	CISTING BUSINESS ²	
First Day of Operations at this location:			

¹ **New Eligible Business**: A new eligible business that, on the date of application, has at least the minimum number of qualified employees on the date of application shall receive a reimbursement per qualified employee in the amount per employee identified.

² Existing Eligible Business: An existing eligible business that, on the date of application, has at least the minimum number of additional qualified employees required for that tier than it had one year before the date of application shall receive a reimbursement for each such additional qualified employee in the amount per employee identified. To determine the number of additional qualified employees, the business must determine (a) the number of qualified employees currently employed as of the date of application and (b) the number of qualified employees then-currently employed as of one year prior to the date of application. If (a) is greater than (b) and the difference is equal to or exceeds the minimum number of additional qualified employees, then the difference between the two numbers shall be multiplied by the reimbursement per additional employee identified.

Standard Industrial Classification Code:		
Most Recent Tax Year:	Total Gross Receipts: \$	
Gross Receipts from activities associated with the above	ve SIC code (most recent tax year): \$	
Retail Receipts (most recent tax year)3: \$		

³ Receipts from retail sales are to be excluded except for businesses in SIC 52-57, 59, 70, 7992 and 7996.

REIMBURSEMENT CALCULATIONS

REIMBURSEMENT CACULATION FOR NEW BUSINESS	
A) Reimbursement Amount	
B) Number of Qualified Employees as of Date of Application ⁶	
Base Reimbursement (A x B)	

REIMBURSEMENT CACULATION FOR EXISTING BUSINESS		
A) Reimbursement Amount		
B) Number of Qualified Employees as of Date of Application ⁷		
C) Number of Qualified Employees as of 12 Months Before Date of Application		
D) Number of Additional Qualified Employees (B — C)		
Base Reimbursement (A x D)		

⁶ Please provide information on the Qualified Employees for whom you are claiming on the next page of this application.

 $^{^{7}}$ Please provide information on the Qualified Employees for whom you are claiming on the next page of this application.

QUALIFIED EMPLOYEES

Please provide information on the qualified employees for whom the applicant is claiming a reimbursement. If necessary, attach a separate sheet listing this information.

EMPLOYEE NAME	S. S. NUMBER	REIMBURSEMENT
Ex: Jane Doe	123-45-6789	\$1,000
Under penalties of perjury, I declare that I have exa statements, and to the best of my knowledge and be		ying schedules and
Signature of Authorized Corresponds Officer		
Signature of Authorized Corporate Officer	D	ate
FOR OFFICE USE ONLY		
A reimbursement of \$ is hereby	approved not appr	oved.
(Authorized Signature)	(Date)	

SINGLE BUSINESS ENTITY AFFIDAVIT

The undersigned (an authorized corporate officer) hereby (Federal Employer Identification Number:) s for the Urban Vitality Job C	ubmitting a sole Application For Eligibility dated
Pursuant to the definition of a "eligible business" in Section "commonly owned and controlled entities are to be contacted acknowledge that our firm (whether an individual store operated by the corporation) shall be classified as a "singly Vitality Job Creation Program.	nsidered a single business entity," we hereby or a multitude of stores commonly owned and
The firm acknowledges that at this time it may submit only businesses within the firm's ownership and control that are laqualify for the Urban Vitality Job Creation Program, in acc	ocated in the designated Promise Zone area and
The firm acknowledges the businesses listed in the attached to apply for an Urban Vitality Job Creation reimbursement will not be eligible to submit anot months from the date of the application that we are submit	and it is our understanding that our firm her Application For Eligibility until twelve (12)
Business Name	_
Authorized Signature	Date
Printed Name	_

Blueprint Intergovernmental Agency Board of Directors Agenda Item

TITLE: Adoption of the Proposed Fiscal Year 2018 Blueprint

Intergovernmental Agency Operating Budget

Date: September 19, 2017 **Requested By:** Blueprint and OEV Staff

Contact: Blueprint and OEV Type of Item: Public Hearing

STATEMENT OF ISSUE:

This item requests the Blueprint Intergovernmental Agency Board of Directors' (IA Board) approval and adoption of the proposed Fiscal Year (FY) 2018 Operating Budget. The first public hearing was advertised and held at the September 7, 2017 Citizens Advisory Committee (CAC) meeting. The second and final public hearing will be advertised and conducted at the September 19, 2017 IA Board Meeting.

SUPPLEMENTAL INFORMATION:

Budget Process

In accordance with Blueprint's Budget Policy, the Director shall develop a proposed operating budget for the upcoming fiscal year. Once the budget has been developed and approved by the Intergovernmental Management Committee, the Director shall place the proposed budget on the agenda for the next Citizens Advisory Committee Meeting. Concurrently, the Director shall schedule an opportunity for public comment on the proposed budget. This agenda and action supports and fulfills that policy in full.

The first public hearing will be advertised and held during the Blueprint CAC meeting on September 7, 2017. On September 19, 2017, the Board is scheduled to hold a second public hearing on the recommended budget prior to the Board's adoption of the budget and approval of the Budget Resolution, which is included as Attachment #1. The action on September 19, 2017 will formally appropriate the funds for the FY 2018 Operating Budget, which commences October 1, 2017.

The Blueprint Infrastructure Program and the Office of Economic Vitality are within the Blueprint Intergovernmental Agency. This item addresses the FY 2018 Operating Budget for both programs.

Blueprint Intergovernmental Agency Board of Directors Meeting
Item Title: Adoption of the Proposed Fiscal Year 2018 Blueprint Intergovernmental Agency
Operating Budget
Page 2 of 6

Blueprint Infrastructure Program Operating Budget

The proposed FY 2018 Blueprint Infrastructure Program Operating Budget is included as "Exhibit A" to Attachment #1. Attachment #2 is the Budget Narrative, which provides additional information on the budget line items.

A 1.4% (\$44,719) overall increase from the FY 2017 operating budget is proposed for FY 2018. The following sections contain a summary of the main components and the following are the key highlights of the proposed FY 2018 Operating Budget:

- Service enhancements to meet expanding programmatic needs
- Costs held constant at FY 2017 expenditures or reduced in all areas except personnel services
- Increase to personnel services which currently reflect an (up to) 3% merit pay increase for all employees, with the final amount to be determined by the Board of County Commissioners and Tallahassee City Commission for their respective employees, as well as the addition of one (1) new, full-time Senior Accountant position (as recommended by the FY 2016 Comprehensive Annual Financial Report)
- Continuation of key service provisions provided by the City of Tallahassee (Allocated Costs in Blueprint Operating Budget)
- GEC reduction of 14.5%

Personnel Costs

Over the next year, the Blueprint Infrastructure Program will continue the transition from the 2000 program to the 2020 program. This entails coordination in closing out the 2000 program projects and ramping up coordination efforts for the 2020 program and implementation of advance funded 2020 projects. The Blueprint General Engineering Consultant (GEC) contract was renewed for one year in September 2016 (to February 2018) in order to continue work on current projects (Capital Circle Northwest/Southwest, Cascades Trail Segments 3 and 4, Cascades Park, and Magnolia Multi Use Trail). Some of these projects will extend into most of calendar year 2018 and will require GEC involvement. In addition to the Blueprint 2000 projects, there will be a need to focus on implementing the 2020 projects that have been initiated by the IA Board, specifically the Northeast Gateway/Welaunee Boulevard, several greenways projects, the Southwest Area Transportation Plan, and Capital Circle Southwest right-of-way acquisition. A coordinated process will be utilized to initiate the 2020 program as directed by the IA Board, and this will require a combination of GEC and Blueprint staff.

Total Personnel Costs are proposed to increase by 17%, primarily as a result of the creation of a new full-time Senior Accountant position, but also due to merit pay increases for employees consistent with those approved by the City and County for their employees.

Blueprint Intergovernmental Agency Board of Directors Meeting
Item Title: Adoption of the Proposed Fiscal Year 2018 Blueprint Intergovernmental Agency
Operating Budget
Page 3 of 6

Senior Accountant Position

The increase in personnel costs is due in large part to the creation of one full-time Senior Accountant position. The FY 2016 Comprehensive Annual Financial Report for Blueprint included the following recommendation as a result of its findings:

Since 2003 Blueprint 2000 (Blueprint) has grown from \$60 million to over \$360 million in assets with an operating budget of approximately \$34 million. Blueprint's funding is anticipated to dramatically increase in the year 2020 when the collection of a new sales tax begins and new projects are initiated. In addition, the Office of Economic Vitality has been added to Blueprint. Currently, the accounting function for Blueprint is performed by the City's accounting staff. With the increasing complexity of governmental accounting and grant management, Blueprint has required more attention from the City's accounting staff than originally anticipated. The staffing required to provide accounting services to the City, as well as, Blueprint, the Consolidated Dispatch Agency and the Capital Region Transportation Planning Agency, exceeds the current capacity of the City's accounting staff. The City should consider hiring an accountant to handle the accounting function for Blueprint within the next year. With the increased activity anticipated from the influx of funding, it is important that Blueprint's accountant has the experience, knowledge and time required to perform this critical function.

Blueprint concurred with this finding and as a result is moving forward with the formalizing the job description and duties. This full-time position will handle accounting services for the Blueprint Intergovernmental Agency.

Merit Pay Increase

The Director of PLACE recommends that pay increases be determined by the jurisdiction in which the employee's benefits are provided (i.e., if the employee receives City benefits, then City salary adjustments would control). Pay increases for City or County employees will be approved consistent with the final budget of each jurisdiction. The operating budget reflects an increase of 3%, but will be adjusted according to action by the City and County, respectively.

Allocated Costs

The City of Tallahassee provides several services to Blueprint including Technology, Human Resources, City Auditor, City Attorney, Records Management, and Purchasing. Blueprint provides a payment to the City of Tallahassee based on the services provided from each department. The FY 2018 Operating Budget includes a new accounting position (see earlier section) therefore, the cost for accounting is no longer included in the City's allocated costs. As a result, the proposed FY 2018 allocated costs represent a 38% decrease from the FY 2017 Operating Budget.

Blueprint Intergovernmental Agency Board of Directors Meeting
Item Title: Adoption of the Proposed Fiscal Year 2018 Blueprint Intergovernmental Agency
Operating Budget
Page 4 of 6

General Engineering Consultant (GEC)

As part of the transition to the 2020 program, staff has been working to reduce GEC costs, and the proposed FY 2018 again proposes a reduction of 14.5%. However, utilization of the Blueprint GEC and additional operating costs may fluctuate based on workload, priorities, and/or specialized project needs as directed by the IA Board. The following table indicates operating allocations for the last seven years.

	Blueprint		
	Operating	GEC	Total
Fiscal Year	Budget	Allocations	Budget
FY 2012	\$1,166,506	\$2,821,537	\$3,988,043
FY 2013	\$1,166,506	\$2,432,842	\$3,599,348
FY 2014	\$1,387,570	\$1,687,322	\$3,074,892
FY 2015	\$1,471,532	\$1,362,612	\$2,834,144
FY 2016	\$1,887,931	\$1,244,508	\$3,187,526
FY 2017	\$2,357,230	\$860,458	\$3,217,688
Draft FY 2018	\$2,552,127	\$735,505	\$3,262,407

Office of Economic Vitality Operating FY 2018 Budget

The proposed FY 2018 Office of Economic Vitality budget is provided as Attachment #1, Exhibit A and includes funding for three divisions: Engagement and Operations, Research & Business Analytics, and the Minority Women and Small Business Enterprise Program. The proposed FY 2018 Office of Economic Vitality (OEV) budget is \$1.28 million. In accordance with the terms of the First Addendum to the Second Amended and Restated Interlocal Agreement (related to Blueprint 2020), as approved July 13, 2016, funding for OEV is split evenly between the City and County. Funding for OEV is generated within the Leon County and City of Tallahassee annual budgets, respectively, until FY 2020 when OEV funding shall be derived from the local option sales tax extension proceeds.

An 8.84% (\$104,102) overall increase from the FY 2017 OEV budget is proposed for FY 2018. The following sections contain a summary of the main components and the following are the key highlights of the proposed FY 2018 Operating Budget:

- Service enhancements within OEV to meet expanding programmatic needs
- Operating expenses held constant at FY 2017 levels
- Increase to personnel services which reflect 1) an up to 3% merit pay increase for all employees, with the final amount to be determined by the Board of County Commissioners and Tallahassee City Commission for their respective employees, as well as 2) updating the FY 18 budget to be reflective of actual staffing costs after onboarding new staff during the FY 17 period.
- Expansion of programs tied to the Business Recruitment and Incentives Fund

Blueprint Intergovernmental Agency Board of Directors Meeting Item Title: Adoption of the Proposed Fiscal Year 2018 Blueprint Intergovernmental Agency Operating Budget

Page 5 of 6

Efforts supported by these resources include retention and expansion (CapitalLOOP), engagement activities, state-of-the-art software for research needs, a localized sites and buildings database, as well as other resources that allow for the maintaining of a data center and dashboard. The data center and dashboard platforms provide digestible information on the economy and business analytics to assist company leaders make informed decisions about the Tallahassee-Leon County community. Funding is also provided for the MWSBE Division to increase engagement, communication and awareness of procurement opportunities for goods and services. Funding allocations include professional development and educational training, which will enhance skill levels and learn best practices that can be utilized to improve economic vitality in Tallahassee – Leon County. Additionally, relationships with industry leaders will be built and/or strengthened.

In FY 2017, the County and the City appropriated \$1 million (\$500,000 each) to support the Business Recruitment and Incentive (BRI) Fund that is designed to leverage and maximize job creation opportunities. This appropriation empowers staff's responsiveness for future job creation opportunities through a dedicated and readily available fund. Furthermore, the establishment of this fund allows staff to manage a central fund for the issuance of local incentive payments. Pending Board approval of the local incentives associated with Project Campus (\$881,000), at this point in time funding within the BRI Fund will be sufficient to implement these programs for the next two budget years (Attachment #3). However, in order to continue to remain competitive in business expansion and attraction efforts, the Board may wish to consider appropriating additional funds in the future to the BRI until the Blueprint 2020 sales tax dollars are available. Additional appropriations will allow staff to continue to work competitive projects, similar to Project Campus. It should be noted that a marketing and communications plan for OEV is underway and will be refined at the conclusion of the Target Industry Study. Staff anticipates bringing a recommendation to the Board in December to dedicate funding from the BRI fund to support the implementation of the marketing and communications plan, which will be executed upon completion of the Target Industry Study. This marketing plan will assist OEV in maximizing its resources to better position and promote Tallahassee-Leon County as a business generator.

Action by TCC and CAC: This item was presented to the TCC and the CAC at their September 5, 2017 and September 7, 2017 meetings, respectively.

OPTIONS:

- Option 1: Conduct the public hearing to adopt the FY 2018 Blueprint Intergovernmental Agency Operating Budget as presented and approve the FY 2018 Operating Budget Resolution (Resolution No. 2017-XX).
- Option 2: Revise and conduct the public hearing to adopt the FY 2018 Blueprint Intergovernmental Agency Operating Budget and approve the modified FY 2018 Operating Budget Resolution (Resolution No. 2017-XX).
- Option 3: IA Board Direction.

Blueprint Intergovernmental Agency Board of Directors Meeting
Item Title: Adoption of the Proposed Fiscal Year 2018 Blueprint Intergovernmental Agency
Operating Budget
Page 6 of 6

RECOMMENDED ACTION:

Option 1: Conduct the public hearing to adopt the FY 2018 Blueprint Intergovernmental Agency Operating Budget as presented and approve the FY 2018 Operating Budget Resolution (Resolution No. 2017-XX).

Attachments

- 1. FY 2018 Operating Budget Resolution (Resolution No. 2017-XX).
- 2. FY 2018 Budget Narrative
- 3. Business Recruitment and Incentive Fund Revenues and Expenditures
- 4. Notice of Public Hearing



Blueprint Intergovernmental Agency FY 2018 Operating Budget RESOLUTION NO. 2017-XX

WHEREAS, the Blueprint Intergovernmental Agency's Budget Policy 102.06.B.2., requires the Board of Directors ("Board") to adopt an annual operating budget and appropriate funding for the upcoming year; and

WHEREAS, the Board has acknowledged the receipt of sales tax revenue to fund expenses for the Fiscal Year 2018 beginning October 1, 2017, and ending September 30, 2018.

NOW, THEREFORE, BE IT RESOLVED, that the Leon County-City of Tallahassee Blueprint Intergovernmental Agency Board, hereby approves and adopts the Operating Budget for Fiscal Year 2018 as set forth in "Exhibit A", and authorizes the carryover of any fund balance, including all incomplete project balances, requisitions, and encumbrances from prior years which will automatically be re-appropriated.

Blueprint Intergovernmental Agency FY 2018 Operating Budget Summary

Expenses	
Personnel Expenses	_
Blueprint Infrastructure Program	\$1,777,891
Office of Economic Vitality & MWSBE	\$1,118,140
Operating Expenses	
Blueprint Infrastructure Program	\$629,467
Office of Economic & MWSBE	\$163,360
Insurance Liability Premium	\$32,800
Capital Outlay	\$2,000
Allocated Cost	\$84,745
General Engineering Consultant	\$735,505
Total Recurring Operations	\$4,543,908
Transfers to Capital Projects	\$10,543,456
Operating Reserve	\$0
Debt Service Transfer	\$18,634,222
Total Transfers	\$29,177,678
Total European	¢22 704 506
Total Expenses	\$33,721,586
Source of Funds	
Sales Tax Proceeds	\$32,440,086
City Revenue	\$640,750
County Revenue	\$640,750
Total Revenues	\$33,721,586

Adopted this day of September, 2017.	
Leon County-City of Tallahassee Blueprint Intergovernmental Agency	Attest:
By: Commissioner Mary Ann Lindley Chair, Board of Directors	By: James O. Cooke, Treasurer-Clerk City of Tallahassee
	Approved as to Form:
	By: Maribel Nicholson-Choice Attorney for the Board of Directors

BLUEPRINT INTERGOVERNMENTAL AGENCY PROPOSED FY 2018 OPERATING BUDGET

(See Attachment 5 for Proposed Office of Economic Vitality Budget)

(Oce Attachment o for I	FY 2016	FY 2017	FY 2018	Percent
	Actual	Amended	Proposed	Change
	, 1,51,641	Budget		290
511000 Salaries	\$695,953	\$885,803	\$1,061,297	
Salaries Enhancements	\$0	\$13,000	\$13,000	
511500 Temp Wages	\$130,839	\$202,197	\$213,810	
512000 Overtime	\$326	\$3,000	\$3,000	
512400 Other Salary Items	\$4,398	\$15,000	\$15,000	
515000 Pension-current	\$86,857	\$135,000	\$208,863	
515100 Pension-MAP	\$41,316	\$70,000	\$59,857	
515500 Social Security	\$5,668	\$7,000	\$7,000	
515600 Mandatory Medicare	\$11,502	\$13,000	\$15,389	
FICA	* · · · · · · ·	\$0	\$0	
516000 Health Benefits & Life	\$68,776	\$125,000	\$131,250	
516100 Health Benefits Retirees	\$17,691	\$18,500	\$19,425	
516020 Health Benefits OPEB	\$0	\$0	\$0	
516100 Flex Benefits	\$13,711	\$30,000	\$30,000	
512000 County's Worker Comp	\$0	\$0	. ,	
Total Personnel Services	\$1,077,037	\$1,517,500	\$1,777,891	17.16%
521010 Advertising	\$3,889	\$10,000	\$10,000	
521030 Reproduction	\$11,640	\$5,534	\$6,350	
521040 Uncl. Professional Fees	\$25,363	\$148,650	\$148,650	
521100 Equipment Repairs	\$0	\$1,500	\$1,500	
521160 Legal Services	\$35,000	\$49,507	\$30,000	
521170 Construction Services	\$14,570	\$5,575	\$0	
521180 Uncl. Contractual Services	\$22,442	\$37,500	\$37,500	
521190 Computer Software	\$29,708	\$48,036	\$47,456	
522080 Telephone	\$33,026	\$31,506	\$39,840	
523020 Food	\$3,111	\$3,500	\$3,500	
523030 Gasoline	\$283	\$2,000	\$2,000	
523050 Postage	\$370	\$1,400	\$800	
523060 Office Supplies	\$16,199	\$17,900	\$17,900	
523080 Uncl. Supplies	\$8,923	\$12,065	\$5,500	
523100 Vehicle Non-Garage	\$3,537	\$4,000	\$4,000	
524010 Travel and Training	\$7,357	\$33,500	\$48,000	
524020 Journals and Books	\$731	\$2,750	\$4,600	
524030 Membership Dues	\$3,721	\$4,175	\$7,278	
524040 Certificates and Licenses	\$0	\$2,000	\$2,000	
524050 Rental of Office Space	\$162,548	\$193,121	\$198,593	
524070 Rental of Office Machines	\$3,712	\$3,989	\$4,000	
524080 Uncl. charges	\$13,872	\$11,260	\$10,000	
Misc. Operating Expenses	\$400,002	\$629,468	\$629,467	0.00%
540040 Liability Insurance Premium	\$27,216	\$32,800	\$32,800	
Total Other Svcs/Charges	\$27,216	\$32,800	\$32,800	0.00%
	ΨΞ.,Ξ.Ο	40=,000	702,000	3.00 /0

	FY 2016 Actual	FY 2017 Amended	FY 2018 Proposed	Percent Change
550030 Office Equipment	\$93,863	\$0	\$0	
550040 Computer Equipment	\$22,895	\$9,387	\$2,000	
550050 Vehicle Equipment	\$0	\$40,000	\$0	
550060 Unclassified Equipment	\$0	\$0 *40.007	\$0	05.05%
Total Capital Outlay	\$116,758	\$49,387	\$2,000	-95.95%
560010 Human Resource Expense	\$10,557	\$10,474	\$13,368	
560020 Accounting Expense	\$27,526	\$39,660	\$0	
560030 Purchasing Expense	\$41,814	\$35,804	\$28,947	
560040 Information Systems Exp.	\$4,776	\$5,014	\$5,307	
560050 Risk Management 560120 Indirect Costs	\$0 \$37,263	\$0 \$37,123	\$0 \$37,123	
Allocated Costs	\$121,936	\$128,075	\$84, 745	-33.83%
	Ψ121,300	Ψ120,070	ΨΟΨ,7 ΨΟ	00.0070
612400 Inter-fund Transfer				
Gen. Eng. Consultant	\$86,774	\$8,846	\$27,723	
LOA 1 (GEC Administration Field) LOA 1 (GEC Administration Home)	\$19,149	\$32,752	\$24,110	
LOA 2 (Segment 2 Field (Park))	\$69,047	\$160,600	\$87,618	
LOA 2 (Segment 2 Home (Park))	\$91,458	\$19,922	\$0	
LOA 2/15 (Connector Bridge Field)	\$232,642	\$14,744	\$0	
LOA 2/15 (Connector Bridge Home)	\$340	\$0	\$0	
LOA 2/14 (Segment 3 Field)	\$151,293	\$224,223	\$174,916	
LOA 2/14 (Segment 3 Home)	\$278	\$12,452		
LOA 2/16 (Segment 4 Home)	\$7,788	\$73,391	\$131,214	
LOA 2/16 (Segment 4 Field))	\$0	\$0	\$50,100	
LOA 5 (Capital Circle NW/SW)	\$394,716	\$255,685	\$20,784	
LOA 9 (Capital Circle SW) LOA 13 (Magnolia Dr)	\$19,395 \$4,220	\$39,417 \$0	\$36,797 \$0	
LOA 13 (Magnolia DI) LOA 17 (Franklin Blvd Field)	\$19,052	\$18,426	\$0 \$0	
LOA 18 (NE Gateway/Welaunee)*	\$0	\$0	\$182,242	
	\$1,096,153	\$860,458	\$735,505	-14.52%
Total Operating	\$2,839,102	\$3,217,688	\$3,262,408	1.39%
612400 Other Transfers				
Transfer to Capital Projects	\$12,309,497	\$10,587,988	\$10,543,456	
611300 Debt Service Transfer	\$14,696,250	\$14,692,725	\$14,692,538	
SIB Loan	\$4,453,937	\$3,941,685	\$3,941,685	
Available for Future Years	\$1,676,285	\$0	\$0	
Total Budget	\$35,975,071	\$32,440,086	\$32,440,086	0.00%
Source of Funds Transfer from Fund Balance Sales Tax Proceeds Interest Revenues Miscellaneous	\$2,190,660 \$33,570,104 \$185,507 \$28,800	\$32,440,086	\$32,440,086	
Total	\$35,975,071	\$32,440,086	\$32,440,086	

^{*}NE Gateway/Welaunee GEC expenses will be reimbursed when sales tax revenues are received in 2020.

Tallahassee - Leon County Office of Economic Vitality FY 2018 Proposed Budget

Account	Account Description	FY 2016 Actual	FY 2017 Amended Budget	FY 2018 Proposed Budget	Percent Change
Personnel Ser	vices				
511000	Salaries	236,875	654,863	697,898	
511300	Salary Enhancements	200,010	11,708	11,708	
511500	Temporary Wages		11,700	21,000	
512400	Other Salary Items	5,803	3,840	3,840	
514100	Unemployment Compensation	3,003	95,721	95,721	
515000	Pension- Current	25,781	88,218	137,346	
515100	Pension- MAP	12,683	42,695	39,361	
515500	Social Security	3,146	42,073	37,301	
515600	Mandatory Medicare	3,202	8,659	10,120	
516000	Health Benefits	33,137	93,674	98,358	
516100	Flex Benefits	33,137 974			
Total Personn		321,601	14,760 1, 014,138	2,788 1,118,140	10.26%
TOTAL PELSOIIII	ei Seivices	321,001	1,014,130	1,110,140	10.2070
Operating Exp	enses				
521010	Advertising	46,619	21,100	9,700	
521030	Reproduction	474	10,000	15,000	
521040	Uncl. Professional Fees		47,000		
521140	Contractual Engineering Services	15,000			
521170	Construction Services	10,650			
521180	Uncl. Contractual Srvcs	124,260	30,150	32,950	
521190	Computer Software	27,842		45,560	
522080	Telephone	1,532	2,000	1,000	
523020	Food	1,345			
523030	Gasoline			300	
523050	Postage		1,750	600	
523060	Office Supplies	2,528	2,500	2,500	
523070	Uniforms & Clothing		•	,	
523080	Uncl. Supplies	2,736			
524010	Travel & Training	45,857	30,650	25,600	
524020	Journals & Books	,		550	
524030	Memberships	2,225	5,035	7,100	
524080	Uncl. Charges	937	13,075	19,500	
540040	Insurance	2,755	10,010	3,000	
Total Operatin		284,760	163,260	163,360	0.06%
	J			,	
Capital Outlay					
Total Capital C	Dutlay	40,247			
Allocated Acco	ounts				
Total Allocated			•		
Total Expens	es	646,608	1,177,398	1,281,500	8.84%
Total Expolis		040,000	1,177,370	1,201,000	0.0470
Revenues					
	City Revenue		588,699	640,750	
	County Revenue		588,699	640,750	
Total Reven			1,177,398	1,281,500	8.84%

Balance

Fiscal Year 2018 Budget Narrative

511000	Salaries- Includes all permanent, full time positions. Changes from the previous year
	include the new Senior Accountant position as outlined in the agenda item, increase
	in the salary allocation for the Blueprint Attorney reflecting the increase in scope of
	responsibility for both Blueprint and OEV, and the pay increases as determined by
	the jurisdiction in which the employee's benefits are provided (i.e., if the employee
	receives City benefits, then City salary adjustments would control).
511300	Salary Enhancements- This cost is related to pay increases to employees relating to
	promotions.
511500	Temp Wages- Wages for temporary employees: Assistant Legal Counsel, 2 part-
	time IT support staff members, EDMS Technician, Graduate Intern during the school
	breaks, and Summer Youth Intern.
512000	Overtime- Administrative staff and para-professional overtime compensation.
512400	Other Salary Items- These costs are determined by the City and County to
312100	cover the cost of their respective senior management fringe benefit packages.
516100	Flex Benefits - Benefits for all full time, permanent City of Tallahassee employees to offset
310100	
521010	healthcare and insurance expenditures.
521010	Advertising- Public hearing notices, news releases, etc.
521030	Reproduction- Printing of Annual Financial Reports, letterhead, agenda items,
70 4040	copies, etc.
521040	Uncl. Professional Fees – GEC Audit, Annual Financial Audit, Performance
	Audit, Bond Services and Counsel, strategic communications services, and misc.
	The increase from 2016 reflects the estimated cost of the audits recommended in
	the Blueprint 2000 Audit of Revenue and Expenditure Controls and the strategic
	communications services.
521100	Equipment Repairs - Recording equipment, Office equipment repairs and
	maintenance.
521160	Legal Services - Outside General Counsel Attorney services for IA and Blueprint
521180	Uncl. Contract Services –FSU Graduate Intern contract, consultant IT support and
	misc. services.
521190	Computer Software - Annual software maintenance and licenses.
522080	Telephone- Blueprint office telephone / internet services, telephone equipment
322000	maintenance, cell phones and tablets.
523020	Food - Five CAC meetings, workgroup meetings, lunch meetings, and one evening
323020	
522060	IA meeting.
523060	Office supplies – Office supplies, printer toner, paper, and general office needs.
523080	Uncl. Supplies- Office space supplies (lights, kitchen supplies, etc.), service
	awards, computer peripherals, and safety supplies such as work boots and vests.
523100	Vehicle - Non Garage - Repairs and service on four vehicles. The age of vehicles
	ranges from 1 to 18 years old.
524010	Travel and Training - Continuing education training and professional development
	of staff and professional association conferences.
524020	Journals and Books – Professional books and subscriptions to support staff
	development and access to relevant information.
524030	Membership Dues – Legal, engineering, planning, and other professional
	association dues for 12 staff members.
524040	Certifications and Licenses- Cost for professional license renewals.
22.0.0	Continuous and Electron Cost for protessional needs relievants.

524050	Rental of Office Space - The amount reflected is based on our lease with Leon County for 315 South Calhoun Street, including parking, security, after hours air conditioning and tenant improvements for both the Blueprint and OEV spaces.
524070	Rent Expense of Office Machines- Lease for two copiers.
524080	Uncl. Charges – Office photographs, promotional items, office events.
540040	Liability Insurance - Workers Compensation and General Liability premiums.
550060	Uncl. Equipment- Office assets (equipment and Furniture above \$1,000)
560010-40	Blueprint's share of Allocated Costs to the City of Tallahassee for services provided by the City.
612400	General Engineering Consultant (GEC) and transfer of sales tax revenue to Capital Projects Budget.

NOTICE OF PUBLIC HEARING

LEON COUNTY- CITY OF TALLAHASSEE BLUEPRINT INTERGOVERNMENTAL AGENCY PROPOSED FISCAL YEAR 2018 OPERATING AND CAPITAL BUDGETS

NOTICE IS HEREBY GIVEN that a public hearing will be held on Thursday, September 7, 2017, at 5:30 p.m., or as soon thereafter as such matters may be heard, at Leon County Annex, 315 S. Calhoun Street, Suite 450, Tallahassee, Florida.

The Blueprint Citizens Advisory Committee will discuss the proposed Fiscal Year 2018 Operating and Capital Budgets at their September 7th meeting which begins at 4:30 p.m. and will provide an opportunity for public comment on the proposed budgets for the Blueprint Intergovernmental Agency. All interested parties are invited to present their comments at the public hearing at the time and place set out above.

The proposed Blueprint Intergovernmental Agency FY 2018 Operating Budget is as follows:

Expenses

Expenses	
Personnel Expenses	
Blueprint Infrastructure Program	\$1,777,891
Office of Economic Vitality & MWSBE	\$1,118,140
Operating Expenses	
Blueprint Infrastructure Program	\$629,467
Office of Economic & MWSBE	\$163,360
Insurance Liability Premium	\$32,800
Capital Outlay	\$2,000
Allocated Cost	\$84,745
Gen. Engr. Consultant	\$735,505
Total Recurring Operations	\$4,543,908
Transfers to Capital Projects	\$10,543,456
Operating Reserve	\$0
Debt Service Transfer	\$18,634,222
Total Transfers	\$29,177,678
Total Expenses	\$33,721,586
Source of Funds	
Sales Tax Proceeds	\$32,440,086
City Revenue	\$640,750
County Revenue	\$640,750
Total Revenues	\$33,721,586
Total Revenues	455,121,500

The proposed Blueprint Intergovernmental Agency FY 2018 Capital Projects Budget is as follows:

Net Sales Tax Allocation	\$10,543,456
Unallocated Sales Tax Revenues	\$3,500,000
Total for Allocation to Capital Projects	\$14,043,456
Capital Project Allocations	
Water Quality (City)	\$2,112,306
Lake Lafayette Floodplain	\$253,052
Headwater of St. Marks	\$832,697
Capital Circle NW/SW	\$2,500,000
Cascades Park	\$62,877
Capital Cascades Segments (3 and 4)	\$4,665,874
Magnolia Drive Multiuse Trail	\$916,650
Orange Avenue Corridor Study	\$175,000
Northeast Gateway Project (Welaunee Boulevard)	\$2,225,000
2020 Sales Tax Extension	\$300,000
Total	\$14,043,456

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons needing special accommodation to participate in this proceeding, should call (850) 219-1060 or Florida Relay Service TDD, 1-800-955-8771.

The proposed FY 2018 Operating and Capital Budgets may be viewed at www.blueprintia.org or you may obtain a copy from Blueprint Intergovernmental Agency by contacting us at (850) 219-1060.

To be posted in the classified section/ legal notice of the Tallahassee Democrat on Thursday, August 31, 2017 and Wednesday, September 6, 2017.

Please bill account #Blup8508911880.

Please provide an affidavit of the advertisements as well.

Blueprint Intergovernmental Agency Board of Directors Agenda Item

Adoption of the Fiscal Year 2018 Blueprint Intergovernmental TITLE:

Agency Net Sales Tax Allocation Plan and Fiscal Year 2018-2022

Capital Improvement Plan

Date: September 19, 2017 Requested By: Blueprint Staff

Contact: Blueprint Type of Item: Public Hearing

STATEMENT OF ISSUE:

This item requests the Blueprint Intergovernmental Agency Board of Director's (Board) approval and adoption of the proposed Fiscal Year (FY) 2018-2022 Net Sales Tax Allocation Plan (NSTAP) and FY 2018-2028 Capital Improvement Plan (CIP). The first public hearing was advertised and held at the September 7, 2017 Citizens Advisory Committee (CAC) meeting. The second and final public hearing to approve and adopt the proposed budget and approve the FY 2018 Capital Budget Resolution, included as Attachment #1, will be advertised and conducted at the September 19, 2017 Intergovernmental Agency Board Meeting.

SUPPLEMENTAL INFORMATION:

The NSTAP is based on a cash flow forecast of projected sales tax revenues through the entire Blueprint 2000 program and the first two years, nine months of the Blueprint 2020 program. The CIP will implement the approved NSTAP. Beginning in FY 2014, the Blueprint Intergovernmental Agency (Agency) has held projected sales tax revenues constant at \$32,440,000 million in an effort to ensure responsible budgeting and to account for unanticipated changes in market conditions. This strategy has enabled Blueprint to ensure all projects are funded as needed without overextending the Agency. For the capital budget, Blueprint has continued to hold revenue projections constant through the outlying years (2018-2022) and has not included revenues that will be received through interest. Table 1 below displays the past five years of actual sales tax receipts for the Blueprint program.

Table 1. Five-Year Blueprint Sales Tax Revenues, 2012 – 2016

	2016	2015	2014	2013	2012
Blueprint Sales Tax Revenues (80% of total receipts*)	\$33,570,000	\$32,491,000	\$31,044,000	\$29,574,000	\$28,232,000

Blueprint Intergovernmental Agency Board of Directors Meeting Item Title: Adoption of the Fiscal Year 2018 Blueprint Intergovernmental Agency Net Sales Tax Allocation Plan and Fiscal Year 2018-2022 Capital Improvement Plan Page 2 of 5

*Remaining 20% of sales tax receipts split evenly between City of Tallahassee and Leon County per Interlocal Agreement

Accounting Summary

The Accounting Summary Budget is included as "Exhibit A" to Attachment #1 and provides up to date (as of April 30, 2017) information regarding funding sources, Board allocations to date, Agency encumbrances and expenditures for all Blueprint projects and remaining fund balances. Additional levels of detail for each project can be provided should the Board, CAC or citizens desire to see the information in greater detail.

Existing and Estimated Net Sales Tax Revenues

"Exhibit A" to Attachment #1 also provides an up to date (as of April 30, 2017) accounting of sales tax revenues as well as the estimated net revenues for FY 2018 through 2022. The estimated sales tax revenues do not include interest income, and it assumes that operating costs will remain the same through the remainder of the Blueprint 2000 program and into the beginning of the Blueprint 2020 program.

Proposed 2017-2020 Net Sales Tax Allocation Plan

The NSTAP is included on page 3 of "Exhibit A" and is the basis for funding allocations in FY 2018. In short, only funding identified in year 2018 will be allocated towards any projects. Funding identified in the outlying years (2019-2022) is merely an estimate of future allocations. For FY 2018, staff is currently recommending the allocations identified in Table 2.

Table 2. Proposed Fiscal Year 2018 Capital Program Allocations

Allocations	BC
Water Quality & Stormwater Improvements/City	\$2,112,306
Lake Lafayette Floodplain	\$253,052
Headwaters of St. Marks	\$832,697
Capital Circle NW/SW (N2)	\$2,650,000
Cascades Park	\$62,877
Capital Cascade Segments 3 & 4	\$4,665,875
Magnolia Drive Multi-use Trail	\$916,650
Orange Avenue Corridor Study	\$175,000
Welaunee Boulevard: Dove Pond, PD&E and Design	\$2,225,000
2020 Sales Tax Project Planning	\$300,000
Total FY18 Capital Projects Allocations	\$14,193,456

Blueprint Intergovernmental Agency Board of Directors Meeting Item Title: Adoption of the Fiscal Year 2018 Blueprint Intergovernmental Agency Net Sales Tax Allocation Plan and Fiscal Year 2018-2022 Capital Improvement Plan Page 3 of 5

FY2018 Capital Project Allocations

- Water Quality (City) The Blueprint 2000 program includes a \$25,000,000 project for the City to implement water quality enhancement projects. The proposed FY 2018 allocation is the programmed annual allocation.
- <u>Lake Lafayette Floodplain</u> In June 2015, the Board approved the use of \$1,050,000 of Blueprint funds to match a grant under the Florida Forever Program. \$750,000 was allocated in FY 2016 and \$46,948 in FY2017. To meet the remaining commitment, \$253,052 is proposed to be allocated in FY2018.
- Headwaters of St. Marks The properties purchased in the St. Marks Headwaters Floodplain were funded by Blueprint using a Florida Communities Trust (FCT) grant funding as match; a requirement of the grant was the implementation of an FCT approved management plan. Leon County has been working towards the fulfillment of the FCT Management Plan commitments utilizing Blueprint funds previously allocated in 2012. Consistent with previous Board direction, the FY 18-20 Blueprint 2000 funds identified in Attachment #3 are anticipated to be used for the remaining tasks in the management plan. Blueprint will continue to work with Leon County staff to refine the budget needs based on the cost estimates and schedule for the improvements at St. Marks Headwaters. After cost estimates are complete, remaining funds are recommended to be applied to the Fred George Basin project, another previously funded Blueprint and FCT grant sensitive lands project. The funds would be used to complete the management plan and support infrastructure that will ensure that stormwater entering the sink complex has been treated to significantly reduce any potential impacts to groundwater, which is consistent with the project definitions in the original Blueprint 2000 Project Definitions Report. The allocation of the FY 18 and future FY 19 and 20 funds will complete these projects, ensure compliance with the FCT management plans, and fully open these environmentally significant properties to the public.
- <u>Capital Circle NW/SW (N2)</u> Blueprint anticipates that this \$2.65 million in expenditure authority will permit the Agency to fully complete and close out this segment of Capital Circle.
- Cascades Park –When the alum grant contract with the Department of Environmental Protection was signed with 2011, the City of Tallahassee credited the Cascades Park project with the full grant amount of \$419,919. The alum system was constructed and the allowable cost reimbursed by DEP was only \$359,042.22. As such, the balance of \$62,876.78 must be returned to the City of Tallahassee.
- <u>Capital Cascades Segments (3 and 4)</u> The proposed allocation of \$4,665,875 will be used to design and construct Capital Cascades Trail Segment 3D. For FY2018, this project will also include improvements to the Van Buren Street roadway, which connects the Under the Over and Anita Favors Thompson Plaza to Capital Cascades Crossing and Trail. Approximately \$1 million is allocated to provide public parking for surrounding South Adams businesses and visitors to the Capital Cascades Trail and FAMU Way, and improve the aesthetics of this roadway connecting local infrastructure investments.

Blueprint Intergovernmental Agency Board of Directors Meeting Item Title: Adoption of the Fiscal Year 2018 Blueprint Intergovernmental Agency Net Sales Tax Allocation Plan and Fiscal Year 2018-2022 Capital Improvement Plan Page 4 of 5

- Magnolia Drive Multi-Use Trail On April 1, 2014, the IA approved funding up to \$7,983,300 to design and construct the project. At the time, only \$6,150,000 was available in the Blueprint Land Bank budget. In FY 2016, an additional \$916,650 was allocated to the project and the proposed FY 2018 allocation of \$916,650 will complete Blueprint funding for this project.
- Orange Avenue Corridor Study This project was added to the Capital Budget in FY 2017 with an allocation of \$350,000 over two years; \$175,000 was allocated in FY 2017 and \$175,000 is proposed to be allocated in FY 2018. This project, subsequently named the Southwest Area Transportation Plan, is being undertaken in partnership with the CRTPA and will be a precursor to the FDOT Orange Avenue Project Development and Environment (PD&E) Study, which is in FDOT Fiscal Year Work Plan for state funding in 2019. Once 2020 sales tax revenues are collected, this money will be paid back to the Blueprint 2000.
- Northeast Gateway: Welaunee Boulevard The proposed \$2,225,000 will be used to advance fund the PD&E and design of Welaunee Boulevard Phase 1, as well as provide funding for the construction of Dove Pond. The PD&E will include Segments 2 and 3 in the Canopy Development area to the proposed Shamrock Way extension ending at Centerville Road. The design will include the roadway from the eastern edge of the Canopy Development area to the proposed Shamrock Way extension ending at Centerville Road. Advance funds will be paid back to the Blueprint 2000 program using Blueprint 2020 sales tax revenues.
- 2020 Sales Tax Extension The "2020 Sales Tax Extension" was added to the Capital Budget in FY 2017 with annual allocations of \$300,000 in FY 2017, 18 and 19. As directed by the Board in the April 1, 2015 meeting, the project will be used to fund professional fees to design and permit the Bike Route System, Sidewalks, Greenways Master Plan and StarMetro Enhancements 2020 projects. This strategy will position Blueprint to have "shovel ready" projects once the 2020 program commences. Advance funds will be paid back to the Blueprint 2000 program using Blueprint 2020 sales tax revenues.

Proposed 2018-2022 Capital Improvements Plan (CIP)

The proposed 2018-2022 CIP is included on page 4 of "Exhibit A" and reflects the projected expenditures for the remaining two years, three months in the Blueprint 2000 program and the first two years, nine months of the Blueprint 2020 program. This draft incorporates the direction given by the Board to date regarding the prioritization of projects. It also reflects the local contributions The Agency is projecting \$26,530,000 of investment into the local economy in FY 2018 and \$119,550,000 into the local economy from October 1, 2018 to September 30, 2022.

Action by TCC and CAC: This item was presented to the TCC and the CAC at their September 5, 2017 and September 7, 2017 meetings, respectively.

OPTIONS:

Option 1: Conduct the public hearing to approve and adopt the Fiscal Year 2018-2022 Blueprint Capital Improvement Plan as presented to implement the Fiscal Year

Blueprint Intergovernmental Agency Board of Directors Meeting Item Title: Adoption of the Fiscal Year 2018 Blueprint Intergovernmental Agency Net Sales Tax Allocation Plan and Fiscal Year 2018-2022 Capital Improvement Plan Page 5 of 5

2018-2022 Net Sales Tax Allocation Plan and approve the Fiscal Year 2018 Capital Budget Resolution.

Option 2: Conduct the public hearing and revise and adopt the Fiscal Year 2018-2022 Blueprint Capital Improvement Plan as presented to implement the Fiscal Year 2018-2022 Net Sales Tax Allocation Plan and approve the Fiscal Year 2018 Capital Budget Resolution.

Option 3: Board Guidance.

RECOMMENDED ACTION:

Option 1: Conduct the public hearing to approve and adopt the Fiscal Year 2018-2022 Blueprint Capital Improvement Plan as presented to implement the Fiscal Year 2018-2022 Net Sales Tax Allocation Plan and approve the Fiscal Year 2018 Capital Budget Resolution.

Attachments:

1. FY 2018 Capital Budget Resolution (Resolution No. 2017-XX).

2. Notice of Public Hearing



Blueprint Intergovernmental Agency FY 2018 Capital Budget RESOLUTION NO. 2017-XX

WHEREAS, the Blueprint Intergovernmental Agency's Budget Policy 102.06.B.2, requires the Board of Directors ("Board") to adopt an annual capital budget and appropriate funding for the upcoming year; and

WHEREAS, the Board has acknowledged the receipt of bond proceeds and sales tax revenue to fund expenses for the Fiscal Year 2018 beginning October 1, 2017, and ending September 30, 2018,

NOW, THEREFORE, BE IT RESOLVED, that the Leon County-City of Tallahassee Blueprint Intergovernmental Agency Board, hereby approves and adopts the budget for Fiscal Year 2018 as set forth in "Exhibit A", and authorizes the carryover of any fund balance, including all incomplete project balances, requisitions, and encumbrances from prior years which will automatically be re-appropriated.

Blueprint Intergovernmental Agency FY 2018 Capital Budget Summary

\$10,543,456

Net Sales Tax Allocation

Unallocated Sales Tax Revenues	\$3,650,000
Total for Allocation to Capital Projects	\$14,193,456
Capital Project Allocations	
Water Quality (City)	\$2,112,306
Lake Lafayette Floodplain	\$253,052
Headwater of St. Marks	\$832,697
Capital Circle NW/SW	\$2,650,000
Cascades Park	\$62,877
Capital Cascades Segments (3 and 4)	\$4,665,874
Magnolia Drive Multiuse Trail	\$916,650
Orange Avenue Corridor Study	\$175,000
Northeast Gateway (Welaunee Boulevard)	\$2,225,000
2020 Sales Tax Extension	\$300,000
Total	\$14,193,456

Adopted this day of September, 2017.	
Leon County-City of Tallahassee Blueprint Intergovernmental Agency	Attest:
Ву:	Ву:
Commissioner Mary Ann Lindley Chair, Board of Directors	James O. Cooke, Treasurer-Clerk City of Tallahassee
	Approved as to Form:
	By:
	Maribel Nicholson-Choice Attorney for the Board of Directors

					Miscellaneous	Advance		Sales Tax, Interest,					
Project	Description	SIB Loans	Grants > \$1M	Grants < \$1M	donations/JPAs	Repayments	Bonds	and Other sources	Allocated to Date	Pre Encumbrances	Encumbrances	Expenses to date	Balance
Water Quality/Sensitive Lands & Misc.													
0100234	Water Quality Project City						10,135,592.44	10,158,906.56	20,294,499.00	-		11,929,751.96	8,364,747.04
0100235	Water Quality project/County			-		1,000,000.00	11,770,767.00	10,019,812.00	22,790,579.00	-		16,739,898.77	6,050,680.23
03754	NWFWMD Partnership			116,287.35			478,641.50	680,071.15	1,275,000.00	-		697,419.76	577,580.24
0100228	Headwaters of St. Marks			1,581,435.00			1,395,000.71	1,510,954.00	4,487,389.71	-		4,487,389.71	-
0100309	Lake Lafayette Floodplain						0.00	2,546,948.00	2,546,948.00	-		1,496,948.00	1,050,000.00
03758	Bluepint 2000 Land Bank						722,880.79	1,177,153.21	1,900,034.00	-		1,320,262.53	579,771.47
Capital Projects							0.00	-		-			-
03760	CCNW/SW US90 to Orange Ave (N-2)		68,788,440.00	915,262.40	100,000.00		12,276,120.59	41,261,718.41	123,341,541.40	24,487.04	8,877,131.29	114,074,646.44	365,276.63
0100225, 1300401, 130402, 1300403	CCSE Tram Rd to Woodville HWY + Subprojects (E-2)	4,784,738.71	15,575,296.55	1,075,235.31	-	-	9,594,846.49	6,889,720.94	37,919,838.00	-	-	37,036,072.66	883,765.34
0100227	CCSW Crawfordville Rd to Orange Ave		-				2,070,191.17	2,472,906.83	4,543,098.00	-	204,084.07	4,130,769.75	208,244.18
1600595	CCSW Right of Way Acquisition		8,539,400.00					-	8,539,400.00		230,500.00	-	8,308,900.00
1600360	CCSW Stormwater Plan & Constru							2,800,000.00	2,800,000.00				2,800,000.00
03747, 1300391, 1400348	CCT Seg 1 (Franklin Blvd.) + Subprojects	-	4,200,000.00	966,082.00	-	-	4,529,484.07	9,553,044.22	19,248,610.29	-	25,794.62	18,998,614.47	224,201.20
0100306, 1300468, 1300467, 1400340, 1400341, 1400343, 1400346, 1400349, 1400350, 1400362, 1400476, 1400578, 1400579	CCT Seg 2 (Cascades Park) + Subprojects	_	4,126,604.00	1,021,919.00	1,025,705.62	_	16,712,200.56	27,808,628.48	50,695,057.66	_	134,285.64	49,310,403.73	1,250,368.29
0100978	Capital Cascade Segment 3 & 4		1,655,374.91	774,285.52	1,023,703.02	3,000,000.00	3,231,330.51	45,556,272.45	54,217,263.39	_	837,778.10	38,406,089.54	14,973,395.75
1200266	FAMU ROW Services to City		1,033,374.31	774,265.52	1,472,500.00	3,000,000.00	0.00	1,153,018.00	2,625,518.00	-	48,563.22	2,572,402.57	4,552.21
1000612. 1400455, 1600378	Capital Cascades Crossing + Subprojects	_	_	1,402,000.00	150,000.00	2,777,229.00	17,790.17	4,129,916.53	8,476,935.70	_	(83,643.02)	8,431,511.04	129,067.68
0800402	Capital Cascades Segment 4	_	_	1,402,000.00	130,000.00	2,777,223.00	0.00	151,791.00	151,791.00	-	105,359.61	7,788.01	38,643.38
03757	LPA Group Engineering Services (Cascades Trail 1-4)						3,378,319.63	6,026,321.16	9,404,640.79	_	45,152.77	8,385,638.87	973,849.15
1500478	Magnolia Dr. Multi-use Trail						3,370,313.03	7,093,150.00	7,093,150.00		19,796.71	92,906.28	6,980,447.01
1718338	Orange Avenue Corridor Study							175,000.00	175,000.00		15,750.71	32,300.20	175,000.00
1718336	Northeast Gateway (Welaunee)							750,000.00	750,000.00				750,000.00
1718339	2020 Sales Tax Extension							300,000.00	300,000.00				300,000.00
Closed Projects	2020 Sales Tax Extension							300,000.00	300,000.00				300,000.00
02842	BP2K Booth Property Purchase						(1.50)	584,755.25	584,753.75			584,753.75	-
3745	Blueprint 2000 Lidar						0.00	349,817.00	349,817.00			349,817.00	-
3746	BP2000-Building Renovations						0.00	48.180.36	48,180.36	-		48.180.36	-
101438	Mahan Drive						4,825,730.88	48,180.30	4,825,730.88	-		4,825,730.88	-
1100644	Capital Cascades Maintenance Building			_			0.00	297,013.50	297,013.50	-		297,013.50	-
1300328	,			-			0.00	500,000.00	500,000.00	-		500.000.00	-
03721	Lafayette Heritage Bridge	22 605 002 47		4 227 200 20			45 207 070 20			-		69,230,162.87	-
	CCNW I10 to US90 (N-1)	22,605,003.47		1,337,280.20			45,287,879.20	1 007 774 00	69,230,162.87				-
0101437 04771	Fred George Basin						1,682,226.00 373,041.05	1,087,774.00 21,657.70	2,770,000.00 394,698.75	-		2,770,000.00 394,698.75	-
03755	Sensitive Lands - Project Mgmt CCSE Connie Dr to Tram Rd (E-1)	26,692,338.10					3,624,328.79	8,312,108.15	38,628,775.04	-		38,628,775.04	-
0100226	CCSE Woodville Hwy to Crawford Rd (E-3)	20,092,336.10	8,620,742.43	330,857.00			1,152,849.42	1,482,780.60	11,587,229.45	-		11,587,229.45	-
0100229			0,020,742.43	330,037.00			1,152,849.42	272,254.34		-			-
0100229	Lake Jackson Basin/Ford's Arm Capital Cascades-exp. With no projects						17,156.73	(17,156.73)	272,429.00	-		272,429.00	-
	Capital Cascades-exp. With no projects	E4 092 090 20	111 505 957 99	0.520.642.70	2 749 205 62	6777330	·	, ,	E12 06E 094 E4	24 407 04	10 444 902 04	447 607 204 60	F4 000 400 00
Grand Total		54,082,080.28	111,505,857.89	9,520,643.78	2,748,205.62	6777229	133,276,550.86	195,154,517.11	513,065,084.54	24,487.04	10,444,803.01	447,607,304.69	54,988,489.80

Existing and Estimated Net Sales Tax Revenues As of April 30, 2017

Year	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	Total Thru April 2017	remaining budget for 2017	2018	2019	2020	Total 9/1/2015- 12/31/2019	Total
Actual/Estimated Sales Tax Revenues (80% of																							
total Revenues)				24,204,841.08	31,620,198.20	30,988,776.90	29,592,970.88	27,826,546.20	27,125,783.80	27,553,785.61	28,233,375.47	29,574,498.32	30,736,030.64	32,490,925.24	33,570,103.90	17,044,001.17	370,561,837.41	15,396,084.83	32,440,086.00	32,440,086.00	8,110,021.50	88,386,278.33	458,948,115.74
Miscellaneous Revenues				855.00	58,801.55	300,791.58	(22,444.65)					46,357.07	63,690.96	28,800.00	28,800.00	16,800.00	522,451.51				-	-	522,451.51
Transfer from Other funds						278,985.95											278,985.95				-	-	278,985.95
306 Interest thru 04/30/17	12,898.42	94,961.31	75,899.77	126,255.57	726,613.45	1,600,979.61	1,836,736.75	1,015,334.01	1,822,752.09	724,828.88	126,869.15	192,960.91	165,443.75	180,127.39	185,506.88	7,790.80	8,895,958.74				-	-	8,895,958.74
Bond/Loan Proceeds	3,500,000.00	5,527,642.79															9,027,642.79				-	-	9,027,642.79
Operating Reserve		(2,000,000.00)													1,191,040.00	(1,191,040.00)	(2,000,000.00)			808,960.00		808,960.00	(1,191,040.00)
Debt Service reserve																	-			7,869,531.10		7,869,531.10	7,869,531.10
Operating Expenses	(118,434.91)	(574,807.50)	(807,195.51)	(838,116.68)	(812,116.29)	(956,574.88)	(997,458.65)	(1,048,013.39)	(1,047,792.95)	(974,244.59)	(927,114.39)	(1,121,906.20)	(1,304,671.02)	(1,523,702.39)	(1,726,501.75)	(1,036,093.17)	(15,814,744.27)	(1,283,786.83)	(3,262,407.00)	(3,200,000.00)	(800,000.00)	(8,546,193.83)	(24,360,938.10)
Total Debt Service		(3,569,392.00)		(4,996,954.00)	(8,240,791.26)	(14,390,676.06)	(18,164,179.56)	(16,393,038.97)	(19,567,941.26)	(19,567,291.26)	(19,370,162.90)	(19,280,237.63)	(19,277,484.96)	(19,279,235.04)	(19,150,187.17)	(12,512,441.25)	(213,760,013.32)	(6,121,968.75)	(18,634,222.50)	(18,635,585.00)	(2,183,976.92)	(45,575,753.17)	(259,335,766.49)
Net revenues available from operating fund	3,394,463.51	(521,595.40)	(731,295.74)	18,496,880.97	23,352,705.65	17,822,283.10	12,245,624.77	11,400,827.85	8,332,801.68	7,737,078.64	8,062,967.33	9,411,672.47	10,383,009.37	11,896,915.20	14,098,761.86	2,329,017.55	157,712,118.81	7,990,329.25	10,543,456.50	19,282,992.10	5,126,044.58	42,942,822.43	200,654,941.24
Projects funds																						-	-
Loan Proceeds																	-					-	-
FDOT Advance Repayment								1,761,773.00	7,509,000.00	3,000,000.00	3,000,000.00	5,000,000.00	3,000,000.00	777,229.00			24,048,002.00					-	24,048,002.00
Appropriation of Advance Repayments												(3,000,000.00)	(3,000,000.00)	(777,229.00)			(6,777,229.00)					-	(6,777,229.00)
Admin. Fees													164,462.62	-			164,462.62					-	164,462.62
miscellaneous revenues														6.65	5.12		11.77					-	11.77
Nonbudgeted expenses						(799,213.90)				(12,008.22)		(2,115.26)					(813,337.38)					-	(813,337.38)
305/308 Interest thru 4/30/17	17,034.65	262,569.56	342,086.98	375,575.63	24,279.35	184,815.76	6,104,164.44	2,124,703.03	379,908.77	1,571,323.62	1,643,809.43	1,043,837.25	741,768.12	823,596.73	825,122.67	358,075.79	16,822,671.78					-	16,822,671.78
309 interest thru 04/30/17												24,460.56	83,956.27	117,069.53	124,789.41	60,245.67	410,521.44						
Net revenues available from projects funds	17,034.65	262,569.56	342,086.98	375,575.63	24,279.35	(614,398.14)	6,104,164.44	3,886,476.03	7,888,908.77	4,559,315.40	4,643,809.43	3,066,182.55	990,187.01	940,672.91	949,917.20	418,321.46	33,855,103.23		-	-	-	-	33,444,581.79
Net Available for all projects	3,411,498.16	(259,025.84)	(389,208.76)	18,872,456.60	23,376,985.00	17,207,884.96	18,349,789.21	15,287,303.88	16,221,710.45	12,296,394.04	12,706,776.76	12,477,855.02	11,373,196.38	12,837,588.11	15,048,679.06	2,747,339.01	191,567,222.04	7,990,329.25	10,543,456.50	19,282,992.10	5,126,044.58	42,942,822.43	234,099,523.03
Needed for already appropriated projects																	195,154,517.11						195,154,517.11
Net Available from sales tax revenues																	(3,587,295.07)	7,990,329.25	10,543,456.50	19,282,992.10	5,126,044.58	42,942,822.43	38,945,005.92
Net Available from sales tax revenues including																							
estimated income/loss for remaining year of 2016																	4,403,034.18						
																		-					

Does not include future interest earnings Does not include any future grants

Year	2020 (9 Months)	2021	2022
Estimated Sales Tax Revenues (100% of total			
Revenues)	28,350,000.00	37,800,000.00	37,800,000.00
Economic Development 12%	(2,582,510.25)	(3,443,347.00)	(3,443,347.00)
City of Tallahassee 10%	(2,835,000.00)	(3,780,000.00)	(3,780,000.00)
Leon County 10%	(2,835,000.00)	(3,780,000.00)	(3,780,000.00)
L.I.F.E 2%	(567,000.00)	(756,000.00)	(756,000.00)
Blueprint Infrastructure Operating Expenses	(2,400,000.00)	(3,200,000.00)	(3,200,000.00)
OEV Operating Expenses	(819,489.75)	(1,092,653.00)	(1,092,653.00)
Total Debt Service	-	-	-
Net revenues available from operating fund	16,311,000.00	21,748,000.00	21,748,000.00
Net Revenues Available for all projects	16,311,000.00	21,748,000.00	21,748,000.00

									В	lueprint 2000 Prog	ram	Blı	ueprint 2020 Progra	m	
Project	Description	Allocated to Date	Pre Encumbrances	Encumbrances	Expenses to date	Balance	Estimated Total Project Budget	Additional Funding Needs	2018 Proposed Sales Tax Allocations	2019 Projected Sales Tax Allocations	2020 Projected Sales Tax Allocations (3 Months BP 2000)	2020 Projected Sales Tax Allocations (9 Months BP 2020)	2021 Projected Sales Tax Allocations	2022 Projected Sales Tax Allocations	Total Allocated to Date and FY18-FY22 Allocations
Blueprint 2000 Program Funding															
Water Quality/Sensitive Lands & Misc.								-	-	-					
0100234	Water Quality Project City	20,294,499.00			11,929,751.96	8,364,747.04		4,705,501.00	2,112,306.00	2,207,360.00	385,835.00				25,000,000.00
0100235	Water Quality project/County	22,790,579.00	-		16,739,898.77	6,050,680.23									22,790,579.00
03754 0100228	NWFWMD Partnership (1/) Headwaters of St. Marks	775,000.00 4,487,389.71	-		697,419.76 4,487,389.71	77,580.24	1,500,000.00 8,920,220.71	4,432,831.00	832,697.00	2,617,303.00	982,831.00	-			775,000.00 8,920,220.71
0100228	Lake Lafayette Floodplain	2,546,948.00	-		1,496,948.00	1,050,000.00		253,052.00	253,052.00	2,617,303.00	982,831.00				2,800,000.00
03758	Bluenint 2000 Land Bank	1,900,034.00			1,320,262,53	579.771.47		233,032.00	233,032.00						1.900.034.00
Capital Projects		2,000,000.000			2,020,202.00	-	2,000,0000								2,000,000.000
03760	CCNW/SW US90 to Orange Ave (N-2)	123,341,541.40	24,487.04	8,877,131.29	114,074,646.44	365,276.63			2,650,000.00						123,341,541.40
0100225, 1300401, 130402, 1300403	CCSE Tram Rd to Woodville HWY + Subprojects (E-2)	37,919,838.00	-	-	37,036,072.66	883,765.34									37,919,838.00
0100227	CCSW Crawfordville Rd to Orange Ave (BP 2000 Funded)	4,543,098.00	-	204,084.07	4,130,769.75	208,244.18						3,496,470.00			4,543,098.00
1600595	CCSW Right of Way Acquisition	8,539,400.00		230,500.00		8,308,900.00									8,539,400.00
1600360 03747, 1300391, 1400348	CCSW Stormwater Plan & Constru	2,800,000.00		25,794.62	18,998,614.47	2,800,000.00						-			5,600,000.00
0100306, 1300468, 1300467, 1400340, 1400341,	CCT Seg 1 (Franklin Blvd.) + Subprojects	19,248,610.29		25,794.02	18,998,014.47	224,201.20	19,248,610.29								19,248,610.29
1400343, 1400346, 1400349, 1400350, 1400362, 1400476, 1400578, 1400579		50,695,057.66		134,285.64	49,310,403.73	1,250,368.29	50,695,057.66		62,876.78						50,695,057.66
0100978	CCT Seg 2 (Cascades Park) + Subprojects Capital Cascade Segment 3 & 4	54,217,263.39		837,778.10	38,406,089.54	14,973,395.75		9,103,052.82	4,665,874.72	4,437,178.10					63,320,316.21
1200266	FAMU ROW Services to City	2,625,518.00	-	48,563.22	2,572,402.57	4,552.21		5,253,032.02	.,,	.,, 1, 0.10					2,625,518.00
1000612, 1400455, 1600378	Capital Cascades Crossing + Subprojects	8,476,935.70	-	(83,643.02)	8,431,511.04	129,067.68	8,476,935.70								8,476,935.70
0800402	Capital Cascades Segment 4 (BP 2000 Funded)	151,791.00	-	105,359.61	7,788.01	38,643.38	20,151,790.58	19,999,999.58		7,996,151.00	3,757,378.58		8,246,470.00		20,151,790.58
03757	LPA Group Engineering Services (Cascades Trail 1-4)	9,404,640.79	-	45,152.77	8,385,638.87	973,849.15									9,404,640.79
1500478	Magnolia Dr. Multi-use Trail	7,093,150.00		19,796.71	92,906.28	6,980,447.01	8,009,800.00	916,650.00	916,650.00						8,009,800.00
Blueprint 2020 Program Funding (2/)															
xxx	Greenways Master Plan						20,000,000.00	20,000,000.00				367,636.00	565,181.00	790,181.00	1,722,998.00
XXX	Bike Route System						15,000,000.00	15,000,000.00				337,500.00	525,000.00	750,000.00	
xxx	StarMetro Enhancements/City						12,200,000.00	12,200,000.00				459,375.00	612,500.00	612,500.00	
XXX	Water Quality and Stormwater Improvs/City						42,500,000.00	42,500,000.00				1,593,750.00	2,125,000.00	2,125,000.00	
XXX	Water Quality and Stormwater Improvs/County						42,500,000.00	42,500,000.00				1,593,750.00	2,125,000.00	2,125,000.00	
XXX	Sidewalks/City Sidewalks/County						25,000,000.00 25,000,000.00	25,000,000.00 25,000,000.00				937,500.00 937,500.00	1,250,000.00 1,250,000.00	1,250,000.00 1,250,000.00	
XXX	Operating Costs - Sales Tax Funded Parks/City						10,000,000.00	10,000,000.00				375,000.00	500,000.00	500,000.00	
XXX	Operating Costs - Sales Tax Funded Parks/County						10,000,000.00	10,000,000.00				375,000.00	500,000.00	500,000.00	
0100227	CCSW Crawfordville Rd to Orange Ave (BP 2020 Funded)						5,000,000.00	1,753,530.00					1,753,530.00		1,753,530.00
1718336	Northeast Gateway (Welaunee)	750,000.00				750,000.00	6,700,000.00	5,950,000.00	2,225,000.00	1,725,000.00		2,000,000.00			6,700,000.00
1718338	Orange Avenue Corridor Study	175,000.00				175,000.00	350,000.00	175,000.00	175,000.00						350,000.00
1718339	2020 Sales Tax Extension	300,000.00				300,000.00		600,000.00	300,000.00	300,000.00		4 047 050 00			900,000.00
XXX	Southside Gateway (Woodville Highway) Alternative Sewer Solutions Study (1/)	500,000.00				500,000.00	1,047,359.00 500,000.00	1,047,359.00				1,047,359.00			1,047,359.00 500,000.00
XXX	Desoto Winter Encampment	300,000.00				300,000.00	500,000.00	500.000.00				500,000.00			500,000.00
***	To be Prioritized 2020 Projects (includes all categories) (3/)						000,000.00	15,980,798.00				2,290,160.00	1,845,319.00	11,845,319.00	,
Ana .	To be informated 2020 induced (metades) an exception (SI)							13,300,730.00				2,230,100.00	1,043,313.00	11,043,313.00	13,300,730.00
Grand Total		383,576,293.94	24,487.04	10,444,803.01	318,118,514.09	54,988,489.80	522,844,297.69	267,617,773.40	14,193,456.50	19,282,992.10	5,126,044.58	16,311,000.00	21,298,000.00	21,748,000.00	361,785,998.69
	,000 for the advance funding of the Phase 1 of the Alternative Sewer														2017-2020 Est.
Solutions Study should the IA direct staff to begin							Funding Source	2017	2018	2019	2020	2020	2021	2022	Funding
(2/) The 2020 Project allocations made prior to Ja	anuary 1, 2020 will be paid back to the Blueprint 2000 Program.						Sales Tax Revenues	9,546,315.00	10,543,456.50	19,282,992.10	5,126,044.58	16,311,000.00	21,748,000.00	21,748,000.00	104,305,808.18
(3/) The projects funded in the Community Enha the prioritization presented to the IA for approva	uncement, Connectivity, & Quality of Life categories will be based on al in September 2017.						Unallocated 2017 Funds (as of 04/30/17)		3,650,000.00						3,650,000.00
(4/) Other Funds includes commitments from FD							Other Funds (4/)	8,539,400.00							8,539,400.00
1 A Table 1 and medace communicine is from FD	a constant parameter per							5,555,400.00							5,535,400.00
(5/) Includes advanced funds from FY 2017 throu	ugh the first 3 months of FY 2020 and the \$500,000 for Desoto Winter E	ncampment.					Advance Funding for 2020 Projects (5/)	1,767,940.00	2,700,000.00	2,025,000.00	0.00				6,992,940.00
							Payback to 2000 Program					3,496,470.00	3,496,470.00		6,992,940.00
							Remaining for 2000 Projects	7,778,375.00	7,843,456.50	17,257,992.10	5,126,044.58				38,005,868.18
								1,110,515.00	7,043,430.50	17,237,332.10	3,120,044.58	 	 		30,003,008.18
							Remaining for 2020					42.044.520	10.354.500.55	24 740 000 0	F2 01 1 000
							Remaining for 2020 Projects Estimated Funding Available for					12,814,530.00	18,251,530.00	21,748,000.00	52,814,060.00

				1								
Project	Description	Allocated to Date	Pre Encumbrances	Encumbrances	Expenses to date	Balance	2018	2019	2020	2021	2022	FY 18-22 CIP
Water Quality/Sensitive Lands & Misc.												
0100234	Water Quality Project City	20,294,499.00	-		11,929,751.96	8,364,747.04	2,112,306.00	2,207,360.00	385,835.00			4,705,501.00
0100235	Water Quality project/County	22,790,579.00	-		16,739,898.77	6,050,680.23						-
03754	NWFWMD Partnership	775,000.00	-		697,419.76	77,580.24						-
0100228	Headwaters of St. Marks	4,487,389.71	-		4,487,389.71	-		3,450,000.00	982,831.00			4,432,831.00
0100309	Lake Lafayette Floodplain	2,546,948.00	-		1,496,948.00	1,050,000.00	750,000.00	300,000.00				1,050,000.00
03758	Bluepint 2000 Land Bank	1,900,034.00	-		1,320,262.53	579,771.47						-
Capital Projects			-			-						
03760	CCNW/SW US90 to Orange Ave (N-2)	123,341,541.40	24,487.04	8,877,131.29	114,074,646.44	365,276.63						0.00
0100225, 1300401, 130402, 1300403	CCSE Tram Rd to Woodville HWY + Subprojects (E-2)	37,919,838.00	-	-	37,036,072.66	883,765.34						-
0100227	CCSW Crawfordville Rd to Orange Ave	4,543,098.00	-	204,084.07	4,130,769.75	208,244.18				3,246,470.00	1,753,530.00	5,000,000.00
1600595	CCSW Right of Way Acquisition	8,539,400.00		230,500.00	-	8,308,900.00	4,154,450.00	4,154,450.00				8,308,900.00
1600360	CCSW Stormwater Plan & Constru	2,800,000.00				2,800,000.00	2,800,000.00					2,800,000.00
03747, 1300391, 1400348	CCT Seg 1 (Franklin Blvd.) + Subprojects	19,248,610.29	-	25,794.62	18,998,614.47	224,201.20	50,000.00					50,000.00
0100306, 1300468, 1300467, 1400340, 1400341,												
1400343, 1400346, 1400349, 1400350, 1400362,												
1400476, 1400578, 1400579	CCT Seg 2 (Cascades Park) + Subprojects	50,695,057.66	-	134,285.64	49,310,403.73	1,250,368.29	750,000.00					750,000.00
0100978	Capital Cascade Segment 3 & 4	54,217,263.39	-	837,778.10	38,406,089.54	14,973,395.75	8,000,000.00	5,000,000.00	5,000,000.00	5,000,000.00		23,000,000.00
1200266	FAMU ROW Services to City	2,625,518.00	-	48,563.22	2,572,402.57	4,552.21	4,500.00					4,500.00
1000612, 1400455, 1600378	Capital Cascades Crossing + Subprojects	8,476,935.70	-	(83,643.02)	8,431,511.04	129,067.68						-
0800402	Capital Cascades Segment 4	151,791.00	-	105,359.61	7,788.01	38,643.38	500,000.00	1,000,000.00	5,000,000.00	7,500,000.00	6,000,000.00	20,000,000.00
03757	LPA Group Engineering Services (Cascades Trail 1-4)	9,404,640.79	-	45,152.77	8,385,638.87	973,849.15						-
1500478	Magnolia Dr. Multi-use Trail	7,093,150.00		19,796.71	92,906.28	6,980,447.01	5,358,300.00	1,262,500.00	1,262,500.00			7,883,300.00
1718338	Orange Avenue Corridor Study	175,000.00				175,000.00	300,000.00	50,000.00				350,000.00
1718336	Northeast Gateway (Welaunee)	750,000.00				750,000.00	1,750,000.00	2,225,000.00	1,725,000.00	1,000,000.00		6,700,000.00
1718339	2020 Sales Tax Extension	300,000.00				300,000.00	300,000.00	300,000.00				600,000.00
xxx	Southside Gateway (Woodville Highway)	-				-					1,047,359.00	1,047,359.00
xxx	Alternative Sewer Solutions Study	-				-	500,000.00					500,000.00
xxx	To be Prioritized 2020 Projects	-				-			2,090,160.00	1,845,319.00	2,000,000.00	5,935,479.00
Blueprint 2020 Annual Allocations												
ххх	Greenways Master Plan								592,636.00	790,181.00	790,181.00	2,172,998.00
xxx	Bike Route System								562,500.00	750,000.00	750,000.00	2,062,500.00
xxx	StarMetro Enhancements/City								459,375.00	612,500.00	612,500.00	1,684,375.00
xxx	Water Quality and Stormwater Improvs/City								1,593,750.00	2,125,000.00	2,125,000.00	5,843,750.00
ххх	Water Quality and Stormwater Improvs/County								1,593,750.00	2,125,000.00	2,125,000.00	5,843,750.00
ххх	Sidewalks/City								937,500.00	1,250,000.00	1,250,000.00	3,437,500.00
ххх	Sidewalks/County								937,500.00	1,250,000.00	1,250,000.00	3,437,500.00
xxx	Operating Costs - Sales Tax Funded Parks/City								375,000.00	500,000.00	500,000.00	1,375,000.00
xxx	Operating Costs - Sales Tax Funded Parks/County								375,000.00	500,000.00	500,000.00	1,375,000.00
Grand Total		383,076,293.94	24,487.04	10,444,803.01	318,118,514.09	54,488,489.80	26,529,556.00	19,949,310.00	23,873,337.00	28,494,470.00	20,703,570.00	119,550,243.00
1 Fales toy revenues are based on OF9/ -ff	d amount for year 2017											1
Sales tax revenues are based on 95% of forecaster	•		-						-			
	ry 1, 2020 will be paid back to Blueprint 2000 at a date to be											1
determined once 2020 sales tax revenues are receiv												
3. Assumes no increase in sales tax revenues over tir	me until 2020.											
4. Alternative Sewer Solution Study funding is based	on requested action by the IA Board at the June 13, 2017 meeting											

NOTICE OF PUBLIC HEARING

LEON COUNTY- CITY OF TALLAHASSEE BLUEPRINT INTERGOVERNMENTAL AGENCY PROPOSED FISCAL YEAR 2018 OPERATING AND CAPITAL BUDGETS

NOTICE IS HEREBY GIVEN that a public hearing will be held on Thursday, September 7, 2017, at 5:30 p.m., or as soon thereafter as such matters may be heard, at Leon County Annex, 315 S. Calhoun Street, Suite 450, Tallahassee, Florida.

The Blueprint Citizens Advisory Committee will discuss the proposed Fiscal Year 2018 Operating and Capital Budgets at their September 7th meeting which begins at 4:30 p.m. and will provide an opportunity for public comment on the proposed budgets for the Blueprint Intergovernmental Agency. All interested parties are invited to present their comments at the public hearing at the time and place set out above.

The proposed Blueprint Intergovernmental Agency FY 2018 Operating Budget is as follows:

Expenses

\$1,777,891
\$1,118,140
\$629,467
\$163,360
\$32,800
\$2,000
\$84,745
\$735,505
\$4,543,908
\$10,543,456
\$0
\$18,634,222
\$29,177,678
\$33,721,586
\$32,440,086
\$640,750
\$640,750
\$33,721,586

The proposed Blueprint Intergovernmental Agency FY 2018 Capital Projects Budget is as follows:

Net Sales Tax Allocation	\$10,543,456
Unallocated Sales Tax Revenues	\$3,500,000
Total for Allocation to Capital Projects	\$14,043,456
Capital Project Allocations	
Water Quality (City)	\$2,112,306
Lake Lafayette Floodplain	\$253,052
Headwater of St. Marks	\$832,697
Capital Circle NW/SW	\$2,500,000
Cascades Park	\$62,877
Capital Cascades Segments (3 and 4)	\$4,665,874
Magnolia Drive Multiuse Trail	\$916,650
Orange Avenue Corridor Study	\$175,000
Northeast Gateway Project (Welaunee Boulevard)	\$2,225,000
2020 Sales Tax Extension	\$300,000
Total	\$14,043,456

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons needing special accommodation to participate in this proceeding, should call (850) 219-1060 or Florida Relay Service TDD, 1-800-955-8771.

The proposed FY 2018 Operating and Capital Budgets may be viewed at www.blueprintia.org or you may obtain a copy from Blueprint Intergovernmental Agency by contacting us at (850) 219-1060.

To be posted in the classified section/ legal notice of the Tallahassee Democrat on Thursday, August 31, 2017 and Wednesday, September 6, 2017.

Please bill account #Blup8508911880.

Please provide an affidavit of the advertisements as well.